



East Bay Innovation Academy

Board Meeting

Date and Time

Wednesday April 20, 2016 at 8:00 PM PDT

Location

3400 Malcolm Avenue, Oakland, CA 94605

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:00 PM
Opening Items			
A. Record Attendance and Guests			
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes		
Approve minutes for Board Meeting on March 16, 2016			
II. Academic Excellence			8:00 PM
Academic Excellence			
A. Intersession Update	FYI	Devin Krugman	5 m
Intersession Update			
B. Upper School Planning	FYI	Devin Krugman	5 m
III. Operations			8:10 PM
Development			
A. Recruiting Update	FYI	Devin Krugman	5 m

	Purpose	Presenter	Time
B. Enrollment Update	FYI	Devin Krugman	5 m
IV. Facility			8:20 PM
Facility			
A. Prop 39 Update	Discuss	Rochelle Benning	5 m
V. Finance			8:25 PM
Finance			
A. Monthly Budget vs. Actuals	Discuss	Michelle Cho	5 m
B. Draft FY 16/17 and MYP	Discuss	Devin Krugman	25 m
C. LCAP Plan Update	FYI	Devin Krugman	5 m
D. Development	FYI	Devin Krugman	5 m
VI. CEO Support And Eval			9:05 PM
CEO Support And Eval			
A. CEO Eval Process and Timeline	Discuss	Laurie Jacobson Jones	5 m
VII. Governance			9:10 PM
A. Schoolwide Scorecard	Discuss	Laurie Jacobson Jones	10 m
B. Board Secretary	Vote	Laurie Jacobson Jones	5 m
Nomination of Kelly Garcia			
VIII. Board Expansion Committee			9:25 PM
Board Expansion Committee			
A. Discuss any Potential Board Candidates	Discuss	Laurie Jacobson Jones	5 m
IX. Other Business			9:30 PM
A. Consent Agenda	Vote	Laurie Jacobson Jones	5 m

	Purpose	Presenter	Time
X. Closing Items			9:35 PM
A. Public Comment (3 min/person)	FYI		5 m
B. Adjourn Meeting	Vote		

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on March 16, 2016

APPROVED



East Bay Innovation Academy

Minutes

Board Meeting

Date and Time

Wednesday March 16, 2016 at 7:30 PM

Location

3400 Malcolm Avenue, Oakland, CA 94605

Directors Present

Kelly Garcia, Laurie Jacobson Jones, Rochelle Benning, Tali Levy, Tom Pryor

Directors Absent

Gary Borden, Ken Berrick

Guests Present

Devin Krugman, Renee Cooper

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Laurie Jacobson Jones called a meeting of the board of directors of East Bay Innovation Academy to order on Wednesday Mar 16, 2016 at 7:35 PM.

C. Approve Minutes

Laurie Jacobson Jones made a motion to approve minutes from the Board Meeting on 03-07-16 Board Meeting on 03-07-16.

Rochelle Benning seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Adjourn Open Session

Laurie Jacobson Jones made a motion to adjourn open meeting.
Tom Pryor seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Closed Session Pursuant to Section 54957

A. Open Closed Session and record Attendance

B. Conference with Labor Negotiator

C. Adjourn Closed Session

Laurie Jacobson Jones made a motion to close the closed session.
Tom Pryor seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Academic Excellence

A. Instruction Update and Initial Observations

Renee Cooper arrived.
Joy Delizo-Osborne presented the Board with updates on the instructional model and her classroom observations.

B. Upper School Update

Devin Krugman updated the Board on upper school planning for 2016/17, including work on facilities (at Roosevelt Middle School) and Staffing.

IV. Finance

A. Monthly Budget vs. Actuals

Renee Cooper presented a Financial update to the Board.
Renee Cooper left.

V. Development

A. Development Update

Nicole Fee presented the Board with the results of the auction, which exceeded the goal of raising \$45K. Katie Binder and Roxanne Andersen updated the Board on their \$200K fundraising goal, and are generating ideas to meet the last \$50K of that goal.

VI. Operations

A. Facility Update

Shelley Benning updated the Board on facilities. EBIA is working with the District on the Prop 39 assignment, Roosevelt Middle School.

B. Recruiting Update

Devin Krugman updated the Board on recruitment. Action item: refer teacher candidates to Devin.

C. Enrollment Update

Devin Krugman updated the Board on enrollment. There are waitlists for all grades. There has been a strong start to offer acceptance and registration for 2016/17.

VII. Board Expansion Committee

A. Discuss any Prospective Board Candidates

Tom Pryor updated the Board on board recruitment. Tali Levy announced that she will be leaving the Board. There is accordingly a vacancy for Board Secretary.

VIII. CEO Support And Eval

A. Establish CEO Evaluation Committee

Laurie Jacobson Jones updated the Board on the need for a CEO Evaluation Committee. Vote was deferred to next Board meeting.

IX. Other Business

A. Consent Agenda

Rochelle Benning made a motion to approve consent agenda.
Kelly Garcia seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Closing Items

A. Public Comment

There was no public comment.

B. Adjourn Meeting

Laurie Jacobson Jones made a motion to adjourn the meeting.

Rochelle Benning seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:20 PM.

Respectfully Submitted,

Tali Levy

Coversheet

Intersession Update

Section: II. Academic Excellence
Item: A. Intersession Update
Purpose: FYI
Submitted by:
Related Material: April.Board.Updates.41716.pdf

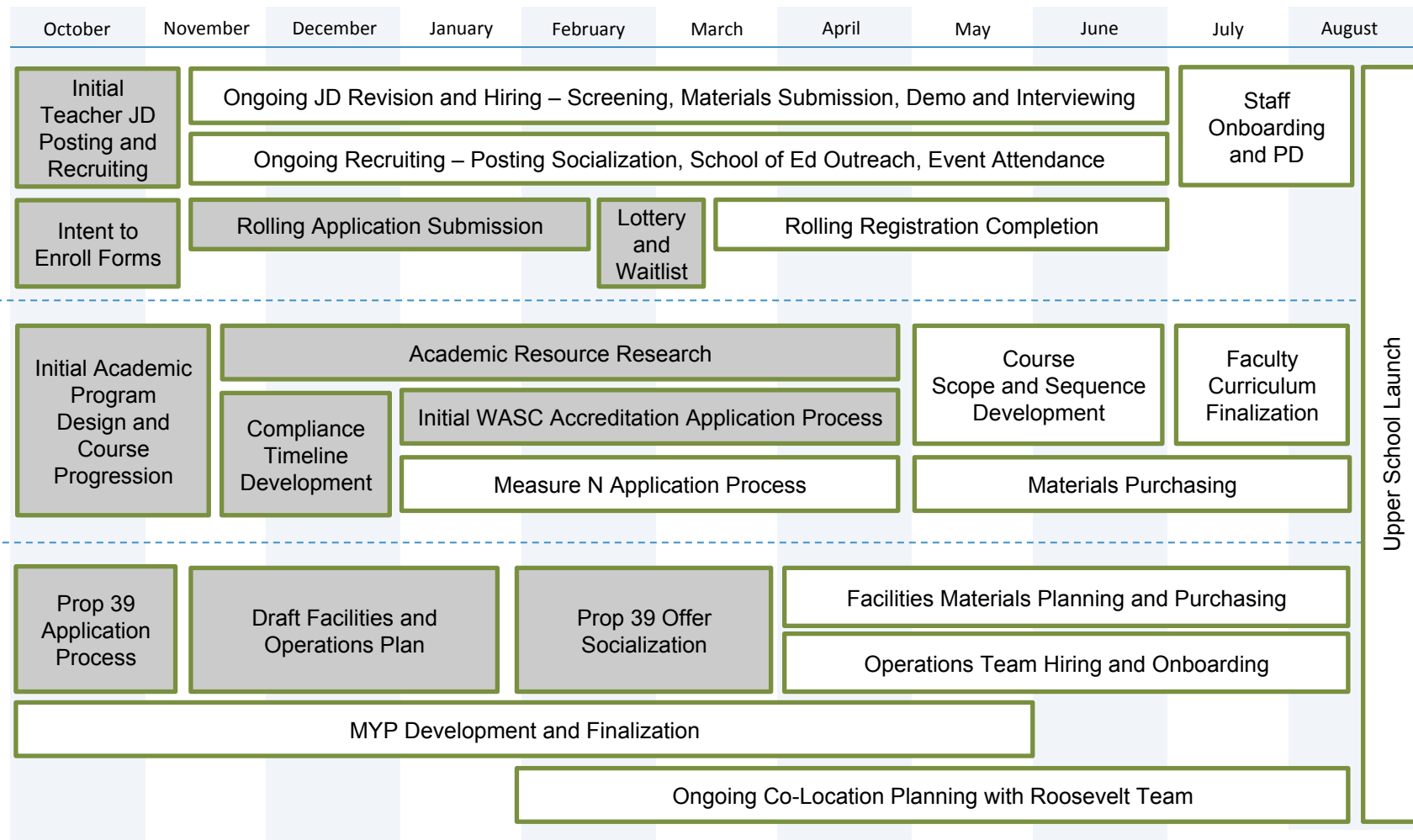


EAST BAY
INNOVATION
ACADEMY

Upper School Planning

Upper School Update

Ongoing Design and Development Plan





June Interession

Overview

- Into the Wilderness – Outdoor Education
- Focus on environmental and life sciences
- Increasing student autonomy resilience

Operations Update

- Logistics
 - Grade 6 – June 15-16, Chabot
 - Grade 7 – June 14-16, Del Valle
 - Grade 8 – June 13-16, Mt. Madonna
- Ongoing BAWT Staff Training



LCAP Plan Strategy

LCAP Plan Strategy

Development

- 2015 to 2016 Actuals
- Goal Analysis

Socialization

- May Board Review
- May and June Family Presentations

Coversheet

Monthly Budget vs. Actuals

Section: V. Finance
Item: A. Monthly Budget vs. Actuals
Purpose: Discuss
Submitted by:
Related Material: EBIA-Mar Financials-mc-2016.04.16 CF FINAL.pdf
EBIA-Mar Financials-mc-2016.04.16 YTD FINAL.pdf

