East Bay Innovation Academy

Board Meeting

Date and Time

Wednesday October 19, 2016 at 7:30 PM

Location

3400 Malcolm Avenue, Oakland, CA 94605

Agenda

71901144		Purpose	Presenter	Duration
I. Opening Ite	ms			
A. Record A	ttendance and Guests		Rochelle Benning	1
B. Call the I	Meeting to Order		Rochelle Benning	
C. Approve	Minutes	Approve Minutes	Rochelle Benning	2
D. Adjourn (Open Session	Vote	Rochelle Benning	2
II. Closed Ses	sion Pursuant to 54957			
A. Open Clo Attendar	sed Session and Record ace	FYI	Rochelle Benning	3
B. Conferen	ce with Labor Negotiator	Discuss	Rochelle Benning	20
C. Adjourn (Closed Session	Vote		2
III. Resume O	pen Session			
A. Record A	ttendance	FYI	Rochelle Benning	2
B. Report o	n Closed Session	FYI	Rochelle Benning	1
	ice was held with Labor Negoti board conference with the Labo			since
C. Public Co	omment.	FYI		30
IV. Academic	Excellence			
A. Intersess Change I	sion Update - Fall 2016 Makers	FYI	Devin Krugman	5
	ion Professional nent Plan	FYI	Devin Krugman	5
C. 1st Trime	ester Classroom Snapshots	FYI	Rochelle Benning	10
D. IEP/ELL 2 Support	016-2017 Population and IEP Services	FYI	Devin Krugman	5
V. Finance				
A. Septemb	er Financial Update	FYI	Renee Cooper	5
VI. Developm	ent			
	on Development Activities for er/October	FYI	Devin Krugman	5
	Giving Lauch eports Submitted			

VII. Facility

A. Prop 39 Application Submission for Vote Rochelle 5 the 2017-2018 School Year Benning

Provide update and seek approval to apply for a Prop 39 facility for the 2017-2018 School Year.

VIII. Governance

A. Future Board Meeting Schedule Vote Rochelle 3 Benning

Seek board authorization to hold EBIA Board meetings on the third Wednesday in January, February, March, April, May, June, August, September, October and November each year.

B. Updated Procedures for Public Vote Rochelle 5 Comment Benning

Update procedures to permanently move public comment to the first portion of the Board Meeting, ensure community members are provided equal time to provide comments, and provide an approach to request translation services for community members who need translation support...

C. Review and Approve Consent Agenda Vote Rochelle 3
Benning

IX. Closing Items

A. Adjourn Meeting Vote

Coversheet

Approve Minutes

Section:
Item:
C. Approve Minutes
Purpose:
Approve Minutes

Submitted by:

Related Material: 2016_09_21_board_meeting_minutes.pdf

East Bay Innovation Academy Minutes

Board Meeting

Date and Time

Wednesday September 21, 2016 at 8:00 PM

Location

3400 Malcolm Avenue, Oakland, CA 94605

Board Members Present

Gary Borden, Julia Gitis, Kate Doyle, Kelly Garcia, Rochelle Benning

Board Members Absent

Ken Berrick, Laurie Jacobson Jones, Tom Pryor

Guests Present

Devin Krugman, Michelle Cho, Renee Cooper

I. Opening Items

A.Record Attendance and Guests

Roll was called and recorded.

B.Call the Meeting to Order

Rochelle Benning called a meeting of the board of directors of East Bay Innovation Academy to order on Wednesday Sep 21, 2016 @ 8:03 PM at 3400 Malcolm Avenue, Oakland, CA 94605.

C.Approve Minutes

R. Benning made a motion to approve minutes.

Gary Borden seconded the motion.

The board **VOTED** unanimously to approve the motion.

D.D. Public Comment

Public comment from the audience.

II. Academic Excellence

A.Fall Baseline Data

Devin shared the fall student assessment data and clarified that the lower school took the NWEA MAP Assessment and the upper school took the ACT Aspire

Assessments. For new students the objective is to baseline and for returning students is to show growth.

Big standouts:

- 6th-lower skills across the board than what EBIA has seen in the past
- 6th-math is a particular area of need
- · 6th-language is another area of need
- 7th- a dip in proficiency in reading and science
- 7th- an improvement in math
- 8th- a small regression in math
- · 8th- bottom tier regression in reading
- 9th- a large number of students who are in the "below" category; this is new for EBIA
- 9th- math and science are the biggest area of need

Board asked guestions and discussion ensued.

For additional summary and conclusion see presentation.

B.Upper School Credit Accumulation

Devin presented information on credit accumulation and graduation requirements.

Board discussed and offered suggestions.

C.Lower and Upper School Bell Schedules

Devin presented on the lower and upper school bell schedules. See presentation for details.

DLower and Upper School Professional Development Plans

Devin presented on the Professional Development plan for the teachers over the course of the entire school year. Included in the overview was a breakdown of how teachers spend their time, specifically in regards to how much time is spent in different PD opportunities.

See presentation for details.

E.Intersession Update

Devin presented on the status of Intersession for this year.

See presentation for further details.

III. Finance

A.B. 16/17 Plan Update

Michelle presented the updates for SY 16.17 Budget and other relevant financial matters. These included:

- EBIA's ending fund balance
- SY 15.16 expenditure detail
- First look at SY 16.17 (through August on-track)
- Current forecast

See presentation for specific details.

B.D. Development Update

Devin and Kate presented the plan Development at EBIA. The report focused on:

- the larger development strategy
- the dollar goal with specific objectives
- PR, marketing and outreach

Board discussed, clarified and made action steps.

IV. Recruitment and Enrollment

A.17-18 Enrollment Planning

Devin presented on recruitment and enrollment. Highlights included:

- increase in racial diversity
- the official outreach period has started

See presentation for details.

V. Other Business

A.Fill vacant Board Officer Roles

Rochelle explained the need to have a Vice-Chair, which is currently vacant.

Kelly Garcia is willing to volunteer for the role.

This creates an open position for secretary.

Julia Gitis is willing to volunteer for this role.

R. Benning made a motion to Appoint Kelly Garcia Board VP Appoint Julia Gitis Board Secretary.

Gary Borden seconded the motion.

The board **VOTED** unanimously to approve the motion.

B.2016-2017 Resolution for Education Protection Account

Michelle explained the Education Protection Account and the related Board resolution.

G. Borden made a motion to approval of the spending plan resolution.

Rochelle Benning seconded the motion.

The board **VOTED** unanimously to approve the motion.

C.Consent Agenda

The consent agenda includes the check registrars.

