



EdTec Back Office Service Renewal Proposal Memo for East Bay Innovations Academy

EdTec is honored to be a key support partner to East Bay Innovations Academy since 2013 and we look forward to continuing our role in supporting the organization’s on-going success and impact.

Current Contract Overview

- Contract Term: July 1, 2022 through June 30, 2024
- Service Pricing: Fixed annual pricing of \$168,629 for Back Office Services (SOW #7)

Contract Renewal Proposal

Based on the success of our current partnership, we propose a continuation of the current service level for a two-year contract renewal at the pricing detailed in the table below for the 2024-25 and 2025-26 school years.

As laid out in the current Statement of Work, EdTec will continue to provide support in budgeting and financial tracking, as well as accounting, accounts payable and receivable, payroll, reporting, audit assistance, attendance reporting support, and other operational activities as outlined.

Back-Office Service Renewal Pricing	2023-24 (Current Year)	2024-25 (1st Proposal Year)	2025-26 (2nd Proposal Year)
LCFF Revenue	\$5,766,183	\$6,181,844	\$6,800,079
Fixed Annual Back-Office Service Pricing	\$153,029	\$159,000	\$165,000
AP Services (Annualized)	\$15,600	\$16,000	\$16,500
Total	\$168,629	\$175,000	\$181,500
<i>Service Cost as % of LCFF Revenue</i>	2.92%	2.83%	2.67%

Next Steps

Thank you for your partnership and for your consideration of EdTec’s proposal. We look forward to your feedback and to discussing next steps.

- The EdTec Team