

APPROVED

# CASA ACADEMY

## Minutes

### Facility Committee Meeting

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#### Date and Time

Wednesday November 30, 2016 at 7:00 PM

#### Location

Dial-in Number: (712) 775-7031 Meeting ID: 356-190-185 Host PIN: 5293

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#### Committee Members Present

B. Locker (remote), D. Puente (remote), J. Leahy (remote), M. Dahlen (remote)

#### Committee Members Absent

D. Brown, T. Wee

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

D. Puente called a meeting of the Facility Committee of CASA ACADEMY to order on Wednesday Nov 30, 2016 at 7:05 PM.

#### C. Approve Minutes

J. Leahy made a motion to approve minutes from the Facility Committee Meeting on 11-15-16 Facility Committee Meeting on 11-15-16.

M. Dahlen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### II. Facility

#### A. Review draft of renewed lease agreement

Jenna will meet with Brian on Friday to review detailed lease.

#### B. Determine key point of points of negotiation for December meeting with the Church

Market rate comparison document was reviewed and discussed. Proposals for renewal of lease were decided upon. Jenna will meet with Brian to finalize red-line of lease. Mary will email lease on behalf of Board. Lease negotiations will take place between Church Council and CASA Academy Board moving forward.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:19 PM.

Respectfully Submitted,  
D. Puente