

# CASA ACADEMY

## Minutes

### Board Meeting

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**Date and Time**

Thursday December 13, 2018 at 6:30 PM

**Location**

CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015)

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CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

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**Trustees Present**

D. Brown, D. Puente (remote), E. Hunt, M. Campillo, M. Major, M. Tucker, P. McHonett, T. Wee

**Trustees Absent**

*None*

**Trustees who arrived after the meeting opened**

P. McHonett, T. Wee

**Ex Officio Members Present**

T. Clayton Cundy

**Non Voting Members Present**

T. Clayton Cundy

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**I. Opening Items****A. Record Attendance and Guests****B.**

### **Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Thursday Dec 13, 2018 at 6:35 PM.

### **C. Approve Minutes**

E. Hunt made a motion to approve minutes from the Board Meeting on 11-08-18 Board Meeting on 11-08-18.

M. Major seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

P. McHonett Absent

M. Major Aye

D. Brown Aye

D. Puente Aye

M. Tucker Aye

M. Campillo Aye

T. Wee Absent

E. Hunt Aye

## **II. CEO Update**

### **A. CEO update**

Discussions regarding enrollment. January 24th is the 100th day of school.

Discussions regarding staff culture.

Discussions regarding academics, including STEP results.

P. McHonett arrived.

Discussions regarding math data.

Discussions regarding financials. Discussions regarding tax credits.

T. Wee arrived.

## **III. Annual Event**

### **A. Annual Event Updates**

Discussions regarding annual event, including event space, ticket sales, monetary sponsors, food sponsors, and a band.

Brainstorm sponsors.

## **IV. Sub Committee's Updates**

### **A. Culture and Engagment Committee**

None.

**B. Finance Committee**

Discussions regarding financials.

Review profits and loss statement.

Discussions regarding projecting financials based on growth plan.

**C. Fundraising and Marketing**

Discussions regarding marketing initiatives. Discussions regarding approach for marketing plan and social media management. Discussions regarding the new fundraising and marketing committee members.

**D. Facilities**

Discussions regarding CASA's presentation to the board of SOV and congregation (in January).

Discussions regarding facilities wish list.

Discussions regarding tours of facilities.

**E. Governance**

Discussions regarding board member on-boarding.

**V. Other Business**

**A. Vote on Tablet Purchase with EL Grant Funds**

Discussions regarding research and teacher vote on how to spend the grant.

E. Hunt made a motion to to approve the invoice for the tablets and accessories.

D. Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Puente Aye

M. Major Aye

E. Hunt Aye

M. Campillo Aye

M. Tucker Aye

T. Wee Aye

D. Brown Aye

P. McHonett Aye

**B. Vote on Revised Pregnancy Leave Policy**

M. Major made a motion to approve the updated pregnancy leave policy.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Brown     Aye  
T. Wee       Aye  
P. McHonett Aye  
M. Campillo Aye  
D. Puente    Aye  
M. Tucker    Aye  
M. Major     Aye  
E. Hunt       Aye

**VI. Closing Items**

**A. Adjourn Meeting**

D. Brown made a motion to adjourn the meeting.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Brown     Aye  
P. McHonett Aye  
M. Major     Aye  
T. Wee       Aye  
D. Puente    Aye  
M. Tucker    Aye  
M. Campillo Aye  
E. Hunt       Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,  
M. Tucker