

# CASA ACADEMY

## Governance Committee Meeting

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### Date and Time

Wednesday November 1, 2017 at 12:30 PM MST

### Location

Dial-in Number: (712) 775-7031 Meeting ID: 356-190-185 Host PIN: 5293

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CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

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### Agenda

	Purpose	Presenter	Duration
<b>I. Opening Items</b>			
<b>A.</b> Record Attendance and Guests		Evan Bolick	2 m
<b>B.</b> Call the Meeting to Order		Evan Bolick	2 m
<b>C.</b> Approve Minutes	Approve Minutes	Evan Bolick	2 m
Approve minutes for Governance Committee Meeting on September 28, 2017			
<b>II. Governance</b>			
<b>A.</b> Review of Board Member Responsibility Tracking	Discuss	Evan Bolick	5 m
<b>B.</b> Recruitment of additional Board Members	Discuss	Mary Dahlen	5 m
<b>C.</b> Plan for developing Job Descriptions for co-directors	Discuss	Evan Bolick	5 m
Possible Job Description <a href="http://www.sparkcharter.org/uploads/2/1/7/9/21793226/principal_job_description.pdf">http://www.sparkcharter.org/uploads/2/1/7/9/21793226/principal_job_description.pdf</a> <a href="http://www.charterschooltools.org/tools/charterSchoolOperationsDirector.pdf">http://www.charterschooltools.org/tools/charterSchoolOperationsDirector.pdf</a>  <a href="http://study.com/articles/Education_Director_Job_Description_Duties_and_Requirements.html">http://study.com/articles/Education_Director_Job_Description_Duties_and_Requirements.html</a> <a href="http://reformourcharterschools.org/wp-content/uploads/2016/04/CEOJobDescription_Final-20160420163503.pdf">http://reformourcharterschools.org/wp-content/uploads/2016/04/CEOJobDescription_Final-20160420163503.pdf</a>			
<b>D.</b> Discussion of CEO evaluation Timeline	Discuss	Brian Locker	5 m

### III. Other Business

### IV. Closing Items

**A.** Adjourn Meeting

Vote

Evan  
Bolick

2 m