



## East Bay Innovation Academy

### Board Meeting

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#### **Date and Time**

Thursday January 28, 2021 at 8:00 PM PST

#### **Location**

Pursuant to the Governor's Executive Order N-29-20, all members of a legislative body and appropriate staff will participate in legislative meetings via phone/video conference until shelter in place order is lifted. Please see meeting link and telephone numbers below to attend and provide public comment at the EBIA Board Meeting.

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DUE TO SHELTER IN PLACE ORDER - this meeting will be held online using Zoom ONLY. Please join us!!!

Zoom:

hipaa@eastbayia.org EBIA is inviting you to a scheduled Zoom meeting.

Topic: Board meeting

Time: Jan 28, 2021 08:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/91081005212?pwd=WEREQW4wcTR0WForZytyQU1kNHAYQT09>

Meeting ID: 910 8100 5212

Passcode: 159745

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Meeting ID: 910 8100 5212

Find your local number: <https://zoom.us/u/adDjsQTCpl>

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:00 PM</b>
Opening Items			
<b>A. Record East Bay Innovation Academy Board Meeting Attendance and Guests</b>		Rochelle Benning	1 m
<b>B. Call the Meeting to Order</b>		Rochelle Benning	1 m
<b>C. Approve Minutes from the Last East Bay Innovation Academy Board Meeting</b>	Approve Minutes	Rochelle Benning	1 m
Approve minutes for Board Meeting on November 18, 2020			
<b>D. Opening Session - Public Comment (Any Agenda or Non-Agenda Items)</b>		Rochelle Benning	15 m
Public comment is limited to a maximum of 3 minutes of comment time per speaker			
<b>II. Governance</b>			<b>8:18 PM</b>
Governance			
<b>A. Review and Approve East Bay Innovation Academy Consent Agenda Items</b>	Vote	Rochelle Benning	5 m
Consent Agenda Items			
- EBIA DECEMBER 2020 Check and Credit Card Register			
- EBIA SARC Report 2020			
<b>III. Academic Excellence</b>			<b>8:23 PM</b>
Academic Excellence			
<b>A. East Bay Innovation Academy Academic Updates</b>	Discuss	Zach Powers	30 m
- Tri 2 academic and SEL update			
- Linked Learning Pathway update			
- College and Career Readiness Update			
<b>B. Covid-19 Update: updated re-opening plan</b>	Vote	Michelle Cho	10 m
• Review Governor Newsom's plan for re-opening			

- |   | Purpose | Presenter | Time |
|---|---------|-----------|------|
| • Review and approve EBIA re-opening plan, revised per latest California Department of Public Health guidelines |         |           |      |

**IV. Finance and Development 9:03 PM**

Finance

<b>A. East Bay Innovation Academy Year To Date Financial Update</b>	Discuss	Michelle Cho	10 m
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- Review EBIA Year To Date December 2020 financial results
- Preview of FY 2021-22 State Budget - Governor's Proposal

**V. East Bay Innovation Facility Matters 9:13 PM**

Facility

<b>A. East Bay Innovation Academy Monthly Facility Update</b>	Vote	Michelle Cho	10 m
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- Update on EBIA facilities - status, condition, or other facilities related matters.

**VI. Other Business 9:23 PM**

<b>A. Confirm Board Meeting Dates through 2020 - 2021 School Year</b>	Discuss	Rochelle Benning	2 m
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Current board meetings through the end of the school year are scheduled follows - do we need to make any adjustments that we can incorporate into our schedule now?

- Wednesday, 2/17/2021
- Wednesday, 3/17/2021
- Wednesday, 4/21/2021
- Wednesday, 5/19/2021
- Wednesday, 6/9/2021
- July - 2021 Summer Break

<b>B. Closing Session - Public Comment (Any Agenda or Non-Agenda Items)</b>	FYI	Rochelle Benning	10 m
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Public comment is limited to a maximum of 3 minutes of comment time per speaker

**VII. Closing Items 9:35 PM**

<b>A. Adjourn Meeting</b>	Vote	Rochelle Benning	1 m
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## Cover Sheet

### Approve Minutes from the Last East Bay Innovation Academy Board Meeting

**Section:** I. Opening Items  
**Item:** C. Approve Minutes from the Last East Bay Innovation  
Academy Board Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Board Meeting on November 18, 2020



## East Bay Innovation Academy

### Minutes

#### Board Meeting

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##### **Date and Time**

Wednesday November 18, 2020 at 8:00 PM

##### **Location**

Pursuant to the Governor's Executive Order N-29-20, all members of a legislative body and appropriate staff will participate in legislative meetings via phone/video conference until shelter in place order is lifted. Please see meeting link and telephone numbers below to attend and provide public comment at the EBIA Board Meeting.

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DUE TO SHELTER IN PLACE ORDER - this meeting will be held online using Zoom ONLY. Please join us!!!

Zoom:

[hipaa@eastbayia.org](mailto:hipaa@eastbayia.org) EBIA is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/96514779883?pwd=Rk5hQTdKanFhWEIJSE1pY2RoTnJnQT09>

Meeting ID: 965 1477 9883

Passcode: 023606

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+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

Meeting ID: 965 1477 9883

Find your local number: <https://zoom.us/u/anWIKd4i5>

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**Directors Present**

Brad Edgar (remote), Kelly Garcia (remote), Ken Berrick (remote), Laurie Jacobson Jones (remote), Rochelle Benning (remote)

**Directors Absent**

*None*

**Guests Present**

Michelle Cho (remote), Zach Powers (remote)

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**I. Opening Items**

**A. Record East Bay Innovation Academy Board Meeting Attendance and Guests**

**B. Call the Meeting to Order**

Rochelle Benning called a meeting of the board of directors of East Bay Innovation Academy to order on Wednesday Nov 18, 2020 @ 8:04 PM.

**C. Approve Minutes from the Last East Bay Innovation Academy Board Meeting**

Ken Berrick made a motion to approve the minutes from Board Meeting on 10-21-20.

Brad Edgar seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Kelly Garcia	Aye
Laurie Jacobson Jones	Aye
Brad Edgar	Aye
Rochelle Benning	Aye
Ken Berrick	Aye

**D. Opening Session - Public Comment (Any Agenda or Non-Agenda Items)**

The following faculty members spoke during the public comment: Hari Vasu, Calvin Ye, Theresa Jo

**II. Governance**

**A. Review and Approve East Bay Innovation Academy Consent Agenda Items**

Kelly Garcia made a motion to approve the consent agenda.

Laurie Jacobson Jones seconded the motion.

No discussion. The board **VOTED** to approve the motion.

**Roll Call**

Ken Berrick	Aye
Kelly Garcia	Aye
Laurie Jacobson Jones	Aye
Rochelle Benning	Aye
Brad Edgar	Aye

**III. Academic Excellence**

**A. East Bay Innovation Academy Academic Updates**

Zach shared an academic update from the first semester.  
Michelle shared an update from Fall Intersession.  
For specific details please see the board packet.

**B. Discuss and approve temporary change in trimester reporting for grades 6-8**

Kim presented information related to a temporary change in trimester reporting for grades 6-8. For specific details please see board packet.  
Laurie Jacobson Jones made a motion to approve the temporary change in trimester reporting for grades 6-8.  
Brad Edgar seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Rochelle Benning	Aye
Laurie Jacobson Jones	Aye
Brad Edgar	Aye
Kelly Garcia	Aye
Ken Berrick	Aye

**IV. Finance and Development**

**A. East Bay Innovation Academy Year To Date Financial Update**

Michelle presented the October financials and the first interim financial report.  
For specifics please see the board packet

**B. Review East Bay Innovation Academy First Interim report**

Laurie Jacobson Jones made a motion to approve the first interim report.  
Brad Edgar seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Laurie Jacobson Jones	Aye
Kelly Garcia	Aye
Rochelle Benning	Aye
Ken Berrick	Aye
Brad Edgar	Aye

**V. East Bay Innovation Facility Matters**

**A. East Bay Innovation Academy Monthly Facility Update**

Michelle presented a facility update. For specifics please see the board packet.  
Laurie Jacobson Jones made a motion to in lieu agreement for the Marshall campus.  
Kelly Garcia seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Ken Berrick	Aye
Brad Edgar	Aye
Rochelle Benning	Aye
Laurie Jacobson Jones	Aye
Kelly Garcia	Aye

**VI. Other Business**

**A. Confirm Board Meeting Dates through 2020 - 2021 School Year**

The board confirmed the meeting dates for the rest of the school year. For specific dates please see board packet.

**B. Closing Session - Public Comment (Any Agenda or Non-Agenda Items)**

No public comment.

**VII. Closing Items**

**A. Adjourn Meeting**

Laurie Jacobson Jones made a motion to adjourn the meeting.

Brad Edgar seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Brad Edgar Aye

Ken Berrick Aye

Kelly Garcia Aye

Laurie Jacobson Jones Aye

Rochelle Benning Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:25 PM.

Respectfully Submitted,  
Kelly Garcia



## Cover Sheet

### Review and Approve East Bay Innovation Academy Consent Agenda Items

**Section:** II. Governance  
**Item:** A. Review and Approve East Bay Innovation Academy Consent Agenda  
Items  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
2020\_School\_Accountability\_Report\_Card\_DRAFT\_(CDE)\_East\_Bay\_Innovation\_Academy\_20210125.pdf  
EBIA Board Check Register - Dec 2020.pdf

**East Bay Innovation Academy**  
**School Accountability Report Card**  
**Reported Using Data from the 2019-2020 School Year**  
**Published During 2020-2021**

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements and access to prior year reports, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or the LCAP, see the CDE LCFF webpage at <https://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

#### **DataQuest**

DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

#### **California School Dashboard**

The California School Dashboard (Dashboard) <https://www.caschooldashboard.org/> reflects California's new accountability and continuous improvement system and provides information about how LEAs and schools are meeting the needs of California's diverse student population. The Dashboard contains reports that display the performance of LEAs, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement.

## About This School

### School Contact Information (School Year 2020-2021)

Entity	Contact Information
School Name	East Bay Innovation Academy
Street	3400 Malcolm Ave.
City, State, Zip	Oakland, CA 94605
Phone Number	5105779557
Principal	Kim Frankel, Zach Powers
Email Address	kim.frankel@eastbayia.org, zpowers@eastbayia.org
Website	www.eastbayia.org
County-District-School (CDS) Code	01-61259-0129932

### District Contact Information (School Year 2020-2021)

Entity	Contact Information
District Name	East Bay Innovation Academy
Phone Number	5105779557
Superintendent	Michelle Cho
Email Address	info@eastbayia.org
Website	www.eastbayia.org

### School Description and Mission Statement (School Year 2020-2021)

Our Mission: To prepare a diverse group of students to be successful in college and to be thoughtful, engaged citizens who are leaders and innovators in a 21st century global world.

Our Vision: EBIA is rethinking how schools are run and structured, so that they better reflect the needs of a 21st century world. Most schools have not changed their structure, organization, facilities or instruction in over 50 years. While schools have not changed, our world has, leaving many of our schools, even the “best” ones, behind. EBIA offers a powerful option for Oakland families and educators to build a diverse school that addresses the needs of the 21st century and beyond.

### Student Enrollment by Grade Level (School Year 2019-2020)

Grade Level	Number of Students
Grade 6	135
Grade 7	121
Grade 8	110
Grade 9	78
Grade 10	78
Grade 11	62
Grade 12	36
<b>Total Enrollment</b>	<b>620</b>

**Student Enrollment by Student Group (School Year 2019-2020)**

Student Group	Percent of Total Enrollment
Black or African American	23.2
American Indian or Alaska Native	1
Asian	4.8
Filipino	1.1
Hispanic or Latino	29.7
Native Hawaiian or Pacific Islander	1
White	25.6
Two or More Races	13.5
Socioeconomically Disadvantaged	34
English Learners	6.3
Students with Disabilities	14.5
Homeless	

**A. Conditions of Learning****State Priority: Basic**

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair

**Teacher Credentials**

Teachers	School 2018-19	School 2019-20	School 2020-21	District 2020-21
With Full Credential	22	25	23	
Without Full Credential	6	4	10	
Teaching Outside Subject Area of Competence (with full credential)	0		5	

**Teacher Misassignments and Vacant Teacher Positions**

Indicator	2018-19	2019-20	2020-21
Misassignments of Teachers of English Learners	0	0	7
Total Teacher Misassignments*	0	2	7
Vacant Teacher Positions	0	0	1

Note: "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

\*Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

## Quality, Currency, Availability of Textbooks and Other Instructional Materials (School Year 2020-2021)

**Year and month in which data were collected:** January 2021

As a blended learning school, all EBIA students have access to a Chromebook laptop throughout their day. Through this laptop they are able to access instructional materials on such platforms as Echo, College Prep Math (CPM), ALEKS, Achieve 3000, APEX, Newsela, Edpuzzle and more. EBIA uses these instructional programs in place of traditional textbooks.

