

CASA ACADEMY

Minutes

Governance Committee Meeting

Date and Time

Tuesday January 30, 2018 at 12:00 PM

Location

Dial-in Number: (712) 775-7031 Meeting ID: 356-190-185 Host PIN: 5293

CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Committee Members Present

E. Bolick (remote), J. Leahy (remote), M. Dahlen (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. Bolick called a meeting of the Governance Committee of CASA ACADEMY to order on Tuesday Jan 30, 2018 at 12:03 PM.

C. Approve Minutes

M. Dahlen made a motion to approve minutes from the Governance Committee Meeting on 11-01-17 Governance Committee Meeting on 11-01-17.

J. Leahy seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Review of Board Member Responsibility Tracking

Discussed status of Lori Taylor, agreed to make one more request to have her join the board.

Updated give/get commitment and school visit.

Reviewed expiring terms - Mary and Evan. Evan will update future renewal and Mary not renewing.

B. Recruitment of additional Board Members

Discussed three potential new board members and one potential marketing committee member.

C. Plan for developing Job Descriptions for co-directors

Decided to move this agenda item to Executive Committee

D. Setting of long-term goals and make-up of governance committee

Mark would transition onto the committee in June. Someone from staff will be coming on from school administration.

Future endeavors should include:

- Continued tracking of Board responsibility.
- Continue addressing changes to any governing documents.
- Develop training schedule and orientation documents for new Board Members and Committee Members
- Aggressive recruitment of Board members and development of succession plans.

Jenna has a list of additional responsibilities for model governance committees.

III. Closing Items

A. Adjourn Meeting

M. Dahlen made a motion to adjourn the meeting.

J. Leahy seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:29 PM.

Respectfully Submitted,
E. Bolick