

# CASA ACADEMY

## Minutes

### January Meeting

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#### Date and Time

Wednesday January 23, 2019 at 12:00 PM

#### Location

2394 East Camelback Road, Suite 600, Phoenix, Arizona 85016

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CASA Academy Culture Committee meetings will take place at the offices of Fennemore Craig, P.C., located at 2394 East Camelback Road, Suite 600, Phoenix, Arizona 85016. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

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#### Committee Members Present

E. Hunt (remote), M. Major, M. Tucker, T. Clayton Cundy

#### Committee Members Absent

*None*

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

M. Major called a meeting of the Company Culture Committee of CASA ACADEMY to order on Wednesday Jan 23, 2019 at 12:14 PM.

#### C. Approve Minutes

M. Major made a motion to approve minutes from the Company Culture on 11-07-18 Company Culture on 11-07-18.

M. Tucker seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

E. Hunt	Aye
T. Clayton Cundy	Aye
M. Tucker	Aye
M. Major	Aye

**II. Other Business**

**A. Review Staff Survey Data**

Discussions regarding making all surveys anonymous.

Discussions regarding retention. Employment meetings are next week.

Discussions regarding career paths. Will have meeting after the annual event.

Discussions regarding 401k match. To be discussed with the finance committee.

Discussions regarding parent involvement and school operations.

Discussions regarding retention bonus.

**B. Discuss Staff Round Table Notes**

Discussions regarding how growth will allow CASA to address certain operational needs.

Discussions regarding Kinder cut off date.

Ashley will be leading the next round-table in February / March.

**C. Additional Staffing and Culture Items to Discuss**

Discussions regarding office assistant position.

**D. Revisit Core Values**

None.

**E. Other culture topics**

None.

**III. Closing Items**

**A. Adjourn Meeting**

To review and discuss parent surveys next month.

M. Major made a motion to adjourn the meeting.

M. Tucker seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

T. Clayton Cundy	Aye
M. Tucker	Aye
E. Hunt	Aye

**Roll Call**

M. Major            Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:57 PM.

Respectfully Submitted,

M. Major