Subject	Textbooks and Other Instructional Materials/year of Adoption	From Most Recent Adoption?	Percent Students Lacking Own Assigned Copy
Reading/Language Arts	Achieve3000		
Mathematics	College Prep Math		
Science	N/A		
History-Social Science	N/A		
Foreign Language	N/A		
Health	N/A		
Visual and Performing Arts	N/A		
Science Laboratory Equipment (grades 9-12)	High school science has access to science labs at Holy Names University, next door.		

Note: Cells with N/A values do not require data.

## School Facility Conditions and Planned Improvements

Ongoing monitoring/repair at district facility. Upper campus facility is outdated and in need of deferred maintenance; restrooms were updated in 17-18. Driveway partly repaired in 2019.

### School Facility Good Repair Status

Using the **most recently collected** FIT data (or equivalent), provide the following:

- Determination of repair status for systems listed
- Description of any needed maintenance to ensure good repair
- The year and month in which the data were collected
- The rate for each system inspected
- The overall rating

**Year and month of the most recent FIT report:**

System Inspected	Rating	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	Good	
Interior: Interior Surfaces	Fair	
Cleanliness: Overall Cleanliness, Pest/ Vermin Infestation	Good	
Electrical: Electrical	Good	
Restrooms/Fountains: Restrooms, Sinks/ Fountains	Good	District facility structures repaired fall 2018.

System Inspected	Rating	Repair Needed and Action Taken or Planned
Safety: Fire Safety, Hazardous Materials	Fair	
Structural: Structural Damage, Roofs	Fair	Water main leak was fixed in January 2019.
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	Fair	
Overall Rating	Fair	

## B. Pupil Outcomes

### State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- **Statewide assessments** (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

### CAASPP Test Results in ELA and Mathematics for All Students

#### Grades Three through Eight and Grade Eleven

#### Percentage of Students Meeting or Exceeding the State Standard

Subject	School 2018-19	School 2019-20	District 2018-19	District 2019-20	State 2018-19	State 2019-20
English Language Arts/Literacy (grades 3-8 and 11)		N/A		N/A		N/A
Mathematics (grades 3-8 and 11)		N/A		N/A		N/A

Note: Cells with N/A values do not require data.

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

### CAASPP Test Results in ELA by Student Group

#### Grades Three through Eight and Grade Eleven (School Year 2019-2020)

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	N/A	N/A	N/A	N/A	N/A
Male	N/A	N/A	N/A	N/A	N/A

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
Female	N/A	N/A	N/A	N/A	N/A
Black or African American	N/A	N/A	N/A	N/A	N/A
American Indian or Alaska Native	N/A	N/A	N/A	N/A	N/A
Asian	N/A	N/A	N/A	N/A	N/A
Filipino	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	N/A	N/A	N/A	N/A	N/A
Native Hawaiian or Pacific Islander	N/A	N/A	N/A	N/A	N/A
White	N/A	N/A	N/A	N/A	N/A
Two or More Races	N/A	N/A	N/A	N/A	N/A
Socioeconomically Disadvantaged	N/A	N/A	N/A	N/A	N/A
English Learners	N/A	N/A	N/A	N/A	N/A
Students with Disabilities	N/A	N/A	N/A	N/A	N/A
Students Receiving Migrant Education Services	N/A	N/A	N/A	N/A	N/A
Foster Youth	N/A	N/A	N/A	N/A	N/A
Homeless	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

### CAASPP Test Results in Mathematics by Student Group Grades Three through Eight and Grade Eleven (School Year 2019-2020)

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	N/A	N/A	N/A	N/A	N/A
Male	N/A	N/A	N/A	N/A	N/A
Female	N/A	N/A	N/A	N/A	N/A
Black or African American	N/A	N/A	N/A	N/A	N/A
American Indian or Alaska Native	N/A	N/A	N/A	N/A	N/A
Asian	N/A	N/A	N/A	N/A	N/A
Filipino	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	N/A	N/A	N/A	N/A	N/A
Native Hawaiian or Pacific Islander	N/A	N/A	N/A	N/A	N/A
White	N/A	N/A	N/A	N/A	N/A
Two or More Races	N/A	N/A	N/A	N/A	N/A

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
Socioeconomically Disadvantaged	N/A	N/A	N/A	N/A	N/A
English Learners	N/A	N/A	N/A	N/A	N/A
Students with Disabilities	N/A	N/A	N/A	N/A	N/A
Students Receiving Migrant Education Services	N/A	N/A	N/A	N/A	N/A
Foster Youth	N/A	N/A	N/A	N/A	N/A
Homeless	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

**CAASPP Test Results in Science for All Students  
Grades Five, Eight, and High School  
Percentage of Students Meeting or Exceeding the State Standard**

Subject	School 2018-19	School 2019-20	District 2018-19	District 2019-20	State 2018-19	State 2019-20
Science (grades 5, 8 and high school)	44	N/A	18	N/A	30	N/A

Note: Cells with N/A values do not require data.

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

Note: The new California Science Test (CAST) was first administered operationally in the 2018-2019 school year.

**CAASPP Test Results in Science by Student Group  
Grades Three through Eight and Grade Eleven (School Year 2019-2020)**

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	N/A	N/A	N/A	N/A	N/A
Male	N/A	N/A	N/A	N/A	N/A
Female	N/A	N/A	N/A	N/A	N/A
Black or African American	N/A	N/A	N/A	N/A	N/A
American Indian or Alaska Native	N/A	N/A	N/A	N/A	N/A
Asian	N/A	N/A	N/A	N/A	N/A
Filipino	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	N/A	N/A	N/A	N/A	N/A
Native Hawaiian or Pacific Islander	N/A	N/A	N/A	N/A	N/A
White	N/A	N/A	N/A	N/A	N/A
Two or More Races	N/A	N/A	N/A	N/A	N/A
Socioeconomically Disadvantaged	N/A	N/A	N/A	N/A	N/A



Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
English Learners	N/A	N/A	N/A	N/A	N/A
Students with Disabilities	N/A	N/A	N/A	N/A	N/A
Students Receiving Migrant Education Services	N/A	N/A	N/A	N/A	N/A
Foster Youth	N/A	N/A	N/A	N/A	N/A
Homeless	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

### Career Technical Education Programs (School Year 2019-2020)

As a STEAM (science, technology, engineering, art and math) school, EBIA offers students courses in computer science and visual arts. These courses align to industry standards in communication technologies, programming and design. School is developing a linked learning pathway combining these disciplines.

### Career Technical Education (CTE) Participation (School Year 2019-2020)

Measure	CTE Program Participation
Number of Pupils Participating in CTE	
Percent of Pupils that Complete a CTE Program and Earn a High School Diploma	
Percent of CTE Courses that are Sequenced or Articulated Between the School and Institutions of Postsecondary Education	

### Courses for University of California (UC) and/or California State University (CSU) Admission

UC/CSU Course Measure	Percent
2019-20 Pupils Enrolled in Courses Required for UC/CSU Admission	100
2018-19 Graduates Who Completed All Courses Required for UC/CSU Admission	

### State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8):

- Pupil outcomes in the subject areas of physical education.

### California Physical Fitness Test Results (School Year 2019-2020)

Grade Level	Percentage of Students Meeting Four of Six Fitness Standards	Percentage of Students Meeting Five of Six Fitness Standards	Percentage of Students Meeting Six of Six Fitness Standards
5	N/A	N/A	N/A
7	N/A	N/A	N/A
9	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2019–2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-56-20 was issued which waived the requirement to administer the physical fitness performance test for the 2019–2020 school year.

## C. Engagement

### State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site

### Opportunities for Parental Involvement (School Year 2020-2021)

In order to support active family involvement in our school, EBIA welcomes volunteers during Intersession, holds Project Expos where family members are invited to play a role in presentations, holds monthly cafecito meetings where families can talk with administrators, and conducts PLPs -- personalized learning plans led by students where student, family and advisor meet to discuss progress and goals. Parents are also invited to serve as advisory parents, to disseminate important information to other parents in advisory. Parent Advisory Council (PAC) is another way for parents to be involved. This group welcomes all parents to learn, plan and facilitate events and activities such as parent education forum, SpringFest, and Staff Appreciation. The group also provides feedback to administration on strategic direction, as needed.

### State Priority: Pupil Engagement

The SARC provides the following information relevant to the State priority: Pupil Engagement (Priority 5):

- High school dropout rates; and
- High school graduation rates.

### Dropout Rate and Graduation Rate (Four-Year Cohort Rate)

Indicator	School 2016-17	School 2017-18	School 2018-19	District 2016-17	District 2017-18	District 2018-19	State 2016-17	State 2017-18	State 2018-19
Dropout Rate									
Graduation Rate				73.7	74.8	76.5	82.7	83	84.5

### State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety.

### Suspensions and Expulsions

(data collected between July through June, each full school year respectively)

Rate	School 2017-18	School 2018-19	District 2017-18	District 2018-19	State 2017-18	State 2018-19
Suspensions	0.4	5.0	4.4	4.4	3.5	3.5
Expulsions	0.0	0.0	0.1	0.1	0.1	0.1

**Suspensions and Expulsions for School Year 2019-2020 Only****(data collected between July through February, partial school year due to the COVID-19 pandemic)**

Rate	School 2019-20	District 2019-20	State 2019-20
<b>Suspensions</b>	5.0		
<b>Expulsions</b>	0.0		

Note: The 2019-2020 suspensions and expulsions rate data are not comparable to prior year data because the 2019-2020 school year is a partial school year due to the COVID-19 crisis. As such, it would be inappropriate to make any comparisons in rates of suspensions and expulsions in the 2019-2020 school year compared to prior years.

**School Safety Plan (School Year 2020-2021)**

Current plan was updated in October 2017 and reviewed by the board and staff in November 2017. A COVID safety plan was developed and adopted for 20-21 year.

East Bay Innovation Academy has a Comprehensive School Safety Plan that covers the school's policies and expectations regarding the practices that maintain the security and safety of the physical campus, student body, and staff. The plan covers campus safety and security including visitor and adult supervision policies, emergency preparedness and response by disaster type. The plan also addresses student discipline and abuse/harassment prevention. The COVID re-opening plan covers COVID protocols and safeguards as recommended by the local (Alameda County Public Health) and the state (California Department of Public Health) authorities. They range from facility modifications to personal and group behavior to minimize health risk related to Covid-19.

**D. Other SARC Information**

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

**Average Class Size and Class Size Distribution (Elementary)**

Grade Level	2017-18 Average Class Size	2017-18	2017-18	2017-18	2018-19	2018-19	2018-19	2018-19	2019-20	2019-20	2019-20	2019-20
		# of Classes* Size 1-20	# of Classes* Size 21-32	# of Classes* Size 33+	Average Class Size	# of Classes* Size 1-20	# of Classes* Size 21-32	# of Classes* Size 33+	Average Class Size	# of Classes* Size 1-20	# of Classes* Size 21-32	# of Classes* Size 33+
<b>6</b>	30	1	23		28		24		27		25	

\*Number of classes indicates how many classes fall into each size category (a range of total students per class).

\*\* "Other" category is for multi-grade level classes.

