APPROVED

CASA ACADEMY

Minutes

Board Retreat

Date and Time
Saturday November 18, 2017 at 7:30 AM

Location
CASA Academy - 1500 West Maryland Avenue Phoenix, AZ - [church conference room]

CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Trustees Present
C. Chavez, D. Puente, E. Bolick, M. Dahlen, M. Major, M. Tucker, T. Wee

Trustees Absent
B. Locker, D. Brown

Ex Officio Members Present
J. Leahy, T. Clayton Cundy

Guests Present
R. Lutowsky

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Dahlen called a meeting of the board of trustees of CASA ACADEMY to order on Saturday Nov 18, 2017 at 7:51 AM.

C. Approve Minutes

T. Wee made a motion to approve minutes from the Special Board Meeting on 11-13-17 Special Board Meeting on 11-13-17.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Strategic Planning Session

A. Mission and Values Review

Mission was reviewed.

B. Review Accomplishments

Jenna and Tacey updated Board on 2016-2017 strategic plan progress to goals.

C. Review SWOT Results

Board reviewed SWOT results.

D. Break

E. Develop Areas of Focus and Board Goals

Board selected four areas of focus:

1) Retaining and recruiting strong staff
2) Student enrollment
3) Marketing committee
4) Long-term growth plan

F. Next Steps: Who does what by when?

We assigned Board members to oversee each lever.

III. Closing Items

A. Adjourn Meeting

C. Chavez made a motion to adjourn the meeting.
M. Dahlen seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:38 AM.

Respectfully Submitted,

T. Clayton Cundy