

Kelly Garcia

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Professional Summary

Dynamic charter school leader with demonstrated capabilities in opening a school, next-generation teaching and curriculum, culture building, instructional leadership, student rapport, community relationships, building capacity in others, and day to day operations of running a highly successful charter school. Committed to ensuring that all students, regardless of background or prior preparation, are provided with educational opportunities that will lead them to a successful life.

Qualifications

- Developing a vision
- Inspiring others to share a vision
- Implementing plans to achieve a vision
- Managing people
- Building a positive culture
- Effective listening
- Strong collaborator
- Managing competing interests
- Motivating students
- Clear public speaking skill

Experience

07/2013 – current

Summit Public Schools: K2 El Cerrito, CA

Executive Director

Develop and execute a mission and vision for the school. Specific focus on charter approval, facility acquisition, building community support, hiring faculty and recruiting students. Additional focus on opening the school, creating culture with the inaugural class and faculty, community education with regards to a new learning model and implementation of next-generation teaching and learning.

07/2011 – 06/2013

Everest Public High School Redwood City, CA

Executive Director

Develop and execute a mission and vision for the school. Specifically focus on building school culture, data collection, teacher development, building community relationships, fundraising, student discipline and day to day operations. Served as a student mentor for a group of 18 students.

07/2005 – 06/2011

Summit Preparatory Charter High School Redwood City, CA

Assistant Director

Co-develop and co-execute a mission and vision for the school. Specifically focus on data collection, teacher development, recruiting new students, marketing the school and student discipline. Served as a student mentor for a group of 13 students.

05/2009 - 03/2010

Insight Education Group Los Angeles, CA

Education Consultant

Independent contractor for Insight Education Group, hired specifically to develop

and write curriculum for The New Teacher Project (TNTP). Curriculum focused on teaching future teachers how to develop and execute high school social studies curriculum. Manuals published in June 2010

08/2003 - 06/2005

Summit Preparatory Charter High School Redwood City, CA

Social Studies Teacher

Taught 9th and 10th grade world history. Other responsibilities included everything that is necessary to opening and building a charter school- facility acquisition, charter renewal, WASC, UC course approvals, budgeting, developing and maintaining a school and community culture.

08/1997 - 06/2003

Tennyson High School Hayward, CA

Social Studies Teacher

Taught all levels of high school social studies. Other responsibilities included: site council member, union representative, athletic coach, class advisor, and teacher on special assignment for the Bay Area School Reform Collaborative

Education

1997

Harvard Graduate School of Education, Cambridge, MA, USA

Teaching and Curriculum

EdM

Focus on developing curriculum and pedagogy, adolescent development, and school leadership. Received a single subject teaching certificate in social studies.

1996

Stanford University, Palo Alto, CA, USA

History

BA

Field of study focused on American history from 1945 to the present. Additional certification received in the Children and Society Curriculum.

Certifications

National Administrators Exam, passed September 2009

Affiliations

California Charter School Association, 2003-present

National Education Association, 1997-2003