R. Benning made a motion to approve the consent agenda.

Gary Borden seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A.Adjourn Meeting

I. Gitis made a motion to adjourn the meeting.

Gary Borden seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,

Rochelle Benning

Coversheet

Intersession Update - Fall 2016 Change Makers

Section: IV. Academic Excellence

Item: A. Intersession Update - Fall 2016 Change Makers

Purpose: FYI

Submitted by:

Related Material: October.BoardDeck.AcademicExcellence.Financials.pdf



Academic Excellence

EBIA Team Updates, October 2016



Intersession Update

Lower School Overview

Changemakers – STEAM Centered Service Learning

Project	Partner	Overview
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- Crisis Prevention and Intervention Training
- Collaborative Team Planning Time
- Project-Based Learning Integration
- School Culture and Climate



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ELA

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History

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Math

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Science

As students planned for their Mission to Mars, they explored earth sciences, physics and chemistry.

Spanish

Students began to practice introductory oral and written communication skills.



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Looking at migration and immigration patterns, students analyzed the historical cause and impact of different subgroups.

Math

 After completing initial baseline assessments, students began to explore introductory Algebra I and Geometry topics.

Science

 Students explored their eco-footprint, understanding how environmental scientists research and analyze data, and determining how their family can live more sustainably.

Spanish

 With the development of Spanish I, Spanish II and Heritage Spanish classes, student created Spanish language newscasts on current event topics.

Computer Science

As Comp. Sci. I students begin to explore programming using Scratch,
 Comp. Sci. II students are learning to program using Javascript.



IEP/ELL 16-17 Population and Support Services

IEP Overview



13% of school

4% mod/sev classifications

Model

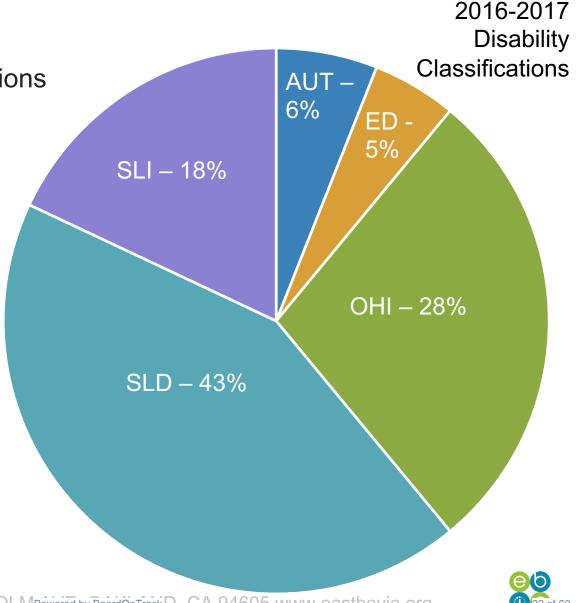
- Focus on Inclusion
- Push-In services

External Partners

- Mental Health
- Speech
- Occupational Therapy

Team

- 3 education specialists
- 5 instructional aides
- DESEL oversight



ELL Overview

Total Population

• 6% of school

High overlap with IEPs

Model

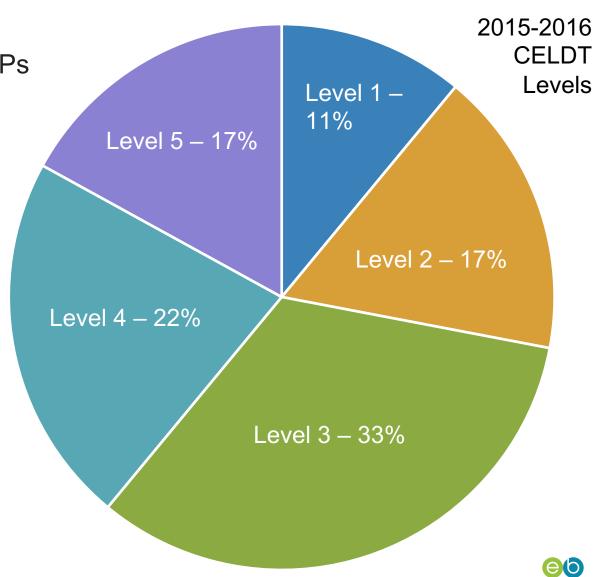
- Focus on Inclusion
- Push-In services

Tools

- PD
- Blended Platforms
- CELDT Testing

Team

- Gen. Ed. Teachers
- Ed. Specs. and IAs
- DII oversight
- DESEL oversight





October Financial Update

Financial Update

Overview of Changes

- Updated Special Education budget based on caseload and anticipated NPS reimbursement
- Anticipated FRL/unduplicated updated as there is an increase from initial budget.

End of September Balance

- Cash: \$556K end in Sep., outlook positive through the year.
- PENSEC payment (\$233K) arrived in Sep. (was expected in Oct.)
- Balance sheet as of 9/30: \$357K of \$551K receivables have come in.
- CDE revolving loan payments being in Oct. (\$50K this year spread out),
 we receive state revenue net of these payments.



Coversheet

September Financial Update

Section: V. Finance

Item: A. September Financial Update

Purpose: FY

Submitted by:

