



## East Bay Innovation Academy

### Minutes

#### Board Meeting

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##### **Date and Time**

Wednesday November 15, 2017 at 8:00 PM

##### **Location**

3400 Malcolm Avenue, Oakland, CA 94605

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##### **Directors Present**

Julia Gitis, Kate Doyle, Kelly Garcia, Ken Berrick, Laurie Jacobson Jones, Rochelle Benning, Saamra Mekuria-Grillo, Tom Pryor

##### **Directors Absent**

Gary Borden

##### **Directors who arrived after the meeting opened**

Kelly Garcia, Ken Berrick

##### **Guests Present**

Devin Krugman, Michelle Cho, Saamra Mekuria-Grillo

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

Rochelle Benning called a meeting of the board of directors of East Bay Innovation Academy to order on Wednesday Nov 15, 2017 at 8:03 PM.

### **C. Approve Minutes**

Laurie Jacobson Jones made a motion to approve minutes from the Board Meeting on 10-18-17 Board Meeting on 10-18-17.

Kate Doyle seconded the motion.

The board **VOTED** to approve the motion.

### **D. Public Comment**

A community member expressed support for the Board using future Board meeting time to describe how they are contributing to the school as Board members.

## **II. Academic Excellence**

### **A. First Trimester Academic Report**

Devin provided the first trimester academic report. See board slides for details.

Ken Berrick arrived.

### **B. First Trimester All Staff Survey**

Devin presented the results of the staff survey. See board slides for details.

### **C. 2017 Fall Intersession Report Out**

Devin gave an Intersession update. See board slides for details.

## **III. Finance and Development**

### **A. 2016 - 2017 External Audit Report**

Laurie Jacobson Jones made a motion to approve the draft audit report for submission.

Julia Gitis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Revision to EBIA Fiscal Policy and Rules**

Kelly Garcia arrived.

Ken Berrick made a motion to revise the EBIA fiscal policy to add funds disbursement authority to Michelle Cho.

Saamra Mekuria-Grillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. October Finance Update**

Michelle Cho provided the financial update. See board slides for details.

Ken Berrick made a motion to authorize the financial forecast in the first interim, pending an update on development from the second interim in March.

Laurie Jacobson Jones seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **D. 2017-2018 EBIA Development Discussion**

Michelle gave an update on action items for development. See board slides for details.

### **IV. Facility**

#### **A. Facility Update**

Shelley provided an update on our facility application and safety plan. The board will vote to approve the safety plan at the January meeting.

### **V. Governance**

#### **A. Consent Agenda**

Laurie Jacobson Jones made a motion to approve the consent agenda.  
Kate Doyle seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **VI. Board Business Matters**

#### **A. Board Retreat**

Our board offsite will be on Feb 11.

#### **B. Board Reflection**

Julia discussed adding a board reflection to the February offsite agenda.

### **VII. Other Business**

#### **A. Key Activities and Events in November**

Shelley reviewed upcoming events at EBIA- see agenda for details.

#### **B. Public Comment**

### **VIII. Closing Items**

#### **A. Adjourn Meeting**

Julia Gitis made a motion to adjourn the meeting.  
Laurie Jacobson Jones seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:48 PM.

Respectfully Submitted,  
Julia Gitis