APPROVED

CASA ACADEMY

Minutes

Board Meeting

Date and Time
Thursday November 8, 2018 at 6:30 PM

Location
CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015)

CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Trustees Present
D. Brown, D. Puente, E. Hunt, M. Campillo, M. Major, M. Tucker, P. McHonett (remote), T. Wee

Trustees Absent
None

Trustees who arrived after the meeting opened
D. Puente, T. Wee

Ex Officio Members Present
T. Clayton Cundy

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Thursday Nov 8, 2018 at 6:38 PM.

C.

Approve Minutes

E. Hunt made a motion to approve minutes from the Board Meeting on 10-04-18 Board Meeting on 10-04-18.
D. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Puente	Absent
E. Hunt	Aye
M. Major	Aye
T. Wee	Absent
M. Tucker	Aye
M. Campillo	Aye
D. Brown	Aye
P. McHonett	Aye

II. Strategic Meeting Summary

A. Write ups for both committees

The write ups from the strategic meetings are in the "documents" folder on Board on Track.

III. CEO Update

A. Academic update

Discussions regarding enrollment. Discussions regarding action plan for enrolling additional students.
D. Puente arrived.
Discussions regarding staff culture.
Discussions regarding academics. Review STEP data. Review and analyze STEP data from this year compared to this time last year.
T. Wee arrived.
Discussions regarding financials.

IV. Sub Committee's Updates

A. Culture and Engagment Committee

Discussions regarding fall 2018 staff culture survey.

B. Finance Committtee

None.

C. Fundraising and Marketing

Discussions regarding annual fundraiser. The focus of our annual event will be our character development program.
Three documents are now on Board of Track to help facilitate board members to get event sponsors.
Brainstorm sponsors for the annual event.

D. Facilities

This committee is meeting on each third Tuesday of the month at 12:00.

E. Governance

This committee is focused on reviewing and revising governance documents and on-boarding documents for new board members.

V. Other Business

A. Other business

None.

VI. Executive Session

A. Executive Session

Madison Major made a motion to go into executive sessions. Tia Wee seconded the motion. The motion passed unanimously.
7:42 Daniel Brown moved to end the executive session; Evan Hunt seconded the motion; the motion passed unanimously.

VII. Closing Items

A. Adjourn Meeting

D. Brown made a motion to adjourn the meeting.
M. Major seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Wee	Aye
M. Major	Aye
E. Hunt	Aye
M. Campillo	Aye
P. McHonett	Aye
M. Tucker	Aye
D. Brown	Aye
D. Puente	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,
M. Tucker