

# CASA ACADEMY

## Board Meeting

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### Date and Time

Monday May 1, 2017 at 6:30 PM MST

### Location

CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015)

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CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Brian Locker	4 m
<b>B. Call the Meeting to Order</b>		Daniel Brown	1 m
<b>C. Approve Minutes</b>	Approve Minutes	Daniel Brown	2 m
Minutes from 3/6/2017			
Approve minutes for Board Meeting on April 3, 2017			
<b>D. Approve Prior Minutes</b>	Approve Minutes	Daniel Brown	2 m
Approve minutes for Dress Rehearsal for Annual Event on February 22, 2017			
<b>E. Approve Prior Minutes</b>	Approve Minutes	Daniel Brown	1 m
Approve minutes for CASA Academy Annual Event on February 24, 2017			
<b>II. Facility</b>			<b>6:40 PM</b>
Facility			
<b>A. Update on Timeline</b>	Discuss	Danielle Puente	10 m
5/11/17 Furniture removed from cafeteria into room 11 by paras. L&M catering does lunch in classrooms for scholars through last day of school.			
5/15/17-5/16/17 Retiling of cafeteria occurs			

	Purpose	Presenter	Time
5/17/17 Furniture moved back into cafeteria (lunch can potentially be in cafeteria for last 2 days of school)			
5/18/17 Curricular check-outs occur in all classrooms			
5/19/17 Check outs occur for all rooms; for any rooms that will be moved, Jenna ensures that everything is packed up and labeled (nothing in closets, etc.)			
5/19/17 Copy machine moved into room 16 at 1 PM			
5/20/17 Volunteer event- remove furniture from classrooms in which construction will take place			
5/22/17 Fence extended around new classrooms			
5/22/17-5/24/17 Asbestos removal occurs; on 5/24 testing occurs in morning; demolition company should be able to come in at approximately noon. DP Electric will come in that day to disconnect the electricity.			
5/24/17-5/26/17 Demolition occurs			
5/29/17-5/30/17 Tiling occurs in rooms 8 and 9			
7/15/17 Volunteer event- put furniture back into classrooms; deep clean of classrooms in which construction occurred			
7/1/17 2 new doors rekeyed			

**III. Finance 6:50 PM**

Finance

<b>A. Discuss Budget Changes for 2017-2018</b>	Discuss	Tia Wee	10 m
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See attached document...

<b>B. March Financials</b>	Discuss	Tia Wee	10 m
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See attached document...

**IV. Governance 7:10 PM**

Governance

<b>A. Update from Governance Committee</b>	Discuss	Evan Bolick	10 m
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Update on Board Membership and Board Requirements

**V. CEO Update 7:20 PM**

<b>A. Update from CO-CEOs</b>	FYI	Jenna Leahy	15 m
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**VI. Old Business 7:35 PM**

<b>A. Vote on 2017-2018 Bus Contract</b>	Vote	Jenna Leahy	5 m
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See attached document...

**VII. New Business 7:40 PM**

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>A. Vote on Special Education Services Contract for 2017-2018</b>	Vote	Jenna Leahy	5 m
See attached document...			
<b>B. Vote on Speech Contract for 2017-2018</b>	Vote	Jenna Leahy	5 m
See attached document...			
<b>C. Vote on Auditor (Henry Fortino) for 2016-2017 Audit</b>	Vote	Jenna Leahy	5 m
See attached document...			
<b>D. Vote on Mark Tucker's Board Membership</b>	Vote	Evan Bolick	5 m
<b>E. Vote on Crystal Chavez's Board Membership</b>	Vote	Evan Bolick	5 m
<b>F. Vote on Teacher Evaluation for 2017-2018</b>	Vote	Tacey Clayton	1 m
<b>G. Vote on 2016-2017 Budget (Revised)</b>	Vote	Jenna Leahy	5 m

This retrospective vote on the current school year's budget is due to the change in state reimbursement. See attached document..

### **VIII. Other Business**

**8:11 PM**

<b>A. Discuss Board Dates to Vote on 2017-2018 Budget (officially and in accordance with State law)</b>	Discuss	Jenna Leahy	5 m
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- Set dates for Board votes on 2017-2018 budgets: Budget forms should come out end of May. Once the proposed is approved you must wait 10 calendar days to approve the adopted.
- Potential Dates: 5th of June- 5 minute conference call meeting to approve the proposed budget; June 16th in the afternoon (4:30-5:30 PM)- in-person meeting to approve the adopted budget (5 minute- Open Hearing, then Board Meeting)

\*\* If state doesn't approve their budget, the June 5th meeting may not work. We may have to hold a special board meeting via phone to approve the proposed budget.

### **IX. Closing Items**

**8:16 PM**

<b>A. Adjourn Meeting</b>	Vote	Daniel Brown	1 m
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