

CASA ACADEMY

Minutes

Board Meeting

Date and Time

Thursday December 13, 2018 at 6:30 PM

Location

CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015)

CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Trustees Present

D. Brown, D. Puente (remote), E. Hunt, M. Campillo, M. Major, M. Tucker, P. McHonett, T. Wee

Trustees Absent

None

Trustees who arrived after the meeting opened

P. McHonett, T. Wee

Ex Officio Members Present

T. Clayton Cundy

Non Voting Members Present

T. Clayton Cundy

I. Opening Items**A. Record Attendance and Guests**

B.

Call the Meeting to Order

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Thursday Dec 13, 2018 at 6:35 PM.

C. Approve Minutes

E. Hunt made a motion to approve minutes from the Board Meeting on 11-08-18 Board Meeting on 11-08-18.

M. Major seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

E. Hunt Aye

D. Puente Aye

M. Campillo Aye

M. Tucker Aye

M. Major Aye

D. Brown Aye

T. Wee Absent

P. McHonett Absent

II. CEO Update

A. CEO update

Discussions regarding enrollment. January 24th is the 100th day of school.

Discussions regarding staff culture.

Discussions regarding academics, including STEP results.

P. McHonett arrived.

Discussions regarding math data.

Discussions regarding financials. Discussions regarding tax credits.

T. Wee arrived.

III. Annual Event

A. Annual Event Updates

Discussions regarding annual event, including event space, ticket sales, monetary sponsors, food sponsors, and a band.

Brainstorm sponsors.

IV. Sub Committee's Updates

A. Culture and Engagment Committee

None.

B. Finance Committee

Discussions regarding financials.
Review profits and loss statement.
Discussions regarding projecting financials based on growth plan.

C. Fundraising and Marketing

Discussions regarding marketing initiatives. Discussions regarding approach for marketing plan and social media management. Discussions regarding the new fundraising and marketing committee members.

D. Facilities

Discussions regarding CASA's presentation to the board of SOV and congregation (in January).
Discussions regarding facilities wish list.
Discussions regarding tours of facilities.

E. Governance

Discussions regarding board member on-boarding.

V. Other Business

A. Vote on Tablet Purchase with EL Grant Funds

Discussions regarding research and teacher vote on how to spend the grant.
E. Hunt made a motion to approve the invoice for the tablets and accessories.
D. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. McHonett Aye
M. Tucker Aye
M. Campillo Aye
E. Hunt Aye
D. Puente Aye
D. Brown Aye
T. Wee Aye
M. Major Aye

B. Vote on Revised Pregnancy Leave Policy

M. Major made a motion to approve the updated pregnancy leave policy.
M. Tucker seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. McHonett Aye
E. Hunt Aye
M. Major Aye
D. Brown Aye
D. Puente Aye
M. Campillo Aye
T. Wee Aye
M. Tucker Aye

VI. Closing Items

A. Adjourn Meeting

D. Brown made a motion to adjourn the meeting.
E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Puente Aye
M. Tucker Aye
P. McHonett Aye
T. Wee Aye
M. Campillo Aye
E. Hunt Aye
M. Major Aye
D. Brown Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,

M. Tucker