

# CASA ACADEMY

## Minutes

### Fundraising/Marketing Committee Meeting

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**Date and Time**

Friday December 14, 2018 at 12:00 PM

**Location**

Conference Call Dial-in: 712-775-7031 Meeting ID: 356-190-185

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CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

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**Committee Members Present**

D. Brown (remote), M. Major (remote), M. Tucker (remote), P. McHonnott (remote), R. Lutowsky (remote), S. Neal (remote), T. Clayton Cundy (remote), T. Wee

**Committee Members Absent**

C. Burten, E. Hunt, T. Peterson

**Committee Members who arrived after the meeting opened**

T. Wee

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

T. Clayton Cundy called a meeting of the Fundraising/Marketing Committee of CASA ACADEMY to order on Friday Dec 14, 2018 at 12:05 PM.

**C. Approve Minutes**

M. Tucker made a motion to approve minutes from the Fundraising/Marketing Committee Meeting on 11-09-18 Fundraising/Marketing Committee Meeting on 11-09-18.

P. McHonett seconded the motion.

The motion did not carry.

**Roll Call**

R. Lutowsky	Aye
S. Neal	Aye
T. Clayton Cundy	Aye
T. Peterson	Absent
P. McHonett	Aye
M. Tucker	Aye
D. Brown	Aye
M. Major	Aye
C. Burten	Absent
T. Wee	Absent
E. Hunt	Absent

**II. Annual Event**

**A. Introduction of Committee Members**

Introduce new committee members.

T. Wee arrived.

**B. Event Updates & Sponsorships**

Discussions regarding annual event, event space, monetary sponsors, ticket sales.

Review annual event sponsorship form.

**C. Event Activities**

Discussions regarding event activities. Discussions regarding scholar arts sales.

**III. Marketing**

**A. Marketing Updates**

Review and discuss marketing recommendations.

Discussions regarding social media posts and website.

Discussions regarding marketing calendar.

**IV. Scheduling**

**A. Schedule Next Meeting/Discuss Action Items**

Next meeting: January 18, 12 - 1, via phone conference.

## V. Closing Items

### A. Adjourn Meeting

M. Tucker made a motion to adjourn the meeting.

M. Major seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

R. Lutowsky	Aye
T. Wee	Aye
T. Peterson	Absent
D. Brown	Aye
S. Neal	Aye
C. Burten	Absent
T. Clayton Cundy	Aye
M. Major	Aye
P. McHonett	Aye
E. Hunt	Absent
M. Tucker	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:50 PM.

Respectfully Submitted,  
T. Clayton Cundy