APPROVED

CASA ACADEMY

Minutes

Company Culture Committee Meeting

Date and Time
Wednesday August 16, 2017 at 12:00 PM

Location
(712) 775-7031 Meeting ID: 356-190-185 Host PIN: 5293

CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Committee Members Present
J. Leahy, M. Dahlen, M. Tucker

Committee Members Absent
M. Major

Ex Officio Members Present
T. Clayton Cundy

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Tucker called a meeting of the Company Culture Committee of CASA ACADEMY to order on Wednesday Aug 16, 2017 at 12:05 PM.

C. Approve Minutes for 6/14/17

J. Leahy made a motion to approve minutes from the Company Culture Committee Meeting on 06-14-17 Company Culture Committee Meeting on 06-14-17.

M. Tucker seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Approve Minutes for 7/19/14

J. Leahy made a motion to approve minutes from the Company Culture Committee Meeting on 07-19-17 Company Culture Committee Meeting on 07-19-17.
T. Clayton Cundy seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Company Culture

A. Review fall calendar's important dates

Morning Huddle Overview with Madison: Sep. 12
ACTION ITEM: We need to create a handout for that meeting. This should include the name change/ responsibility shift in the culture survey. Mark will create this document and will share with committee for feedback.

September 21st: Roundtable I

Admin Update: Mark observes and provides feedback: September 27th

October 16: CEO Eval I (We agreed to rename this "Culture Survey")

November: One-on-one interviews with teachers
Tia provided guiding questions for those meetings

February 8th: Roundtable II

April 12: CEO Eval II (We agreed to rename this "Culture Survey")

DECISION: CEO evaluation should be renamed to "Culture Survey". This was agreed upon at our meeting today.

B. Verbiage for weekly teacher survey

The examples were deleted from this paragraph.

C. Letter from the Culture committee to the CASA staff

Mary will look for a letter to share with Mark to share with staff (she used one in the past).

We are going to emphasize in the letter that company culture is shared, not just the responsibility of the CEOs.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:34 PM.

Respectfully Submitted,
J. Leahy
M. Tucker made a motion to adjourn the meeting.
M. Dahlen seconded the motion.
The committee **VOTED** unanimously to approve the motion.