APPROVED

CASA ACADEMY

Minutes

Board Meeting

Date and Time
Thursday December 13, 2018 at 6:30 PM

Location
CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015)

CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Trustees Present
D. Brown, D. Puente (remote), E. Hunt, M. Campillo, M. Major, M. Tucker, P. McHonett, T. Wee

Trustees Absent
None

Trustees who arrived after the meeting opened
P. McHonett, T. Wee

Ex Officio Members Present
T. Clayton Cundy

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Thursday Dec 13, 2018 at 6:35 PM.

C.

Approve Minutes

E. Hunt made a motion to approve minutes from the Board Meeting on 11-08-18 Board Meeting on 11-08-18.
M. Major seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Tucker	Aye
M. Major	Aye
D. Brown	Aye
T. Wee	Absent
D. Puente	Aye
M. Campillo	Aye
E. Hunt	Aye
P. McHonett	Absent

II. CEO Update

A. CEO update

Discussions regarding enrollment. January 24th is the 100th day of school.
Discussions regarding staff culture.
Discussions regarding academics, including STEP results.
P. McHonett arrived.
Discussions regarding math data.
Discussions regarding financials. Discussions regarding tax credits.

T. Wee arrived.

III. Annual Event

A. Annual Event Updates

Discussions regarding annual event, including event space, ticket sales, monetary sponsors, food sponsors, and a band.
Brainstorm sponsors.

IV. Sub Committee's Updates

A. Culture and Engagment Committee

None.

B. Finance Committtee

Discussions regarding financials.
Review profits and loss statement.

Discussions regarding projecting financials based on growth plan.

C. Fundraising and Marketing

Discussions regarding marketing initiatives. Discussions regarding approach for marketing plan and social media management. Discussions regarding the new fundraising and marketing committee members.

D. Facilities

Discussions regarding CASA's presentation to the board of SOV and congregation (in January).
Discussions regarding facilities wish list.
Discussions regarding tours of facilities.

E. Governance

Discussions regarding board member on-boarding.

V. Other Business

A. Vote on Tablet Purchase with EL Grant Funds

Discussions regarding research and teacher vote on how to spend the grant.
E. Hunt made a motion to to approve the invoice for the tablets and accessories.
D. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brown	Aye
M. Tucker	Aye
E. Hunt	Aye
P. McHonett	Aye
M. Major	Aye
T. Wee	Aye
M. Campillo	Aye
D. Puente	Aye

B. Vote on Revised Pregnancy Leave Policy

M. Major made a motion to approve the updated pregnancy leave policy.
M. Tucker seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Wee	Aye
M. Major	Aye
P. McHonett	Aye
D. Brown	Aye

Roll Call

M. Campillo	Aye
E. Hunt	Aye
D. Puente	Aye
M. Tucker	Aye

VI. Closing Items

A. Adjourn Meeting

D. Brown made a motion to adjourn the meeting.
E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Puente	Aye
M. Campillo	Aye
M. Major	Aye
E. Hunt	Aye
P. McHonett	Aye
M. Tucker	Aye
D. Brown	Aye
T. Wee	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,
M. Tucker