APPROVED

CASA ACADEMY

Minutes

Company Culture Committee Meeting

Date and Time
Wednesday May 9, 2018 at 12:00 PM

Location
Fennemore Craig, P.C., 2394 East Camelback Road, Phoenix, Arizona 85048, Suite 600

CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Committee Members Present
M. Major, M. Tucker, T. Clayton Cundy

Committee Members Absent
None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Tucker called a meeting of the Company Culture Committee of CASA ACADEMY to order on Wednesday May 9, 2018 at 12:07 PM.

C. Approve Minutes

M. Tucker made a motion to approve minutes from the Company Culture Committee Meeting on 04-11-18 Company Culture Committee Meeting on 04-11-18.
M. Major seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

T. Clayton Cundy	Aye
M. Tucker	Aye
M. Major	Aye

II. Other Business

A. Review and discuss Parents Survey

Discussions regarding pushing the timeline up for surveys next year so it does not compete with recruitment. Discussions regarding the parent survey results. Discussions regarding parent and teacher communication.

B. Review career path timing

Tacey had the initial meetings with the teachers and staff. Teachers and staff had a lot of ideas where they wanted to go, and several saw CASA as giving them the chance for upward mobility. Next week Tacey will have follow up meetings with the teachers an staff in order to put together 3-5 concrete goals for next year. Tacey to then have follow up meetings with the individuals in October / November with the teachers.

C. Other items and discussions

Our committee is coordinating the CEO survey. Madison to put the survey together and send out to the fellow board members. Removing Jenna from the survey. To have the results ready for our June meeting for discussion.

Discussions regarding holding the survey once a year or twice a year. Twice a year likely will help give consistent feedback to the CEO. Board On Track has a survey function, considering putting our questions on Board On Track for next year.

Next meeting: June 6. To discuss the CEO survey results.
July meeting: July 30. 12:00 - 1:00 via phone (CASA number).
No Meeting in August.
September meeting: September 5.

D. Review results of the March Culture and Engagement Staff Survey

III. Closing Items

A. Adjourn Meeting

M. Major made a motion to adjourn the meeting.
T. Clayton Cundy seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

T. Clayton Cundy	Aye
M. Major	Aye
M. Tucker	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:44 PM.

Respectfully Submitted,
M. Tucker