

APPROVED



## East Bay Innovation Academy

### Minutes

#### Board Meeting

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##### Date and Time

Tuesday May 21, 2019 at 8:00 PM

##### Location

3400 Malcolm Avenue, Oakland, CA 94605

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Hello! Our **regular meetings are held at EBIA, 3400 Malcolm Ave.** Regular meetings are generally held in the months of Jan, Feb, Mar, April, May, June, August, Sept, Oct and Nov and typically start at 8PM.

We welcome everyone to our board meetings! If you **require special accommodations** (disability related or other) to attend an EBIA board meeting please let us know by emailing us at [board@eastbayia.org](mailto:board@eastbayia.org) or by calling (510) 577-9557 and ask to speak to our Office Manager.

**PLEASE NOTE:** (1) all public comments are limited to 3 minutes per speaker; and (2) if the EBIA Board does not reach quorum for any scheduled meeting due to any unforeseen reasons the meeting will be cancelled and rescheduled. Thank you for your patience if this occurs!

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##### Directors Present

Kelly Garcia, Laurie Jacobson Jones, Rochelle Benning

##### Directors Absent

Ken Berrick, Saamra Mekuria-Grillo

##### Guests Present

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Michelle Cho

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Rochelle Benning called a meeting of the board of directors of East Bay Innovation Academy to order on Tuesday May 21, 2019 at 8:08 PM.

### **C. Approve Minutes - Prior Month's Board Meeting**

Kelly Garcia made a motion to approve minutes from the Board Meeting on 04-17-19 Board Meeting on 04-17-19.

Laurie Jacobson Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Public Comment**

Shelley explained the process for public comment to the public.

Parents introduced themselves and shared purpose for attending.

ETA President thanked the school leadership for a collaborative bargaining process and shared excitement to move forward.

A teacher thanked school leadership for the positive bargaining process and shared some feedback with the board to consider as they move forward with future planning.

### **E. Adjourn Open Session**

## **II. Closed Session**

### **A. Open Closed Session and Record Attendance**

The team opened the closed session and recorded attendance.

### **B. Conference - Anticipated Litigation per 54956.9**

Laurie Jacobson Jones made a motion to approve the settlement agreement.

Rochelle Benning seconded the motion.

The board **VOTED** unanimously to approve the motion.

The team discussed the pending litigation.

### **C. Conference - Provide Student Services, NPS Placement**

The team discussed the placement of two students to a non-public placement.

### **D. Adjourn Closed Session**

Rochelle Benning made a motion to close the closed session.  
Laurie Jacobson Jones seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **III. Open Session**

#### **A. Record Attendance**

Shelley re-opened the public session.  
There has been no change to attendance.

#### **B. Report on Closed Session**

Shelley reported on the closed session:

- pending litigation
- NPS student placements

#### **C. Public Comment**

none

### **IV. Governance**

#### **A. Consent Agenda**

Shelley shared the content of the consent agenda. For specific details please see the board details.  
Laurie Jacobson Jones made a motion to approve the consent agenda.  
Kelly Garcia seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **V. Academic Excellence**

#### **A. SAT & College Readiness Report Out**

Alix C, Director of College Readiness, shared a SAT and College Readiness Report Out.  
For specific details see the board packet.

#### **B. End of Year and Summer Activities Update**

Devin, Head of School, shared End of Year and Summer Activities. For specific details please see board packet.

#### **C. LCAP Update**

Michelle, Chief Financial Officer, shared our LCAP update. For specific details please see board packet.

#### **D.**

### **2019 - 2020 Staffing Update**

Shelley, Board President, shared an update for the search for a Head of School.  
Devin, Head of School, shared a staffing update.

### **E. 2019 - 2020 Student Recruitment Update**

Michelle, Chief Financial Officer, shared an update regarding student recruitment and enrollment.

### **F. Proposal to Limit Student Use of Personal Cell Phones**

The board discussed the possibility of restricting cell phone use within the school. It was the beginning of a discussion that will continue. For specific details and resources for more information please see the board packet.

## **VI. Finance and Development**

### **A. Year to Date Finance Update**

Michelle, Chief Financial Officer, shared a financial update. For specific details please see board packet.

## **VII. Facility**

### **A. Facility Use Agreements**

Michelle, Chief Financial Officer, shared a facility update which includes agreements multiple Facility Use Agreements. For specific details please see board packet.

### **B. Update on Facilities**

Michelle, Chief Financial Officer, shared a facility update. For specific details please see board packet.

## **VIII. Other Business**

### **A. Key Activities and Events**

Shelley, Board President, shared a report on upcoming key events. For specific details please see board packet.

### **B. Public Comment**

None

## **IX. Closing Items**

### **A. Adjourn Meeting**

Laurie Jacobson Jones made a motion to adjourn the meeting.

Kelly Garcia seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 PM.

Respectfully Submitted,

Kelly Garcia