

# CASA ACADEMY

## Governance Committee Meeting

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**Date and Time**

Monday October 31, 2016 at 4:30 PM

**Location**

(712) 451-0200; Access Code 490523

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## Agenda

Purpose Presenter Duration

### I. Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve Minutes  
Approve Minutes

### II. Governance

- A. Recruitment Strategy for 2016+  
Discuss Evan Bolick and Mary Dahlen 15  

(1) Develop both internal and external checklists and timelines for tracking board member submission of documents.  
(2) Determine if there is a tracking system in place for current board members and fulfillment of their obligations and if not, discuss creation of one.
- B. Arizona Corporation Commission  
Discuss Jenna Leahy 5  

(1) Jenna to update governance committee regarding adding all directors to ACC website.
- C. Updates to Staff survey questions  
Vote Evan Bolick 10  

(1) Consider proposed revisions to the staff survey for approval at Board meeting and use in 2016-2017 co-CEO assessment.
- D. Delineation of Co-CEO positions  
Vote Jenna Leahy 15  

(1) Potential creation of new job descriptions and responsibilities for the co-CEOs  
(2) Development of new surveys and guidelines to evaluate the co-CEOs under new job descriptions.

### III. Closing Items

- A. Action Items for Next Meeting  
FYI Brian Locker 5
- B. Adjourn Meeting  
Vote