East Bay Innovation Academy

Monthly Cash Forecast

As of Mar close

	2015/16												Forecast	AP/AR
	Actual & Projected													
	Jul Actual	Aug Actual	Sep Actual	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Mar Actual	Apr Projected	May Projected	Jun Projected		
Beginning Cash	\$133,206	164,909	149,805	229,583	322,137	249,231	97,829	73,518	55,361	242,251	258,351	303,697		
Revenue														
General Block Grant	-	78,856	106,255	295,867	169,215	101,337	219,079	154,229	313,611	301,979	241,311	241,311	2,504,312	281,262
Federal Income	-	-	1,228	1,201	-	-	36,665	-	70,459	18,704	913	913	298,628	168,546
Other State Income	-	4,841	-	22,319	12,804	7,561	67,248	89,321	27,257	29,458	26,704	19,341	379,849	72,996
Local Revenues	0	0	2,385	2,398	0	48,071	(44,630)	961	920	7,128	308	308	17,850	-
Fundraising and Grants	4,614	41,362	26,582	11,400	4,887	-	17,878	8,617	51,472	13,389	22,913	22,913	179,218	(46,809)
Total Revenue	4,614	125,059	136,450	333,185	186,906	156,968	296,240	253,128	463,719	370,658	292,148	284,786	3,379,857	475,996
Expenses														
Compensation & Benefits	15,903	86,094	167,978	181,510	157,445	148,837	158,641	175,734	161,392	185,443	160,906	196,954	1,797,243	407
Books & Supplies	51,950	31,868	14,591	6,844	17,373	2,267	10,245	31,363	12,267	13,938	11,641	8,131	212,679	200
Services & Other Operating Expenses	13,828	47,016	60,801	68,406	89,852	49,002	73,158	100,302	87,444	156,857	84,270	129,699	1,005,352	44,715
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	81,681	164,979	243,370	256,760	264,670	200,106	242,044	307,400	261,102	356,238	256,817	334,784	3,015,274	45,322
Operating Cash Inflow (Outflow)	(77,068)	(39,920)	(106,920)	76,425	(77,763)	(43,138)	54,196	(54,272)	202,617	14,420	35,331	(49,998)	364,583	430,674
Revenues - Prior Year Accruals	132,918	-	3,487	(1,201)	-	-	35,000	19,003	3,294	-	-	-	-	-
Expenses - Prior Year Accruals	(16,040)	(2,977)	-	-	-	-	1,575	14,584	-	-	-	-	-	-
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	(14,847)	26,643	(45,987)	18,294	9,417	48,706	(39,836)	5,334	(24,235)	-	-	-	-	-
Summerholdback for Teachers	(23,260)	(7,337)	\$2,681	7,369	3,831	5,453	5,457	5,527	5,213	10,014	10,014	5,305	-	-
Loans Payable (Current)	-	-	226,517	-	-	(154,048)	(72,469)	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	(8,333)	(8,391)	(8,374)	(8,234)	(8,333)	-	(8,333)	-	-	-	-
Other Balance Sheet Changes	30,000	8,487	-	-	-	-	-	-	-	-	-	-	-	-
Ending Cash	164,909	149,805	229,583	322,137	249,231	97,829	73,518	55,361	242,251	258,351	303,697	259,003		

East Bay Innovation Academy

Monthly Cash Forecast

As of Mar close

	2016/17 Projected												Forecast	AP/AR
	Jul Projected	Aug Projected	Sep Projected	Oct Projected	Nov Projected	Dec Projected	Jan Projected	Feb Projected	Mar Projected	Apr Projected	May Projected	Jun Projected		
Beginning Cash	259,003	278,965	143,454	(74,842)	275,147	164,183	(18,439)	29,308	(23,270)	85,231	159,527	156,617		
Revenue														
General Block Grant	-	128,007	164,207	481,419	213,519	213,519	352,364	213,519	347,144	322,516	293,056	293,056	3,336,257	313,931
Federal Income	-	-	1,548	1,548	1,548	1,548	6,036	1,548	136,658	6,036	1,548	1,548	296,917	137,355
Other State Income	-	7,955	8,017	19,025	14,382	14,382	40,914	29,389	46,288	35,488	37,230	22,222	368,931	93,638
Local Revenues	14,167	14,167	15,767	15,767	15,767	15,767	1,986	1,986	1,986	1,986	1,986	1,986	103,318	-
Fundraising and Grants	-	-	54,000	84,000	-	-	18,000	18,000	-	54,000	9,000	9,000	535,000	289,000
Total Revenue	14,167	150,129	243,538	601,758	245,215	245,215	419,300	264,442	532,077	420,027	342,820	327,812	4,640,423	833,924
Expenses														
Compensation & Benefits	83,234	135,195	274,219	264,593	262,989	262,989	275,823	264,593	264,593	260,579	260,579	362,538	2,981,175	9,250
Books & Supplies	60,436	66,765	36,869	13,979	13,979	13,979	11,319	11,319	11,319	11,319	11,319	11,319	274,192	270
Services & Other Operating Expenses	60,925	57,304	157,113	85,577	85,577	157,236	90,777	90,777	162,364	88,532	88,532	160,191	1,347,354	62,449
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	204,596	259,264	468,200	364,149	362,545	434,204	377,919	366,690	438,276	360,430	360,430	534,049	4,602,721	71,970
Operating Cash Inflow (Outflow)	(190,429)	(109,135)	(224,662)	237,609	(117,330)	(188,989)	41,381	(102,248)	93,801	59,597	(17,610)	(206,236)	37,702	761,954
Revenues - Prior Year Accruals	280,742	45,418	-	106,013	-	-	-	43,304	-	-	-	520	-	-
Expenses - Prior Year Accruals	(20,279)	(25,043)	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Summerholdback for Teachers	(50,072)	(46,751)	14,700	14,700	14,700	14,700	14,700	14,700	14,700	14,700	14,700	14,700	-	-
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	-	-	-	-	-
Other Balance Sheet Changes	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Cash	278,965	143,454	(74,842)	275,147	164,183	(18,439)	29,308	(23,270)	85,231	159,527	156,617	(34,399)		

East Bay Innovation Academy

Monthly Cash Forecast

As of Mar close

	2017/18 Projected												Forecast	AP/AR
	Jul Projected	Aug Projected	Sep Projected	Oct Projected	Nov Projected	Dec Projected	Jan Projected	Feb Projected	Mar Projected	Apr Projected	May Projected	Jun Projected		
Beginning Cash	(34,399)	(46,372)	17,467	(179,065)	262,767	187,745	39,192	87,984	57,075	170,816	250,583	257,578		
Revenue														
General Block Grant	-	170,233	215,803	544,475	285,153	285,153	422,029	285,153	410,367	380,722	349,947	349,947	4,073,105	374,122
Federal Income	-	-	1,548	1,548	1,548	1,548	7,453	1,548	144,789	7,453	1,548	1,548	316,722	146,194
Other State Income	-	9,916	9,978	23,755	17,910	17,910	17,910	34,819	34,980	24,180	41,089	24,180	346,138	89,513
Local Revenues	28,333	28,333	29,933	29,933	29,933	29,933	2,069	2,069	2,069	2,069	2,069	2,069	188,812	-
Fundraising and Grants	-	-	63,600	10,600	-	-	21,200	21,200	-	63,600	10,600	10,600	492,000	290,600
Total Revenue	28,333	208,482	320,862	610,311	334,544	334,544	470,661	344,788	592,204	478,024	405,252	388,343	5,416,778	900,429
Expenses														
Compensation & Benefits	96,666	172,789	319,053	311,723	310,502	310,502	320,274	311,723	311,723	307,684	307,684	445,966	3,526,289	-
Books & Supplies	62,644	68,281	41,753	15,912	15,912	15,912	12,591	12,591	12,591	12,591	12,591	12,591	296,239	278
Services & Other Operating Expenses	62,896	58,503	164,929	91,492	91,492	165,023	97,345	97,345	170,822	94,656	94,656	168,187	1,428,236	70,890
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	222,206	299,573	525,735	419,128	417,906	491,437	430,210	421,659	495,137	414,931	414,931	626,744	5,250,764	71,168
Operating Cash Inflow (Outflow)	(193,873)	(91,091)	(204,873)	191,183	(83,362)	(156,893)	40,451	(76,871)	97,067	63,093	(9,679)	(238,401)	166,014	829,260
Revenues - Prior Year Accruals	313,931	240,064	-	242,308	-	-	-	37,621	-	-	-	-	-	-
Expenses - Prior Year Accruals	(38,607)	(33,363)	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Summerholdback for Teachers	(93,425)	(51,771)	16,674	16,674	16,674	16,674	16,674	16,674	16,674	16,674	16,674	16,674	16,674	16,674
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	-	-	-	-	-
Other Balance Sheet Changes	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Cash	(46,372)	17,467	(179,065)	262,767	187,745	39,192	87,984	57,075	170,816	250,583	257,578	35,851		

East Bay Innovation Academy

Monthly Cash Forecast

As of Mar close

	2018/19 Projected												Forecast	AP/AR
	Jul Projected	Aug Projected	Sep Projected	Oct Projected	Nov Projected	Dec Projected	Jan Projected	Feb Projected	Mar Projected	Apr Projected	May Projected	Jun Projected		
Beginning Cash	35,851	69,343	116,286	(86,590)	387,059	326,378	189,530	247,441	228,771	285,884	435,165	494,873		
Revenue														
General Block Grant	-	207,616	260,390	623,189	349,081	349,081	494,845	349,081	540,645	501,683	463,483	463,483	5,094,910	492,333
Federal Income	12,066	12,066	23,267	23,267	23,267	23,267	30,222	23,267	49,678	30,222	23,267	23,267	327,011	29,889
Other State Income	-	11,483	11,545	27,501	20,732	20,732	20,732	40,313	36,029	25,229	44,811	25,229	384,999	100,665
Local Revenues	43,917	43,917	45,517	45,517	45,517	45,517	2,183	2,183	2,183	2,183	2,183	2,183	282,997	-
Fundraising and Grants	-	-	76,800	12,800	-	-	25,600	25,600	-	76,800	12,800	12,800	536,000	292,800
Total Revenue	55,983	275,082	417,519	732,273	438,596	438,596	573,581	440,444	628,535	636,117	546,543	526,962	6,625,917	915,687
Expenses														
Compensation & Benefits	113,124	235,402	396,561	386,234	384,513	384,513	398,282	386,234	386,234	381,092	381,092	532,348	4,365,629	-
Books & Supplies	70,550	78,450	54,118	18,303	18,303	18,303	14,197	14,197	14,197	14,197	14,197	14,197	343,492	286
Services & Other Operating Expenses	68,388	62,924	180,799	107,544	107,544	183,710	114,275	114,275	190,408	110,963	110,963	187,130	1,621,005	82,083
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	252,062	376,776	631,478	512,081	510,360	586,526	526,753	514,706	590,839	506,251	506,251	733,674	6,330,127	82,369
Operating Cash Inflow (Outflow)	(196,079)	(101,694)	(213,959)	220,192	(71,764)	(147,930)	46,828	(74,262)	37,696	129,866	40,292	(206,713)	295,790	833,318
Revenues - Prior Year Accruals	374,122	239,422	-	242,375	-	-	-	44,510	-	-	-	-	-	-
Expenses - Prior Year Accruals	(30,437)	(40,731)	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Summerholdback for Teachers	(114,113)	(50,055)	19,416	19,416	19,416	19,416	19,416	19,416	19,416	19,416	19,416	19,416	19,416	19,416
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	-	-	-	-	-	-
Other Balance Sheet Changes	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Cash	69,343	116,286	(86,590)	387,059	326,378	189,530	247,441	228,771	285,884	435,165	494,873	307,577		

East Bay Innovation Academy

Budget vs. Actuals
As of Mar close

	Actual			Budget vs. Actual			Budget				
	Jan	Feb	Mar	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining
SUMMARY											
Revenue											
General Block Grant	219,079	154,229	313,611	1,438,449	1,422,755	15,694	2,442,430	2,480,578	2,504,312	23,734	1,065,863
Federal Revenue	36,665	-	70,459	109,552	19,814	89,738	217,059	189,356	298,628	109,272	189,076
Other State Revenues	67,248	89,321	27,257	231,351	192,046	39,305	363,730	377,230	379,849	2,619	148,499
Local Revenues	(44,630)	961	920	10,105	12,494	(2,389)	17,849	17,849	17,850	0	7,744
Fundraising and Grants	17,878	8,617	51,472	166,811	114,000	52,811	200,000	200,295	179,218	(21,078)	12,407
Total Revenue	296,240	253,128	463,719	1,956,269	1,761,109	195,159	3,241,069	3,265,309	3,379,857	114,547	1,423,588
Expenses											
Compensation and Benefits	158,641	175,734	161,392	1,253,533	1,396,258	142,725	1,836,101	1,784,278	1,797,243	(12,965)	543,710
Books and Supplies	10,245	31,363	12,267	178,769	195,595	16,826	223,721	234,457	212,679	21,778	33,910
Services and Other Operating Expenditures	73,158	100,302	87,444	589,810	517,480	(72,331)	882,728	918,349	1,005,352	(87,003)	415,541
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	242,044	307,400	261,102	2,022,112	2,109,333	87,221	2,942,550	2,937,084	3,015,274	(78,190)	993,161
<i>Operating Income (including Depreciation)</i>	<i>54,196</i>	<i>(54,272)</i>	<i>202,617</i>	<i>(65,844)</i>	<i>(348,224)</i>	<i>282,380</i>	<i>298,519</i>	<i>328,225</i>	<i>364,583</i>	<i>36,357</i>	<i>430,427</i>
Fund Balance											
Beginning Balance (Unaudited)	(234,197)	(180,001)	(234,273)	34,187	34,187		34,187	34,187	34,187		
Audit Adjustment				190	190		190	190	190		
Beginning Balance (Audited)				34,377	34,377		34,377	34,377	34,377		
Operating Income (including Depreciation)	54,196	(54,272)	202,617	(65,844)	(348,224)		298,519	328,225	364,583		
Ending Fund Balance (including Depreciation)	(180,001)	(234,273)	(31,656)	(31,466)	(313,847)		332,896	362,603	398,960		

