

JENNIFER B. AFDAHL RICE

WORK EXPERIENCE

Executive Director, Bay Area – Pacific Charter School Development, Oakland, CA
2017 — Present

- Managed growth of region to develop nearly 3,000 seats totaling \$56.5MM in project costs
- Facilitated expansion of the Bay Area equity fund by \$16MM, up to \$43.5MM
- Managed an annual budget of \$1.4MM and a team of 3 staff and 4 consultants that developed more than 200,000 square feet of permanent, building space for facility charter school projects
- Strengthened partnerships with charter and school district staff and boards, especially in Oakland
- Led and managed efforts to obtain \$181MM in Charter School Facilities Proposition 51 funding

Chief Client Services Officer – Charter School Management Corporation, Oakland, CA
2014 — 2017

- Served as consultant CFO for key clients working with school boards, budgeting and compliance
- Led national development and client services strategies, including new product development
- Developed social media and marketing, including catalogs, Facebook, Twitter and LinkedIn
- Presented at conferences, symposia, and charter petition hearings at board of education meetings

Vice President, Business Development/Senior Loan Officer – Capital Impact, Oakland, CA
2008 — 2014

- Managed a portfolio of \$63MM, including New Markets Tax Credits and bond credit enhancement
- Structured transactions for charter schools, community health centers, and grocery stores
- Managed partner relations, including with the California Charter Schools Association and Knowledge Is Power Program (KIPP) regarding their credit enhancement programs
- Organized and presented sessions at statewide and national conferences, including the California Charter Schools, National Charter Schools and Green National Schools Conferences
- Managed internal, cross-functional teams to coordinate transactions and loan closings, Environmentally sustainable lending, innovation and strategy, and market sector planning

Lending Manager – RSF Social Finance, San Francisco, CA
2006 — 2008

- Originated and managed more than \$21 million in a loan portfolio of independent schools, non-profit organizations and socially responsible enterprises throughout the United States
- Structured and underwrote lines of credit, mortgage, pledge, guarantee and construction loans
- Reviewed credit memos and approved loans up to \$5 million as a credit committee member
- Represented the loan officers in and presented during operations and organizational meetings

Commercial Banking Officer – Harris Bank, Chicago, IL
2003 — 2005

- Conducted financial feasibility, collateral evaluation and loan structuring for small business loans
- Managed a loan and depository portfolio, which included creating and presenting proposals addressing business owners' needs for cash management and merchant services
- Prospected 100 entrepreneurs weekly through correspondence, cold calls and in person meetings

Senior Commercial Loan Officer – ACCION Chicago, Chicago, IL
1999 — 2003

- Developed and managed a \$1MM portfolio of *microcredit* loans, including collection activities
- Instructed 22 interns in program activities including loan procedures, operations, credit committee

- presentations and marketing materials such as the Illinois State Microenterprise Initiative brochure
- Received the \$250,000 BP Amoco Leader Award after writing and co-managing the grant
- Designed and coordinated public relations in 10 publications and a 13-week television show
- Initiated and implemented a program for independent sales consultants resulting in 100+ loans

Microcredit Internship – Self-Help International, Waverly, IA 1997 — 1999

- Designed and implemented a microcredit loan program, including technical assistance, for entrepreneurs in Ghana, West Africa after synthesizing secondary research on microcredit
- Conducted sociological and economic research on microcredit in Tanzania, East Africa
- Developed educational and promotional material including microcredit brochures and flyers

EDUCATION AND ADDITIONAL SKILLS

UNIVERSITY OF CHICAGO, SCHOOL OF SOCIAL SERVICE ADMINISTRATION

MASTER OF ARTS, 2002

Concentrations: Management and Administration

CUM LAUDE

WARTBURG COLLEGE – WAVERLY, IA

BACHELOR OF ARTS, 1999

Majors: Business and Sociology;

MAGNA CUM LAUDE

Concentrations: Marketing & Intercultural Certification

Intermediate level in Spanish | Expertise in Office and Google Suites, PowerPoint, Word, Excel, Project, Salesforce, Outlook, Lotus Notes, Slack, ACCPAC & Moody's

VOLUNTEER ACTIVITIES

Fundraising Committee Member – Manzanita Seed Elementary

2017 — Present

Facilitated major fundraising, including auction and GoFundMe campaigns, doubling growth in a year

School Site Council & PTSA Financial Secretary – Melrose Academy

2015 – 2016; 2016 – 2017

Made budgetary decisions, recorded deposits in PTAEZ.org, and co-led annual giving campaign

Board President & Treasurer – Community Learning Center Schools

2011 — 2016

Led the board, managed finances, and hired an Executive Director for this two school Charter Management Organization with \$6MM in revenues and more than 75 union employees

Tax Preparer – IRS Volunteer Income Tax Assistance Program

2004 — 2005; 2008 — 2017

Prepared low income tax returns in Alameda and Cook Counties

Trip Leader – Environmental Traveling Companions

2006 — Present

Guided and led high adventure trips for under resourced youth and people with disabilities

Board Member – Urban Options

2003 — 2005

Made budgetary, fundraising and personnel decisions for a youth development organization

Treasurer, Member – Graduate Student Government Association

2000 — 2002

Prepared budgets and managed fundraising for 10 University of Chicago student organizations

“The Social and Economic Situation of Tanzanian Women” Research Presentation – Working for Global Justice Conference, American University 1999