APPROVED

CASA ACADEMY

Minutes

CCE Committee Meeting

Date and Time
Wednesday April 3, 2019 at 12:00 PM

Location
Fennemore Craig, 2394 E. Camelback Road, Suite 600 Phoenix, AZ 85016

CASA Academy Culture Committee meetings will take place at the offices of Fennemore Craig, P.C., located at 2394 East Camelback Road, Suite 600, Phoenix, Arizona 85016. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Committee Members Present
M. Major, M. Tucker, T. Clayton Cundy

Committee Members Absent
E. Hunt

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Major called a meeting of the Company Culture Committee of CASA ACADEMY to order on Wednesday Apr 3, 2019 at 12:05 PM.

C. Approve Minutes

M. Tucker made a motion to approve minutes from the Company Culture Meeting on 03-20-19 Company Culture Meeting on 03-20-19.
T. Clayton Cundy seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Major	Aye
T. Clayton Cundy	Aye
M. Tucker	Aye
E. Hunt	Absent

II. Other Business

A. Review time table for the CEO survey.

The CEO survey has to be completed by April 14. Madison to update and circulate. Once all complete, Madison to tabulate the scores and make the results anonymous.

B. Review Roundtable Notes

Discuss differences in the round table being facilitated by a CASA staff member versus a third-party.
Discuss process for reviewing results and plan for morning huddles.
Discuss results.
Discuss attendance policy.
Discuss process for next year: same process with having a third-party facilitate the first round table, and then a staff member facilitates the second round table.

C. Review Spring Staff Surveys

Discuss strengths in academic progress and culture.
Discuss changes to parents communication / meetings for next year.
Discuss adding a question for the survey next year regarding how teachers are effectively communicating with parents and families.

D. Revisit Core Values Documents

None. To revisit.

E. Top Employer Brainstorm

None. Revisit.

F. Other culture topics

Discuss staffing pathways.

III. Closing Items

A. Adjourn Meeting

M. Major made a motion to adjourn the meeting.
M. Tucker seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

E. Hunt	Absent
M. Tucker	Aye
M. Major	Aye
T. Clayton Cundy	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:06 PM.

Respectfully Submitted,
M. Major