

APPROVED



## East Bay Innovation Academy

### Minutes

#### Board Meeting

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##### **Date and Time**

Wednesday September 17, 2014 at 8:00 PM

##### **Location**

3400 Malcolm Ave, Oakland 94605

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##### **Directors Present**

Amber Banks, Laurie Jacobson Jones, Rochelle Benning, Tali Levy, Tom Pryor (remote)

##### **Directors Absent**

Kim Smith

##### **Directors who arrived after the meeting opened**

Tom Pryor

##### **Guests Present**

Alex Harp, Devin Krugman

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

Laurie Jacobson Jones called a meeting of the board of directors of East Bay Innovation Academy to order on Wednesday Sep 17, 2014 at 8:04 PM.

##### **C.**

### **Approve Minutes**

Laurie Jacobson Jones made a motion to approve minutes from the Board Meeting on 08-13-14 Board Meeting on 08-13-14.

Rochelle Benning seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes**

Laurie Jacobson Jones made a motion to approve minutes from the Board Meeting on 08-13-14 Board Meeting on 08-13-14.

Rochelle Benning seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Approve Minutes**

Laurie Jacobson Jones made a motion to approve minutes from the Board Meeting on 09-04-14 Board Meeting on 09-04-14.

Rochelle Benning seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Academic Excellence**

### **A. Innovative Instruction Report**

Tom Pryor arrived.

D. Krugman updated the board on EBIA's Model Realization, reviewed the Baseline Performance Data, presented the draft plan for the October Intersession and discussed the implementation of the students' Personalized Learning Plan.

## **III. CEO Report**

### **A. Executive Directors Report**

A. Harp presented an update on provision of Special Education services. He also addressed planning for student intersession, the development of the School Culture, and EBIA's future Growth. Action item: A. Harp to present at next board meeting on progress and provision of services for English Learners and Free and Reduced Lunch students.

### **B. Hiring Update**

A. Harp updated the board on progress of hiring a math teacher and Director of Operations. Recruitment of teachers for next year will commence in November.

## **IV. Governance**

### **A. Board Assessment**

Action Item: Board members to take 5 baseline board assessments in Board on Track.

## **B. Board Committees**

L. Jacobson stated need for two Board Committees: (1) Executive Committee and (2) Fundraising/Development Committee to work in collaboration with Parent Advisory Counsel on fundraising.

## **C. Board Retreat**

Action Item: scheduling of Board Retreat through Doodle Poll.

## **D. CEO Goals Tracker**

## **E. Board Meeting Dates - 3rd Wednesdays**

L. Jones stated the need to move the board meeting to the 3rd Wednesday of the month, starting next month.

## **V. Facility**

### **A. Prop 39 Update**

R. Benning updated the board on the facility status.

## **VI. Finance**

### **A. Finance Update**

D. Koran presented a report on Finance. Action item: consider re-approval of Budget, given changes in expenditures and projections.

## **VII. Development**

### **A. Fundraising Overview**

Continued to next meeting.

## **VIII. Committee Reports**

### **A. Board Development Committee**

T. Pryor reported on the progress for EBIA board expansion.

### **B. Hiring Committee**

Laurie Jacobson Jones made a motion to disband the Hiring Committee and move hiring to an operational update from A. Harp.

Rochelle Benning seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IX. Other Business**

### **A. Consent Agenda**

Amber Banks made a motion to approve the consent agenda.

Rochelle Benning seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **X. Closing Items**

### **A. Adjourn Meeting**

Laurie Jacobson Jones made a motion to adjourn.

Rochelle Benning seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,

Tali Levy