**Average Class Size and Class Size Distribution (Secondary)**

Subject	2017-18	2017-18	2017-18	2017-18	2018-19	2018-19	2018-19	2018-19	2019-20	2019-20	2019-20	2019-20
	Average Class Size	# of Classes* Size 1-20	# of Classes* Size 21-32	# of Classes* Size 33+	Average Class Size	# of Classes* Size 1-20	# of Classes* Size 21-32	# of Classes* Size 33+	Average Class Size	# of Classes* Size 1-20	# of Classes* Size 21-32	# of Classes* Size 33+
English Language Arts	30	1	9	3	27	5	12		28	2	15	1
Mathematics	31		10	3	28	2	14		26	5	15	
Science	31		10	3	28	2	14		26	2	15	1
Social Science	32	1	7	5	28	4	12		28	2	15	

\*Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

**Ratio of Pupils to Academic Counselor (School Year 2019-2020)**

Title	Ratio
Academic Counselors*	620

\*One full time equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

**Student Support Services Staff (School Year 2019-2020)**

Title	Number of FTE* Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	1
Library Media Teacher (Librarian)	
Library Media Services Staff (Paraprofessional)	
Psychologist	
Social Worker	
Nurse	
Speech/Language/Hearing Specialist	
Resource Specialist (non-teaching)	
Other	2.7

\*One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

**Expenditures Per Pupil and School Site Teacher Salaries (Fiscal Year 2018-2019)**

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
School Site	\$11431	\$2,615	\$8,816	\$66,839
District	N/A	N/A		\$63,134
Percent Difference - School Site and District	N/A	N/A		5.7
State	N/A	N/A	\$7,750	\$83,052
Percent Difference - School Site and State	N/A	N/A	12.9	-21.6

Note: Cells with N/A values do not require data.

**Types of Services Funded (Fiscal Year 2019-2020)**

Special Education services, academic support/tutoring services

**Teacher and Administrative Salaries (Fiscal Year 2018-2019)**

Category	District Amount	State Average For Districts In Same Category
Beginning Teacher Salary	\$46,570	\$50,029
Mid-Range Teacher Salary	\$64,124	\$77,680
Highest Teacher Salary	\$92,096	\$102,143
Average Principal Salary (Elementary)	\$111,786	\$128,526
Average Principal Salary (Middle)	\$117,636	\$133,574
Average Principal Salary (High)	\$120,003	\$147,006
Superintendent Salary	\$280,000	\$284,736
Percent of Budget for Teacher Salaries	28.0	33.0
Percent of Budget for Administrative Salaries	9.0	5.0

For detailed information on salaries, see the CDE Certificated Salaries & Benefits web page at <https://www.cde.ca.gov/ds/fd/cs/>.**Advanced Placement (AP) Courses (School Year 2019-2020)**

Subject	Number of AP Courses Offered*	Percent of Students In AP Courses
Computer Science	1	N/A
English	2	N/A
Fine and Performing Arts	1	N/A
Foreign Language		N/A
Mathematics	1	N/A
Science	2	N/A
Social Science	2	N/A
All courses	11	61.4

\*Where there are student course enrollments of at least one student.

**Professional Development (Most Recent Three Years)**

Measure	2018-19	2019-20	2020-21
Number of school days dedicated to Staff Development and Continuous Improvement	21	21	

Across the schoolyear, EBIA's teachers receive up to 23 days of professional development, in addition to individual and team coaching and evaluation. Teachers have two full weeks of professional development before the start of the schoolyear, one full week at the end of our first trimester in October, another full week at the end of our second trimester in February, and another full day at the end of the schoolyear. During these professional development sessions, our administrative team onboards staff to our instructional model, reviews student performance and growth data, sets school priorities and trains teachers in new techniques related to school culture and climate and instructional practice.

Further, in an effort to create a professional culture that supports unit member growth, EBIA implements a consistent evaluation process to advance the improvement of the professional skills of all teachers and thereby, advancing improvement of the quality of education for all students of EBIA. EBIA's expectation is that teachers will set goals that connect classroom teaching strategies and student learning, with an emphasis on continued improvement of instructional practice. The purpose of the Personalized Educator Plan (PEP) is the support continuous improvement and innovation of the instructional program at EBIA. EBIA encourages teachers to reflect on their classroom practice, set realistic goals for the year and collaborate with colleagues and administrators to design engaging and challenging activities for students. Teachers are supported in this process through thrice yearly formal observations, biweekly coaching meetings with their supervisors and weekly team (grade and department) meetings.



**Combined Board Check Register**

**School: EBIA**

**Month: December 2020**

					<b>Total Paid By Check:</b>	280890.69
					<b>Total Paid By Credit Card:</b>	36713.18

Payment Type	Check #/CC	Account	Vendor	Transaction Date	Description	Void	Amount
Check	6800		Alameda County Office of Education	12/8/2020	Bill #INV2100174--4 GB RAM up to 200 GB Disk Storage		1200
Check	6801		AT & T	12/8/2020	Bill #15621344--#6883 Internet Service 10/16-11/15		751.27
Check	6802		AT&T	12/8/2020	Bill #15617108--#2435 Internet Services 10/13 - 11/12 2020		304.71
Check	6803		Beehively	12/8/2020	Bill #20200616--IT Services (Jan-Mar 2021)		7200
Check	6804		CFI	12/8/2020	Bill #18927--Cartridge toners for 2 printers 4 Black; 2 Cyan; 2 Yellow; 2 Magenta		1332.85
Check	6805		EdTec	12/8/2020	Bill #20234--State Reporting October 2020		75
Check	6806		Kaiser Foundation Health Plan	12/8/2020	Bill #JANUARY2021--January 2021 Medical Health Plan		25960.87
Check	6807		PG&E	12/8/2020	Bill #111720--Gas & Electric for Marshall 10/12-11/09		1325.08
Check	6808		Revolution Foods, Inc.	12/8/2020	Bill #448501--Food Service Remote October 2020		1822.5
Check	6809		School Datebooks	12/8/2020	Bill #S200184416--Qty 400 LS student agendas		1278.97
Check	6810		Vision Service Plan - (CA)	12/8/2020	Bill #DECEMBER2020--Vision Plan charges for December 2020		451.74
Check	6811		Waste Management Of Alameda County	12/8/2020	Bill #274434022167--Ops Charter November Service		613.06
Check	6812		Ambient Temperature Control, Inc	12/18/2020	Bill #I3194--LS Kitchen Freezer-Recovered Refrigerant work: compressor and drier filter replaced and leaks patched up		1284.47
Check	6813		Apex Learning Inc.	12/18/2020	Bill #SOINV00144513--Comprehensive Courses Qty 28		4200
Check	6814		AALRR Attorneys at Law	12/18/2020	Bill #610834--Legal Services for November 2020		6213.1
Check	6815		CDW Government	12/18/2020	Bill #LSHX467--Proforma order qty: 60 Acer C733; ACAD Google Chrome EDU Lic; Recycling Fee Bill #LSFN796--Proforma order qty: 120 Acer C933 14; ACAD Google Chrome EDU Lic; Recycling Fee		63184.69
Check	6816		CCCOE	12/18/2020	Bill #9137.1--Teacher induction 1st installment (O'Brien)		1125
Check	6817		CoPower	12/18/2020	Bill #2062907--Dental Plan January 2021		3068.67

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	6818	EdTec	12/18/2020	Bill #19241--Monthly Back Office Service - July 2020 Bill #20347--Monthly Back Office Service December 2020		10500
Check	6819	Educational Furniture, LLC	12/18/2020	Bill #2432--Qty 10 Leisure Craft 8ft Rectangular Expanded Metal Table (Lower School) Bill #2433--Qty 10 Leisure Craft 8ft Rectangular Expanded Metal Table (Upper School)		13674.62
Check	6820	Golden Gate Academy	12/18/2020	Bill #010121--Monthly use fee for Golden Gate Academy campus Upper School EBIA site		18500
Check	6821	Lina's Janitorial Services	12/18/2020	Bill #23--Janitorial Service for US & LS 12/01/20 - 12/30/2020		10000
Check	6822	Office Depot	12/18/2020	Bill #141603390001--Qty 1 Ink Stamp Cartridge Replacement 2clr; Qty 5 Postage Stamp		305.45
Check	6823	PG&E	12/18/2020	Bill #12162020--Gas & Electric for Marshall 10/27/20 - 11/24/20		1859.44
Check	6824	Ready Refresh	12/18/2020	Bill #00L0035832435--Mountain campus water 11/7/20 - 12/06/20		31.93
Check	6825	Revolution Foods, Inc.	12/18/2020	Bill #448977--Food Service Remote- November 2020		1498.5
Check	6826	RingCentral, Inc (C Corp)	12/18/2020	--		686.45
Check	6827	Nicole Smith	12/18/2020	Bill #120920--Assessment Materials		85
Check	6828	The Surge Institute	12/18/2020	Bill #1OAK2021011.1--2021 Surge Fellowship Tuition for Kala Stepter 1st Payment (Employer pays \$3500)		1750
Check	6829	AT & T	12/29/2020	Bill #15764586--#6883 Internet Service 11/16/20 - 12/15/20		670.03
Check	6830	AT&T	12/29/2020	Bill #15739480--#2435 Internet Service 11/13/20 - 12/12/20		670.03
Check	6831	East Bay Speech Pathology, Inc.	12/30/2020	Bill #1383--Speech & Language Pathology services		8925.5
Check	6832	EdTec	12/29/2020	Bill #20458--State Reporting November 2020		37.5
Check	6833	Kenneth Griswa	12/29/2020	Bill #121620--Stages and seating for outdoor classroom presentation and gathering; Repairs to garden space planter box		3800
Check	6834	High Resolves America	12/30/2020	Bill #INV0070--Teacher PD; Ongoing Teacher Support		2500
Check	6835	Kaiser Foundation Health Plan	12/29/2020	Bill #FEBRUARY2021--February 2021 Medical Health Plan		26097.74
Check	6836	Kay Park Recreation	12/29/2020	Bill #122209CA--4 Row Rise frames Qty 3		5193.9



Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	6837	La Cheim School, Inc	12/30/2020	Bill #14835--JW Tuition- November 2020 Bill #JWNOV2020--Daily counseling and guidance qty 10; Weekly individual counseling qty 3; Psychological Services qty 10; Day Treatment 2x month qty 2; Parent Counseling 2x month. Bill #14842--JW Tuition December 2020		10371.9
Check	6838	Law Offices of Young, Minney & Corr, LLP	12/30/2020	Bill #68861--Prop39 Legal Service (2021-22) Bill #68528--Legal Services through 11/30/20		1780.5
Check	6839	Megan Reed	12/30/2020	Bill #008--Fundraising and grant development work 8/1-11/30 (124.50 hrs)		6847.5
Check	6840	Office Depot	12/29/2020	Bill #144654818001--Envelopes 9x12; Envelope #10; Envelope Clasp #97; Postage Stamp qty 5		344.47
Check	6841	PG&E	12/29/2020	Bill #121620--Gas & Electric for Marshall 11/10/20 - 12/09/20		1859.44
Check	6842	RingCentral, Inc (C Corp)	12/29/2020	Bill #CD000190402--Phone Service 11/29-12/28		686.45
Check	6843	SchoolOutlet.com	12/29/2020	Bill #78603--Qty 8 Black Bay Charging Carts		4596.18
Check	6844	The Stage Depot	12/30/2020	Bill #8457--Outdoor stage platforms back and side panels side stairs and guard rails.		14950.04
Check	6845	Waste Management Of Alameda County	12/29/2020	Bill #274661222167--Ops Charter December Service		613.06
Check	6846	Waste Management	12/29/2020	Bill #325330622169--Marshall Elementary December Service 2020		1431.08
Check	DB121120	Charter Safe	12/11/2020	DB121120; CA Charter School JPA		9232
Credit Card	9515-3612	ZOOM.US	12/25/2020	Zoom Standard Biz Monthly		416.47
Credit Card	9515-3612	Amazon.com	12/25/2020	Blank Shipping Address Labels		22.93
Credit Card	9515-3612	Amazon.com	12/25/2020	Qty 30 USB C Wall Charger		622.51
Credit Card	9515-3612	Amazon.com	12/25/2020	Qty 30 USB C Wall Charger		622.51
Credit Card	9515-3612	Amazon.com	12/25/2020	Qty 16 Master lock 178D; Qty 16 Lunintrail 12mm Heavy Duty Security cable.		696.8
Credit Card	9515-3612	Amazon.com	12/25/2020	Qty 33 ALPS Mountaineering Weekender Seat, Deep Sea		986.7
Credit Card	9515-3612	Amazon.com	12/25/2020	Qty 8 Tornado 24 inch High Velocity Movement		1048.72
Credit Card	9515-3612	Amazon.com	12/25/2020	Qty 16 Multipurpose Adjustable Height Steel Cart		2374.08
Credit Card	9515-3612	Amazon.com	12/25/2020	Qty 12 IQAir HealthPro HEPA Air Purifier		11785.92
Credit Card	9515-3612	BambooHR	12/25/2020	HR Systems		321
Credit Card	9515-3612	Catsone.com	12/25/2020	Monthly Fee for Recruiting Program		95.2
Credit Card	9515-3612	Customink LLC	12/25/2020	Qty 15 Baby Bodysuit: baby gift		408.99
Credit Card	9515-3612	Jumbula	12/25/2020	Monthly Fee for After School Online Service		40
Credit Card	9515-3612	Membership Toolkit, Inc	12/25/2020	10448		250
Credit Card	9515-3612	4AllPromos	12/25/2020	Qty 25 Roll-up Picnic Blanket		330.88