Related Material: EBIA-Sep-16-17 Financials-2016.10.18-mc CF FINAL.pdf

October. Board Deck. A cademic Excellence. Financials.pdf

EBIA-Sep-16-Balance Sheet.pdf

EBIA-Sep-16-17 Financials-2016.10.18-mc YTD FINAL.pdf

East Bay Innovation Academy Monthly Cash Forecast As of September close

-	2016/17													
-	Jul	A	Can	Oct	Nov	Actual & Pr	ojected Jan	Feb	Mar	A	Marr	l	Forecast	AP/AR
	Jui Actual	Aug Actual	Sep Actual	Projected	Nov Projected	Projected	Jan Projected	Projected	Mar Projected	Apr Projected	May Projected	Jun Projected	Forecast	AP/AR
Beginning Cash	391,575	673,184	454,893	556,763	443,272	351,183	464,275	421,966	355,372	332,410	384,198	475,175		
Revenue														
LCFF Entitlement	_	_	532,265	281,308	212,794	212,794	183,670	212,794	343,891	308,173	280,783	280,783	3,150,221	300,968
Federal Income	_	_	1,989	6,662	2,277	2,277	6,373	2,277	2,277	6,373	98,771	2,277	202,706	71,152
Other State Income	7,953	-	22,409	4,694	14,411	14,411	42,270	42,378	35,100	35,100	36,178	21,171	366,008	89,934
Local Revenues	108.994	143,594	(107,630)	(131,843)	3,367	1,627	1,995	1,995	1,995	1,995	1,995	1,995	30,077	-
Fundraising and Grants	200,000	-	2,778	65,406	-	318,750	14,124	14,124	18,750	42,372	7,062	25,812	716,240	7,062
Total Revenue	316,947	143,594	451,811	226,227	232,849	549,859	248,431	273,568	402,012	394,013	424,789	332,037	4,465,252	469,115
Expenses														
Compensation & Benefits	83,969	233,317	258,279	268,366	271,048	271,048	271,903	272,237	263,868	268,573	268,573	263,653	2,994,835	-
Books & Supplies	56,771	18,704	38,248	39,924	14,693	14,693	12,147	12,147	12,147	12,147	12,147	12,147	260,394	4,477
Services & Other Operating Expenses	42,738	102,635	65,445	134,481	69,374	162,555	71,200	71,120	164,301	68,515	68,435	161,616	1,200,091	17,676
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	183,478	354,657	361,972	442,771	355,115	448,297	355,250	355,504	440,317	349,235	349,155	437,417	4,455,320	22,154
Operating Cash Inflow (Outflow)	133,469	(211,063)	89,839	(216,543)	(122,266)	101,562	(106,819)	(81,937)	(38,304)	44,778	75,634	(105,379)	9,932	446,962
Revenues - Prior Year Accruals	351,390	_	5.866	108,530	23,167	4.521	57,500	_	_	_	_	_		
Expenses - Prior Year Accruals	-	(1,875)	(2,423)	(12,486)	,	-,		_	_	_	_	_		
Accounts Receivable - Current Year	_	-	-	-	_	_	_	_	_	_	_	_		
Accounts Payable - Current Year	(30,497)	(4,623)	(2,829)	-	-	-	-	-	-	-	-	-		
Summerholdback for Teachers	(19,114)	(730)	11,417	15,343	15,343	15,343	15,343	15,343	15,343	15,343	15,343	15,343		
Loans Payable (Current)	-	` -								-				
Loans Payable (Long Term)	-	-	-	(8,333)	(8,333)	(8,333)	(8,333)	_	_	(8,333)	-	-		
Capital Leases Payable	-	-	-	-	-	-	-	_	-	-	-	-		
Other Long Term Debt	-	-	-	-	-	-	-	-	-	-	-	-		
Capital Expenditure & Depreciation	-	-	-	-	-	-	-	-	-	-	-	-		
Other Balance Sheet Changes	(153,639)	-	-	-	-	-	-	-	-	-	-	-		
Ending Cash	673,184	454,893	556,763	443,272	351,183	464,275	421,966	355,372	332,410	384,198	475,175	385,138		



Academic Excellence

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Computer Science

As Comp. Sci. I students begin to explore programming using Scratch,
 Comp. Sci. II students are learning to program using Javascript.



IEP/ELL 16-17 Population and Support Services

IEP Overview



- 13% of school
- 4% mod/sev classifications

Model

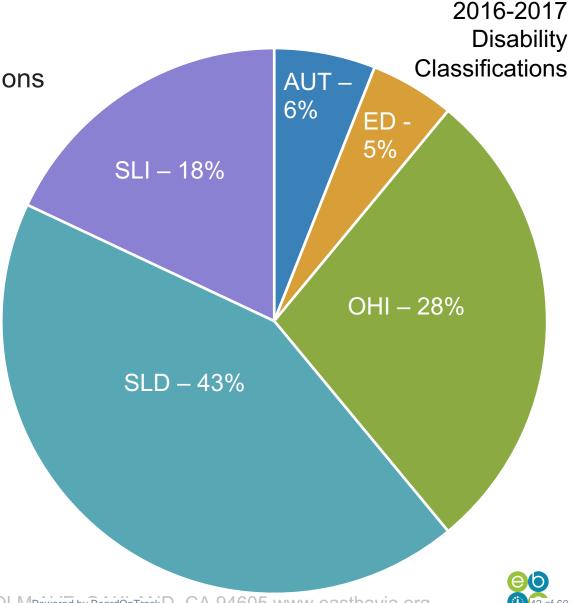
- Focus on Inclusion
- Push-In services

External Partners

- Mental Health
- Speech
- Occupational Therapy

Team

- 3 education specialists
- 5 instructional aides
- DESEL oversight



ELL Overview

Total Population

• 6% of school

High overlap with IEPs

Model

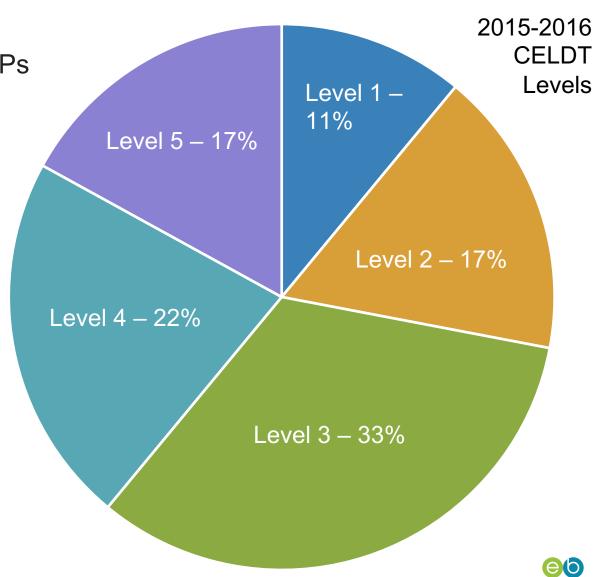
- Focus on Inclusion
- Push-In services

Tools

- PD
- Blended Platforms
- CELDT Testing

Team

- Gen. Ed. Teachers
- Ed. Specs. and IAs
- DII oversight
- DESEL oversight





October Financial Update

Financial Update

Overview of Changes

- Updated Special Education budget based on caseload and anticipated NPS reimbursement
- Anticipated FRL/unduplicated updated as there is an increase from initial budget.

End of September Balance

- Cash: \$556K end in Sep., outlook positive through the year.
- PENSEC payment (\$233K) arrived in Sep. (was expected in Oct.)
- Balance sheet as of 9/30: \$357K of \$551K receivables have come in.
- CDE revolving loan payments being in Oct. (\$50K this year spread out),
 we receive state revenue net of these payments.



