

APPROVED



East Bay Innovation Academy

Minutes

Board Meeting

Date and Time

Thursday November 14, 2019 at 8:00 PM

Location

3400 Malcolm Avenue, Oakland, CA 94605 - Primary Meeting Location

Hello! Our **regular meetings are held at EBIA, 3400 Malcolm Ave.** Regular meetings are generally held in the months of Jan, Feb, Mar, April, May, June, August, Sept, Oct and Nov and typically start at 8PM.

We welcome everyone to our board meetings! If you **require special accommodations** (disability related or other) to attend an EBIA board meeting please let us know by emailing us at board@eastbayia.org or by calling (510) 577-9557 and ask to speak to our Office Manager.

PLEASE NOTE: (1) all public comments are limited to 3 minutes per speaker; and (2) if the EBIA Board does not reach quorum for any scheduled meeting due to any unforeseen reasons the meeting will be cancelled and rescheduled. Thank you for your patience if this occurs!

Directors Present

Brad Edgar, Laurie Jacobson Jones, Rochelle Benning

Directors Absent

Kelly Garcia, Ken Berrick

Guests Present

Michelle Cho

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Rochelle Benning called a meeting of the board of directors of East Bay Innovation Academy to order on Thursday Nov 14, 2019 at 8:04 PM.

C. Approve Minutes - October Board Meeting

Laurie Jacobson Jones made a motion to approve minutes from the Board Meeting on 10-14-19 Board Meeting on 10-14-19.

Brad Edgar seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

No public comment provided.

II. Governance

A. Consent Agenda

NPS Master Contracts were not approved, as they not ready for the board packet.

Laurie Jacobson Jones made a motion to to approve the consent agenda.

Brad Edgar seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Employment Contract - EBIA Executive Director

Brad Edgar made a motion to to approve employment contract with Michelle Cho.

Laurie Jacobson Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Academic Excellence

A. First Trimester Academic Report

The first trimester was concluded. Deep dive into analysis of student outcomes for the first portion of the year. Work to design interventions across grade level and subject matter experts, and D42 staff. School leadership is focused hard on closing the achievement gap and differentiating instruction.

B. Intersession Report Out

Very challenged due to the power outages called by PG&E. Upper school was able to hold it for three days and Lower School got two days.

C. 2020 - 2021 Student Recruitment Update

Michelle provided an update on the status.

D. Update on WASC, SARC, Measure N and Measure G1

WASC - first self study report is due six weeks before the committee visit in late spring. Project plan is being put in place to ensure the program is ready for evaluation.

SARC - no update yet - the work to populate the template is underway. It's due in February.

Measure N - site team has been established in the Upper School. Work is underway to redesign out pathway - and we have been getting great feedback and guidance. Computer Science and Design Innovation pathway is being re-established.

Measure G1 - application denied - because we already hired the role that was included in the G1 ask.

IV. Finance and Development

A. YTD Financial Review (Through October 2019)

Laurie Jacobson Jones made a motion to to approve the first interim financial report for submission to OUSD.

Brad Edgar seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 2019 - 2020 EBIA Development Update

Fall Giving drive has closed. We will potentially do another drive in the spring. The grant writer is up and running.

V. Facility

A. General facilities update

Submitted Prop 39 to OUSD. The new process was very streamlined.

VI. Other Business

A. Key Activities and Events

reviewed events in the board agenda

B. Public Comment

no comments provided by the public

VII. Closing Items

A. Adjourn Meeting

Brad Edgar made a motion to adjourn the meeting.

Laurie Jacobson Jones seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:08 PM.

Respectfully Submitted,
Rochelle Benning