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Credit Card	9515-3612	Blue Wave Printing & Display	12/25/2020	Qty 5 24x36 A Frame Replacement Panel		134.76
Credit Card	9515-3612	Doug Jones	12/25/2020	TI-83 Graphic Calculator plus Sliding Cover, testing supplies		27.3
Credit Card	9515-3612	Zee Zee Copy	12/25/2020	Qty 30 Color 8x11 Sheets printed and Laminated		76.1
Credit Card	9515-2022	Dropbox	12/25/2020	12/23 Dropbox Annual Subscription		119.88
Credit Card	9515-2022	Dropbox	12/25/2020	12/8 Dropbox Annual Subscription		119.88
Credit Card	9515-2022	Dropbox	12/25/2020	12/03 Dropbox Annual Subscription		119.88
Credit Card	9515-3612	Wells Fargo Visa CC (3612)	12/25/2020	Over limit Fee		39
Credit Card	9515-3612	Amazon Mktplace Pmts	12/30/2020	Social distancing signs for COVID safety		63.33
Credit Card	9515-3612	Amazon Mktplace Pmts	12/30/2020	Plexiglass shields for front offices		491.58
Credit Card	9515-3612	Amazon Mktplace Pmts	12/30/2020	COVID safety signage		321.82
Credit Card	9515-3612	Amazon Mktplace Pmts	12/30/2020	Funnels, measuring cups for mixing disinfectant. Touchless thermometers. Cart for US office window counter.		444.54
Credit Card	9515-3612	Amazon Mktplace Pmts	12/30/2020	15 iQAir HEPA air filters, for COVID safety		14732.4

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# Cover Sheet

## East Bay Innovation Academy Academic Updates

**Section:** III. Academic Excellence  
**Item:** A. East Bay Innovation Academy Academic Updates  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** EBIA Academic Update Jan 2021.pdf

# Academic Update January 2021



# Agenda

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- Tri 2 Progress and SEL Update
- Linked Learning Pathway Update
- College and Career Readiness Update

# Mid-Trimester 2 Academics

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- Mid-Trimester Update
  - Upper School
    - Similar pass rate to Tri 1 midpoint
  - Lower School
    - Increase in pass rate compared to Tri 1 midpoint
    - Fitness and Math remain a challenge

# Updates on support programs

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- Credit Recovery opportunity extended (Upper)
  - Many students taking advantage, but many are not
  - 12th graders - almost all CR complete from Tri 1
- RTI Update (Lower)
  - Growth in ALEKS (40+) and Achieve3000 (35+)
  - MAP results from December inconsistent
  - Attendance remains largest barrier
- Distance learning hub
  - Higher work completion, increased pass rates for student attending
  - Positive SEL impact for lower school students in particular
  - Great concern for students who are not attending regularly.

# SEL/Mental Health Challenges Increasing

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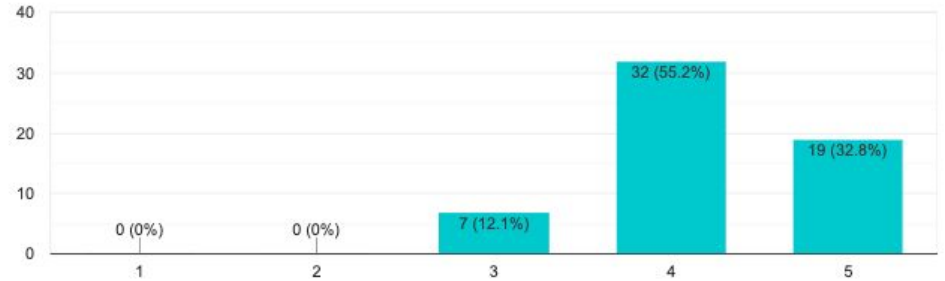
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- Upper
  - Peer Mentors and Peer Tutors - Up and Running
  - Drop-in Zen Room / Counseling
- Lower
  - Clubs
  - Lunch bunch and one-on-one check ins
  - Modified Schedules
- Both
  - Remote Assemblies
    - Student Led: Leadership, Gov/Econ Class, Spirit Club, News Crew
    - Staff Led: Self-Care, Current events awareness/processing



On a scale of 1-5 (5 being excellent), please rate your Bridge Day experience at Upper School.

58 responses



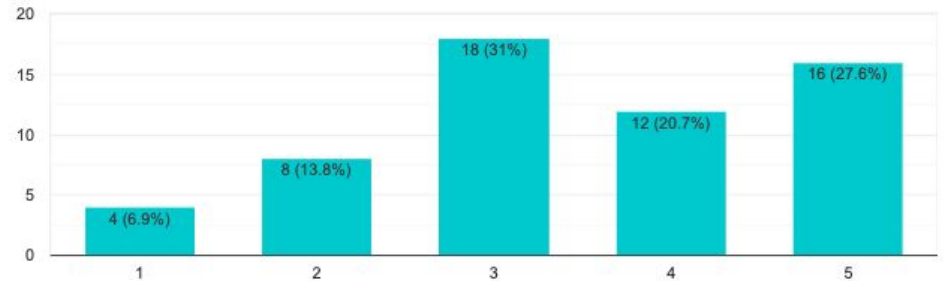
# Bridge Week

8th graders visited the upper school for a day. Want them to know what it's really like.

- Overview
- 3 classes (STEM, Humanities, Elective)
- Student panel
- Teacher panel

How likely are you to attend East Bay Innovation Academy for high school?

58 responses



# Developing Linked Learning Pathway

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- Pathway Refinement - Clear 3 course sequence, all UC A-G and CTE aligned
  - Digital Design, Computer Science, CS and Design Innovation Capstone
- Makerspace improvements
  - PiTop kits (10)
  - Laser Cutter
- Work Based Learning
  - Career Exploration using Nepris
  - Innovator Ignite Talk Series (Monthly)
    - Data Scientist, Augmented Reality Product Designer, Green Battery Researcher
  - Internship access a major focus for 21-22
- Dual Enrollment - Partnering with Peralta for next year
  - 10th grade - Counseling/Planning for your future
  - 12th grade - Advanced CS courses

# Laser Cutter

Rapid Prototype and Production of  
Wood/Cardboard  
Plastic  
Acrylic  
Metal (etching)



# Pi Top

CS and Design Innovation LAB/Makerspace

Internship for about 5 students

Future expanded partnership



# College and Career Readiness

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- College Board updates
  - PSAT administration cancelled, SAT administration in April
- Impact on application season
- Looking ahead to 2021-22 and beyond
  - Strengthen college counseling
  - Streamline and document transcript policies and procedures
    - Dual/concurrent enrollments
    - Transfer credits
    - Recommendations
  - Course sequencing recommendations by department
  - Addressing impact of Covid

## Cover Sheet

### Covid-19 Update: updated re-opening plan

**Section:** III. Academic Excellence  
**Item:** B. Covid-19 Update: updated re-opening plan  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** EBIA CPP Jan 2021.pdf  
EBIA Re-opening Plan Update Jan 2021.pdf  
EBIA Reopening Plan (Jan 2021 version) FINAL.pdf

## Model COVID-19 Prevention Program (CPP)

With some exceptions, all employers and places of employment are required to establish and implement an effective written COVID-19 Prevention Program (CPP) pursuant to an Emergency Temporary Standard in place for COVID-19 (California Code of Regulations (CCR), Title 8, section [3205\(c\)](#)). Cal/OSHA has developed this model program to assist employers with creating their own unique CPP tailored to their workplace.

Employers are not required to use this program. Employers may create their own program or use another CCP template. Employers can also create a written CCP by incorporating elements of this program into their existing Injury and Illness Prevention Program (IIPP), if desired. Cal/OSHA encourages employers to engage with employees in the design, implementation and evolution of their COVID-19 Prevention Program.

Using this model alone does not ensure compliance with the emergency temporary standard. To use this model program effectively, the person(s) responsible for implementing the CPP should carefully review:

- All of the elements that may be required in the following CCR, Title 8 sections:
  - [3205, COVID-19 Prevention](#)
  - [3205.1, Multiple COVID-19 Infection and COVID-19 Outbreaks](#)
  - [3205.2, Major COVID-19 Outbreaks](#)
  - [3205.3, Prevention in Employer-Provided Housing](#)
  - [3205.4, COVID-19 Prevention in Employer-Provided Transportation to and from Work](#)
  - The four [Additional Considerations](#) provided at the end of this program to see if they are applicable to your workplace.
- The additional guidance materials available at [www.dir.ca.gov/dosh/coronavirus/](http://www.dir.ca.gov/dosh/coronavirus/)



November 2020



## COVID-19 Prevention Program (CPP) for East Bay Innovation Academy

This CPP is designed to control exposures to the SARS-CoV-2 virus that may occur in our workplace.

**Date:** January 28, 2021

### Authority and Responsibility

The Director of Operations and Executive Director have overall authority and responsibility for implementing the provisions of this CPP in our workplace. In addition, all managers and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring employees receive answers to questions about the program in a language they understand.

All employees are responsible for using safe work practices, following all directives, policies and procedures, and assisting in maintaining a safe work environment.

### Identification and Evaluation of COVID-19 Hazards

We will implement the following in our workplace:

- Conduct workplace-specific evaluations using the **Appendix A: Identification of COVID-19 Hazards** form.
- Evaluate employees' potential workplace exposures to all persons at, or who may enter, our workplace.
- Review applicable orders and general and industry-specific guidance from the State of California, Cal/OSHA, and the local health department related to COVID-19 hazards and prevention.
- Evaluate existing COVID-19 prevention controls in our workplace and the need for different or additional controls.
- Conduct periodic inspections using the **Appendix B: COVID-19 Inspections form** as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with our COVID-19 policies and procedures.

### Employee participation

Employees and their authorized employees' representatives are encouraged to participate in the identification and evaluation of COVID-19 hazards by:

- Collaborative question and answer sections during staff update and training meetings;
- Open door policy of the COVID Liaison, Executive Director, and Board Chair to hear concerns;
- Publication and presentation of this Covid Prevention Plan and the East Bay Innovation Academy Reopening Plan, and
- Participation in periodic evaluation of hazards "Appendix A: Identification of COVID-19 Hazards" and "Appendix B: COVID-19 Inspections."

### Employee screening

EBIA requires all staff to complete a self-screening questionnaire hosted on Google Form each time they are on campus. Signs are placed prominently on site to remind people of this requirement. The



signs include a QR code for quick access to the Google Form link. The questions cover the symptom checks outlined in EBIA's re-opening plan, which are based on the latest public health guidelines. Office Managers and the Director of Operations review this log to enforce adoption.

## Correction of COVID-19 Hazards

Unsafe or unhealthy work conditions, practices or procedures will be documented on the **Appendix B: COVID-19 Inspections** form, and corrected in a timely manner based on the severity of the hazards, as follows:

For ongoing maintenance of a safe environment the Director of Operations and interested employees will conduct a COVID 19 Inspection using the form provided in Appendix B periodically. The Director of Operation will then share finding with the leadership team and seek the advice of experts to identify possible solutions. The Director of Operations will then procure the tools and services, and/or enact the changes in procedure/operations, that will mitigate the risk. If unsafe behavior is observed on campus, all employees are encouraged to report to the COVID liaisons. COVID liaison will address any reported behavioral hazards within 24 hours.

