

APPROVED



East Bay Innovation Academy

Minutes

Board Meeting

Date and Time

Wednesday November 15, 2017 at 8:00 PM

Location

3400 Malcolm Avenue, Oakland, CA 94605

Directors Present

Julia Gitis, Kate Doyle, Kelly Garcia, Ken Berrick, Laurie Jacobson Jones, Rochelle Benning, Saamra Mekuria-Grillo, Tom Pryor

Directors Absent

Gary Borden

Directors who arrived after the meeting opened

Kelly Garcia, Ken Berrick

Guests Present

Devin Krugman, Michelle Cho, Saamra Mekuria-Grillo

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Rochelle Benning called a meeting of the board of directors of East Bay Innovation Academy to order on Wednesday Nov 15, 2017 at 8:03 PM.

C. Approve Minutes

Laurie Jacobson Jones made a motion to approve minutes from the Board Meeting on 10-18-17 Board Meeting on 10-18-17.

Kate Doyle seconded the motion.

The board **VOTED** to approve the motion.

D. Public Comment

A community member expressed support for the Board using future Board meeting time to describe how they are contributing to the school as Board members.

II. Academic Excellence

A. First Trimester Academic Report

Devin provided the first trimester academic report. See board slides for details.

Ken Berrick arrived.

B. First Trimester All Staff Survey

Devin presented the results of the staff survey. See board slides for details.

C. 2017 Fall Intersession Report Out

Devin gave an Intersession update. See board slides for details.

III. Finance and Development

A. 2016 - 2017 External Audit Report

Laurie Jacobson Jones made a motion to approve the draft audit report for submission.

Julia Gitis seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Revision to EBIA Fiscal Policy and Rules

Kelly Garcia arrived.

Ken Berrick made a motion to revise the EBIA fiscal policy to add funds disbursement authority to Michelle Cho.

Saamra Mekuria-Grillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. October Finance Update

Michelle Cho provided the financial update. See board slides for details.

Ken Berrick made a motion to authorize the financial forecast in the first interim, pending an update on development from the second interim in March.

Laurie Jacobson Jones seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. 2017-2018 EBIA Development Discussion

Michelle gave an update on action items for development. See board slides for details.

IV. Facility

A. Facility Update

Shelley provided an update on our facility application and safety plan. The board will vote to approve the safety plan at the January meeting.

V. Governance

A. Consent Agenda

Laurie Jacobson Jones made a motion to approve the consent agenda.
Kate Doyle seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Board Business Matters

A. Board Retreat

Our board offsite will be on Feb 11.

B. Board Reflection

Julia discussed adding a board reflection to the February offsite agenda.

VII. Other Business

A. Key Activities and Events in November

Shelley reviewed upcoming events at EBIA- see agenda for details.

B. Public Comment

VIII. Closing Items

A. Adjourn Meeting

Julia Gitis made a motion to adjourn the meeting.
Laurie Jacobson Jones seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:48 PM.

Respectfully Submitted,
Julia Gitis