East Bay Innovation Academy

Budget vs. Actuals
As of Mar close

Detail	Actual			Budget vs. Actual			Budget				
	Jan	Feb	Mar	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining
Enrollment Breakdown	M6	M7	M8								
6		116	116	116			110	110	110	-	
7		131	130	130			130	132	132	-	
8		94	94	94			100	100	100	-	
Total Enrolled		341	340	340			340	342	342	-	
ADA %											
4-6		96.42%	97.62%	98.10%			95%	96%	97%		
7-8		95.58%	95.15%	98.10%			95%	96%	97%		
Average		95.58%	95.99%	98.10%			95%	96%	97%		
ADA											
4-6		111.84	113.235	113.8			104.5	105.6	106.4		
7-8		215.053	214.588	221.7			218.5	222.7	225.3		
Total ADA		326.9	327.8	335.5			323.0	328.3	331.65		
		Preliminary P2	331.65								

East Bay Innovation Academy

Budget vs. Actuals
As of Mar close

		Actual			Budget vs. Actual			Budget				
		Jan	Feb	Mar	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining
REVENUE												
LCFF Entitlement												
8011	Charter Schools LCFF - State Aid	178,668	101,337	180,588	1,036,159	1,035,648	511	1,790,235	1,817,641	1,836,137	18,496	799,978
8012	Education Protection Account Entitlement	10,333	-	-	20,667	20,667	-	64,600	65,664	66,330	666	45,663
8019	State Aid - Prior Years	-	(1,486)	-	(1,486)	-	(1,486)	-	-	(1,486)	(1,486)	-
8096	Charter Schools in Lieu of Property Taxes	30,078	54,378	133,023	383,109	366,440	16,669	587,595	597,273	603,331	6,058	220,222
SUBTOTAL - LCFF Entitlement		219,079	154,229	313,611	1,438,449	1,422,755	15,694	2,442,430	2,480,578	2,504,312	23,734	1,065,863
8100 Federal Revenue												
8181	Special Education - Entitlement	-	-	-	-	-	-	27,000	27,000	27,000	-	27,000
8182	Special Education Reimbursement	-	-	-	-	-	-	-	-	94,451	94,451	94,451
8220	Child Nutrition Programs	-	-	2,547	2,547	15,309	(12,762)	30,618	-	5,476	5,476	2,929
8291	Title I	-	-	8,006	8,006	2,589	5,417	6,473	6,473	15,201	8,728	7,195
8292	Title II	-	-	274	274	216	58	540	540	274	(266)	-
8297	PY Federal - Not Accrued	2,915	-	882	6,226	1,700	4,526	2,429	5,344	6,226	882	-
8298	Implementation Grant	33,750	-	58,750	92,500	-	92,500	150,000	150,000	150,000	-	57,500
SUBTOTAL - Federal Income		36,665	-	70,459	109,552	19,814	89,738	217,059	189,356	298,628	109,272	189,076
8300 Other State Revenues												
8319	Other State Apportionments - Prior Years	-	2,144	-	2,195	35	2,159	50	2,195	2,195	-	-
8381	Special Education - Entitlement (State)	8,714	20,383	20,461	94,096	72,105	21,991	154,959	157,512	159,109	1,598	65,013
8382	Special Education Reimbursement (State)	-	10,800	-	10,800	-	10,800	7,467	21,600	21,600	-	10,800
8520	Child Nutrition - State	-	-	176	176	3,281	(3,105)	6,561	-	419	-	243.27
8550	Mandated Cost Reimbursements	-	-	-	2,937	2,937	0	2,937	2,937	2,937	-	-
8560	State Lottery Revenue	-	9,197	-	9,197	8,363	835	58,463	59,426	60,029	603	50,831
8590	All Other State Revenue	58,534	46,796	6,620	111,950	105,326	6,624	123,787	124,055	124,055	-	12,105
8599	Selpa Admin Offset	-	-	-	-	-	-	9,506	9,506	9,506	-	9,506
SUBTOTAL - Other State Income		67,248	89,321	27,257	231,351	192,046	39,305	363,730	377,230	379,849	2,200	148,499
8600 Other Local Revenue												
8634	Food Service Sales	2,287	961	909	10,093	11,200	(1,107)	16,000	16,000	16,000	-	5,907
8660	Interest	0	0	0	1	0	0	0	0	1	0	-
8690	Other Local Revenue	-	-	11	11	1,294	(1,283)	1,849	1,849	1,849	-	1,838
8999	Uncategorized Revenue	(46,917)	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Local Revenues		(44,630)	961	920	10,105	12,494	(2,389)	17,849	17,849	17,850	0	7,744
8800 Donations/Fundraising												
8801	Donations - Parents	8,277	8,109	50	45,919	43,023	2,895	61,462	61,259.61	58,260	(3,000)	12,341
8802	Donations - Private	9,474	213	-	60,434	65,000	(4,566)	130,000	130,000	60,500	(69,500)	65.71
8803	Fundraising	128	295	51,422	60,458	5,977	54,482	8,538	9,036	60,458	51,422	-
SUBTOTAL - Fundraising and Grants		17,878	8,617	51,472	166,811	114,000	52,811	200,000	200,295	179,218	(21,078)	12,407
TOTAL REVENUE		296,240	253,128	463,719	1,956,269	1,761,109	195,159	3,241,069	3,265,309	3,379,857	114,128	1,423,588

East Bay Innovation Academy

Budget vs. Actuals
As of Mar close

	Actual			Budget vs. Actual			Budget					
	Jan	Feb	Mar	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining	
EXPENSES												
Compensation & Benefits												
1000	Certificated Salaries											
1100	Teachers Salaries	68,361	70,041	70,795	575,975	688,182	112,207	807,930	743,930	743,930	-	167,955
1103	Teacher - Substitute Pay	6,030	6,140	6,790	23,755	-	(23,755)	-	22,400	30,400	(8,000)	6,645
1111	Teacher - Bonus	-	-	-	-	-	-	39,600	39,600	39,600	-	39,600
1148	Teacher - Special Ed	11,444	11,444	11,444	81,030	85,830	4,800	114,440	114,440	114,440	-	33,410
1150	Teacher - Summer School	-	-	-	-	-	-	-	-	-	-	-
1300	Certificated Supervisor & Administrator Salaries	10,833	10,833	10,833	95,000	95,000	(0)	127,500	127,500	127,500	-	32,500
1311	Cert-Admin - DESEL, Curr. Instr	9,508	14,000	14,000	63,758	65,000	1,242	103,750	106,167	106,167	-	42,408
1322	Cert Admin - Bonus	-	-	-	-	-	-	25,875	25,875	25,875	-	25,875
	SUBTOTAL - Certificated Employees	106,177	112,459	113,863	839,519	934,012	94,493	1,219,095	1,179,912	1,187,912	(8,000)	348,393
2000 Classified Salaries												
2103	Summer Tutor	-	-	-	407	-	(407)	407	407	407	-	-
2104	Instructional Assistant SPED	5,600	3,969	7,993	45,286	55,566	10,280	79,380	79,380	74,100	5,280	28,814
2105	Classified - Enrichment/Intersession	4,016	7,185	3,864	31,833	23,520	(8,313)	33,600	33,600	38,600	(5,000)	6,767
2300	Classified Supervisor & Administrator Salaries	5,833	5,833	5,833	43,055	43,750	695	61,250	61,250	61,250	-	18,195
2311	Classified Admin - Bonus	-	-	-	-	-	-	-	3,500	3,500	-	3,500
2400	Classified Clerical & Office Salaries	9,232	2,023	9,594	71,255	70,958	(296)	96,750	89,550	95,550	(6,000)	24,295
2401	Classified Clerical & Office Salaries - Bonus	-	-	-	-	-	-	3,000	3,000	3,000	-	3,000
2928	Other Classified - Food	-	8,360	1,800	10,160	-	(10,160)	-	18,450	18,450	-	8,290
	SUBTOTAL - Classified Employees	24,681	27,371	29,084	201,996	193,794	(8,201)	274,387	289,137	294,857	(5,720)	92,861
3000 Employee Benefits												
3100	STRS	9,969	10,456	10,522	84,518	96,016	11,497	137,381	133,177	134,035	(858)	49,517
3300	OASDI-Medicare-Alternative	4,244	4,584	4,734	35,484	24,535	(10,949)	35,070	35,651	36,205	(554)	721
3400	Health & Welfare Benefits	6,768	17,548	1,709	68,763	111,332	42,569	133,599	108,599	108,599	-	39,836
3500	Unemployment Insurance	5,837	2,351	514	11,662	19,096	7,434	19,096	20,615	19,747	868	8,085
3600	Workers Comp Insurance	966	966	965	11,591	17,474	5,883	17,474	17,188	15,889	1,299	4,298
	SUBTOTAL - Employee Benefits	27,783	35,905	18,445	212,019	268,452	56,434	342,619	315,229	314,474	755	102,456

East Bay Innovation Academy

Budget vs. Actuals
As of Mar close

	Actual			Budget vs. Actual			Budget				
	Jan	Feb	Mar	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining
4000 Books & Supplies	-	-	-								
4100 Approved Textbooks & Core Curricula Materials	3,698	2,202	1,931	35,453	52,804	17,351	52,804	53,115	42,115	11,000	6,662
4200 Books & Other Reference Materials	47	-	-	203	1,200	997	1,600	1,600	203	1,397	0
4300 Materials & Supplies	175	600	641	8,600	9,405	805	7,336	8,191	11,000	(2,809)	2,400
4320 Educational Software	150	6,467	110	13,970	7,500	(6,470)	10,000	15,059	15,059	-	1,088
4326 Art & Music Supplies	-	2,796	415	3,210	-	(3,210)	-	5,000	4,110	890	900
4330 Office Supplies	1,485	457	2,078	11,130	13,098	1,969	18,010	18,116	14,616	3,500	3,487
4352 Quest (After School)	-	145	895	1,560	-	(1,560)	2,500	2,500	2,500	-	940
4400 Noncapitalized Equipment	318	-	1,470	5,021	13,702	8,682	14,681	14,681	14,681	-	9,660
4410 Classroom Furniture, Equipment & Supplies	-	840	-	4,909	1,867	(3,043)	4,069	4,971	4,971	-	61.45
4420 Computers (individual items less than \$5k)	-	13,300	-	69,887	61,800	(8,087)	64,000	70,292	70,292	-	405
4423 Staff Computers	818	66	36	1,084	3,600	2,516	4,800	4,800	1,800	3,000	716
4430 Non Classroom Related Furniture, Equipment & Supplies	-	-	366	366	-	(366)	180	180	380	(200)	14
4710 Student Food Services	3,556	4,491	4,325	23,375	30,618	7,243	43,740	35,952	30,952	5,000	7,577
SUBTOTAL - Books and Supplies	10,245	31,363	12,267	178,769	195,595	16,826	223,721	234,457	212,679	21,778	33,910

