

CASA ACADEMY

Board Meeting

Date and Time

Monday August 8, 2016 at 6:30 PM MST

Location

CASA Academy, 1500 W. Maryland Ave. Phoenix, AZ 85015

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
Opening Items			
A. Record Attendance and Guests		Brian Locker	5 m
B. Call the Meeting to Order		Mary Dahlen	1 m
C. Approve Minutes	Approve Minutes	Mary Dahlen	2 m
Approve minutes for Board Meeting on June 13, 2016			
D. Vote to remove Board Members from slate whose terms have expired	Vote	Mary Dahlen	5 m
Nathan Arrowsmith and Pavan Vemulapalli have both termed-out.			
E. Vote on Slate of New Board Officers	Vote	Mary Dahlen	5 m
Voting on the following slate: Mary Dahlen, Chair; Danny Brown, Vice-Chair; Brian Locker, Secretary, and Tia Wee, Treasurer.			
II. Reports			6:48 PM
Academic Excellence			
A. Academic Excellence	FYI	Tacey Clayton	5 m
B. Annual Event/Development	FYI	Mary Dahlen	5 m
C. Governance	FYI	Brian Locker	5 m
D. School Directors/CEOs	FYI	Jenna Leahy and	5 m

Purpose	Presenter	Time
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III. OLD BUSINESS 7:08 PM

Annual Event Committee

A. Budget Approval for Revised Budget	Vote	Mary Dahlen	10 m
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See attached revised budget: Due to a teacher shortage and lower enrollment numbers in second grade, CEOs decided to move to 2 second grade classes as opposed to 3. Also insurance figures are now available to insert into budget.

B. Facility Lease Status/Update	FYI	Jenna Leahy	5 m
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IV. NEW BUSINESS 7:23 PM

Facility

A. Vote on updated documents/handbooks	Vote	Jenna Leahy and Tacey Clayton	10 m
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See attached 3 documents: 2016-2017 Scholar and Family Handbook; CASA Academy Staff Handbook, and Fiscal Policies and Procedures. Changes to first document is title changes of CEOs; changes to second document is an update to the 403b policy; and the change to Fiscal Policies and Procedures is change to In-kind Donations Policy.

B. Strategic Planning Session in September	Discuss	Mary Dahlen	15 m
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Please bring your calendars to discuss dates. It will be a combination of a Friday evening/Saturday morning.

V. Executive Session 7:48 PM

A. School Director Salaries	Vote	Mary Dahlen	10 m
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VI. Closing Items 7:58 PM

A. Adjourn Meeting	Vote	Mary Dahlen	
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