## Control of COVID-19 Hazards

### Physical Distancing

Where possible, we ensure at least six feet of physical distancing at all times in our workplace by:

- Encouraging staff to work from home during distance learning and not on campus,
- Encouraging staff to utilize outdoor spaces as much as possible when we return to campus,
- Establishing outdoor break areas for staff, including seating arranged to be 6 ft apart,
- Prohibiting/minimizing entry for visitors, parents/guardians/workers during school hours,
- Placing signs on the floors and walls illustrating 6 feet of distance, indicating queuing areas, and indicating checkpoint and pathways,
- Implementing staggered arrival, departure, work, and break times,
- Monitoring capacity and traffic flow at all shared spaces, such as restrooms and front office, to ensure physical distancing.

Individuals will be kept as far apart as possible when there are situations where six feet of physical distancing cannot be achieved.

### Face Coverings

We will provide clean, undamaged face coverings and ensure they are properly worn by employees over the nose and mouth when indoors, and when outdoors and less than six feet away from another person, including non-employees, and where required by orders from the California Department of Public Health (CDPH) or local health department.

The following are exceptions to the use of face coverings in our workplace:

- When an employee is alone in a room.
- While eating and drinking at the workplace, provided employees are at least six feet apart and outside air supply to the area, if indoors, has been maximized to the extent possible.
- Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person. Alternatives will be considered on a case-by-case basis.

If employees observe non-compliance, they are to report the hazard to the Covid liaisons.

### Engineering controls

We implement the following measures for situations where we cannot maintain at least six feet between

individuals: We are planning to keep 6 ft apart while on campus by modifying traffic patterns in classroom set-up and shared space. In addition, we will have plexiglass partitions in high traffic (front office) areas and outdoor classroom set-ups. Ventilation will be optimized as another layer of safeguards.

We maximize, to the extent feasible, the quantity of outside air for our buildings with mechanical or natural ventilation systems by:

- Windows and doors will be open,
- The Lower School has an HVAC fan system which exhausts indoor air through the roof. This system runs 24 hours a day for maximum air changes per hour.
- Portable air purifiers with medical grade HEPA filters will be deployed in shared spaces and classrooms as needed,
- Industrial fans will be deployed strategically where helpful to promote air changes.

If we are experiencing poor air quality due to fires or other hazards, we will recognize the competing hazards and respond accordingly.

### **Cleaning and disinfecting**

We implement the following cleaning and disinfection measures for frequently touched surfaces:

- In addition to daily janitorial services, we have arranged for day porters to attend to high traffic areas mid-day, such as bathrooms. We have also stocked up on approved self-serve cleaning supplies procured and prepared by our custodial service provider.
- We have arranged for custodial service provider to periodically clean and disinfect our tech devices.
- Staff provided input regarding cleaning and disinfecting needs, and the increased level of services have been communicated to staff.

Should we have a COVID-19 case in our workplace, we will implement the following procedures:

If a staff member shows COVID-19 symptoms while on campus, they will be asked to return home immediately. They will be directed to contact their healthcare provider immediately for next steps, and the staff member will inform the COVID liaison of the results of the consultation. EBIA will follow the guidance of ACPHD to determine staff's safe return to campus.

Custodial services provider will conduct a deep clean and disinfection of the work place of the staff who tested positive.

### **Shared tools, equipment and personal protective equipment (PPE)**

PPE must not be shared, e.g., gloves, goggles and face shields.

Each employee is assigned a dedicated computer. Items that employees come in regular physical contact with, such as phones, headsets, desks, keyboards, writing materials, instruments and tools will not be shared, to the extent feasible. Where there must be sharing, the items will be disinfected between uses with disinfecting supplies.

Employees will be encouraged to utilize self-serve disinfecting supplies before each use (i.e., refrigerator, microwave), and custodial services will also clean and disinfect high traffic areas mid-day as well as at night.

### **Hand sanitizing**

In order to implement effective hand sanitizing procedures, we:

- Installed touch-free paper towel dispensers and hand sanitizer stations,
- Are monitoring hand washing and sanitizing supplies,
- Procured additional portable sinks to be available if needed.

We have posted CDC guidelines for hand-washing at all sinks and will encourage regular and frequent hand-washing for staff and students.

### **Personal protective equipment (PPE) used to control employees' exposure to COVID-19**

We evaluate the need for PPE (such as gloves, goggles, and face shields) as required by CCR Title 8, section 3380, and provide such PPE as needed, including masks, face shields and gloves.

## **Investigating and Responding to COVID-19 Cases**

This will be accomplished by using the **Appendix C: Investigating COVID-19 Cases** form.

Employees who had potential COVID-19 exposure in our workplace will be:

- They will be offered access to no-cost testing during their working hours,
- They will be advised to contact their health provider for next steps for care,
- They will be provided information regarding benefits consistent with AB685.

## **System for Communicating**

Our goal is to ensure that we have effective two-way communication with our employees, in a form they can readily understand, and that it includes the following information:

- Who employees should report COVID-19 symptoms (Covid liaisons) and possible hazards to (Director of Operations, Executive Director, managers), and how (all communication channels are welcome)
- That employees can report symptoms and hazards without fear of reprisal.
- Our procedures or policies for accommodating employees with medical or other conditions that put them at increased risk of severe COVID-19 illness.
- Where testing is not required, how employees can access COVID-19 testing (Kaiser testing and free community testing sites have been shared with staff. Upon return, onsite testing will be available.)
- In the event we are required to provide testing because of a workplace exposure or outbreak, we will communicate the plan for providing testing and inform affected employees of the reason for the testing and the possible consequences of a positive test.
- Information about COVID-19 hazards employees (including other employers and individuals in contact with our workplace) may be exposed to, what is being done to control those hazards, and our COVID-19 policies and procedures.

## **Training and Instruction**

We will provide effective training and instruction that includes:

- Our COVID-19 policies and procedures to protect employees from COVID-19 hazards.
- Information regarding COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws.
- The fact that:
  - COVID-19 is an infectious disease that can be spread through the air.
  - COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
  - An infectious person may have no symptoms.
- Methods of physical distancing of at least six feet and the importance of combining physical distancing with the wearing of face coverings.
- The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing must be combined with other controls, including face coverings and hand hygiene, to be effective.
- The importance of frequent hand washing with soap and water for at least 20 seconds and using

hand sanitizer when employees do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.

- Proper use of face coverings and the fact that face coverings are not respiratory protective equipment - face coverings are intended to primarily protect other individuals from the wearer of the face covering.
- COVID-19 symptoms, and the importance of obtaining a COVID-19 test and not coming to work if the employee has COVID-19 symptoms.

**Appendix D: COVID-19 Training Roster** will be used to document this training.

## Exclusion of COVID-19 Cases

Where we have a COVID-19 case in our workplace, we will limit transmission by:

- Ensuring that COVID-19 cases are excluded from the workplace until our return-to-work requirements are met.
- Excluding employees with COVID-19 exposure from the workplace for 14 days after the last known COVID-19 exposure to a COVID-19 case.
- Continuing and maintaining an employee's earnings, seniority, and all other employee rights and benefits whenever we've demonstrated that the COVID-19 exposure is work related. This will be accomplished by available sick leave benefits and payments from public sources.
- Providing employees at the time of exclusion with information on available benefits.

## Reporting, Recordkeeping, and Access

It is our policy to:

- Report information about COVID-19 cases at our workplace to the local health department whenever required by law, and provide any related information requested by the local health department.
- Report immediately to Cal/OSHA any COVID-19-related serious illnesses or death, as defined under CCR Title 8 section 330(h), of an employee occurring in our place of employment or in connection with any employment.
- Maintain records of the steps taken to implement our written COVID-19 Prevention Program in accordance with CCR Title 8 section 3203(b).
- Make our written COVID-19 Prevention Program available at the workplace to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.
- Use the **Appendix C: Investigating COVID-19 Cases** form to keep a record of and track all COVID-19 cases. The information will be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed.

## Return-to-Work Criteria

- COVID-19 cases with COVID-19 symptoms will not return to work until all the following have occurred:
  - At least 24 hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications.
  - COVID-19 symptoms have improved.
  - At least 10 days have passed since COVID-19 symptoms first appeared.
- COVID-19 cases who tested positive but never developed COVID-19 symptoms will not return to work until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test.
- A negative COVID-19 test will not be required for an employee to return to work.
- If an order to isolate or quarantine an employee is issued by a local or state health official, the employee will not return to work until the period of isolation or quarantine is completed or the order is lifted. If no period was specified, then the period will be 10 days from the time the order to isolate

was effective, or 14 days from the time the order to quarantine was effective.

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Michelle Cho, Executive Director

Date

## Appendix A: Identification of COVID-19 Hazards

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, employees of other entities, members of the public, customers or clients, and independent contractors. We will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

**Person conducting the evaluation:** Amanda Okamoto and Michelle Cho

**Date:**

**Name(s) of employee and authorized employee representative that participated:**

Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation

## Appendix B: COVID-19 Inspections

[This form is only intended to get you started. Review the information available at [www.dir.ca.gov/dosh/coronavirus/](http://www.dir.ca.gov/dosh/coronavirus/) for additional guidance on what to regularly inspect for, including issues that may be more pertinent to your particular type of workplace. You will need to modify form accordingly.]

Date: [enter date]

Name of person conducting the inspection: [enter names]

Work location evaluated: [enter information]

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
<b>Engineering</b>			
Barriers/partitions			
Ventilation (amount of fresh air and filtration maximized)			
Additional room air filtration			
[add any additional controls your workplace is using]			
[add any additional controls your workplace is using]			
<b>Administrative</b>			
Physical distancing			
Surface cleaning and disinfection (frequently enough and adequate supplies)			
Hand washing facilities (adequate numbers and supplies)			
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions			
[add any additional controls your workplace is using]			
[add any additional controls your workplace is using]			
<b>PPE (not shared, available and being worn)</b>			
Face coverings (cleaned sufficiently often)			
Gloves			
Face shields/goggles			
Respiratory protection			
[add any additional controls your workplace is using]			

## Appendix C: Investigating COVID-19 Cases

All personal identifying information of COVID-19 cases or symptoms will be kept confidential. All COVID-19 testing or related medical services provided by us will be provided in a manner that ensures the confidentiality of employees, with the exception of unredacted information on COVID-19 cases that will be provided immediately upon request to the local health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH), or as otherwise required by law.

All employees' medical records will also be kept confidential and not disclosed or reported without the employee's express written consent to any person within or outside the workplace, with the following exceptions: (1) Unredacted medical records provided to the local health department, CDPH, Cal/OSHA, NIOSH, or as otherwise required by law immediately upon request; and (2) Records that do not contain individually identifiable medical information or from which individually identifiable medical information has been removed.

**Date:** [enter date]

**Name of person conducting the investigation:** [enter name(s)]

<b>Employee (or non-employee*) name:</b>		<b>Occupation (if non-employee, why they were in the workplace):</b>	
<b>Location where employee worked (or non-employee was present in the workplace):</b>		<b>Date investigation was initiated:</b>	
<b>Was COVID-19 test offered?</b>		<b>Name(s) of staff involved in the investigation:</b>	
<b>Date and time the COVID-19 case was last present in the workplace:</b>		<b>Date of the positive or negative test and/or diagnosis:</b>	
<b>Date the case first had one or more COVID-19 symptoms:</b>		<b>Information received regarding COVID-19 test results and onset of symptoms (attach documentation):</b>	



<p><b>Results of the evaluation of the COVID-19 case and all locations at the workplace that may have been visited by the COVID-19 case during the high-risk exposure period, and who may have been exposed (attach additional information):</b></p>	
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<b>Notice given (within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case) of the potential COVID-19 exposure to:</b>			
<b>All employees who may have had COVID-19 exposure and their authorized representatives.</b>	<b>Date:</b>		
	<b>Names of employees that were notified:</b>		
<b>Independent contractors and other employers present at the workplace during the high-risk exposure period.</b>	<b>Date:</b>		
	<b>Names of individuals that were notified:</b>		
<b>What were the workplace conditions that could have contributed to the risk of COVID-19 exposure?</b>		<b>What could be done to reduce exposure to COVID-19?</b>	
<b>Was local health department notified?</b>		<b>Date:</b>	

\*Should an employer be made aware of a non-employee infection source COVID-19 status.

