

# CASA ACADEMY

## Minutes

### Board Meeting

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#### **Date and Time**

Thursday March 7, 2019 at 6:30 PM

#### **Location**

CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015)

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CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

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#### **Trustees Present**

D. Puente (remote), E. Hunt, M. Campillo, M. Tucker, P. McHonett (remote), T. Wee

#### **Trustees Absent**

D. Brown, M. Major

#### **Trustees who arrived after the meeting opened**

T. Wee

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Thursday Mar 7, 2019 at 6:33 PM.

#### **C. Approve Minutes**

E. Hunt made a motion to approve minutes from the Board Meeting on 02-15-19 Board Meeting on 02-15-19.

M. Campillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. New Business**

### **A. CEO Update**

Board discussed enrollment numbers and targets; staff culture survey results- very good!; staffing - retention is looking good; Financials and annual event P&L;

### **B. Annual Event Review**

Board emailed comments for annual event to CEO.

T. Wee arrived.

### **C. Review of Public Meeting Requirements for committee and board meetings**

Board discussed open meeting requirements.

Board discussed Open Meeting law requirements for notice and agenda and future topics.

## **III. New section**

### **A. Finance Committee Update**

Generally discussed committee actions and future plans.

### **B. Culture Committee Update**

No updates

### **C. Governance Committee Update**

Discussed plans for Governance committee: donation tracking, new Board member training, and Governance education training.

### **D. Facilities Committee Update**

No updates.

### **E. Marketing Committee Update**

No updates.

## **IV. Closing Items**

### **A. Closing Remarks**

### **B. Adjourn Meeting**

E. Hunt made a motion to adjourn the meeting.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:26 PM.

Respectfully Submitted,

M. Campillo