

CASA ACADEMY

Annual Event Committee Meeting

Date and Time

Wednesday December 13, 2017 at 12:00 PM MST

Location

(712) 775-7031 Meeting ID: 356-190-185 Host PIN: 5293

CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Agenda

	Purpose	Presenter	Time
I. Opening Items			12:00 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		
Approve minutes for Annual Event Committee Meeting on October 18, 2017			
II. Annual Event Committee			12:00 PM
Annual Event Committee			
A. Update on Sponsorships	Discuss		5 m
Sponsorships that have been met:			
Raffle			
Beer, water, soda			
Location			
Outstanding items:			
Band			
Wine			
Food (we need two more sponsors)			
Monetary sponsorships			
III. Art			12:05 PM

	Purpose	Presenter	Time
A. Art Sales Update	Discuss		5 m
Determine selling prices for the following:			

Quantities:

- 100 bracelets and jewelry boxes
- 20 stools
- 48 mugs
- 250 wine bags (we already have a lot in storage, so just decorate the remaining blank ones)

Pricing?

B. Ticket Sales/ Attendance	Discuss		5 m
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Ideas for increasing guest list?

IV. Other Business

V. Closing Items

A. Adjourn Meeting	Vote		
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