## Appendix D: COVID-19 Training Roster

Date: **[enter date]**

Person that conducted the training: **[enter name(s)]**

Employee Name	Signature

## Additional Consideration #1

### Multiple COVID-19 Infections and COVID-19 Outbreaks

[This section will need to be added to your CPP if your workplace is identified by a local health department as the location of a COVID-19 outbreak, or there are three or more COVID-19 cases in your workplace within a 14-day period. Reference section [3205.1](#) for details.]

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

#### COVID-19 testing

- We will provide COVID-19 testing to all employees in our exposed workplace except for employees who were not present during the period of an outbreak identified by a local health department or the relevant 14-day period. COVID-19 testing will be provided at no cost to employees during employees' working hours.
- COVID-19 testing consists of the following:
  - All employees in our exposed workplace will be immediately tested and then tested again one week later. Negative COVID-19 test results of employees with COVID-19 exposure will not impact the duration of any quarantine period required by, or orders issued by, the local health department.
  - After the first two COVID-19 tests, we will continue to provide COVID-19 testing of employees who remain at the workplace at least once per week, or more frequently if recommended by the local health department, until there are no new COVID-19 cases detected in our workplace for a 14-day period.
  - We will provide additional testing when deemed necessary by Cal/OSHA.

#### Exclusion of COVID-19 cases

We will ensure COVID-19 cases and employees who had COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria** requirements, and local health officer orders if applicable.

#### Investigation of workplace COVID-19 illness

We will immediately investigate and determine possible workplace-related factors that contributed to the COVID-19 outbreak in accordance with our CPP **Investigating and Responding to COVID-19 Cases**.

#### COVID-19 investigation, review and hazard correction

In addition to our CPP **Identification and Evaluation of COVID-19 Hazards** and **Correction of COVID-19 Hazards**, we will immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review will be documented and include:

- Investigation of new or unabated COVID-19 hazards including:
  - Our leave policies and practices and whether employees are discouraged from remaining home when sick.
  - Our COVID-19 testing policies.
  - Insufficient outdoor air.
  - Insufficient air filtration.
  - Lack of physical distancing.
- Updating the review:
  - Every thirty days that the outbreak continues.
  - In response to new information or to new or previously unrecognized COVID-19 hazards.
  - When otherwise necessary.
- Implementing changes to reduce the transmission of COVID-19 based on the investigation and

review. We will consider:

- Moving indoor tasks outdoors or having them performed remotely.
- Increasing outdoor air supply when work is done indoors.
- Improving air filtration.
- Increasing physical distancing as much as possible.
- Respiratory protection.
- [describe other applicable controls].

#### **Notifications to the local health department**

- Immediately, but no longer than 48 hours after learning of three or more COVID-19 cases in our workplace, we will contact the local health department for guidance on preventing the further spread of COVID-19 within the workplace.
- We will provide to the local health department the total number of COVID-19 cases and for each COVID-19 case, the name, contact information, occupation, workplace location, business address, the hospitalization and/or fatality status, and North American Industry Classification System code of the workplace of the COVID-19 case, and any other information requested by the local health department. We will continue to give notice to the local health department of any subsequent COVID-19 cases at our workplace.

## Additional Consideration #2

### Major COVID-19 Outbreaks

**[This section will need to be added to your CPP should your workplace experience 20 or more COVID-19 cases within a 30-day period. Reference section [3205.2](#) for details.]**

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

#### COVID-19 testing

We will provide twice a week COVID-19 testing, or more frequently if recommended by the local health department, to all employees present at our exposed workplace during the relevant 30-day period(s) and who remain at the workplace. COVID-19 testing will be provided at no cost to employees during employees' working hours.

#### Exclusion of COVID-19 cases

We will ensure COVID-19 cases and employees with COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria**, and any relevant local health department orders.

#### Investigation of workplace COVID-19 illnesses

We will comply with the requirements of our CPP **Investigating and Responding to COVID-19 Cases**.

#### COVID-19 hazard correction

In addition to the requirements of our CPP **Correction of COVID-19 Hazards**, we will take the following actions:

- In buildings or structures with mechanical ventilation, we will filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters if compatible with the ventilation system. If MERV-13 or higher filters are not compatible with the ventilation system, we will use filters with the highest compatible filtering efficiency. We will also evaluate whether portable or mounted High Efficiency Particulate Air (HEPA) filtration units, or other air cleaning systems would reduce the risk of transmission and implement their use to the degree feasible.
- We will determine the need for a respiratory protection program or changes to an existing respiratory protection program under CCR Title 8 section 5144 to address COVID-19 hazards.
- We will evaluate whether to halt some or all operations at our workplace until COVID-19 hazards have been corrected
- Implement any other control measures deemed necessary by Cal/OSHA.

#### Notifications to the local health department

We will comply with the requirements of our **Multiple COVID-19 Infections** and **COVID-19 Outbreaks-Notifications to the Local Health Department**.

# EBIA School Year 2020-21 Re-opening Plan



# Agenda

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- Update on current and anticipated future conditions
- Anticipated policies from state and federal
- Revisiting EBIA's re-opening plan



# Current and anticipated future conditions

## (Updated Jan 2021)

- Public Health
  - Community spread: recent surges, new variants
  - **Vaccine roll-out:** phase 1B coming
  - Increasing but still incomplete **knowledge base**, including school re-opening evidence
- Economic outlook
  - 2020-21: actual exceeded forecast
  - 2021-22: positive on macro level, but uncertainties for future and for K-12
  - Food/housing insecurity increasing
- Education:
  - Achievement gaps: widening
  - Learning loss: quality of comprehension and application
  - 21st century learning: outlook for remote learning
  - Growing consensus at local/state/national levels to re-open

# State's Consolidated Framework for Re-opening

- CA [Safe Schools for All Plan](#) (12/30/20)
  - Prioritize safe re-opening, so students' mental and socio-emotional needs can be met
  - Prioritize younger children first
  - Must implement surveillance testing that aligns with state public health guidance
  - \$450 per student to districts offering in-person instruction to students with disproportionate needs or K-2 by mid-Feb, 3-6th by mid-March (plan due Feb 1, funding pro-rated if plan turned in after Feb 1)
  - No information yet available for grades 7-12
- [CDPH Re-opening Guidance](#) (1/14/21)
  - Under the SSA framework, schools can open in purple tier (>7 per 100K but <25 per 100K)
  - Starting 1/25, every school to report its status to CDPH for interactive map
  - Testing framework (p. 39): symptomatic, response, asymptomatic

# EBIA journey through the pandemic: mission re-affirmed

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- Pivot to distance learning
- Nonstop design/innovation through collaboration
- Increased focus on disproportionate impact
- Relatively stable enrollment, serving more diverse group of students
- What's next: re-open with student focus

# EBIA Instruction Models (July 2020)

----- HYBRID -----

<b>Very High Risk</b>  State/ACPHD order to close	<b>High Risk</b>  Regional COVID cases increasing OR one or more cases at EBIA	<b>Medium Risk</b>  Regional COVID cases stable AND no confirmed cases at EBIA	<b>Medium-low Risk</b>  Regional COVID cases decreasing AND no confirmed cases at EBIA	<b>Low Risk</b>  Vaccine and/or cure available
↓ Distance Learning Only	↓ + Targeted support for students with specialized needs (incl. EL, IEP) in-person 1-2x a week	↓ + 25-50% Advisory/SEL in-person 1x a week	↓ +25-50% Advisory - Academic (A/B and/or lab classes) 1-2 x a week	↓ Classroom Instruction Only

# EBIA Instruction Models (Jan 2021, aligned to SSA)

----- HYBRID -----

Very High Risk	High Risk	Medium Risk	Medium-low Risk	Low Risk
Navy Tier: State/ACPHD order close	Purple Tier under Small Cohort Guidance	Red Tier	Yellow Tier	Yellow Tier and Vaccine and/or cure available
Distance Learning Only	+ Targeted support for students with specialized needs (incl. EL, IEP) in-person 1-2x a week	+ 25-50% Advisory/SEL in-person 1x a week	+25-50% Advisory - Academic (A/B and/or lab classes) 1-2 x a week	Classroom Instruction Only

# Key changes per guidance

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- Testing staff and students
- Weekly reporting
- Definition of “in-person instruction”
- Covid Prevention Plan (CPP)
- Checklist

# On-site Preparations

- Outdoor classroom furniture
- PMH - surveillance testing
- QR contact tracing
- Signage
- Hand sanitizer stations
- HEPA filters/fans





# Reopening, Moving Forward

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**Update:**

**CA Safe Schools for All Plan**

**ACOE/ACPHD**

**School Reopening Checklist**

**JANUARY 2021**

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**East Bay Innovation Academy  
Oakland, CA**





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# Letters from the Executive Director

## January 2021 Update

Dear EBIA families,

We have journeyed far as a community since we first shared our Reopening Plan in August 2020 – we have welcomed new students and staff into our fold, improved our distance learning, and opened a distance learning hub. We continue to move forward with tasks and traditions at hand, as the conditions allow. Meanwhile, we are also preparing to embrace tomorrow – opportunities to safely gather will allow us to support students much better, so that we can further counter the cumulative impact of the pandemic and help our students thrive.

This revision builds on the same re-opening framework with tactical detail that meet the current state and county public health guidance (California Department of Public Health, Alameda County Public Health, and Alameda County Office of Education), including Governor Newsom’s Safe Schools for All Plan. Our priorities and guiding principles for this January 2021 update have not changed: safety for all is our primary concern, as we carry out our mission and meet the needs of our families. We still believe that phased-in opening is the best approach to maneuver the lengthy re-opening process.

While the latest policy guidance from the State incentivizes schools serving K-6 grades to re-open for in-person instruction, it is largely silent on grades 7-12. Furthermore, policy frameworks continue to evolve as Covid-19 remains a dynamic threat. As we continue to move forward with many unknowns, we commit to continuing a way of planning and decision-making that prioritizes health and well-being of our students, staff and families first.

To end, I want to remind all of us that we are in this together – the pandemic is affecting all of us, and the EBIA team sees and feels the disappointment, suffering, frustration, and grief. And while we wish we could see the lighted path to take, it is clear that we must move forward in darkness sometimes. During these times, our students will be the light to guide us to the next step. We will put them at the center of our planning and decision-making, until we can see the light at the end of this tunnel.

In service,

*Michelle S. Cho*

## August 2020

Dear EBIA families,

EBIA is Moving Forward -- accepting what we can't change, adapting to the crisis, and building on innovation to protect, nurture and challenge our students to grow as we learn to fight this pandemic. Although in-person instruction remains as the goal, we recognize the extremely high and evolving stakes of the current public health threat and commit to improving our distance learning program, as it will continue to be a part of the upcoming school year. To the extent safely possible, we will also be making strategic use of the campuses, maximizing use of outside space, with strict safeguards in place that are in alignment with local public health guidelines.

Per California Governor Newsom's July 17th guidance, EBIA will start the year in distance learning. In lieu of our typical start with a week of minimum days for orientation, we are planning a longer orientation (2-3 weeks) to build a solid foundation for a year of teaching and learning in crisis. Specifically, our goals for orientation are COVID awareness and protocol, welcoming new students, tech training, assessments, course/advisory introduction, and community-building.

After orientation, our instructional model will build on distance learning and our ability to phase-in campus use will depend on regional COVID trends and program considerations. When safely and programmatically possible, we plan to invite students on campus in the following equity-driven priority for in-person meetings:

- o Targeted support for students with specialized needs (including EL, IEP)
- o Advisory/SEL meetings
- o Academic instruction (i.e., lab sciences, art, and small bubble cohorts)

In all cases, we recognize that some families will choose to engage 100% virtually, based on their family-determination of risk. Our models will be structured to provide that option even in scenarios where students are invited back to campus.

Finally, we are exploring the feasibility of welcoming a small group of students on site to complete the remote portion of their hybrid schedule while social distancing on campus under supervision, within safety, staffing and resource constraints. Our ability to offer this option will depend again on regional COVID trends and equity-driven priority will be applied to children of essential workers, students in need of credit recovery/academic support, and requests (pending space).

