

APPROVED

CASA ACADEMY

Minutes

Facility Committee Meeting

Date and Time

Wednesday April 12, 2017 at 6:00 PM

Location

Dial-in Number: (712) 775-7031 Meeting ID: 356-190-185 Host PIN: 5293

CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Committee Members Present

D. Puente (remote), J. Leahy (remote)

Committee Members Absent

B. Locker, D. Brown, M. Dahlen, T. Wee

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Puente called a meeting of the Facility Committee of CASA ACADEMY to order on Wednesday Apr 12, 2017 at 6:06 PM.

C. Approve Minutes

J. Leahy made a motion to approve minutes.

D. Puente seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Facility

A. Update on Storage of Furniture During Move

- 1) Madison has reached out to Fennimore Craig on volunteer events. Jenna will confirm moving dates (May 20th, July 15th).
- 2) Jenna will count boards that need to be moved and quantify the price of getting new ones. Will share at next meeting.

B. Review Tiling Quotes

Alliance Flooring came in the cheapest and very responsive- recommended flooring Company. Jenna will let them know that she will reach out when timeline is finalized.

C. Update on construction timeline

- 1) Jenna will continue to attempt to contact asbestos company
 - 2) Danielle will reach out to Dickens Demolition to schedule a site visit next week
- Discussed the need for more frequent meetings until start of construction.

D. Asbestos Survey Results

Discussed. Asbestos is limited to carpet, which should make for easier removal.

E. Updates from SOV

CASA is hoping to move forward with lease as-is. Jenna will get cost estimate on asbestos removal to help plan for next couple of months.

F. Updates from SOV

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:33 PM.

Respectfully Submitted,
D. Puente