

# CASA ACADEMY

## Minutes

### Facility Committee Meeting

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**Date and Time**

Tuesday May 9, 2017 at 9:00 AM

**Location**

Dial-in Number: (712) 775-7031 Meeting ID: 356-190-185 Host PIN: 5293

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CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

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**Committee Members Present**

D. Puente (remote), J. Leahy (remote)

**Committee Members Absent**

B. Locker, D. Brown, M. Dahlen, T. Wee

**Guests Present**

Scott Muller

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

D. Puente called a meeting of the Facility Committee of CASA ACADEMY to order on Tuesday May 9, 2017 at 9:00 AM.

**C. Approve Minutes**

D. Puente made a motion to approve minutes from the Facility Committee Meeting on 04-24-17 Facility Committee Meeting on 04-24-17.

J. Leahy seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Facility

### A. Update on Structural Engineer Findings/ Timeline Update

The structural engineer will update Scott today. He will get permit downtown and will coordinate with contractor. Then, dates will be set.

### B. Update on Structural Engineer Findings/ Timeline Update

After structural engineer submits plans, we can set dates for timeline.

Retiling of cafeteria will occur on 5/15/17.

Furniture removal will occur on 5/20/17.

Asbestos removal will occur on 5/22/17.

Fence will be installed after 5/19/17 (Jenna has been calling).

Jenna will arrange for rekeying of 2 new doors after 5/19/17.

Jenna called to set up date for bulletin board move/ installation with AZ Furnishings.

## III. Closing Items

### A. Adjourn Meeting

D. Puente made a motion to adjourn the meeting.

J. Leahy seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:29 AM.

Respectfully Submitted,

J. Leahy