We wished and hoped that we would be in a different place in our collective fight against this pandemic, after our Shelter-In-Place in spring. But we will accept the current public

health/economic/educational conditions and move forward to provide stability, support and growth to our students and families, with safety as our highest priority.

In service,

*Michelle S. Cho*



# EBIA Priorities and Guiding Principles

EBIA is a small Local Education Agency serving grades 6-12, authorized by Oakland Unified School District. Our students come from every zip code in Oakland and beyond, reflecting the racial and socio-economic diversity of Oakland. We lease two facilities (one from OUSD and the other private) in East Oakland, and while they have ample outdoor space, the buildings themselves are dated. Our re-opening framework takes these parameters into account and embodies the following community-centered priorities.

## Health, safety, stability

- Learning curve with safety curriculum and protocol
- Managed transitions according to community risk

## EBIA community needs

- Instructional: achievement gaps, learning loss
- Scheduling: diverse needs of families
- Nutrition services

## EBIA mission and goals

- Prepare a diverse group of students to be thoughtful, engaged citizens who are leaders and innovators in the 21st century global world

# Instructional Models

EBIA's re-opening framework recognizes that flexibility is required to protect the community and the program as we fight the pandemic. Throughout the year, EBIA will be balancing the educational and public health goals to serve our community, aligned with our priorities. The order of return to campus will be equity-based, to mitigate the disproportionate impact of the pandemic on certain student groups and/or subjects. In addition to the enabling conditions, actual invitation to campus will be subject to program considerations, including staff opt-in, staff availability, and calendar requirements.

Re-opening conditions in our framework below align to California Department of Public Health (CDPH) Guidance, the [Blueprint for a Safer Economy](#) and [Safe Schools for All Plan](#).

**Very High Risk** State/Alameda County Public Health (ACPHD) order to close

- Distance learning

**High Risk** Purple Tier Under Small Cohort Guidance

- Distance Learning
- **Targeted in-person support for students with specialized needs (incl. EL, IEP) 1-2x a week**

**Medium Risk** Red Tier

- Distance Learning
- Targeted in-person support for students with specialized needs (incl. EL, IEP) 1-2x a week
- **Advisory/SEL in person 1x a week**

**Medium-low Risk** Yellow Tier

- Distance Learning
- Targeted in-person support for students with specialized needs (incl. EL, IEP) 1-2x a week
- Advisory/SEL in person 1x a week
- **25-50% Select academic instruction in person 1-2x a week**

**Low Risk** Vaccine or cure widely available

- Full classroom instruction

## Distance Learning (Very High Risk)

As long as the State and the Alameda County Public Health Department mandate school closure, EBIA will be in a 100% Distance Learning model. EBIA is building on its initial virtual school model from spring, which already met the distance learning requirements recently released by the State:

- Access to device and connectivity,
- Content aligned to grade-level standards with quality and challenge similar to in-person instruction,
- Academic and other supports for students not performing at grade level or have specific needs,
- IEP services,
- EL services,
- Daily live interaction with certificated staff and peers.

In addition to the requirements, the distance learning program at EBIA will pilot research-based practices to increase/maintain engagement, encourage collaboration, and increase/maintain sense of belonging and accountability.

Instruction	Platforms	Schedule	Social-emotional Learning
<ul style="list-style-type: none"> <li>• Distant</li> <li>• Synchronous</li> <li>• Real-time and digital feedback</li> </ul>	<ul style="list-style-type: none"> <li>• Echo</li> <li>• Google docs</li> <li>• Blended learning (various)</li> <li>• Zoom</li> </ul>	<ul style="list-style-type: none"> <li>• Virtual</li> </ul>	<ul style="list-style-type: none"> <li>• Virtual</li> </ul>

At Upper campus, students will attend 3 remote meetings per course per week in Zoom. There is also advisory and time built-in for small group and 1:1 supports. The week begins on Monday with 30 minute sessions of each course, followed by longer blocks, advisory, and office hours Tuesday through Friday.

At Lower campus, students begin the week on Monday with class meeting and SEL lesson in advisory, followed by office hours. The rest of the week consists of advisory, 2 longer sessions of core subjects (whole cohort and then workshop/small group/independent work time), one elective, and one support group (ELA or math) per day.



## HYBRID: Targeted Support (High Risk)

When Alameda County is in Purple Tier under the Small Cohort Guidance, we will continue with distance learning and add on in-person Targeted Support, as recommended by staff. Targeted supports would address needs of students who are English Language Learners, students with Independent Education Plans (IEPs), and students in need of assessments for services.

The individual or small group support meetings will be scheduled by staff and take place outside as much as feasible, with all COVID safeguard procedures.

Instruction	Platform	Schedule	Social emotional learning
<ul style="list-style-type: none"> <li>• Distant</li> <li>• Synchronous</li> <li>• Real-time and digital feedback</li> <li>• Targeted in-person support for specialized needs</li> </ul>	<ul style="list-style-type: none"> <li>• Echo</li> <li>• Google docs</li> <li>• Blended Learning (various)</li> <li>• Zoom</li> </ul>	<ul style="list-style-type: none"> <li>• Virtual</li> <li>• By appointment</li> </ul>	<ul style="list-style-type: none"> <li>• Virtual</li> </ul>

## HYBRID: Advisory/SEL (Medium Risk)

When the Alameda County is in the Red Tier, we will explore the feasibility of adding advisory meetings on campus to meet the social and emotional needs of our students. Under current public health guidelines, these meetings would occur in stable groups as practicable. The on campus meetings will take place outside as much as feasible, with all COVID safeguard procedures.

Instruction	Platforms	Schedule	Social emotional Learning
<ul style="list-style-type: none"> <li>• Distant</li> <li>• Synchronous</li> <li>• Real-time and digital feedback</li> <li>• Targeted in-person support for specialized needs</li> </ul>	<ul style="list-style-type: none"> <li>• Echo</li> <li>• Google docs</li> <li>• Blended Learning (various)</li> <li>• Zoom</li> </ul>	<ul style="list-style-type: none"> <li>• Virtual (Upper)</li> <li>• Modified (Lower)</li> </ul>	<ul style="list-style-type: none"> <li>• Virtual</li> <li>• In-person</li> </ul>

Upper campus will still utilize the virtual schedule, and the students will have one day per week in the afternoon on-campus. This time will be used for advisory class, 1:1 check-ins with advisor or teachers, and small group support. Academic classes would continue to meet remotely and families could opt out of on-campus time without impacting access to academic classes.

Lower campus would move to a modified schedule that would allow students to take turns coming on campus for advisory/SEL, once a week. Classes would be held virtually on other days of the week. On campus days, students would be on campus for part of the day and spend the rest of the day in virtual class and/or independent work time.

## HYBRID: Academic (Medium-Low Risk)

When the Alameda County is in the Yellow Tier, we will explore the feasibility of adding academics strategically on campus to meet the subject or grade-specific needs. Under current public health guidelines, these meetings would occur in stable groups. The on campus meetings will take place with all COVID safeguard procedures.

Instruction	Platform	Schedule	Social emotional Learning
<ul style="list-style-type: none"> <li>• Distant and In-person</li> <li>• Synchronous</li> <li>• Real-time and digital feedback</li> <li>• Targeted in-person support for specialized needs</li> </ul>	<ul style="list-style-type: none"> <li>• Echo</li> <li>• Google docs</li> <li>• Blended Learning (various)</li> <li>• Zoom</li> <li>• Lab/classroom</li> </ul>	<ul style="list-style-type: none"> <li>• Virtual (Upper)</li> <li>• Modified (Lower)</li> </ul>	<ul style="list-style-type: none"> <li>• Virtual</li> <li>• In-person</li> </ul>

## Classroom Instruction (Low Risk)

When a vaccine or a cure becomes widely available, we expect state guidance will be to return to classroom. We will return to regular school days (upper: 8:30 am to 3:45 pm; lower: 9 am to 3:30 pm) five days a week.

Instruction	Platform	Schedule	Social emotional Learning
<ul style="list-style-type: none"><li>• In-person</li><li>• Real-time and digital feedback</li></ul>	<ul style="list-style-type: none"><li>• Echo</li><li>• Google docs</li><li>• Blended Learning (various)</li></ul>	<ul style="list-style-type: none"><li>• Regular bell schedule</li></ul>	<ul style="list-style-type: none"><li>• In-person</li></ul>

## Extended Learning on Campus

To the extent feasible, EBIA is providing a limited number of seats on campus under the small cohort guidance for students to social distance and participate in the distance learning portion of their hybrid schedule, under supervision of a dedicated cohort supervisor and with the support of administrators. We utilize outdoor space as much as possible.

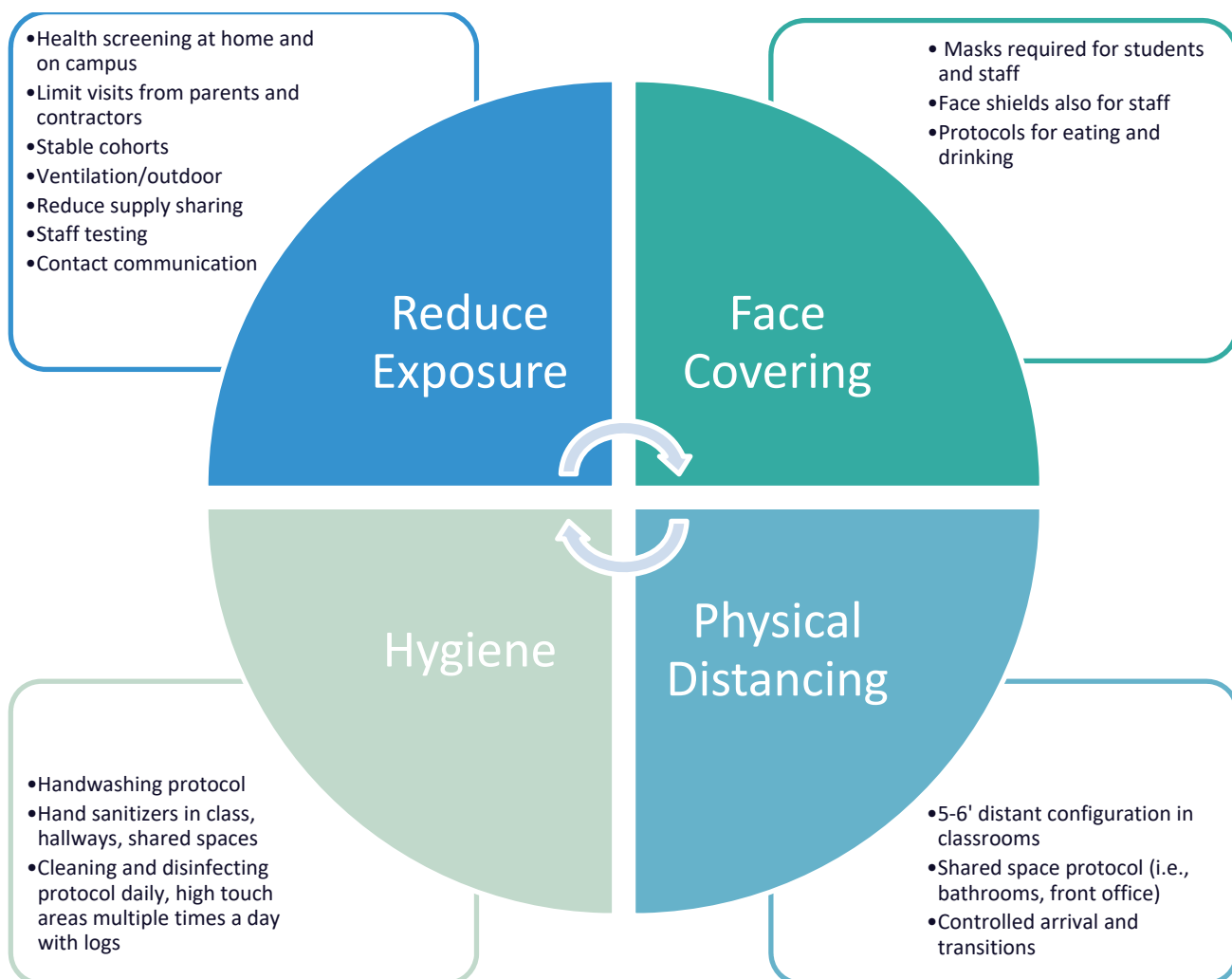
We will prioritize the following groups of students for this program:

- Children of essential workers,
- Students behind in academics,
- Requests pending space (i.e., single parent/guardian)

# COVID-19 Safeguards

## EBIA Culture of Care- Cover, Clean, Care (3Cs)

At EBIA, we are a community that cares for each other. We will extend our culture of care to meet the health and safety needs of the current time. Our team will provide ongoing education and support to staff, students, and families so that we all embrace the following practices on campus. EBIA follows Alameda County Office of Education/Alameda County Public Health Guidelines, which are subject to change.



