

CASA ACADEMY

Governance Committee Meeting

Date and Time

Monday May 9, 2016 at 5:00 PM

Location

Telephonic - Dial-in Number: (712) 775-7031 Meeting ID: 356-190-185 Host PIN: 5293

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		
II. Governance			
A. New Boardmember Paperwork Spreadsheet	Discuss	Evan Bolick	5
B. Strategic Planning Session	Discuss	Nathan Arrowsmith	5
Update on Strategic planning session scheduling			
C. End of Year Evals	Discuss	Brian Locker	5
Discuss action items necessary for end-of-year evaluations			
D. Employee/Staff Handbook	Discuss	Brian Locker	5
Action items for edits to employee/staff handbook Please review before the meeting. We have discussed changes/additions in the following categories: - Flex Time - Termination - Compensation - Evaluation Schedule			
E. Recruitment Strategy for 2016+	Discuss	Nathan Arrowsmith	5
Create written policy? Recruitment (January-February) - Info Session (February 5th & 12th) - Attend Board Meeting (March 7th) - Interview with Board Member (March 21st/28th) - Vote in new Board Members (April) Incorporate into a policy for future years.			
III. Other Business			
A. Action Items for Next Meeting	Discuss	Brian Locker	5
IV. Closing Items			
A. Adjourn Meeting	Vote		