

# CASA ACADEMY

## Minutes

### Governance Committee Meeting

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#### Date and Time

Monday May 22, 2017 at 12:00 PM

#### Location

Dial-in Number: (712) 775-7031 Meeting ID: 356-190-185 Host PIN: 5293

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CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

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#### Committee Members Present

#### Committee Members Absent

B. Locker, E. Bolick, J. Leahy, M. Dahlen

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#### I. Opening Items

##### A. Record Attendance and Guests

Evan, Mary, Jenna, and Brian are in attendance.

##### B. Call the Meeting to Order

J. Leahy called a meeting of the Governance Committee of CASA ACADEMY to order on Monday May 22, 2017 at 12:02 PM.

##### C. Approve Minutes

B. Locker made a motion to approve minutes from the Governance Committee Meeting on 04-20-17 Governance Committee Meeting on 04-20-17.

M. Dahlen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Governance

### A. Review of Board Member Responsibility Tracking

Discussed renewals of Tia, Brian and Danny.

Discussed issues related with four expiring terms in 2020.

Discussion of formally changing Academic Excellence to Company Culture Committee

Assigned Crystal to the Annual Event Committee

Mark will possibly be assigned to Company Culture

### B. Discussion of End of Year evaluations

Mary has received the parent surveys and academic data.

Upon setting review date with Jenna and Tacey, Governance Committee will send out end-of-year Board surveys.

### C. Discussion of annual board planning and/or strategic planning session.

Mary is taking the lead on planning a two-day Board/Strategic planning session.

The other issue to be addressed is growth and location plans.

Generally planned for September 22-23, but likely rescheduling needed due to conflicts with newer Board Members.

Governance Committee members to look for potential facilitators for the meeting - ideally one with an educational background. Tacey may have a recommendation.

Discussion of delineating CEO roles as fall governance committee tasks.

## III. Closing Items

### A. Adjourn Meeting

M. Dahlen made a motion to adjourn the meeting.

B. Locker seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:37 PM.

Respectfully Submitted,

E. Bolick