East Bay Innovation Academy

Budget vs. Actuals
As of Mar close

	Actual			Budget vs. Actual			Budget					
	Jan	Feb	Mar	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining	
5000 Services & Other Operating Expenses												
5210 Conference Fees	-	-	-	-	7,688	7,688	10,000	10,000	-	10,000	-	-
5220 Travel and Lodging	-	-	438	438	2,025	1,587	2,700	2,700	2,700	-	2,262	2,262
5300 Dues & Memberships	160	-	-	3,883	4,918	1,035	7,026	7,026	7,026	-	3,143	3,143
5450 Insurance - Other	1,115	1,115	1,111	13,375	17,000	3,625	17,000	17,100	17,100	-	3,725	3,725
5515 Janitorial, Gardening Services & Supplies	4,270	4,800	6,206	47,718	52,839	5,121	70,452	70,452	70,452	-	22,734	22,734
5535 Utilities - All Utilities	5,359	4,365	6,527	35,923	36,141	218	50,732	50,732	50,732	-	14,809	14,809
5611 Prop 39 Related Costs	-	-	26,057	78,170	78,170	-	104,226	104,839	104,839	-	26,670	26,670
5615 Repairs and Maintenance - Building	176	65	181	596	1,408	811	2,011	2,011	2,011	-	1,414	1,414
5616 Repairs and Maintenance - Computers	563	803	614	2,721	8,400	5,679	12,000	12,000	6,500	5,500	3,779	3,779
5803 Accounting Fees	-	662	-	3,638	-	(3,638)	8,000	8,000	8,000	-	4,362	4,362
5809 Banking Fees	639	90	31	1,201	225	(976)	300	1,170	1,201	(31)	-	-
5810 Intersession	9,543	20,467	9,890	73,345	-	(73,345)	102,000	102,600	102,600	-	29,255	29,255
5812 Business Services	10,333	10,833	10,833	97,000	94,545	(2,455)	130,000	130,000	130,000	-	33,000	33,000
5815 Consultants - Instructional	6,825	8,775	3,770	27,270	8,000	(19,270)	41,250	41,250	41,250	-	13,980	13,980
5820 Consultants - Non Instructional - Custom 1	-	-	-	1,601	16,667	15,066	25,000	2,000	15,000	(13,000)	13,399	13,399
5824 District Oversight Fees	-	-	-	-	17,136	17,136	24,424	24,806	25,043	(237)	25,043	25,043
5830 Field Trips Expenses	-	-	-	-	6,975	6,975	9,300	9,300	9,300	-	9,300	9,300
5836 Fingerprinting	138	-	155	1,554	338	(1,215)	1,094	1,399	1,554	(155)	-	-
5839 Fundraising Expenses	297	2,694	4,367	9,481	4,364	(5,118)	6,234	6,234	9,484	(3,250)	3	3
5843 Interest - Loans Less than 1 Year	7,029	41	-	7,791	-	(7,791)	7,873	7,873	7,873	-	82	82
5845 Legal Fees	7,383	8,660	8,500	55,958	41,250	(14,708)	55,000	55,000	79,000	(24,000)	23,042	23,042
5851 Marketing and Student Recruiting	-	79	208	693	867	174	1,300	1,340	1,340	-	647	647
5857 Payroll Fees	598	272	281	2,028	2,250	222	3,000	3,000	3,000	-	972	972
5860 Printing and Reproduction	-	-	-	-	126	126	180	180	180	-	180	180
5861 Prior Yr Exp (not accrued)	-	-	47	9,432	-	(9,432)	9,385	9,385	9,432	(47)	-	-
5863 Professional Development	4,784	16,088	122	20,994	18,000	(2,994)	24,665	24,665	24,665	-	3,671	3,671
5866 SPED MH Day/NPS Services	-	3,822	5,681	9,503	-	(9,503)	-	55,570	126,373	(70,803)	116,870	116,870
5869 Special Education Contract Instructors	10,084	8,848	4,366	57,726	56,000	(1,726)	80,000	80,000	80,000	-	22,274	22,274
5872 Special Education Admin Fee	-	-	-	-	-	-	9,506	9,506	9,506	-	9,506	9,506
5875 Staff Recruiting	278	1,340	1,241	4,190	1,545	(2,645)	3,090	3,090	4,190	(1,100)	-	-
5878 Student Assessment	-	-	-	-	-	-	3,090	3,090	3,090	-	3,090	3,090
5881 Student Information System	891	(575)	-	316	8,888	8,571	11,850	11,850	11,850	-	11,534	11,534
5884 Substitutes	810	173	1,000	2,478	16,927	14,449	23,941	24,083	14,083	10,000	11,605	11,605
5887 Technology Services	-	-	-	9,529	2,505	(7,023)	9,579	9,579	9,579	-	50	50
5899 Miscellaneous Operating Expenses	(111)	5,648	(5,648)	-	-	-	-	-	-	-	-	-
5900 Communications	1,394	989	1,330	10,236	10,800	564	14,400	14,400	14,400	-	4,164	4,164
5905 Communications - Cell Phones	-	-	-	-	84	84	120	120	-	120	-	-
5910 Communications - Internet / Website Fees	-	-	-	-	-	-	-	-	-	-	-	-
5915 Postage and Delivery	60	-	-	71	1,400	1,329	2,000	2,000	2,000	-	1,929	1,929
SUBTOTAL - Services & Other Operating Exp.	73,158	100,302	87,444	589,810	517,480	(72,331)	882,728	918,349	1,005,352	(87,003)	415,541	415,541

East Bay Innovation Academy

Budget vs. Actuals
As of Mar close

	Actual			Budget vs. Actual			Budget				
	Jan	Feb	Mar	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining
6000 Capital Outlay											
6100 Sites & Improvement of Sites	-	-	-	-	-	-	-	-	-	-	-
6200 Buildings & Improvement of Buildings	-	-	-	-	-	-	-	-	-	-	-
6300 School Libraries	-	-	-	-	-	-	-	-	-	-	-
6400 Equipment	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	242,044	307,400	261,102	2,022,112	2,109,333	87,221	2,942,550	2,937,084	3,015,274	(78,190)	993,161
6900 Total Depreciation (includes Prior Years)	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES including Depreciation	242,044	307,400	261,102	2,022,112	2,109,333	87,221	2,942,550	2,937,084	3,015,274	(78,190)	993,161

Coversheet

Draft FY 16/17 and MYP

Section: V. Finance
Item: B. Draft FY 16/17 and MYP
Purpose: Discuss
Submitted by:
Related Material: EBIA_Mar-2016_financial presentation-2016.04.16.pdf
EBIA-MYP DRAFT-mc-2016.04.16.pdf

East Bay Innovation Academy

March Financials, 16-17 Draft Budget



April 20, 2016

Presented by: Michelle Cho

Financial Presentation Agenda



- March Financials
- 15-16 Forecast Update
- Cash Flow Update
- 16-17 Draft Budget

1. March Financials



March: P-1 Apportionments Beginning to Arrive, Helping Cash Position

- Monthly state aid revenue will reflect P-1 apportionments, will match expenses better
- Preliminary P-2 available: 331.65 (3 above previous forecast)
- Expenses generally tracking behind forecast (67% spent YTD)

	Jan	Feb	Mar	Actual YTD	Budget YTD	Variance (YTD less Budget)
SUMMARY						
Revenue						
General Block Grant	219,079	154,229	313,611	1,438,449	1,422,755	15,694
Federal Revenue	36,665		70,459	109,552	19,814	89,738
Other State Revenues	67,248	89,321	27,257	231,351	192,046	39,305
Local Revenues	(44,630)	961	920	10,105	12,494	(2,389)
Fundraising and Grants	17,878	8,617	51,472	166,811	114,000	52,811
Total Revenue	296,240	253,128	463,719	1,956,269	1,761,109	195,159
Expenses						
Compensation and Benefits	158,641	175,734	161,392	1,253,533	1,396,258	142,725
Books and Supplies	10,245	31,363	12,267	178,769	195,595	16,826
Services and Other Operating Expenditures	73,158	100,302	87,444	589,810	517,480	(72,331)
Capital Outlay	-	-	-	-	-	-
Total Expenses	242,044	307,400	261,102	2,022,112	2,109,333	87,221
<i>Operating Income (including Depreciation)</i>	<i>54,196</i>	<i>(54,272)</i>	<i>202,617</i>	<i>(65,844)</i>	<i>(348,224)</i>	<i>282,380</i>
Fund Balance						
Beginning Balance (Unaudited)	(234,197)	(180,001)	(234,273)	34,187	34,187	
Audit Adjustment				190	190	
Beginning Balance (Audited)				34,377	34,377	
Operating Income (including Depreciation)	54,196	(54,272)	202,617	(65,844)	(348,224)	
Ending Fund Balance (including Depreciation)	(180,001)	(234,273)	(31,656)	(31,466)	(313,847)	

2. 15-16 Forecast Update

EBIA's 15-16 Expected Operating Income Revised to \$364K, Expected Fund Balance at \$399K



- Revenues:
 - Preliminary P-2 ADA impact on LCFF funding: **+\$24K**
 - Special Education NPS Reimbursements: **+\$94K** pending CDE approval of facilities
 - Local revenues/donations decreased by **\$21K** on net, based on actuals and expectations

- Expenses: many budgets were adjusted based on actuals for remainder of the year
 - Salaries: **+\$13K** including substitutes, clerical support
 - Benefits: **-\$755** including workers comp, unemployment
 - Books and Supplies: **-\$22K** including textbooks, office supplies, food services, computers
 - Services: **+\$87K** including legal fees, Special Education NPS expenses, Non-instructional consultants

EBIA's 15-16 Expected Operating Income and Fund Balance Trending Higher



	Approved Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Forecast Remaining
SUMMARY					
Revenue					
General Block Grant	2,442,430	2,480,578	2,504,312	23,734	1,065,863
Federal Revenue	217,059	189,356	298,628	109,272	189,076
Other State Revenues	363,730	377,230	379,849	2,619	148,499
Local Revenues	17,849	17,849	17,850	0	7,744
Fundraising and Grants	200,000	200,295	179,218	(21,078)	12,407
Total Revenue	3,241,069	3,265,309	3,379,857	114,547	1,423,588
Expenses					
Compensation and Benefits	1,836,101	1,784,278	1,797,243	(12,965)	543,710
Books and Supplies	223,721	234,457	212,679	21,778	33,910
Services and Other Operating Expenditures	882,728	918,349	1,005,352	(87,003)	415,541
Capital Outlay	-	-	-	-	-
Total Expenses	2,942,550	2,937,084	3,015,274	(78,190)	993,161
<i>Operating Income (including Depreciation)</i>	298,519	328,225	364,583	36,357	430,427
Fund Balance					
Beginning Balance (Unaudited)	34,187	34,187	34,187		
Audit Adjustment	190	190	190		
Beginning Balance (Audited)	34,377	34,377	34,377		
Operating Income (including Depreciation)	298,519	328,225	364,583		
Ending Fund Balance (including Depreciation)	332,896	362,603	398,960		

