

# CASA ACADEMY

## Minutes

### Governance Committee Meeting

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**Date and Time**

Wednesday April 18, 2018 at 12:00 PM

**Location**

(712) 775-7031 Meeting ID: 356-190-185 Host PIN: 5293

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CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

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**Committee Members Present**

E. Bolick (remote), J. Leahy (remote)

**Committee Members Absent**

*None*

**Guests Present**

M. Tucker (remote)

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

M. Tucker called a meeting of the Governance Committee of CASA ACADEMY to order on Wednesday Apr 18, 2018 at 12:02 PM.

**C. Approve Minutes**

No need to vote, approved at prior board meeting.

## **II. Governance**

### **A. Discuss Board Recruitment Documents**

Jenna discussed updated rules on Board member enrollment. Wanting to maintain potential member interests

Discussed that a few different people should screen the candidates.

Discussion on a phone screening and the process for dealing with candidates.

Three key things - school tour, governance committee conversation, interview with chair interview.

Proposed steps:

- 1) Governance Committee sends brief one-page questionnaire to candidate
- 2) Upon return of questionnaire, the governance schedules school walkthrough
- 3) Walkthrough tour and school director sends impressions to governance committee
- 4) Governance committee reaches out to candidate to either end the process or schedule meeting with Board Chair
- 5) Terminate the process or Vote at Board Meeting.

Discussion of potential issues related to vote on Board member.

### **B. Referrals for Potential Board Members**

Patrick McHonnnett - has an educational and marketing background. Strong candidate for marketing committee. Potential conflict of interest with scholarship program. Good personality fit.

Michelle and Evan Hunt are married. Michelle has a diverse background and has legal background. Evan has human resources background. Both are Board candidates. He could also help with growth and retention and sponsorships.

Brandon Cody - Rural background. Has attended law school. Prior Board experience. Personal friend of Jenna. Recommended for Board, but possible committee fallback.

Lori - Governance Committee will reach out again to ask if she wants to be on the Board.

Once questionnaire is developed, we will begin recruitment process.

Elizabeth Scott, Hillary Scott and Arturo Gonzalez are out of the process. Will start the process with the other four

### **C. Discuss Bylaws Revisions**

We will continue to make revisions to the Board term section of the updated bylaws.

**D. Discuss Extreme Behavior Policy and Scholar and Family Handbook**

Current expulsion is a Board vote, we want to change that.

Will be amended to remove requirement of Board approval of expulsion.

**III. Closing Items**

**A. Adjourn Meeting**

M. Tucker made a motion to adjourn the meeting.

E. Bolick seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:00 PM.

Respectfully Submitted,

E. Bolick