APPROVED

CASA ACADEMY

Minutes

January Meeting

Date and Time
Wednesday January 23, 2019 at 12:00 PM

Location
2394 East Camelback Road, Suite 600, Phoenix, Arizona 85016

CASA Academy Culture Committee meetings will take place at the offices of Fennemore Craig, P.C., located at 2394 East Camelback Road, Suite 600, Phoenix, Arizona 85016. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Committee Members Present
E. Hunt (remote), M. Major, M. Tucker, T. Clayton Cundy

Committee Members Absent
None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Major called a meeting of the Company Culture Committee of CASA ACADEMY to order on Wednesday Jan 23, 2019 at 12:14 PM.

C. Approve Minutes

M. Major made a motion to approve minutes from the Company Culture on 11-07-18 Company Culture on 11-07-18.
M. Tucker seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Tucker	Aye
E. Hunt	Aye
T. Clayton Cundy	Aye
M. Major	Aye

II. Other Business

A. Review Staff Survey Data

Discussions regarding making all surveys anonymous.
Discussions regarding retention. Employment meetings are next week.
Discussions regarding career paths. Will have meeting after the annual event.
Discussions regarding 401k match. To be discussed with the finance committee.
Discussions regarding parent involvement and school operations.
Discussions regarding retention bonus.

B. Discuss Staff Round Table Notes

Discussions regarding how growth will allow CASA to address certain operational needs.
Discussions regarding Kinder cut off date.
Ashley will be leading the next round-table in February / March.

C. Additional Staffing and Culture Items to Discuss

Discussions regarding office assistant position.

D. Revisit Core Values

None.

E. Other culture topics

None.

III. Closing Items

A. Adjourn Meeting

To review and discuss parent surveys next month.
M. Major made a motion to adjourn the meeting.
M. Tucker seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Tucker	Aye
E. Hunt	Aye
M. Major	Aye

Roll Call

T. Clayton Cundy Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:57 PM.

Respectfully Submitted,
M. Major