3. Cash Flow

Cash position strong for remainder of 15-16, and into 16-17; May need cash in the fall months



Mar Actual	Apr Projected	May Projected	Jun Projected	Jul Projected	Aug Projected	Sep Projected	Oct Projected	Nov Projected
55,361	242,251	258,351	303,697	259,003	278,965	143,454	(74,842)	275,147
313,611	301,979	241,311	241,311	-	128,007	164,207	481,419	213,519
70,459	18,704	913	913	-	-	1,548	1,548	1,548
27,257	29,458	26,704	19,341	-	7,955	8,017	19,025	14,382
920	7,128	308	308	14,167	14,167	15,767	15,767	15,767
51,472	13,389	22,913	22,913	-	-	54,000	84,000	-
463,719	370,658	292,148	284,786	14,167	150,129	243,538	601,758	245,215
161,392	185,443	160,906	196,954	83,234	135,195	274,219	264,593	262,989
12,267	13,938	11,641	8,131	60,436	66,765	36,869	13,979	13,979
87,444	156,857	84,270	129,699	60,925	57,304	157,113	85,577	85,577
-	-	-	-	-	-	-	-	-
261,102	356,238	256,817	334,784	204,596	259,264	468,200	364,149	362,545
202,617	14,420	35,331	(49,998)	(190,429)	(109,135)	(224,662)	237,609	(117,330)
3,294	-	-	-	280,742	45,418	-	106,013	-
-	-	-	-	(20,279)	(25,043)	-	-	-
-	-	-	-	-	-	-	-	-
(24,235)	-	-	-	-	-	-	-	-
5,213	10,014	10,014	5,305	(50,072)	(46,751)	14,700	14,700	14,700
-	-	-	-	-	-	-	-	-
-	(8,333)	-	-	-	-	(8,333)	(8,333)	(8,333)
-	-	-	-	-	-	-	-	-
242,251	258,351	303,697	259,003	278,965	143,454	(74,842)	275,147	164,183

4. 16-17 Draft Budget

Reflections on 2016-17 Budget



- Year of growth: ADA started strong and continued to climb through the year
- Cash flow challenges due to growth: fall months were impacted by increased expenses and lagging revenues
- Lessons learned in managing:
 - Special Education budget – NPS placements and reimbursements
 - Technology – asset management
 - Legal fees – higher-than-expected utilization, due to SPED and labor
 - Child nutrition reimbursements

3-Year Budget: First Draft

Operating at two locations, as well as the launch of high school expected to stretch budget; greatest impact in 16-17, outer years better with additional ADA

		2015/16	2016/17	2017/18	2018/19
		Current Forecast	Preliminary Budget	Preliminary Budget	Preliminary Budget
SUMMARY					
Revenue					
	General Block Grant	2,504,312	3,336,257	4,073,105	5,094,910
	Federal Revenue	298,628	296,917	316,722	327,011
	Other State Revenues	379,849	368,931	346,138	384,999
	Local Revenues	17,850	103,318	188,812	282,997
	Fundraising and Grants	179,218	535,000	492,000	536,000
	Total Revenue	3,379,857	4,640,423	5,416,778	6,625,917
Expenses					
	Compensation and Benefits	1,797,243	2,981,175	3,526,289	4,365,629
	Books and Supplies	212,679	274,192	296,239	343,492
	Services and Other Operating Expenditures	1,005,352	1,347,354	1,428,236	1,621,005
	Capital Outlay	-	-	-	-
	Total Expenses	3,015,274	4,602,721	5,250,764	6,330,127
Operating Income (excluding Depreciation)		364,583	37,702	166,014	295,790
<i>Operating Income (including Depreciation)</i>		364,583	37,702	166,014	295,790
Fund Balance					
	Beginning Balance (Unaudited)	34,187	398,960	436,662	602,676
	Operating Income (including Depreciation)	364,583	37,702	166,014	295,790
Ending Fund Balance (including Depreciation)		398,960	436,662	602,676	898,466
Ending Fund Balance as a % of Expenses		13%	9%	11%	14%

Revenue: Enrollment & LCFF

LCFF rate impacted by Unduplicated Count assumption;
 Enrollment biggest driver of revenue



Variable	2015-16	2016-17	2017-18	2018-19
LCFF per ADA	\$7,555	\$7,991	\$8,424	\$8,830
Enrollment	<u>342</u>	<u>450</u>	<u>530</u>	<u>640</u>
	6 th : 110	6 th : 115	6 th : 110	6 th : 110
	7 th : 132	7 th : 115	7 th : 110	7 th : 110
	8 th : 100	8 th : 120	8 th : 110	8 th : 110
		9 th : 100	9 th : 100	9 th : 110
			10 th : 90	10 th : 110
				11 th : 90
ADA @ 95% (85% for grades 9-12)	328.3	417.5	483.5	577.0
Unduplicated Count	57 (16%)	68 (15)	80 (15%)	97 (15%)

Revenue: Other

PCSGP to sunset in 2015-16; Donation target set at \$500 per student



Variable	2015-16	2016-17	2017-18	2018-19
Implementation Grant (PCSGP)	\$150K	\$0	\$0	\$0
Special Education per ADA	\$125 Federal \$500 State	\$120 Federal \$500 State	\$120 Federal \$500 State	\$120 Federal \$500 State
Special Education NPS Reimbursement	\$95K (pending)	\$227K	\$234K	\$241K
Title (NCLB)	\$15K	\$11K	\$14K	\$17K
Lottery per ADA	\$162	\$162	\$162	\$162
Donations per Student	\$523	\$500	\$500	\$500

Expenses: Academic Staff

Core teachers include English, Math, Science, History;

Administrators include Head of School, DESEL, Dir of Instruction



Staff	2015-16	2016-17	2017-18	2018-19
Core Teachers	12	16	20	24
Specialty Teacher	2 (Art, Computer Skills)	5.5 (+ Spanish, Fitness)	6.5	8.5
Special Education	2 RSP 3 Aides	3 RSP 4.4 Aides	3 RSP 4.9 Aides	3.5 RSP 5.9 Aides
Certificated Administrators	3	4	4	4

Expenses: Support Staff

Lean staffing as we transition to two sites,
PT support additions to front office and lunch support



Staff	2014-15	2015-16	2016-17	2017-18
Intersession	1	1	1	2
Front Office	1 Office Lead 2.3 Office Asst	1 Office Lead 3 Office Asst	1 Office Lead 3 Office Asst	1 Office Lead 3.5 Office Asst
Other Supports	Lunch Support	Lunch Support	Lunch Support	Lunch Support
Contractors	Janitorial Back office Special ed	Janitorial Back office Special ed	Janitorial Back office Special ed	Janitorial Back office Special ed

2016-17 Highlights: Benefits, Books & Supplies

(See MYP DRAFT for line-item budgets)



□ Benefits

- STRS: 12.58%
- Health: \$5990 per FTE, growing at 3% each year

□ Books & Supplies

- Curriculum and materials
 - Textbooks at \$27/student, education software at \$144/student
 - Instructional materials at \$31/student
- Computers
 - Students: \$92K – chromebooks for new students plus replacement of 50% 1st year inventory
 - Staff: \$5K
- Other
 - Non-capitalized equipment: \$15K support tech
 - Classroom furniture: \$10K
 - Food: \$31K

2016-17 Highlights: Services & Op Expenses

(See MYP DRAFT for line-item budgets)



□ Services & Other Operating Expenses

□ Rent

- Increase from \$105K in 15-16 (~\$300 per student) to \$220K in 16-17 (~\$500 per student)

□ Facility-related budgets are increased/doubled to service two sites

- Janitorial: \$103K
- Utilities: \$79K
- Repairs: \$4K
- Tech services: \$15K
- Communications: \$20K

□ Intersession: \$135K (\$300 per student)

□ Back office: \$136K (Flat fee)

□ Legal fees: \$55K

□ SPED

- NPS placements: \$250K
- Contractor: \$100K

East Bay Innovation Academy

Multiyear Budget Summary DRAFT
As of Mar close

	2015/16	2015/16	2016/17	2016/17	2017/18	2018/19
	Approved Budget	Current Forecast	Preliminary Budget	Notes	Preliminary Budget	Preliminary Budget
SUMMARY						
Revenue						
General Block Grant	2,442,430	2,504,312	3,336,257		4,073,105	5,094,910
Federal Revenue	217,059	298,628	296,917		316,722	327,011
Other State Revenues	363,730	379,849	368,931		346,138	384,999
Local Revenues	17,849	17,850	103,318		188,812	282,997
Fundraising and Grants	200,000	179,218	535,000		492,000	536,000
Total Revenue	3,241,069	3,379,857	4,640,423		5,416,778	6,625,917
Expenses						
Compensation and Benefits	1,836,101	1,797,243	2,981,175		3,526,289	4,365,629
Books and Supplies	223,721	212,679	274,192		296,239	343,492
Services and Other Operating Expenditures	882,728	1,005,352	1,347,354		1,428,236	1,621,005
Capital Outlay	-	-	-		-	-
Total Expenses	2,942,550	3,015,274	4,602,721		5,250,764	6,330,127
Operating Income (excluding Depreciation)	298,519	364,583	37,702		166,014	295,790
<i>Operating Income (including Depreciation,</i>	298,519	364,583	37,702		166,014	295,790
Fund Balance						
Beginning Balance (Unaudited)	34,187	34,187	398,960		436,662	602,676
Operating Income (including Depreciation)	298,519	364,583	37,702		166,014	295,790
Ending Fund Balance (including Depreciation)	332,896	398,960	436,662		602,676	898,466
Ending Fund Balance as a % of Expenses	11%	13%	9%		11%	14%

East Bay Innovation Academy

Multiyear Budget Summary DRAFT
As of Mar close

	2015/16	2015/16	2016/17	2016/17	2017/18	2018/19
Detail	Approved Budget	Current Forecast	Preliminary Budget	Notes	Preliminary Budget	Preliminary Budget
Enrollment Breakdown						
6	110	110	115	-	110	110
7	130	132	115	-	110	110
8	100	100	120	-	110	110
9	-	-	100	-	110	110
10	-	-	-	-	90	110
11	-	-	-	-	-	90
12	-	-	-	-	-	-
Enrollment Summary						
4-6	110	110	115	-	110	110
7-8	230	232	235	-	220	220
9-12	-	-	100	-	200	310
Total Enrolled	340	342	450	-	530	640
ADA %						
4-6	95%	97%	95%	-	95%	95%
7-8	95%	97%	95%	-	95%	95%
9-12	95%	95%	85%	-	85%	85%
Average	95%	97%	93%	-	91%	90%
ADA						
4-6	104.5	106.4	109.3	-	104.5	104.5
7-8	218.5	225.3	223.3	-	209.0	209.0
9-12	0.0	0.0	85.0	-	170.0	263.5
Total ADA	323.0	331.7	417.5	-	483.5	577.0
ADA (P-2)	207	207	332	-	418	484
Enrollment	216	216	342	-	450	530
# Unduplicated Count (CALPADS)	30	30	57	-	68	80
# Free & Reduced Lunch (FRL) (CALPADS)	30	30	48	-	63	74
# ELL (CALPADS)	7	7	17	-	22	26
Current Year	-	-	-	-	-	-
CALPADS Enrollment (for unduplicated % calc)	340	344	450	-	530	640
# Unduplicated Count (CALPADS)	60	57	68	-	80	97
# Free & Reduced Lunch (FRL) (CALPADS)	60	48	63	-	74	90
# ELL (CALPADS)	11	17	22	-	26	31
New Students	124	128	108	-	80	110

