

CASA ACADEMY

Facility Committee Meeting

Date and Time

Tuesday November 15, 2016 at 4:00 PM MST

Location

CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015)

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		
Approve minutes for Facility Committee Meeting on November 7, 2016			
II. Facility			4:00 PM
Facility			
A. Lease re-negotiation timeline discussion	Discuss	Jenna Leahy	5 m
a. When does the church plan to take the lease to the congregation for a vote?			
b. Schedule meeting for negotiation the week of December 5th.			
B. Update SOV on Strategic Plan	Discuss	Mary Dahlen	5 m
a. Growth plan will be slowed to six classrooms for the next three years			
b. Focus resources on curriculum development			
c. Focus time and resources on staff retention and development			
d. Move board from a "founding board" model to a "sustaining governance" model			
C. Key negotiation items	Discuss	Jenna Leahy	30 m
a. New space added to lease to include the music center			
b. New fencing requirements if music center is added to lease agreement.			
c. Removal of walls for expanded classroom space (2 walls)			

	Purpose	Presenter	Time
d. Expanded use of Burns Hall for community space for Fridays (tape lines would be needed on floor)			
e. New flooring in CASA cafeteria			
f. Cost per square foot based on current market conditions			
g. Utility and janitorial supply costs			
D. Address any further needs with SOV/ Plan next steps	Discuss	Jenna Leahy	5 m

III. Other Business

IV. Closing Items

A. Adjourn Meeting	Vote		
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