East Bay Innovation Academy Balance Sheet Summary

As of most recent monthly close

		9	/30/2016	6/	30/2016	ΥT	D Change
Assets							
	Cash Balances	\$	556,763	\$	391,575	\$	165,187
	Accounts Receivable	\$	193,719	\$	550,975		(357, 256)
	Prepaids and Other Assets	\$	- 1	\$	46,361		(46,361)
	Fixed Assets, Net	\$	- 1	\$	-		-
	Investments	\$	- 1	\$	-		-
	Due to/from other	\$	-	\$	-		-
	Total Assets		750,481		988,911		(238,430)
Liabilities	& Equity						
	Accrued Expenses	\$	60,659	\$	111,333	\$	(50,674)
	Due to Grantor Governments/Others	\$	-	\$	-		-
	OPEB Liability	\$	-	\$	-		-
	Deferred Revenue	\$	-	\$	200,000		(200,000)
	Loans and other payables	\$	200,002	\$	200,002		-
	Beginning Net Assets - Audited	\$	477,576	\$	34,377		443,199
	Other Restatements	\$	-	\$	· -		-
	Net Income (Loss) to Date	\$	12,244	\$	443,199		(430,955)
	Total Liabilities & Equity		750,481	Ì	988,911		(238,430)

		Actual		Βι	idget vs. Actu	al			Budget			
						Variance				Variance		-
						(YTD less		Previous Month's	Current	(Previous vs.	Forecast	% of Forecast
	Jul	Aug	Sep	Actual YTD	Budget YTD	Budget)	Approved Budget	Forecast	Forecast	Current Forecast)	Remaining	Spent
SUMMARY												
Revenue												
LCFF Entitlement	-	-	532,265	532,265	298,707	233,558	3,329,153	3,100,184	3,150,221	50,037	2,617,956	17%
Federal Revenue		-	1,989	1,989	2,277	(289)	304,213	309,377	202,706	(106,671)	200,717	1%
Other State Revenues	7,953		22,409	30,362	16,981	13,381	385,027	366,008	366,008		335,646	8%
Local Revenues	108,994	143,594	(107,630)		1,600	143,357	38,318	29,805	30,077	272	(114,881)	
Fundraising and Grants	200,000	-	2,778	202,778	261,122	(58,344)		716,240	716,240	-	513,462	28%
Total Revenue	316,947	143,594	451,811	912,351	580,687	331,664	4,560,212	4,521,614	4,465,252	(56,362)	3,552,901	20%
Expenses												
Compensation and Benefits	83,969	233,317	258,279	575,565	587,316	11,751	2,952,284	3,051,079	2,994,835	56,244	2,419,270	19%
Books and Supplies	56,771	18,704	38,248	113,723	172,931	59,208	288,783	262,300	260,394	1,906	146,671	44%
Services and Other Operating Expenditures	42,738	102,635	65,445	210,818	281,032	70,213	1,312,232	1,241,679	1,200,091	41,587	989,273	18%
Depreciation	-	-	-	-	-	-	-	-	-	-	-	
Total Expenses	183,478	354,657	361,972	900,107	1,041,279	141,172	4,553,299	4,555,058	4,455,320	99,737	3,555,213	20%
Operating Income	133,469	(211,063)	89,839	12,244	(460,592)	472,836	6,913	(33,444)	9,932	43,376	(2,312)	123%
Fund Balance												
Beginning Balance (Unaudited)	477,576	611,045	399,982	477,576	477,576		417,368	466,869	477,576			100%
Audit Adjustment	(13,582)	211,010	,	(13,582)	(13,582)		_	-	(13,582)			100%
Beginning Balance (Audited)	463,995			463,995	463,995		417,368	466,869	463,995			100%
Operating Income	133,469	(211,063)	89,839	12,244	(460,592)		6,913	(33,444)	9,932			123%
Ending Fund Balance	611,045	399,982	489,821	476,239	3,403		424,281	433,425	473,926			100%
<u> </u>												
Capital Outlay	-	-	-	-	-			-	-			
					·							

	•		Actual		В	udget vs. Actu	al			Budget			
		Jul	Aug	Sep	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
Detail			<u> </u>	<u> </u>		<u>J</u>	<u> </u>	1					<u> </u>
Enrollment	6							115	120	120			0%
	7							115	120	120			0%
	8							120	130	130			0%
	9							100	58	58	_		0%
Enrollment								-	-	-	-		0,0
	4-6							115	120	120			0%
	7-8							235	250	250			0%
	9-12							100	58	58	-		0%
	Total Enrolled							450	428	428	-		0%
ADA %													
	4-6							95%		95%			0%
	7-8							95%		95%			0%
	9-12							90%		90%			0%
	Average							94%	94%	94%	6		0%
ADA													
ADA	4-6							109.3	114.0	114.0)		0%
	7-8							223.3		237.5			0%
	9-12							90.0	52.2	52.2	2		0%
	Total ADA							422.5	403.7	403.7	•		0%
Demograph	c Information												
	Prior Year							332	332	332			0%
	ADA (P-2)							342	332 342	344			0%
	CALPADS Enrollment (for unduplicated % calc) # Unduplicated Count (CALPADS)							57	57	57			070
	# Free & Reduced Lunch (FRL) (CALPADS)							48	48	48			0%
	# ELL (CALPADS)							17	17	17			0%
	Current Year							-	-	-			
	CALPADS Enrollment (for unduplicated % calc)							450	428	428			0%
	# Unduplicated Count (CALPADS)							68	68	97			
	# Free & Reduced Lunch (FRL) (CALPADS)							63	60	60			0%
	# ELL (CALPADS)							22 108	21 86	21 84			0% 0%
	New Students							108	86	84			υ%