East Bay Innovation Academy

Multiyear Budget Summary DRAFT

As of Mar close

		2015/16	2015/16	2016/17	2016/17	2017/18	2018/19
		Approved Budget	Current Forecast	Preliminary Budget	Notes	Preliminary Budget	Preliminary Budget
LCFF Entitlement							
8011	Charter Schools LCFF - State Aid	1,790,235	1,836,137	2,493,249	Backfills State Aid	3,096,831	3,929,843
8012	Education Protection Account Entitlement	64,600	66,330	83,500	Greater of: \$200 per ADA or 25% of State Aid	96,700	115,400
8019	State Aid - Prior Years	-	(1,486)	-		-	-
8096	Charter Schools in Lieu of Property Taxes	587,595	603,331	759,508	In accordance with Local Property Tax of \$1819.18 per ADA	879,574	1,049,667
SUBTOTAL - LCFF Entitlement		2,442,430	2,504,312	3,336,257	-	4,073,105	5,094,910
8100 Federal Revenue							
8181	Special Education - Entitlement	27,000	27,000	42,750	\$125 per ADA, after Admin and Set-aside fees	52,188	52,822
8182	Special Education Reimbursement	-	94,451	227,471	Level 3 NPS reimbursed at 90% of cost	234,295	241,324
8220	Child Nutrition Programs	30,618	5,476	15,476	Estimated reimbursement at 50% of total Food Service	15,476	15,476
8291	Title I	6,473	15,201	10,356	\$215.76 per Title I eligible student	13,627	16,050
8292	Title II	540	274	864	\$18 per Title II eligible student	1,137	1,339
8297	PY Federal - Not Accrued	2,429	6,226	-		-	-
8298	Implementation Grant	150,000	150,000	-		-	-
SUBTOTAL - Federal Income		217,059	298,628	296,917	-	316,722	327,011
8300 Other State Revenues							
8319	Other State Apportionments - Prior Years	50	2,195	-		-	-
8381	Special Education - Entitlement (State)	154,959	159,109	198,313	\$500 per ADA, after accounting for Admin and Set-aside	229,663	252,149
8382	Special Education Reimbursement (State)	7,467	21,600	21,600	80% of \$2K per service count (at 40). Ultimately it will be lesser of this estimate or the actual MH budget.	21,600	21,600
8520	Child Nutrition - State	6,561	419	619	Estimated reimbursement at 2% of total Food Service	619	619
8550	Mandated Cost Reimbursements	2,937	2,937	4,643	\$14 per PY ADA	5,845	6,769
8560	State Lottery Revenue	58,463	60,029	67,635	\$162 per ADA per SSC	78,327	93,474
8590	All Other State Revenue	123,787	124,055	66,330	\$200/ADA per Governor Proposal	-	-
8599	Selpa Admin Offset	9,506	9,506	9,791	Selpa Admin Offset	10,085	10,387
SUBTOTAL - Other State Income		363,730	379,849	368,931	-	346,138	384,999
8600 Other Local Revenue							
8634	Food Service Sales	16,000	16,000	16,000	Based on prior year	16,000	16,000
8660	Interest	0	1	1		1	1
8690	Other Local Revenue	1,849	1,849	2,318	\$5 per Students Total	2,811	3,497
8701	Oakland Measure N	-	-	85,000	Pending award; \$850 per grades 9-12 student	170,000	263,500
SUBTOTAL - Local Revenues		17,849	17,850	103,318	-	188,812	282,997
8800 Donations/Fundraising							
8801	Donations - Parents	61,462	58,260	180,000	\$400 per Students Total	212,000	256,000
8802	Donations - Private	130,000	60,500	280,000	Private grants	280,000	280,000
8803	Fundraising	8,538	60,458	75,000	Additional grants	-	-
SUBTOTAL - Fundraising and Grants		200,000	179,218	535,000	-	492,000	536,000
TOTAL REVENUE		3,241,069	3,379,857	4,640,423	-	5,416,778	6,625,917

East Bay Innovation Academy

Multiyear Budget Summary DRAFT
As of Mar close

		2015/16	2015/16	2016/17	2016/17	2017/18	2018/19
		Approved Budget	Current Forecast	Preliminary Budget	Notes	Preliminary Budget	Preliminary Budget
EXPENSES							
Compensation & Benefits							
1000	Certificated Salaries						
1100	Teachers Salaries	807,930	743,930	1,290,755	21.5 FTE (4 each ELA, math, history, science. 2 coding, 1.5 Spanish; 1 art; 1 PE)	1,644,939	2,077,428
1103	Teacher - Substitute Pay	-	30,400	28,420	0.45 FTE	34,616	35,135
1111	Teacher - Bonus	39,600	39,600	41,854	per contracts; board discretion	53,554	66,057
1148	Teacher - Special Ed	114,440	114,440	173,112	3 FTE, RSP	175,708	209,714
1150	Teacher - Summer School	-	-	12,000	0.1 FTE	8,000	8,000
1300	Certificated Supervisor & Administrator Salaries	127,500	127,500	131,950	1 FTE, Head of School	133,929	135,938
1311	Cert-Admin - DESEL, Curr. Instr	103,750	106,167	264,470	3 FTE, DESEL, 2 Curr. Instr	268,437	272,464
1322	Cert Admin - Bonus	25,875	25,875	25,131	Per contracts; board discretion	35,708	36,779
1900	Certificated Other Salaries	-	-	-		-	-
1930	Other Cert - Counselor	-	-	-		-	-
SUBTOTAL - Certificated Employees		1,219,095	1,187,912	1,967,692	-	2,354,891	2,841,515
2000	Classified Salaries						
2103	Summer Tutor	407	407	-		-	-
2104	Instructional Assistant SPED	79,380	74,100	115,910	4.425 FTE (2FT, 4 PT)	133,398	151,210
2105	Classified - Enrichment/Intersession	33,600	38,600	40,480	1 FTE	37,352	73,047
2107	Classified - Guidance Counselor	-	-	-		-	30,907
2300	Classified Supervisor & Administrator Salaries	61,250	61,250	77,000	1 FTE, Dir. of Ops	78,155	79,327
2311	Classified Admin - Bonus	-	3,500	4,974	0 FTE	5,048	5,199
2400	Classified Clerical & Office Salaries	96,750	95,550	95,847	3 FTE (2 Office Managers, 2 0.5 FTE supports	97,285	114,554
2401	Classified Clerical & Office Salaries - Bonus	3,000	3,000	4,000	0 FTE	4,000	4,000
2402	Classified Clerical & Office Salaries - Community Eng	-	-	65,000	1 FTE	65,975	66,965
2403	Classified Clerical & Office Salaries - Tech Support	-	-	-		-	-
2905	Other Classified - After School	-	-	-		-	-
2928	Other Classified - Food	-	18,450	28,460	1.255 FTE (3 PT)	28,887	39,202
SUBTOTAL - Classified Employees		274,387	294,857	431,670	-	450,100	564,411
3000	Employee Benefits						
3100	STRS	137,381	134,035	257,222	12.58% of certificated payroll	351,088	480,545
3300	OASDI-Medicare-Alternative	35,070	36,205	57,137		64,132	78,028
3400	Health & Welfare Benefits	133,599	108,599	209,658	\$5990 per FTE per year. Growing at 3% per year.	251,590	330,211
3500	Unemployment Insurance	19,096	19,747	32,085	6.20% per first ~\$7K of pay per person	24,431	34,422
3600	Workers Comp Insurance	17,474	15,889	25,711	1.17% of payroll, per insurance quote for similarly sized s	30,057	36,497
SUBTOTAL - Employee Benefits		342,619	314,474	581,813	-	721,298	959,703

East Bay Innovation Academy

Multiyear Budget Summary DRAFT

As of Mar close

		2015/16	2015/16	2016/17	2016/17	2017/18	2018/19
		Approved Budget	Current Forecast	Preliminary Budget	Notes	Preliminary Budget	Preliminary Budget
4000	Books & Supplies						
4100	Approved Textbooks & Core Curricula Materials	52,804	42,115	12,150	\$27 per Student	14,739	20,369
4200	Books & Other Reference Materials	1,600	203	2,053	\$95 per Teacher	3,060	3,658
4300	Materials & Supplies	7,336	11,000	13,905	\$31 per Student	16,868	20,980
4320	Educational Software	10,000	15,059	64,800	\$144 per Student	78,610	108,636
4326	Art & Music Supplies	-	4,110	-		-	-
4330	Office Supplies	18,010	14,616	22,097	\$49 per Student	26,806	37,045
4352	Quest (After School)	2,500	2,500	5,000		5,150	5,305
4400	Noncapitalized Equipment	14,681	14,681	15,122	Include Ubiquity hardware, routers (\$1K) and a new printer/copier (\$1K)	15,575	16,043
4410	Classroom Furniture, Equipment & Supplies	4,069	4,971	10,800	\$100 per New Student	8,000	11,330
4420	Computers (individual items less than \$5k)	64,000	70,292	92,100	\$400 per new student, plus 50% of 1st year computers replaced	85,000	79,000
4423	Staff Computers	4,800	1,800	4,944	6 machines, \$800 each	11,200	9,888
4430	Non Classroom Related Furniture, Equipment & Supp	180	380	270		278	286
4710	Student Food Services	43,740	30,952	30,952	Assumes that 104% of total Food Service Cost is reimbursed	30,952	30,952
SUBTOTAL - Books and Supplies		223,721	212,679	274,192	-	296,239	343,492

