

APPROVED

# CASA ACADEMY

## Minutes

### Board Meeting

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**Date and Time**

Thursday August 16, 2018 at 6:30 PM

**Location**

CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015)

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CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

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**Trustees Present**

D. Brown (remote), D. Puente, E. Hunt, M. Campillo, M. Major, M. Tucker, P. McHonett, T. Wee (remote)

**Trustees Absent**

C. Chavez

**Trustees who arrived after the meeting opened**

T. Wee

**Ex Officio Members Present**

T. Clayton Cundy

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**Non Voting Members Present**

T. Clayton Cundy

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**I. Opening Items****A. Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Thursday Aug 16, 2018 at 6:31 PM.

**B. Record Attendance and Guests**

**C. Approve Minutes**

M. Major made a motion to approve minutes from the Board Meeting on 06-07-18 Board Meeting on 06-07-18.

D. Puente seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. McHonett Aye  
E. Hunt Aye  
C. Chavez Absent  
M. Major Aye  
D. Puente Aye  
M. Campillo Aye  
D. Brown Aye  
M. Tucker Aye  
T. Wee Absent

**D. Approve Minutes**

P. McHonett made a motion to approve minutes from the Board Meeting on 06-18-18, as amended. Board Meeting on 06-18-18.

M. Campillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Wee Absent  
M. Tucker Aye  
D. Brown Aye  
M. Campillo Aye  
P. McHonett Aye  
D. Puente Aye  
C. Chavez Absent  
M. Major Aye  
E. Hunt Aye

**E. Approve Minutes**

M. Major made a motion to approve minutes from the Board Meeting on 07-26-18. Board Meeting on 07-26-18.

P. McHonett seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Puente Aye  
M. Campillo Aye  
C. Chavez Absent  
D. Brown Aye  
T. Wee Absent  
M. Tucker Aye  
P. McHonett Aye  
E. Hunt Aye  
M. Major Aye

**II. New Business**

**A. Review Board Calendar**

Discussion around calendar, board meetings, growth committee meeting, and other events at CASA.

Every month, we would like a board member to visit the school (ex: Friday community meetings; morning huddle; etc.). This year's schedule:

September: Madison  
October: Evan  
November: Danielle  
December: Patrick  
January: Michael  
February: Tia  
March: Danny  
April: Mark  
May: Crystal  
T. Wee arrived.

**B. Sign Annual Conflict of Interest Forms**

Filled out Conflict of Interest waiver.

**C. 2018 Committee Members and Chairs**

Discussions regarding new board members and committee assignments. Discussions regarding annual event committee and facilities committee.

**D. Schedule Committee Meetings**

Discussions regarding scheduling of first meetings of each committee.

**III. Old Business**

**A.**

## **Review Strategic Plan**

Discussions regarding the plan and how committees should be utilizing the plan.

## **IV. CEO Report**

### **A. Update**

Discussions regarding of beginning of year; enrollment update and discussion regarding wait list and recruiting new scholars.

Discussions regarding staff culture.

Our audit is coming up on August 28 and 29. More financial updates to come in September.

## **V. Marketing Committee**

### **A. General update**

No update.

## **VI. CASA Culture and Engagement Committee**

### **A. General Update**

No update.

## **VII. Finance Committee**

### **A. General Update**

No update.

## **VIII. Governance**

### **A. General Update**

No update.

## **IX. Closing Items**

### **A. Adjourn Meeting**

E. Hunt made a motion to adjourn the meeting.

M. Major seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

P. McHonett Aye

M. Tucker Aye

D. Puente Aye

**Roll Call**

C. Chavez    Absent

E. Hunt    Aye

T. Wee    Aye

D. Brown    Aye

M. Major    Aye

M. Campillo    Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,

M. Tucker