7 to 0. 00ptc			Actual		Ві	udget vs. Actu	al			Budget			
		Jul	Aug	Sep	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
REVENUE		Jui	Aug	Зер	Actual 11D	Budget 11D	Baagety	7 pproved Eddget	1 Grodust	1 ordast	Current Forcoast)	rtomaning	Орон
LCFF Entitle											-	-	
8011	Charter Schools LCFF - State Aid	-	-	409,245	409,245	175,687	233,558	2,381,258	2,187,523	2,237,561	50,037	1,828,316	18%
8012	Education Protection Account Entitlement	-	-	-	-	-	-	84,500	80,740	80,740	-	80,740	0%
8019 8096	State Aid - Prior Years	-	-	123,020	123,020	- 123,020	- 0	863,396	- 831,921	- 931 031	-	- 708,901	15%
0090	Charter Schools in Lieu of Property Taxes		-	123,020	123,020	123,020	U	003,390	031,921	831,921	-	706,901	1376
	SUBTOTAL - LCFF Entitlement	-	-	532,265	532,265	298,707	233,558	3,329,153	3,100,184	3,150,221	50,037	2,617,956	17%
													<u> </u>
8100	Federal Revenue	-	-	-									
8181	Special Education - Entitlement	-	-	-	-	-	-	42,750	42,750	43,000	250	43,000	0%
8182	Special Education Reimbursement	-	-	-	-	- 0.077	- (000)	227,471	227,471	120,550	(106,921)	120,550	0%
8220	Child Nutrition Programs	-	-	1,989	1,989	2,277	(289)	22,771	22,771	22,771	-	20,783	9%
8291 8292	Title I Title II	-	-	-		-	-	10,356 864	15,521 864	15,521 864	-	15,521 864	0% 0%
8292	Title II	-	-	-	-	-	-	804	804	804	-	804	0%
	SUBTOTAL - Federal Income	-	-	1,989	1,989	2,277	(289)	304,213	309,377	202,706	(106,671)	200,717	1%
8300	Other State Revenues		-	-									
8381	Special Education - Entitlement (State)	7,953	-	22,269	30,222	15,911	14,311	202,694	192,908	192,908	-	162,686	16%
8382	Special Education Reimbursement (State)	-	-	-	-	-	-	21,600	21,600	21,600	-	21,600	0%
8520	Child Nutrition - State	-	-	140	140	91	49	911	911	911	-	771	15%
8550	Mandated Cost Reimbursements	-	-	-	-	-	-	4,643	4,643	4,643	-	4,643	0%
8560	State Lottery Revenue	-	-	-	-	-	-	68,445	76,299	76,299	-	76,299	0%
8590	All Other State Revenue	-	-	-	-	-	-	76,943	69,647	69,647	-	69,647	0%
8599	Selpa Admin Offset		-	-	-	979	(979)	9,791	-	-	-	-	
	SUBTOTAL - Other State Income	7,953	-	22,409	30,362	16,981	13,381	385,027	366,008	366,008	-	335,646	8%
8600	Other Local Revenue												
8634	Food Service Sales	-	-	-	-	1,600	(1,600)	16,000	16,000	16,000	-	16,000	0%
8638	Merchandise Sales	-	-	272	272	-	272	-	-	272	272	-	100%
8660	Interest	0	0	0	0	0	0	1	1	1	-	0	38%
8690	Other Local Revenue	50	-	-	50	-	50	2,318	2,204	2,204	-	2,154	2%
8701	Oakland Measure N	-	-	-	-	-	-	20,000	11,600	11,600	-	11,600	0%
8999	Uncategorized Revenue	108,944	143,594	(107,902)	144,635	-	144,635	-	-	-	-	(144,635)	
	SUBTOTAL - Local Revenues	108,994	143,594	(107,630)	144,958	1,600	143,357	38,318	29,805	30,077	272	(114,881)	482%
8800	Donations/Fundraising												
8801	Donations - Parents	_	_	1,039	1,039	42,372	(41,333)	148,500	141,240	141,240	_	140,201	1%
8802	Donations - Private	200,000	-	1,739	201,739	200,000	1,739	280,000	500,000	500,000	_	298,261	40%
8803	Fundraising	-	-	-	-	18,750	(18,750)		75,000	75,000	-	75,000	0%
	SUBTOTAL - Fundraising and Grants	200,000	-	2,778	202,778	261,122	(58,344)	503,500	716,240	716,240	-	513,462	28%
TOTAL REV	'ENUE	316,947	143,594	451,811	912,351	580,687	331,664	4,560,212	4,521,614	4,465,252	(56,362)	3,552,901	20%

	_		Actual		Βι	ıdget vs. Actu	al			Budget			
		Jul	Aug	Sep	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
EXPENSES	Ī		-	•									
Compensation	on & Benefits												
1000	Certificated Salaries	-	-	-									
1100	Teachers Salaries	-	112,934	129,693	242,627	226,726	(15,901)	1,290,755	1,343,290	1,343,290	-	1,100,662	18%
1103	Teacher - Substitute Pay	-	-	570	570	4,263	3,693	21,315	21,315	21,315	-	20,745	3%
1111	Teacher - Bonus	-	-	-	-	-	-	41,854	41,854	31,854	10,000	31,854	0%
1148	Teacher - Special Ed	-	16,096	18,649	34,745	30,603	(4,142)	173,112	190,120	190,120	-	155,375	18%
1150	Teacher - Summer School	10,000	1,340	-	11,340	12,000	660	12,000	12,000	12,000	-	660	95%
1300	Certificated Supervisor & Administrator Salaries	11,158	11,158	11,158	33,475	32,988	(488)	131,950	133,900	133,900	-	100,425	25%
1311	Cert Admin - DESEL, Curr. Instr.	18,875	24,542	23,833	67,250	65,364	(1,886)	286,000	291,000	276,250	14,750	209,000	24%
1322	Cert Admin - Bonus	-	-	-	-	-	-	25,131	25,131	20,131	5,000	20,131	0%
	SUBTOTAL - Certificated Employees	40,033	166,070	183,904	390,008	371,944	(18,064)	1,982,117	2,058,610	2,028,860	29,750	1,638,853	19%
	T												
2000	Classified Salaries												
2104	Classified - SPED	-	4,548	10,056	14,604	16,831	2,228	115,910	144,600	144,600	-	129,997	10%
2105	Classified - Enrichment	-	4,270	8,020	12,289	6,376	(5,913)		46,200	46,200	-	33,911	27%
2300	Classified Supervisor & Administrator Salaries	6,083	6,083	6,083	18,250	18,250	(0)		73,000	73,000	-	54,750	25%
2311	Classified Admin - Bonus	-	-	-	-	-	-	4,974	4,974	4,974	-	4,974	0%
2400	Classified Clerical & Office Salaries	3,412	7,243	4,610	15,265	14,921	(344)	73,797	70,943	60,762	10,182	45,497	25%
2401	Classified Clerical & Office Salaries - Bonus	-	-	-	-	-	-	4,000	4,000	4,000	-	4,000	0%
2402	Classified Clerical & Office Salaries - Community Eng	6,776	5,667	5,667	18,110	16,250	(1,860)	65,000	68,000	68,000	-	49,890	27%
2905	Other Classified - After School	-	-	-	-	5,040	5,040	33,600	18,060	18,060	-	18,060	0%
2928	Other Classified - Food	-	120	1,600	1,720	4,269	2,549	28,460	28,460	19,325	9,135	17,605	9%
	SUBTOTAL - Classified Employees	16,272	27,931	36,035	80,237	81,937	1,700	441,244	458,237	438,920	19,317	358,683	18%
3000	Employee Benefits												_
3100	STRS	2,866	20,022	20,753	43,641	48,717	5,076	258,534	261,867	258,124	3,743	214,483	17%
3200	PERS	2,000	20,022	20,733	43,041	40,717	3,070	230,334	201,007	250, 124	3,743	214,403	17 70
3300	OASDI-Medicare-Alternative	2.044	5,675	6.442	14,160	8,399	(5,761)	58,334	63,843	61,920	1,923	47,760	23%
	Health & Welfare Benefits	**		-,			, , ,				-		23%
3400		20,038	6,743	9,726	36,507	53,812	17,305	161,437	156,824	156,824	- 007	120,317	23% 24%
3500	Unemployment Insurance	100	4,260	1,420	5,780	11,145 11,361	5,366	24,652	24,768	23,781	987	18,001	
3600	Workers Comp Insurance	2,616	2,616	-	5,232	11,361	6,129	25,968	26,930	26,405	525	21,173	20%
	SUBTOTAL - Employee Benefits	27,664	39,316	38,340	105,320	133,435	28,115	528,924	534,232	527,054	7,178	421,734	20%

