

# CASA ACADEMY

## Minutes

### Annual Event Committee Meeting

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#### **Date and Time**

Wednesday February 14, 2018 at 12:00 PM

#### **Location**

(712) 775-7031 Meeting ID: 356-190-185 Host PIN: 5293

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CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

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#### **Committee Members Present**

D. Brown (remote), J. Leahy (remote), M. Dahlen (remote)

#### **Committee Members Absent**

C. Chavez, R. Lutowsky

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

J. Leahy called a meeting of the Annual Event Committee Committee of CASA ACADEMY to order on Wednesday Feb 14, 2018 at 12:03 PM.

#### **C. Approve Minutes**

D. Brown made a motion to approve minutes from the Annual Event Committee Committee Meeting on 02-08-18 Annual Event Committee Meeting on 02-08-18.

M. Dahlen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Annual Event Committee

### A. Update on Annual Event Details

We will focus on ticket sales and food sponsors this week.

All else is in order!

## III. Closing Items

### A. Adjourn Meeting

D. Brown made a motion to adjourn the meeting.

M. Dahlen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:09 PM.

Respectfully Submitted,

J. Leahy