



## East Bay Innovation Academy

### Minutes

#### Board Meeting

---

##### **Date and Time**

Wednesday December 6, 2023 at 8:00 PM

##### **Location**

**EBIA's regular board meetings are held in person at EBIA, 3400 Malcolm Avenue, Oakland, CA at 8 PM.**

---

##### **Directors Present**

Brad Edgar, Brett van Zuiden, Kelly Garcia, Michael De Sousa, Rochelle Benning

##### **Directors Absent**

Devin Krugman

##### **Guests Present**

Bryce Fleming (remote), Miranda Thorman

---

#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

Rochelle Benning called a meeting of the board of directors of East Bay Innovation Academy to order on Wednesday Dec 6, 2023 at 8:06 PM.

##### **C.**

### **Review and Approve Minutes from 10/18/2023 REGULAR Board Meeting**

Rochelle Benning made a motion to approve the minutes from Board Meeting on 10-18-23.

Michael De Sousa seconded the motion.

The board **VOTED** to approve the motion.

### **D. Opening Session - Public Comment (Any Agenda or Non-Agenda Items)**

No members of the public made any comment

## **II. Board Governance & Consent Agenda**

### **A. Review and Approve East Bay Innovation Academy Consent Agenda Items**

Rochelle Benning made a motion to approve the consent agenda.

Brett van Zuiden seconded the motion.

The board **VOTED** to approve the motion.

## **III. Finance and Development**

### **A. First Interim Budget Report**

EdTec presented the YTD financial results as of October 2023.

Kelly Garcia made a motion to to approve the first interim financial report.

Brad Edgar seconded the motion.

The board **VOTED** to approve the motion.

## **IV. 22-23 Audit Review**

### **A. Audit Approval**

Rochelle Benning made a motion to to approve the draft audit report for submission to OUSD as long as it does not contain any findings rated as significant deficiencies or material weaknesses. The board will then perform a detailed review of the final report at the next scheduled board meeting.

Brett van Zuiden seconded the motion.

The board **VOTED** to approve the motion.

## **V. Approve Expanded Learning Opportunity Program Plan**

### **A. Expanded Learning Opportunity Plan**

Rochelle Benning made a motion to approve EBIA's Expanded Learning Opportunity Program Plan.

Michael De Sousa seconded the motion.

The board **VOTED** to approve the motion.

## **VI. Academic Excellence**

### **A. EBIA Executive Director's Report**

The executive director reviewed the EBIA Strategic Plan, student results, and plans to evolve the program to better serve students.

## **VII. Facility Updates**

### **A. Facilities Updates**

Provided a verbal update on submission of Prop 39 application

## **VIII. School Governance and Other Matters**

### **A. Confirm Board Meeting Dates through 2023 - 2024 School Year (and early 2024 - 2025)**

Reviewed the meeting date for January and may need to push out a week to January 24th. The board will check in early Jan to see if a change is needed.

### **B. Closing Session - Public Comment (Any Agenda or Non-Agenda Items)**

No public comment.

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:39 PM.

Respectfully Submitted,  
Rochelle Benning