			Actual		Bu	idget vs. Actu	al			Budget			
	_						Variance				Variance		
							(YTD less		Previous Month's	Current	(Previous vs.	Forecast	% of Forecast
	<u>=</u>	Jul	Aug	Sep	Actual YTD	Budget YTD	Budget)	Approved Budget	Forecast	Forecast	Current Forecast)	Remaining	Spent
4000	Books & Supplies												
4100	Approved Textbooks & Core Curricula Materials	2,130	199	7,834	10,164	9,720	(444)	12,150	11,556	11,556	-	1,392	88%
4200	Books & Other Reference Materials	-	-	1,337	1,337	1,026	(311)	2,053	2,053	2,053	-	716	65%
4300	Materials & Supplies	-	774	5,640	6,414	6,953	539	13,905	13,225	13,225	-	6,812	48%
4320	Educational Software	12,000	7,293	3,188	22,480	51,840	29,360	64,800	61,632	61,632	-	39,152	36%
4330	Office Supplies	381	2,616	2,528	5,524	5,524	0	22,097	18,053	18,053	-	12,529	31%
4352	Quest (After School)	-	478	-	478	1,250	772	5,000	5,000	5,000	-	4,522	10%
4400	Noncapitalized Equipment	-	-	3,042	3,042	3,780	738	15,122	15,122	15,122	-	12,079	20%
4410	Classroom Furniture, Equipment & Supplies	2,339	-	8,084	10,424	8,640	(1,784)	10,800	8,600	10,424	(1,824)	-	100%
4420	Computers (individual items less than \$5k)	36,392	-	647	37,039	75,522	38,483	92,100	71,297	64,577	6,720	27,538	57%
4423	Staff Computers	21	6,965	1,747	8,733	4,054	(4,679)	4,944	6,986	8,733	(1,747)	-	100%
4430	Non Classroom Related Furniture, Equipment & Sup	3,234	-	1,244	4,477	68	(4,410)	270	3,234	4,477	(1,244)	-	100%
4710	Student Food Services	274	380	2,957	3,611	4,554	943	45,542	45,542	45,542	-	41,931	8%
	SUBTOTAL - Books and Supplies	56,771	18,704	38,248	113,723	172,931	59,208	288,783	262,300	260,394	1,906	146,671	44%

East Bay Innovation Academy

Budget vs. Actuals
As of September close

	ember close		Actual		Bı	ıdget vs. Actu	al	Budget					
							Variance				Variance		-
							(YTD less		Previous Month's	Current	(Previous vs.	Forecast	% of Forecast
		Jul	Aug	Sep	Actual YTD	Budget YTD	Budget)	Approved Budget	Forecast	Forecast	Current Forecast)	Remaining	Spent
5000	Services & Other Operating Expenses												
5210	Conference Fees	-	-	-	-	-	-	-	-	-	-	-	
5220	Travel and Lodging	-	-	357	357	180	(177)	1,800	1,800	1,800	-	1,443	20%
5300	Dues & Memberships	99	185	880	1,164	755	(408)	7,551	7,551	7,551	-	6,388	15%
5450	Insurance - Other	16,981	2,352	-	19,333	12,920	(6,413)	29,531	28,642	28,642	-	9,309	67%
5515	Janitorial, Gardening Services & Supplies	-	247	17,616	17,863	9,742	(8,121)	97,416	97,416	97,416	-	79,553	18%
5535	Utilities - All Utilities	2,550	4,291	6,009	12,850	19,688	6,837	78,750	74,900	74,900	-	62,050	17%
5611	Prop 39 Related Costs		-	-	-	55,626	55,626	222,504	173,414	173,414	-	173,414	0%
5615	Repairs and Maintenance - Building	-	-	495	495	414	(81)	4,142	4,142	4,142	-	3,647	12%
5616	Repairs and Maintenance - Computers	357	2,025	2,221	4,603	-	(4,603)	16,263	16,263	16,263	-	11,660	28%
5800	Other Services & Operating Expenses		-	-	-	-	-	-	-	-	-	-	
5803	Accounting Fees	(33)	-	-	(33)	-	33	8,240	8,240	8,240	-	8,273	0%
5809	Banking Fees	61	37	44	143	155	12	618	618	618	-	475	23%
5810	Intersession	(350)	174	222	46	33,750	33,704	135,000	128,400	128,400	-	128,354	0%
5812	Business Services	11,833	10,833	11,002	33,669	34,125	456	136,500	130,000	130,000	-	96,331	26%
5815	Consultants - Instructional	-	589	-	589	5,311	4,722	10,622	10,622	9,622	1,000	9,033	6%
5820	Consultants - Non Instructional - Custom 1		-	-	-	-	-	-	-	-	-	-	
5824	District Oversight Fees		-	-	-	8,323	8,323	33,292	31,002	31,502	(500)	31,502	0%
5836	Fingerprinting	51	632	133	816	1,979	1,163	2,474	2,456	2,396	60	1,580	34%
5839	Fundraising Expenses	297	550	1,588	2,435	1,139	(1,297)	11,386	11,386	11,386	-	8,950	21%
5843	Interest - Loans Less than 1 Year		-	-	-	-	-	8,309	480	480	-	480	0%
5845	Legal Fees		6,723	9,370	16,093	5,500	(10,593)	55,000	55,000	40,000	15,000	23,907	40%
5851	Marketing and Student Recruiting		-	-	-	111	111	1,112	886	865	21	865	0%
5857	Payroll Fees	184	396	405	985	773	(213)	3,090	3,090	3,090	-	2,105	32%
5860	Printing and Reproduction		-	-	_	19	19	185	185	185	-	185	0%
5861	Prior Yr Exp (not accrued)		7,911	1,350	9,261	-	(9,261)	_	7,911	9,261	(1,350)	-	100%
5863	Professional Development	3,145	7,034	3,290	13,469	6,351	(7,118)	25,405	25,405	25,405	-	11,936	53%
5866	SPED MH Day/NPS Services	-	15,773	24,379	40,153	63,186	23,034	252,745	252,745	224,378	28,367	184,226	18%
5869	Special Education Contract Instructors		-	7,996	7,996	10,000	2,004	100,000	100,000	100,000	-	92,004	8%
5872	Special Education Encroachment		-	-	· -	-	-	9,791	9,426	9,436	(10)	9,436	0%
5875	Staff Recruiting	466	137	848	1,451	432	(1,019)	4,316	4,316	4,316	- ′	2,865	34%
5881	Student Information System		-	-	_	3,051	3,051	12,206	12,206	12,206	-	12,206	0%
5884	Substitutes		390	1,083	1,473	648	(825)	6,483	5,677	5,677	-	4,204	26%
5887	Technology Services		1,275	10,260	11,535	1,480	(10,055)	14,800	14,800	14,800	-	3,265	78%
5899	Miscellaneous Operating Expenses	5,330	40,349	(36,679)	9,000	-	(9,000)	-	-	1,000	(1,000)	(8,000)	
5900	Communications	1,766	610	2,131	4,506	5,145	639	20,581	20,581	20,581	-	16,075	22%
5905	Communications - Cell Phones		-	-	-	30	30	120	120	120	_	120	0%
5915	Postage and Delivery		121	445	566	200	(366)	2,000	2,000	2,000	-	1,434	28%
	SUBTOTAL - Services & Other Operating Exp.	42,738	102,635	65,445	210,818	281,032	70,213	1,312,232	1,241,679	1,200,091	41,587	989.273	18%
	ODDITINE - Del VICES & Other Operating Exp.	72,130	102,000	00,740	210,010	201,032	10,213	1,012,232	1,241,013	1,200,031	41,307	303,273	1076