East Bay Innovation Academy

Multiyear Budget Summary DRAFT

As of Mar close

		2015/16	2015/16	2016/17	2016/17	2017/18	2018/19
		Approved Budget	Current Forecast	Preliminary Budget	Notes	Preliminary Budget	Preliminary Budget
5000	Services & Other Operating Expenses						
5210	Conference Fees	10,000	-	8,600	\$400 per Teacher	10,918	13,792
5220	Travel and Lodging	2,700	2,700	3,600	\$199 per Teacher	4,589	6,859
5300	Dues & Memberships	7,026	7,026	7,551		8,076	8,011
5450	Insurance - Other	17,000	17,100	23,175	\$52 per Student	28,114	34,967
5515	Janitorial, Gardening Services & Supplies	70,452	70,452	102,566	Additional \$30K to account for 2nd site	110,081	113,383
5535	Utilities - All Utilities	50,732	50,732	78,750	\$175 per Student	92,750	115,360
	Prop 39 Related Costs	104,226	104,839	222,504	\$140,443 for Marshall, and \$82061 for Roosevelt. \$4.73/sq ft	222,504	222,504
5615	Repairs and Maintenance - Building	2,011	2,011	4,142	\$345 per Monthly Rate	4,266	4,394
5616	Repairs and Maintenance - Computers	12,000	6,500	16,263		19,729	24,538
5803	Accounting Fees	8,000	8,000	8,240		8,487	8,742
5809	Banking Fees	300	1,201	618		637	656
5810	Intersession	102,000	102,600	135,000	\$300 per Student	159,000	224,000
5812	Business Services	130,000	130,000	136,500	Flat Fee	140,595	147,625
5815	Consultants - Instructional	41,250	41,250	10,622	Oakland Parks and Rec for after school	10,941	11,269
5820	Consultants - Non Instructional - Custom 1	25,000	15,000	-	-	-	25,000
5824	District Oversight Fees	24,424	25,043	33,363	1.0% of LCFF General Purpose Grant	40,731	50,949
5830	Field Trips Expenses	9,300	9,300	14,322	\$32 per Student	17,374	21,610
5836	Fingerprinting	1,094	1,554	2,444	\$60 per FTE	2,774	3,397
5839	Fundraising Expenses	6,234	9,484	9,769		10,062	10,364
5843	Interest - Loans Less than 1 Year	7,873	7,873	8,309		8,628	8,828
5845	Legal Fees	55,000	79,000	55,000	\$4583 per Monthly Rate	28,325	29,175
5851	Marketing and Student Recruiting	1,300	1,340	1,112	\$10 per New Student	849	1,202
5857	Payroll Fees	3,000	3,000	3,090	\$258 per Monthly Rate	3,183	3,278
5860	Printing and Reproduction	180	180	185		191	196
5861	Prior Yr Exp (not accrued)	9,385	9,432	-		-	-
5863	Professional Development	24,665	24,665	25,405	\$3K x 5 people for BTSA	26,167	26,952
5866	SPED MH Day/NPS Services	-	126,373	252,745	Day Services at Phillips Academy; out of state NPS	260,328	268,138
5869	Special Education Contract Instructors	80,000	80,000	100,000		120,000	140,000
5872	Special Education Admin Fee	9,506	9,506	9,791		10,085	10,387
5875	Staff Recruiting	3,090	4,190	4,316		4,445	4,579
5878	Student Assessment	3,090	3,090	3,183		3,278	3,377
5881	Student Information System	11,850	11,850	12,206		12,572	12,949
5884	Substitutes	23,941	14,083	16,483	\$37 per Student	19,995	24,870
5887	Technology Services	9,579	9,579	14,800	x1.5 for 2nd site	15,244	15,701
5900	Communications	14,400	14,400	20,581	\$1715 per Monthly Rate	21,199	21,835
5905	Communications - Cell Phones	120	-	120	\$0 per Monthly Rate	120	120
5915	Postage and Delivery	2,000	2,000	2,000	\$1804 per Monthly Rate	2,000	2,000
	SUBTOTAL - Services & Other Operating Exp.	882,728	1,005,352	1,347,354		1,428,236	1,621,005

East Bay Innovation Academy

Multiyear Budget Summary DRAFT

As of Mar close

		2015/16	2015/16	2016/17	2016/17	2017/18	2018/19
		Approved Budget	Current Forecast	Preliminary Budget	Notes	Preliminary Budget	Preliminary Budget
6000	Capital Outlay						
6100	Sites & Improvement of Sites	-	-	-		-	-
6200	Buildings & Improvement of Buildings	-	-	-		-	-
6300	School Libraries	-	-	-		-	-
6400	Equipment	-	-	-		-	-
	SUBTOTAL - Capital Outlay	-	-	-		-	-
TOTAL EXPENSES		2,942,550	3,015,274	4,602,721		5,250,764	6,330,127
6900	Total Depreciation (includes Prior Years)	-	-	-		-	-
TOTAL EXPENSES including Depreciation		2,942,550	3,015,274	4,602,721		5,250,764	6,330,127

Coversheet

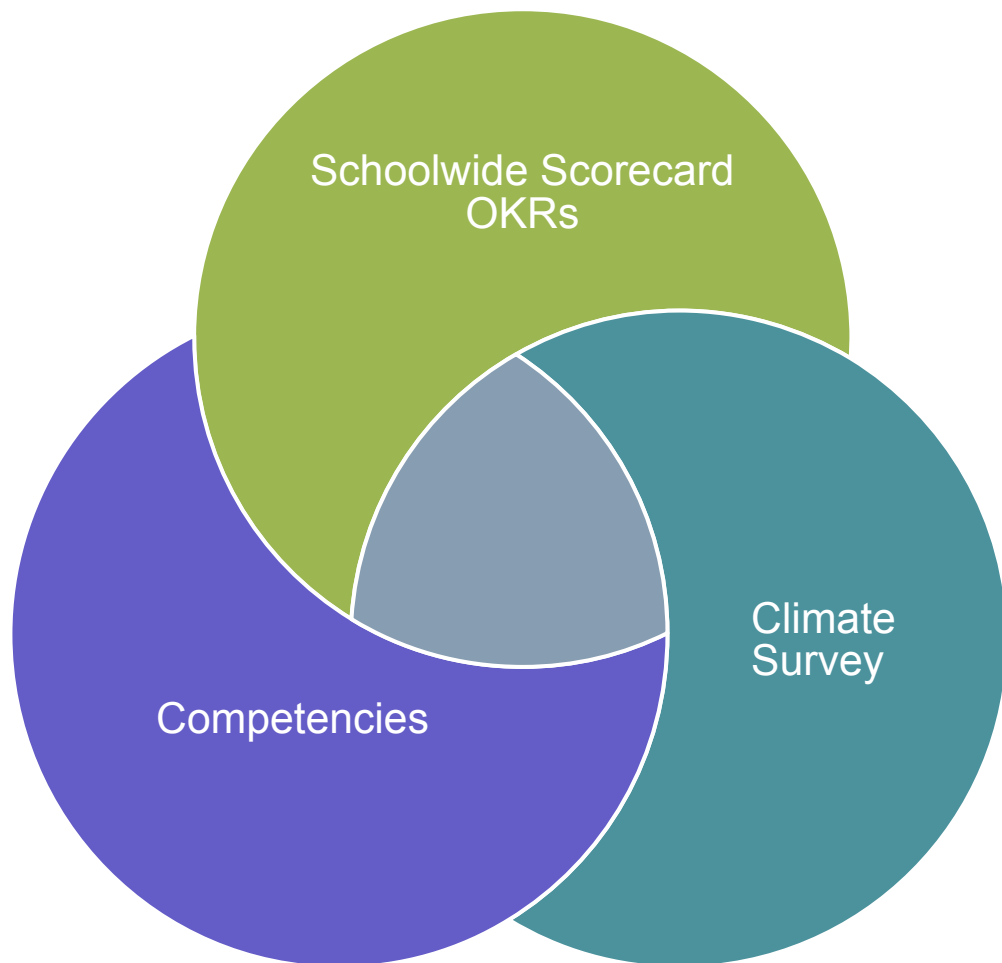
CEO Eval Process and Timeline

Section: VI. CEO Support And Eval
Item: A. CEO Eval Process and Timeline
Purpose: Discuss
Submitted by:
Related Material: CEO Eval Process 2016.pdf

CEO Evaluation 2015/16

Proposed Committee: Kelly Garcia, Laurie Jacobson Jones, Tom Pryor

Committee Objective: Facilitate the evaluation process and collaboration with Devin on goals for 2016/17



Coversheet

Schoolwide Scorecard

Section: VII. Governance
Item: A. Schoolwide Scorecard
Purpose: Discuss
Submitted by:
Related Material: EBIA OKRs 2015_16.pdf

EBIA Schoolwide Scorecard OKRs 2015/16

Category	Strategic Goal	Measures
Students	EBIA serves a truly diverse background of students, representing the racial, cultural, and socio- economic demographics in Oakland.	150% of total applicants from each targeted demographic
		95% Average Daily Attendance Rate
		95% Existing Students Return
Academics	<p>EBIA delivers a rigorous, Science, Technology, Engineering, and Math (STEM) based personalized learning experience that provides every student the opportunity to achieve their academic goals regardless of their previous preparation and background. Students become articulate advocates, building and defending digital portfolios of their work.</p> <p>Through personalization and project-based learning, and by leveraging best practices in curriculum design and technology, students engage in 21st century work, using competencies necessary for productive lives as citizens in a dynamic, increasingly competitive global world.</p>	70% or more of all students will demonstrate at least one year of growth
		55% of Students will score proficient or above on SBAC for Math
		60% of Students will score proficient or above on SBAC for ELA
Team EBIA	Team EBIA is a student-centric, collaborative, professional, effective, and highly qualified. All employees demonstrate a belief in the mission, program design, instructional philosophy, and curriculum documented in our charter.	80% of faculty reach Personal Educator Plan Goals
		100% core academic teachers are NCLB compliant.
		>5 high quality applicants per yearly faculty job opening
Culture	EBIA is a safe, supportive and collaborative environment, cultivating community within and outside the school and supporting all students to thrive. EBIA's innovator norms are a core part of the culture and way of life at EBIA.	90% of the community is satisfied with EBIA
		80% of faculty can state Innovator norms and 5 SEL skills and identify where and how their curriculum can address them
		80% of students believe they can go and be successful in college.
		80% of students report to feel part of the EBIA community
Financials and Operations	<p>EBIA's systems and processes ensure the highest level of efficiency, quality, accountability, compliance and visibility.</p> <p>All legal and regulatory documents and maintained and timely filed. Systems are established to monitor compliance with relevant laws and regulations.</p>	Balanced Budget for current and 3 future years.
		Budget vs, Actuals, +/- 4% of Plan
		Clean Audit, no Significant Findings
		100% of fundraising goals for the organization are met.
Governance	<p>EBIA's Head of School ensures each Board member has a a clear understanding of what academic excellence means for EBIA and what the organization is doing towards reaching its defined vision of excellence.</p> <p>Work collaboratively with the Board chair to support the Board's governance duty through regular updates on progress of key performance areas for the school, through production of clear, well-organized materials distributed in advance of the board meeting and through facilitation of Board review and approval of all regulatory filings annually.</p>	100% of required filings are submitted on time, with quality
		Clear, well-organized materials are distributed in advance of the board meeting.
		Board is provided with annual metrics on which to measure progress and organization-wide performance.

Coversheet

Consent Agenda

Section: IX. Other Business
Item: A. Consent Agenda
Purpose: Vote
Submitted by:
Related Material: EBIA - 2015-16 Check Register - am-1.xls
East Bay Innovation Academy_School-Review_Apr_2016-1.pdf

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

EBIA - 2015-16 Check Register - am-1.xls



Proposal

Quality School Review

Presented to Renee Cooper, Director of Business Operations
East Bay Innovation Academy

April 14, 2016

Dear Ms. Cooper:

Insight Education Group is pleased to continue earlier conversation regarding East Bay Innovation Academy's needs and provide additional information for quality school review services.

The following proposal outlines Insight's unmatched ability to identify strengths and opportunities within academic systems and integrate research-based strategies that accelerate educator and student growth. The plan described is based on over 16 years of development, implementation, and evaluation of school improvement initiatives. As an approved State Assistance and Intervention Team (SAIT) in California, we are a leader in supporting school improvement initiatives and have developed numerous award-winning programs and resources. However, it is our commitment to a client-driven process—rather than relying on “ready-made” programs— that sets us apart from others and gets great results.

Insight's staff is comprised of former classroom teachers, school administrators, and high-level district leaders, each with outstanding records of success. Our unique structure allows us to provide the Academy with a highly qualified team of specialists, including Jason Culbertson (President/Executive Sponsor) and Patricia Keiller (Partnership Manager/Associate), who possess the experience and expertise necessary to ensure a successful partnership that results in lasting change.

While this proposal presents a detailed and thorough plan based on our interpretation of the Academy's needs, it is always our practice to engage directly with clients to determine the best scope and sequence of services within desired timelines and budgets. We look forward to working together with East Bay Innovation Academy to find the right solutions and help you achieve your goals.

