APPROVED

CASA ACADEMY

Minutes

Feburary CASA Academy Board Meeting

Date and Time
Monday February 5, 2018 at 6:30 PM

Location
CASA Academy (1500 West Maryland Avenue, Phoenix, AZ)

CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Trustees Present
D. Brown, D. Puente, E. Bolick, M. Major (remote), M. Tucker, T. Wee (remote)

Trustees Absent
C. Chavez, M. Dahlen

Trustees who arrived after the meeting opened
T. Wee

Ex Officio Members Present
J. Leahy, T. Clayton Cundy

Guests Present
L. Taylor (remote)

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

D. Brown called a meeting of the board of trustees of CASA ACADEMY to order on Monday Feb 5, 2018 at 6:36 PM.

C. Approve Minutes

M. Tucker made a motion to approve minutes from the January CASA Academy Board Meeting on 01-08-18 January CASA Academy Board Meeting on 01-08-18.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

M. Tucker made a motion to approve minutes from the Board Meeting on 06-16-17 Board Meeting on 06-16-17.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Mintues

M. Tucker made a motion to approve minutes from the Board Meeting on 06-01-16 Board Meeting on 06-01-16.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Approve Minutes

M. Tucker made a motion to approve minutes from the Board Meeting on 05-02-16 Board Meeting on 05-02-16.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Approve Minutes

M. Tucker made a motion to approve minutes from the Governance Committee Meeting on 05-04-15 Governance Committee Meeting on 05-04-15.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Approve Minutes

M. Tucker made a motion to approve minutes from the Academic Excellence Committee Meeting on 06-04-15 Academic Excellence Committee Meeting on 06-04-15.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Approve Minutes

M. Tucker made a motion to approve minutes from the Governance Committee Meeting on 06-09-15 Governance Committee Meeting on 06-09-15.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. Approve Minutes

M. Tucker made a motion to approve minutes from the Governance Committee Meeting on 11-02-15 Governance Committee Meeting on 11-02-15.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. Approve Minutes

M. Tucker made a motion to approve minutes from the Board Holiday Party on 12-06-15 Board Holiday Party on 12-06-15.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

L. Approve Minutes

M. Tucker made a motion to approve minutes from the Academic Excellence Committee Meeting on 03-24-16 Academic Excellence Committee Meeting on 03-24-16.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

M. Approve Minutes

M. Tucker made a motion to approve minutes from the Academic Excellence Committee Meeting on 03-31-16 Academic Excellence Committee Meeting on 03-31-16.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

N. Approve Minutes

M. Tucker made a motion to approve minutes from the Academic Excellence Committee Meeting on 04-21-16 Academic Excellence Committee Meeting on 04-21-16.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

O. Approve Minutes

M. Tucker made a motion to approve minutes from the Governance Committee Meeting on 05-09-16 Governance Committee Meeting on 05-09-16.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

P.

Approve Minutes

M. Tucker made a motion to approve minutes from the Public Hearing on 06-13-16 Public Hearing on 06-13-16.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

Q. Approve Minutes

M. Tucker made a motion to approve minutes from the Governance Committee Meeting on 08-26-16 Governance Committee Meeting on 08-26-16.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

R. Approve Minutes

M. Tucker made a motion to approve minutes from the Governance Committee Meeting on 10-31-16 Governance Committee Meeting on 10-31-16.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

S. Approve Minutes

M. Tucker made a motion to approve minutes from the Facility Committee Meeting on 03-01-17 Facility Committee Meeting on 03-01-17.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

T. Approve Minutes

M. Tucker made a motion to approve minutes from the Facility Committee Meeting on 06-15-17 Facility Committee Meeting on 06-15-17.
D. Puente seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Annual Event Committee

A. Annual Event-18 days away!

Updates on fundraising efforts, raffle items, monetary sponsors, art projects, food and wine sponsors. Still in need of a wine sponsor. Update on ticket sales. Discussions regarding roles at the annual event and collection of funds/money.

III. CASA Culture and Engagement Committee

A. General Update

The culture committee has been focusing on the teacher engagement and retention. We are set up to have the highest retention of teachers this year that we have ever had. The

newest idea we are focusing on is career path making for teachers and staff. Discussion regarding referral incentive that was just rolled out to teachers/staff. Discussion regarding 401K matching.
T. Wee arrived.

IV. Finance Committee

A. General Update

The finance committee met and reviewed the Q2 financials. The projected carryover is still above budget, due to lower expenses and early literally grant. Discussions about expanding the financing committee, specifically looking for people with non-profit and charter school experience, long term planning, and building out spreadsheets for growth.

V. Governance

A. General Update

Discussion regarding governance committee members and how to grow the committee and what other purposes the committee can fulfill, including focusing on recruiting board members and governance training.

VI. CO-CEO Report

A. Update

Staff culture ratings were discussed; the data stays consistently high. Mid-year academics growth and achievement were discussed. Discussion regarding staffing plan for next year and the roles of the new directors and the CEO role. Discussion regarding under enrollment numbers, finalized as of the 100th day of school. Discussion regarding recruitment and canvassing for next year and budget for next year (student/classroom).

VII. Old Business

A. Strategic Planning Update

B. Vote on CEO Evaluation Update

E. Bolick made a motion to to approve the changes made to the CEO evaluation.
M. Tucker seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Vote on Teacher Evaluation Update

E. Bolick made a motion to approve the changes to the teacher evaluation.
M. Tucker seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

D. Puente made a motion to adjourn the meeting.
M. Tucker seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:32 PM.

Respectfully Submitted,
M. Tucker