East Bay Innovation Academy

Budget vs. Actuals
As of September close

6000	Capital Outlay
6100	Sites & Improvement of Sites
6200	Buildings & Improvement of Buildings
6300	School Libraries
6400	Equipment
6410	Computers (capitalizable items)
6420	Furniture (capitalizable items)
6430	Other Equipment (capitalizable items)
6500	Equipment Replacement

TOTAL EXPENSES

6900 Total Depreciation (includes Prior Years)

SUBTOTAL - Capital Outlay

TOTAL EXPENSES including Depreciation

		Actual		Вι	ıdget vs. Actu	al			Budget			
	Jul	Aug	Sep	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
		J	<u> </u>		<u> </u>					· · · · · · · · · · · · · · · · · · ·		
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L	-	-	-	-	-	-		-	-	-	-	
_												
+	183,478	354,657	361,972	900,107	1,041,279	141,172	4,553,299	4,555,058	4,455,320	99,737	3,555,213	20%
-	-					-		-		-	_	
Г												
Г	183,478	354,657	361,972	900,107	1,041,279	141,172	4,553,299	4,555,058	4,455,320	99,737	3,555,213	20%

Coversheet

Future Board Meeting Schedule

Section: VIII. Governance

Item: A. Future Board Meeting Schedule

Purpose: Vote

Submitted by: Related Material:

Proposed EBIA Regular Board Meeting Schedule - 10-19-2016 Board Meeting.docx

Proposed EBIA Regular Board Meeting Schedule:

EBIA's Regular Board Meetings will be held on the third Wednesday in January, February, March, April, May, June, August, September, October, and November starting in 2017 and in all subsequent years.

Coversheet

Updated Procedures for Public Comment

Section: VIII. Governance

Item: B. Updated Procedures for Public Comment

Purpose: Vote

Submitted by: Related Material:

Proposed EBIA Meeting Procedures for Community Attendees - 10-19-2016 Board Meeting.docx

EBIA Meeting Procedures for Community Attendees:

SPEAKING AT BOARD MEETINGS. At a Regular Meeting, the public may comment on Agenda Items listed, or on an Item not listed on the Agenda, but within the subject matter jurisdiction of the school. At a Special Meeting, the public may address the Board only on Items on the Agenda.

A sign up list for public speakers will be provided at the entrance to the board meeting and speakers are able to sign up to speak no later than immediately prior to when the public comment item is called by the Board Chairman. No speaker may join the public comment sign up list after the Board President has called the public comment item. A Speaker may be allowed up to a maximum of three minutes or less to speak on any agenda or non-agenda items, depending on the number speakers who have requested to speak and the total time allocated for public comments. Each Speaker will be allotted the same maximum number of minutes to speak as set by the President at the beginning of public comment. Public speakers using translation assistance will be allowed twice the amount of time.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Renee Cooper at rcooper@eastbayia.org to arrange for interpretation assistance.

Coversheet

Review and Approve Consent Agenda

Section: VIII. Governance

Item: C. Review and Approve Consent Agenda

Purpose: Vote

Submitted by:

