

CASA ACADEMY

Annual Event Committee Meeting

Date and Time

Thursday February 9, 2017 at 7:00 PM MST

Location

Dial in number: (712)775-7031 Meeting ID: 356-190-185 Host PIN: 5293

CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Agenda

| | Purpose | Presenter | Time |
|--|--------------------|-----------|----------------|
| I. Opening Items | | | 7:00 PM |
| Opening Items | | | |
| A. Record Attendance and Guests | | | |
| B. Call the Meeting to Order | | | |
| C. Approve Minutes | Approve Minutes | | |
| Approve minutes for Annual Event Committee Meeting on February 2, 2017 | | | |
| II. Annual Event Committee | | | 7:00 PM |
| Annual Event Committee | | | |
| A. Review Financial Summary | Discuss | | 1 m |
| B. Outstanding Sponsorships | Discuss | | 5 m |
| - We are still in need of an MC and wine sponsors (especially for the wine pull). | | | |
| C. Program/ Flow of the evening | Discuss | | 5 m |
| - Discuss how Rachel will read Syrian speech. | | | |
| - Discuss how "ask" will be made. | | | |
| - Who is our event MC? | | | |
| - How are we going to blend our kindergarten funding video with our diversity theme? | | | |
| - We need to make sure we recognize our technology sponsors (5K) in speeches. | | | |
| D. Miscellaneous Logistics | Discuss | | 5 m |
| - Please email Jenna: name, email, address, number of bottles and in-kind value of any wine donations from private donors. | | | |
| - How many volunteers are attending NCL volunteer event on the 16th? | | | |

- | | Purpose | Presenter | Time |
|--|---------|-----------|------|
| - Melissa asked if we wanted to sell Bruno Mars tickets separately (with separate pricing) or as part of packages for event? | | | |
| - What words do we want to put on hand wreathes? | | | |
| excellence | | | |
| wonder | | | |
| purpose/purposeful | | | |
| encourage | | | |
| possibilities | | | |
| inspire | | | |
| - How should Jenna order raffle tickets (so as not to repeat numbers)? | | | |
| - Ask song (True Colors, Cindi Lauper, Shed a Little Light, James Taylor, Imagine, John Lennon, Get Together, Youngbloods)? | | | |

III. Other Business **7:16 PM**

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|---|---------|-----|
| A. Announcements | Discuss | 5 m |
| - Next meeting will be via conference call next Thursday at 7:00 PM. | | |
| - Dress rehearsal will now take place in-person on 2/22/17 as opposed to 2/23/17. | | |
| - Liquor license is now in CASA's possession. | | |

IV. Closing Items **7:21 PM**

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|---------------------------|------|
| A. Adjourn Meeting | Vote |
|---------------------------|------|