

CASA ACADEMY

Facility Committee Meeting

Date and Time

Monday April 24, 2017 at 4:30 PM MST

Location

(712) 775-7031 Meeting ID: 356-190-185 Host PIN: 5293

CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		
Approve minutes for Facility Committee Meeting on April 12, 2017			
II. Facility			4:30 PM
Facility			
A. Discuss Contractor Updates	Discuss		15 m
Asbestos Contractor (for demolition) Tiling			
B. Review Facility Project Timeline	Discuss		10 m
Make changes to timeline as needed:			
Date Description			
5/11/17 Furniture removed from cafeteria into room 11 by paras. L&M catering does lunch in classrooms for scholars through last day of school.			
5/15/17-5/16/17 Retiling of cafeteria occurs			
5/17/17 Furniture moved back into cafeteria (lunch can potentially be in cafeteria for last 2 days of school)			
5/18/17 Curricular check-outs occur in all classrooms			

	Purpose	Presenter	Time
5/19/17	Check outs occur for all rooms; for any rooms that will be moved, Jenna ensures that everything is packed up and labeled (nothing in closets, etc.)		
5/19/17	Copy machine moved into room 16 at 1 PM		
5/20/17	Volunteer event- remove furniture from classrooms in which construction will take place		
5/22/17	Fence extended around new classrooms		
5/22/17-5/24/17	Asbestos removal occurs; on 5/24 testing occurs in morning; demolition company should be able to come in at approximately noon		
5/24/17-5/26/17	Demolition occurs		
5/29/17-5/30/17	Tiling occurs in rooms 8 and 9		
7/15/17	Volunteer event- put furniture back into classrooms; deep clean of classrooms in which construction occurred		
7/11/17	2 new doors rekeyed		

C. Select Tile Colors for Cafeteria and Classrooms	Discuss	5 m
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<https://www.armstrongflooring.com/commercial/en-us/products/vinyl-composition-tile/browse.html?filters%3AlineName=Standard%20Excelon%20Imperial%20Texture&filters%3AsizeBrowseImperial=12%20in.%20x%2012%20in.%20Square>

III. Other Business	5:00 PM
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A. Select date for next meeting	Discuss	5 m
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IV. Closing Items	5:05 PM
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A. Adjourn Meeting	Vote	
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