APPROVED

CASA ACADEMY

Minutes

September CASA Academy Board Meeting

Date and Time
Monday September 11, 2017 at 6:30 PM

Location
CASA Academy (1500 West Maryland Avenue, Phoenix, AZ)

CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Trustees Present
C. Chavez, D. Brown, D. Puente, E. Bolick, M. Dahlen, M. Major, M. Tucker

Trustees Absent
B. Locker, T. Wee

Ex Officio Members Present
J. Leahy, T. Clayton Cundy

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Brown called a meeting of the board of trustees of CASA ACADEMY to order on Monday Sep 11, 2017 at 6:35 PM.

C. Approve Minutes

E. Bolick made a motion to approve minutes from the August CASA Academy Board Meeting on 08-14-17 August CASA Academy Board Meeting on 08-14-17.

M. Tucker seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. CO-CEO Report

A. Update

Campus Updates. Math First Unit tests came back with 82% average in first grade and 75% average for kinder. Contributing factors such as curriculum project, modeling and support by Dean of Curriculum, classroom observations, consistent feedback, and Bullseye software.

Staff Culture has remained pretty consistent.

Curriculum Development will be finished in February.

Enrollment. We are currently over enrolled by 1.5 students.

Bus Transportation Challenges discussed.

Fundraising update discussed.

III. CASA Culture and Engagment Committee

A. General Update

Key points of Culture Committee and discussion for how we can enhance the engagement of culture. There are four components: Communication, Recognition and Engagement, Ownership, Support. Utilizing surveys, round tables, feedback, etc. to influence direction and culture. Madison is presenting this to the teachers and staff tomorrow. The teachers will be sitting down with outside party to solicit feedback. Survey will be given in October. One one one with board meetings and teachers in November. Another round table in February.

IV. Annual Event Committee

A. Update and engage board in their role for Annual Event

First meeting of committee was today. February 23rd will be the event, from 7-10 p.m. Confirming to see if we can have the event at Phoenix County Day School. We are starting the process earlier this year to get a head start.

Looking for food or caterer for 250 people.

Brainstormed donors for the event.

V. Finance

A. Update

Had two audits, they both went really well. We are going over specifics in another meeting.

VI. Governance

A. Sign Annual Conflict of Interest Statement

Signed.

VII. New Business

A. Vote on Revised Scholar and Family Handbook

D. Brown made a motion to approve the revisions to the Scholar Handbook re: bathroom.
M. Major seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Bus Contract Approval

E. Bolick made a motion to approve the bus contract for Valleywide Transportation, LLC.
M. Tucker seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

M. Tucker made a motion to adjourn the meeting.
M. Major seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,
M. Major