Related Material: EBIA - September 2016 Check Register.pdf

Check Register



EBIA September

2016

Grand Total 124,253.75

Vendor	Check Number	Date	Description	Check Amount
Wells Fargo	DB090116	9/1/2016	DB090116; CC Acct: 9609 - Online pymt	648.47
Lisa Barnes	M1208	9/1/2016	M1208; Bagels for 1st day of Roosevelt	86.94
Laurie Jacobson Jones	M1210	9/1/2016	M1210; Ice Cream Social	68.59
Acer	4248	9/6/2016	PO# EBIA8216; NX.SHEAA.004 - Repair	2,456.07
Alameda County Office of Education	4249	9/6/2016	Cust# 000210; Technical Support Services August 2016	7,680.00
AT&T	4250	9/6/2016	Acct# 510 577 9557 928 1; Monthly Svc : 08/14 - 09/13/16	339.87
Jesse Bradford	4251	9/6/2016	Reimb: Workshop Hardware & Fiber Optic Cable	53.29
			Medication Management Appt w/Dr. Mahal on 07/18 &	
Change Academy Lake of the Ozarks	4252	9/6/2016	07/25/16	1,725.00
	4050	0/0/0040	Data and Assessment Management, Student Information,	5.040.00
Illuminate Education	4253	9/6/2016	Inspect Item Bank & GradeCam - 07/01 - 09/30/16	5,042.66
Jermaine Key	4254	9/6/2016	Reimb: Live Scan	59.00
Nicole Neumiller	4255	9/6/2016	Reimb: Mileage	81.00
Riles Nganga	4256	9/6/2016	Reimb: Live Scan	66.50
Office Depot	4257	9/6/2016	Acct# 16610744; Serta Exect Chr Msh Bllk	3,681.61
Starline Supply Company	4258	9/6/2016	Cust# 0001249; Janitorial Supplies	247.36
Calvin Ye	4259	9/6/2016	Reimb: Gluesticks, Pencils, Scissors, Posters & etc	67.94
Wells Fargo	DB082916A	9/7/2016	DB082916; CC Acct: 9609 - Online pymt	648.47
PS Print	M1211	9/8/2016	M1211; EBIA labels	72.76
Graphic Traffic	M1212	9/8/2016	M1212; Swag sales t shirts	635.89
Acer	4260	9/12/2016	NX.SHEAA.004 - Repair	254.99
Alameda County Office of Education	4261	9/12/2016	Cust# 000210; 4 GB RAM, Up to 200GB Disk Storage	1,200.00
Teach Speech	4262	9/12/2016	Teach Speech Hours: August 2016	1,745.63
Kelly Atkinson	4263	9/12/2016	Reimb: Clubs (Sporting Goods)	38.24
Charter Safe	4264	9/12/2016	Cust#10867; 2015/16 Workers' Compensation Audit Acct# 49867400001; Water, Waste Water Charges &	2,423.19
EBMUD	4265	9/12/2016	Sewer Svcs': 06/30 - 08/25/16	2,131.93
Edtec	4266	9/12/2016	Monthly Services: August 2016 & UPS Charge	10,859.77
Kim Frankel	4267	9/12/2016	Reimb: Composition Books for Class	70.00
			CustID: 000709549-0000; Billing# 681343504; Ilnsurance Premium: October 2016 & Retroactives Dues- Due	
Kaiser Foundation Health Plan	4268	9/12/2016	09/25/16	9,940.37
Law Offices of Young, Minney & Corr, LLP	4269	9/12/2016	Professional Svcs' through 08/31/16	9,370.41
Peter Leahey	4270	9/12/2016	Reimb: Parking, Seeds/Tape, Spaghetti & Mileage	185.84
			Pyshological/Assessments With Academic Testing: August	
Lesleigh Franklin, PhD	4271	9/12/2016	'16	6,250.00

Vendor	Check Number	Date	Description	Check Amount
			A + - - - - - - - -	
Marlin Puninaga Pank	4070	0/10/0010	Acct# 1480401; Contract# 401-1480401-001; Contract	040.00
Marlin Business Bank Zach Powers	4272 4273	9/12/2016	Payment for Cres Cor Cook n Hold Oven & Insurance Fee	240.89 70.77
Zach Powers	42/3	9/12/2016	Reimb: G8 Back To School Night	70.77
Vision Service Plan - (CA)	4274	9/12/2016	Acct# 30 050552 0001; Insurance Premium: September 2016	213.54
WASC	4275	9/12/2016	Acct# 0161259932; Initial Visit: 2016-2017	700.00
George Carvalho	M1213	9/14/2016	M1213; Final Paycheck	2,168.89
George Carvalho	M1214	9/14/2016	M1214; Reimb: Dual Mode Doc Camera	152.21
Wells Fargo	4276	9/15/2016	Acct: 9591 - Closing Date: 08/23/16	370.06
Wells Fargo	DB091516	9/15/2016	DB091516; CC Acct: 9609 - Online pymt	648.47
BambooHR	DB091916	9/19/2016	DB091916; HR Tracking Software	180.00
Alhambra	4277	9/22/2016	Acct#631790914021372; Water Svc: 08/31 & 09/05/16	79.00
American Logistics Company, LLC	4278	9/22/2016	Client# 1551; Svc: Transportation: August 2016	2,860.00
		0, ==, =0:0	Gioria 1001, Grot Hansportation, tagast 2010	_,000.00
AT&T	4279	9/22/2016	Acct# 072 085 5436 436; Internet Server + Late Charges	495.11
Amy Catalano	4280	9/22/2016	Reimb: Incentive Grocery Bags	796.00
CFI	4281	9/22/2016	HP Laserjet Pro Toners /Cartridge	788.40
			Academic/Therapeutic/Room and Board Daily-Billing for	
Change Academy Lake of the Ozarks	4282	9/22/2016	July 2016	15,398.34
Meridith Forristal	4283	9/22/2016	Reimb: Shipping - Return Item	80.00
Kathleen Morgan	4284	9/22/2016	Reimb: Life Scan Fingerprinting	74.00
Office Depot	4285	9/22/2016	Acct# 16610744; Office Supplies	34.48
Sergio's Janitorial & Yard Services	4286	9/22/2016	School Cleaning: 08/15 - 09/02/16	15,700.00
Teachers on Reserve	4287	9/22/2016	Cust: EASTB0001; Substitute Svc: 09/02/16	869.77
California Interscholastic Foundation	M1205	9/23/2016	M1205; California Interscholastic Foundation	244.20
Acer	4288	9/26/2016	NX.SHEAA.004 - Repair	119.99
			Cust# 000210; STRS Processing Fee: 1st Qtr (July -	
Alameda County Office of Education	4289	9/26/2016	September) FY 2016-17	354.00
AT&T	4290	9/26/2016	Acct# 510 577 9557 928 1; Monthly Svc : 09/01 - 09/14/16	185.79
Amy Catalano	4291	9/26/2016	Reimb: Banners for giving Campaign	156.46
CoPower	4292	9/26/2016	ID#902360; Premium: October 2016 + Adjustments	3,065.04
Darius Foster	4293	9/26/2016	Reimb: Soccer Balls	30.36
Bonita Herrera	4294	9/26/2016	Reimb: Mileage to training	209.52
Teachers on Reserve	4295	9/26/2016	Cust: EASTB0001; Substitute Svc: 09/09/16	213.50
1 Cachers Off Hescryc	4630	3/20/2010	Tution Expenses & Counselling and Guidance Therapy:	213.30
The Phillips Academy	4296	9/26/2016	July & Aug 2016	5,746.00
Waste Management of Alameda County	4297	9/26/2016	Acct: 699-0005356-2216-1; Waste Svc: August '16	147.14
Waste Management of Alameda County	4298	9/26/2016	Acct: 699-0006275-2216-2; Waste Svc: August '16	678.02
PG&E	DB092916	9/29/2016	DB092916; PG&E: 08/11 - 09/11/16	3,052.01
	DD002010	3/L0/L010	5500E010,1 Gal. 00/11 00/11/10	0,002.01