Respectfully,



Michael Moody
Co-Founder, Insight Education Group

Corporate Address

Insight Education Group, Inc.
16130 Ventura Blvd
Suite 300
Encino, CA 91436
Phone: 1-800-935-7022
Fax: 1-818-385-0075
Web: www.insighteducationgroup.com
Federal Tax ID: 27-0038418

Principals

Mr. Jason Stricker, CEO
16130 Ventura Blvd
Suite 300
Encino, CA 91436
Phone: 1-800-935-7022, x120
Fax: 1-818-385-0075
Email: stricker@insighteducationgroup.com

Mr. Jason Culbertson, President
16130 Ventura Blvd
Suite 300
Encino, CA 91436
Phone: 1-800-935-7022, x121
Fax: 1-818-385-0075
Email: culbertson@insighteducationgroup.com

Contents

Section 1: Introduction	5
Section 2: Scope of Work	10
Section 3: Pricing	12
Section 4: References	13

Section 1: Introduction

Insight Education Group supports the growth of educators through strategic approaches to improvement grounded in research and best practices. Since 2000, we have partnered with schools, districts, charters, states, and education organizations nationwide to understand their needs and provide matching support.

As a strong voice in the national conversation on school improvement practices, Insight has developed the specialized knowledge and skillset needed to conduct deep, impartial assessments of school performance and provide meaningful analyses that trigger systematic growth.

We believe that a thorough review process is an essential first step in the development and implementation of an effective academic plan, and strive to make school reviews living processes by partnering with stakeholders to work towards ambitious, but achievable, short- and long-term goals.

The efficacy of our work has been documented in prominent studies like the Bill and Melinda Gates Foundation's *Measures of Effective Teaching Project*. Additionally, Insight is regularly called upon to collaborate with educational foundations and organizations including the US Department of Education, The Aspen Institute and The Broad Foundation on issues related to school improvement, educator effectiveness, and professional development. Since 2014, we have been featured in Education Week, T.H.E. Journal, eSchool News, SmartBrief, District Administration, Scholastic, and Tech & Learning.

Since we were approved by the California Department of Education in 2005 to serve as part of a State Assistance and Intervention Team (SAIT), we have been regularly called upon to conduct school reviews and provide technical assistance as part of a collaborative process between district/school stakeholders and the SAIT.

Where we work

For over 15 years, Insight has worked with states, districts, charters, and schools to build, implement, and sustain educator effectiveness and instructional initiatives through strategic consulting, professional development, coaching and the implementation of custom

products. We are proud to work with talented educators every day and build lasting relationships. Below are some of our most recent clients and partners.

Districts & States

- Achievement School District (TN)
- Baltimore City Public Schools (MD)
- Chicago Public Schools (IL)
- District of Columbia Public Schools (DC)
- Denver Public Schools (CO)
- Highland Falls (NY)
- Los Angeles Unified School System (CA)
- Lost Hills Union School District (CA)
- Memphis City Schools (TN)
- New Schools for New Orleans (LA)
- Newark Public Schools (NJ)
- Newton County Schools (GA)
- Passaic Public Schools (NJ)
- School Districts of Philadelphia (PA)
- Shelby County School District (TN)
- St. Hope Public Schools (CA)
- UNO Charter Schools (IL)
- Syracuse City School District (NY)
- Tennessee Department of Education

Government & Organizations

- Aspen Institute
- Broad Center for the Management of Schools
- California Charter School Association
- KIPP Foundation
- Mass Insight
- Partnership for Los Angeles Schools
- New York State Department of Education
- Passaic Board of Education
- Tennessee Charter School Incubator
- The Bill and Melinda Gates Foundation
- The KIPP Fisher Fellows Foundation
- The New Teacher Project
- U.S. Department of Education
- University of the State of New York Regents
- Western Region Education Service Alliance

Schools

- Academia Moderna (CA)
- Academia Avance (CA)
- Achieve Charter School (CA)
- Adams Traditional Academy (AZ)
- Arts in Action Community Charter School (CA)
- Avenal High School (CA)
- Ballington Academy for the Arts and Sciences (CA)
- Century Academy for Excellence (CA)
- Churchwell Elementary School (TN)
- College Prep Middle School (CA)
- Conservatory of Vocal and Instrumental Arts (CA)
- Crown Preparatory Academy (CA)
- Delta Elementary Charter School (CA)
- El Camino Real Charter High School (CA)
- Floyd Middle School (GA)
- Grad Academy Memphis (TN)
- Grimmway Academy (CA)
- Guajome Schools (CA)
- Iftin Charter High School (CA)
- KIPP Los Angeles (CA)
- New Los Angeles Charter School
- New West Charter School (CA)
- Robert Churchwell Museum Magnet School (TN)
- Sherwood Montessori School (CA)
- Sierra Expeditionary Learning School (CA)
- Southside Middle School (AR)
- TEACH Academy of Technologies
- TEAM Charter School
- The Mission Preparatory School (CA)
- Utopian Academy (GA)
- Valley Charter School (CA)
- Vincent Academy (CA)
- Westlake Charter School (CA)
- Wildflower Open Classroom Public Charter School (CA)

How we work

As experienced educators, facilitators, and educational technology specialists, we appreciate the challenges and nuances of implementing new systems and initiatives – and we know the keys to making them stick.

Insight's structure enables us to provide clients with a qualified and collaborative team of specialists. Below reflects the specific roles and responsibilities of each team member assigned to the Academy's contract:

Executive Sponsors include Insight's principals and executive team members, who ensure contract fulfillment, oversee all elements of service delivery and communicate regularly with project staff and clients to guarantee optimal results. Executive Sponsors have extensive backgrounds in education, as well as specific experience managing large contracts in this capacity.

In this project, Jason Culbertson will serve as the Executive Sponsor.

Partnership Managers have direct responsibility for contract deliverables and serve as the primary point of contact for clients. Partnership Managers have strong backgrounds as teachers and administrators. Their primary responsibilities include facilitating meetings, preparing status reports, completing or delegating tasks, convening stakeholder groups, monitoring project milestones and budget and delivering professional development.

In this project, Patricia Keiller will serve as the Partnership Manager.

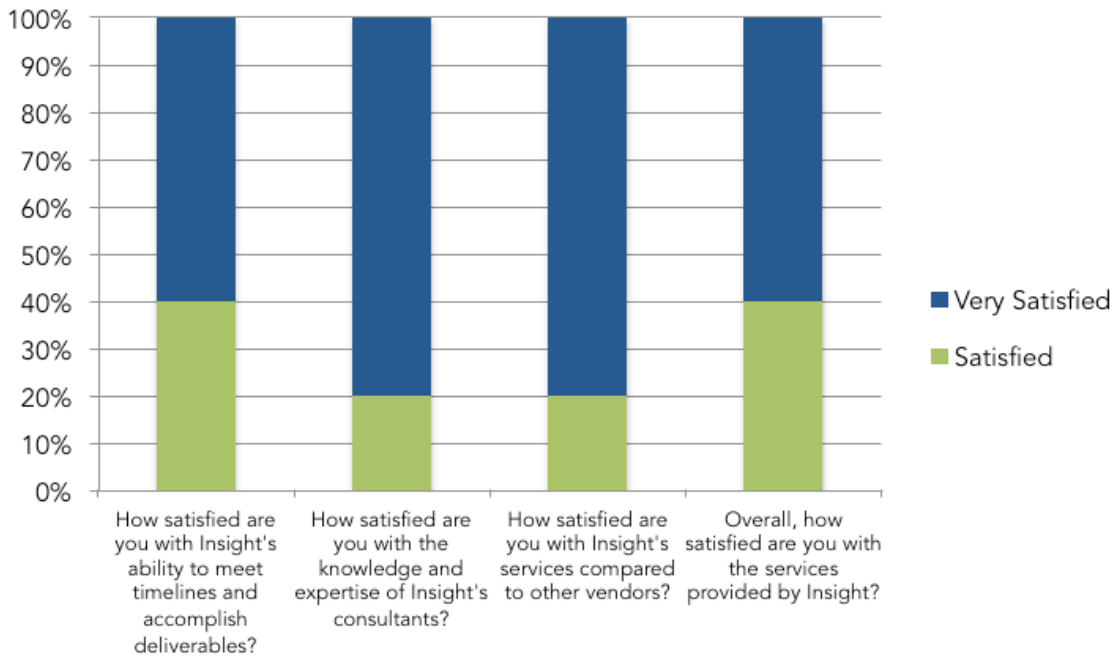
We begin every engagement with a thorough implementation planning process to clarify goals and establish agreed-upon timelines and deliverables for the work. To ensure open communication and that clients remain up to date on progress, Weekly Status Reports will be developed and sent by the Partnership Manager to identified project stakeholders.

Additionally, we consistently seek feedback from stakeholders and make appropriate adjustments to our services based on that feedback. We administer two types of surveys:

Service Surveys to formatively assess the effectiveness of our work.

Client Satisfaction Surveys sent directly to district or school executives to gain overall input on the quality and value of our services.

Below is a snapshot of our most recent Client Satisfaction Survey results.



Section 2: Scope of Work

In a collaborative effort with the Academy's stakeholders, Insight will conduct a thorough school review based upon criteria developed and/or endorsed by the California Charter Schools Association (CCSA) and aligned to the quality standards set forth by the National Association of Charter School Authorizers (NASCA).

In addition, as a state-approved, CDE School Assistance and Intervention Team (SAIT), Insight is particularly suited to work with schools in this process. We are confident in our ability to support the development of a high-quality report of findings and recommendations that integrate the school's current objectives with the outcomes of the assessment. The report of findings will reflect comprehensive data collection and analysis, and will include the participation of multiple stakeholders at the school.

Our theory of action regarding school reviews is based upon the idea that successful implementation of actionable insights requires a deep understanding of effective instruction, pedagogy, and diagnostic and professional reflection processes. We strive to ensure that schools do not conceive of the review process as an annual check up; but rather a living process that continuously informs improvement.

Specifically, throughout this process, Insight will:

- Work with school leaders to clarify objectives and areas of focus
- Conduct interviews with stakeholders, including school leaders, teachers, and support staff
- Conduct observations of classroom and administrative operations and structures
- Review all available and applicable data, including student assessments, teacher observation records, etc.
- Utilize both qualitative and quantitative analysis techniques to capture and analyze data
- Synthesize findings into coherent themes
- Develop a report of findings

The primary deliverable of the school review process is a final report of findings presented to the Academy's leadership. The report will highlight key areas of opportunity and provide clear recommendations to guide the Academy moving forward.

Based upon our experience conducting similar projects, it is expected that this phase will span two weeks.

Section 3: Pricing

The table below represents the projected fees based upon our current understanding of the work and the scope presented in Section 2. Should the specifications of the project change, fees will be adjusted accordingly. All pricing is subject to final terms and conditions.

TOTAL CONTRACT PROPOSAL SUMMARY	
	FEES
Consulting Project Fees	
Service Delivery: Quality	
School Review	\$8,850
TOTAL CONTRACT FEES	\$8,850

Section 4: References

Tara Aderman, Principal
Livermore Valley Charter School
3142 Constitution Drive
Livermore, CA 94551
Phone: 925-443-1690
taderman@lvcs.org

Vanessa Blair, Principal
Delta Charter School
36230 North School Street
PO Box 127
Clarksburg, CA 95612
Phone: 916-744-1200
vblair@deltacharter.org

Casey Taylor, Principal/Superintendent
Achieve Charter School of Paradise
771 Elliott Road
Paradise, CA 95969
Phone: 530-872-4100
CTaylor@achieveharter.org
<http://www.achieveharter.org/>

Neil Shah, Chief Operating Officer
Grimm Family Education Foundation
11001 River Run Blvd., Suite 101
Bakersfield, CA 93311
Phone: (661) 241-7024
nshah@grimmeducation.org
www.grimmeducation.org



InsightEducationGroup.com

facebook.com/InsightEdGroup

twitter.com/InsightEdGroup

linkedin.com/company/insight-education-group-inc.