

APPROVED

# CASA ACADEMY

## Minutes

### Facility Committee Meeting

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#### Date and Time

Wednesday April 12, 2017 at 6:00 PM

#### Location

Dial-in Number: (712) 775-7031 Meeting ID: 356-190-185 Host PIN: 5293

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CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

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#### Committee Members Present

D. Puente (remote), J. Leahy (remote)

#### Committee Members Absent

B. Locker, D. Brown, M. Dahlen, T. Wee

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

D. Puente called a meeting of the Facility Committee of CASA ACADEMY to order on Wednesday Apr 12, 2017 at 6:06 PM.

#### C. Approve Minutes

J. Leahy made a motion to approve minutes.

D. Puente seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### II. Facility

**A. Update on Storage of Furniture During Move**

- 1) Madison has reached out to Fennimore Craig on volunteer events. Jenna will confirm moving dates (May 20th, July 15th).
- 2) Jenna will count boards that need to be moved and quantify the price of getting new ones. Will share at next meeting.

**B. Review Tiling Quotes**

Alliance Flooring came in the cheapest and very responsive- recommended flooring Company. Jenna will let them know that she will reach out when timeline is finalized.

**C. Update on construction timeline**

- 1) Jenna will continue to attempt to contact asbestos company
  - 2) Danielle will reach out to Dickens Demolition to schedule a site visit next week
- Discussed the need for more frequent meetings until start of construction.

**D. Asbestos Survey Results**

Discussed. Asbestos is limited to carpet, which should make for easier removal.

**E. Updates from SOV**

CASA is hoping to move forward with lease as-is. Jenna will get cost estimate on asbestos removal to help plan for next couple of months.

**F. Updates from SOV**

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:33 PM.

Respectfully Submitted,  
D. Puente