

# East Bay Innovation Academy

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday September 21, 2016 at 8:00 PM

#### **Location**

3400 Malcolm Avenue, Oakland, CA 94605

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#### **Board Members Present**

Gary Borden, Julia Gitis, Kate Doyle, Kelly Garcia, Rochelle Benning

#### **Board Members Absent**

Ken Berrick, Laurie Jacobson Jones, Tom Pryor

#### **Guests Present**

Devin Krugman, Michelle Cho, Renee Cooper

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### **I. Opening Items**

#### **A.Record Attendance and Guests**

Roll was called and recorded.

#### **B.Call the Meeting to Order**

Rochelle Benning called a meeting of the board of directors of East Bay Innovation Academy to order on Wednesday Sep 21, 2016 @ 8:03 PM at 3400 Malcolm Avenue, Oakland, CA 94605.

#### **C.Approve Minutes**

R. Benning made a motion to approve minutes.  
Gary Borden seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **D.D. Public Comment**

Public comment from the audience.

### **II. Academic Excellence**

#### **A.Fall Baseline Data**

Devin shared the fall student assessment data and clarified that the lower school took the NWEA MAP Assessment and the upper school took the ACT Aspire

Assessments. For new students the objective is to baseline and for returning students is to show growth.

Big standouts:

- 6th-lower skills across the board than what EBIA has seen in the past
- 6th-math is a particular area of need
- 6th-language is another area of need
- 7th- a dip in proficiency in reading and science
- 7th- an improvement in math
- 8th- a small regression in math
- 8th- bottom tier regression in reading
- 9th- a large number of students who are in the "below" category; this is new for EBIA
- 9th- math and science are the biggest area of need

Board asked questions and discussion ensued.  
For additional summary and conclusion see presentation.

#### **B.Upper School Credit Accumulation**

Devin presented information on credit accumulation and graduation requirements.

Board discussed and offered suggestions.

#### **C.Lower and Upper School Bell Schedules**

Devin presented on the lower and upper school bell schedules.  
See presentation for details.

#### **D.Lower and Upper School Professional Development Plans**

Devin presented on the Professional Development plan for the teachers over the course of the entire school year. Included in the overview was a breakdown of how teachers spend their time, specifically in regards to how much time is spent in different PD opportunities.

See presentation for details.

#### **E.Intersession Update**

Devin presented on the status of Intersession for this year.  
See presentation for further details.

### **III. Finance**

#### **A.B. 16/17 Plan Update**

Michelle presented the updates for SY 16.17 Budget and other relevant financial matters. These included:

- EBIA's ending fund balance
- SY 15.16 expenditure detail
- First look at SY 16.17 (through August on-track)
- Current forecast

See presentation for specific details.

#### **B.D. Development Update**

Devin and Kate presented the plan Development at EBIA. The report focused on:

- the larger development strategy
- the dollar goal with specific objectives
- PR, marketing and outreach

Board discussed, clarified and made action steps.

#### **IV. Recruitment and Enrollment**

##### **A.17-18 Enrollment Planning**

Devin presented on recruitment and enrollment. Highlights included:

- increase in racial diversity
- the official outreach period has started

See presentation for details.

#### **V. Other Business**

##### **A.Fill vacant Board Officer Roles**

Rochelle explained the need to have a Vice-Chair, which is currently vacant.

Kelly Garcia is willing to volunteer for the role.

This creates an open position for secretary.

Julia Gitis is willing to volunteer for this role.

R. Benning made a motion to Appoint Kelly Garcia Board VP Appoint Julia Gitis Board Secretary.

Gary Borden seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **B.2016-2017 Resolution for Education Protection Account**

Michelle explained the Education Protection Account and the related Board resolution.

G. Borden made a motion to approval of the spending plan resolution.

Rochelle Benning seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **C.Consent Agenda**

The consent agenda includes the check registrars.

R. Benning made a motion to approve the consent agenda.

Gary Borden seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **VI. Closing Items**

##### **A.Adjourn Meeting**

J. Gitis made a motion to adjourn the meeting.

Gary Borden seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,

Rochelle Benning