## Ongoing Engagement, Education, and Support

Our school leaders and community are familiar with the Alameda County Public Health Department (ACPHD) orders and with the Alameda County Office of Education (ACOE) School Reopening guidance and are committed to regular engagement and collaboration with all stakeholders.

- The Executive Director and Director of Operations stay current and highly engaged by attending weekly joint agency informational calls, by seeking out and attending webinars, and by monitoring news sources on a daily basis. ACOE and ACPHD websites, guidance documents, and experts guide every school reopening decision.
- The wider School Leadership Team (principals, deans, and operational leaders) are kept up to date with the evolving health orders and guidance via real time slack/email updates from the Executive Director, via ongoing weekly review during the School Leadership Team meetings, and via in-depth training before each school reopening milestone.
- Teachers and staff remain familiar with guidance through periodic presentations from the Executive Director and other school leaders, a weekly informational corner in the staff newsletter, and in-depth training before each school reopening milestone.
- Families are familiar with best practices and requirements through a weekly informational corner in the family newsletter, virtual town hall meetings, recorded trainings, and written return-to-campus agreements.
- Students have a thorough orientation upon return to campus. Signage, enforcement, and modeling keep the safeguards top of mind while on site. Advisory lessons also periodically address COVID safeguards.

## Reduce Exposure

### Health Screening: at home and on campus

We ask each family and staff member to screen for temperature and symptoms at home before leaving home to come to school. Families will also receive periodic email reminders of this requirement when they return to campus. Families will find these questions in their email, and this list will be posted on the [eastbayia.org](http://eastbayia.org) website and the students Echo homepage.

- Are you or anyone you have close contact with being tested or confirmed to be COVID-19 positive?
- Do you have a temperature of 100 F or higher?
- Do you have fever or chills, fatigue, body aches or headache?
- Do you have new or worsening cough? Sore throat? Difficulty breathing?
- Do you have loss of smell, taste, or appetite?

If you answer “YES” to any of the above, we ask that you stay home in abundance of caution and contact a health provider for next steps. If you are tested and confirmed to be positive, please

contact the school. We will take the necessary steps to contain the spread while protecting your privacy.

School staff will also be checking temperature with a no-touch thermometer and asking these screening questions on site.

### **Stable Groups**

Students will mix as little as possible upon return to campus. When a limited number of students are invited on campus for Targeted Support the students will work socially-distanced in small groups or one-to-one with teachers or support staff. When students are invited back for Advisory/SEL time they will meet in their Advisory groups in an assigned and separate space outdoors. Advisory groups are stable groups, with no more than 25 students, one teacher, and as needed, one support staff. As we progress through the stages of our reopening plan group stability and size will continue to inform our scheduling and academic decisions.

### **Staff and Student Testing**

Surveillance testing is required for all staff who come on campus. The small group of EBIA staff working on site for operations and Targeted Support utilize the free surveillance testing from health care providers or at a community testing centers at least once a month.

When the majority of staff and students return for Hybrid instructional models, EBIA will contract with a mobile testing provider for regular surveillance testing services onsite that comply with [CDPH recommended cadence](#): weekly testing when daily adjusted case rates are above 14/100,000 and testing every two weeks in the Purple and Red tiers.

In addition to asymptomatic surveillance testing, EBIA will offer response testing onsite for all who may have been exposed to a confirmed COVID-19 case on campus or who feel symptomatic.

### **Limit Visitors and Contractors**

Until the pandemic is contained only EBIA employees will be allowed on campus. EBIA will not utilize substitute teachers or volunteers. EBIA contracts with a janitorial company for cleaning services; the company is providing one consistent person for each campus to provide day porter services. Should tradespeople need to come on campus for repair or improvements they will be scheduled when students are not present.

### **Ventilation and Outdoor Settings**

Students will meet outdoors as much as possible.



When students must come inside ventilation will be maximized:

- Windows and doors will be open.
- The Lower School has an HVAC fan system which exhausts indoor air through the roof. This system runs 24 hours a day for maximum air changes per hour.
- Portable air purifiers with medical grade HEPA filters will be deployed in shared spaces and classrooms as needed.
- Industrial fans will be deployed strategically where helpful to promote air changes.

### **Reduce Supply Sharing**

EBIA has assigned each student a Chromebook which only he/she/they will use; computers will not be shared. To the extent possible school supplies (scissors, pencils, markers, etc.) will not be shared. If equipment needs to be shared (lab equipment, desks, loaner Chromebooks) the objects will be thoroughly sanitized between users.

### **Containment and Response Plans**

If a student shows COVID-19 symptoms while on campus they will be directed to a designated space on campus to quarantine and parents/guardians will be contacted for immediate pick up.

Parent/guardian should then contact their healthcare provider immediately for next steps, which may involve testing and quarantine for the student and family.

The parent will stay in touch with the COVID liaison, inform the school of the health care providers advice, and share the results of any COVID test. The student shall not return to campus until that conversation has taken place. EBIA will follow the guidance of ACPHD to determine the students safe return to campus, the period required for quarantine or isolation, and any contact tracing or reporting that may be required.

If a staff member shows COVID-19 symptoms while on campus, they will be asked to return home immediately. They will be directed to contact their healthcare provider immediately for next steps, and the staff member will inform the COVID liaison of the results of the consultation. EBIA will follow the guidance of ACPHD to determine staff's safe return to campus.

### **Contact Communication**

All staff, students, and families are required to inform an EBIA COVID liaison immediately if a student is being tested or has tested positive for COVID 19. You may call 510-577-9557 and ask to be transferred to a COVID liaison or email directly to [amanda.okamoto@eastbayia.org](mailto:amanda.okamoto@eastbayia.org), or [francesca.fay@eastbayia.org](mailto:francesca.fay@eastbayia.org), or [bonita.herrera@eastbayia.org](mailto:bonita.herrera@eastbayia.org). Communications will be consistent with privacy requirements.

EBIA will follow the guidance of the ACPHD for contact communication and tracing. Briefly, all members of a cohort and all those who have had close contact with the COVID positive individual will be notified, advised to contact their health care provider, and will quarantine. Details of protocols for different scenarios can be found at [www.acoe.org/schoolguidance](http://www.acoe.org/schoolguidance), Addendum 2.

## Face Covering

### Masks and PPE

Students and staff will be required to wear face masks at all times while on site, and staff will also be supplied plastic face shields. Students and staff will be issued reusable masks, and may choose to bring their own CDC approved mask (multi-layer, well fitting, no valves). EBIA will also keep an adequate supply of disposable masks on site. Gloves will be available for those who wish to use them.

### Protocols for Eating and Drinking

Eating will be minimized, times and areas will be designated by teachers, and monitored for safe physical distancing.

Traditional sipping water fountains will be closed. Students will be encouraged to bring their own reusable water bottle. EBIA will have a supply of paper cups or bottled water for those who forget. Water breaks will be designated by the teacher, and physical distancing will be monitored.

## Physical Distancing

### 5-6' configurations

Outdoor and indoor classroom seating will be arranged to allow for 5-6' of space between people. Markers and signs around campus will serve as a reminder and an illustration of 6' of distance.

### Shared space protocols

Staff will monitor capacity and traffic flow at all shared spaces, such as restrooms and front office, to ensure physical distancing.

### Controlled arrival and transitions

Parents/guardians will drop off and pick up students at a designated check point and will not enter the campus. Families will be assigned staggered arrival and departure times. Students will be screened for fever and symptoms upon arrival. Staff members will monitor staggered traffic flow along the hallways to ensure safe student movement.

To the extent possible, cohorts will stay in one location to eliminate mid-day transitions.

## Hygiene

### **Handwashing, Hand Sanitizer and Cleaning Supplies**

Campus handwashing stations have soap, running water, and touchless paper towel dispensers. Proper handwashing technique will be demonstrated during Advisory/SEL lessons and supported through CDC signage at sinks.

Hand sanitizer dispensers have been installed throughout the buildings. When students meet outside each cohort's class spot will have a mobile hand sanitizer station. Hand sanitizing times will be built into the schedule.

Self-serve cleaning supplies will be available in each classroom and shared space. EBIA will provide products that are non-bleach and List-N approved (EPA tested for killing coronavirus).

### **Janitorial Cleaning and Disinfecting**

Each campus has a day porter who will clean bathrooms and high touch surfaces at a minimum of every two hours. A log will be maintained. Janitorial performs a deep clean every night and will disinfect between cohorts. Janitorial is prepared with disinfection protocols to employ should we have a positive case on campus.

# Contact Information and Reopening Specifics

## Name of School/District

East Bay Innovation Academy

## Business Address

3400 Malcolm Avenue, Oakland CA 94602

## Executive Director

Michelle Cho

## Date of Reopening\*

As soon as March 8, 2021\*, Trimester 3. EBIA will commence phased re-opening, moving through the models outlined in our re-opening plan (pp 7-12)

*\*Date may change based on labor agreements and California and Alameda County Public Health Department guidance. Currently, middle and high schools may only open if the county has been in the Red Tier for 5 consecutive days.*

## Date of Submission

January 31, 2021

## School Type

Public Charter, serving grades 6 -12

## COVID-19 Liaisons

Amanda Okamoto, Dir. of Operations, amanda.okamoto@eastbayia.org, 510-577-9557

Francesca Fay, Asst Dir. of Instruction, francesca.fay@eastbayia.org, 510-577-9557

Bonita Herrera, Dir. of Community and Data, bherrera@eastbayia.org, 510-577-9557

## School Sites Reopening

EBIA Lower School- 3400 Malcolm Avenue, Oakland CA 94605

- Reopening for up to 360 6<sup>th</sup> – 8<sup>th</sup> grade students and up to 30 staff members

EBIA Upper School- 3800 Mountain Blvd, Oakland CA 94619

- Reopening for up to 265 9<sup>th</sup> - 12<sup>th</sup> grade students and up to 29 staff members

A copy of this reopening plan can be found on the front page of the school website,  
[www.eastbayia.org](http://www.eastbayia.org)

## ACPHD and ACOE School Reopening Checklist

	Item	Details
✓	Contact Information and Reopening Specifics	p 21
✓	Health Order/Guidance	p 15
✓	School Reopening Plan is Posted	<a href="http://www.eastbayia.org">www.eastbayia.org</a>
✓	Cleaning, Disinfection and Ventilation	pp 17-18, 20
✓	Cohorting (Stable Groups)	p 17
✓	Physical Distancing	p 19
✓	Entrance, Egress, and Movement within the School	pp 17,19
✓	Face Coverings and Other Essential Gear	p 19
✓	Health Screenings for Students and Staff	p 16
✓	Health Hygiene Practices	p 20
✓	Identification and Tracing of Contacts	p 18
✓	Staff Training and Family Education	p 16
✓	Testing of Staff	p 17
✓	Triggers for Switching to Distance Learning	pp 8-13
✓	Communication Plans	p 18

## Cover Sheet

### East Bay Innovation Academy Year To Date Financial Update

**Section:** IV. Finance and Development  
**Item:** A. East Bay Innovation Academy Year To Date Financial Update  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** EBIA 20-21 DEC Financials 2021.01.25 CF.pdf  
EBIA 20-21 DEC Financials 2021.01.25 YTD.pdf  
EBIA\_financial summary for the board\_Jan 2021.pdf

**East Bay Innovation Academy**  
 Monthly Cash Forecast  
 As of Dec close

	2020/21												Forecast	AP/AR
	Actual & Projected													
	Jul Actual	Aug Actual	Sep Actual	Oct Actual	Nov Actual	Dec Actual	Jan Projected	Feb Projected	Mar Projected	Apr Projected	May Projected	Jun Projected		
<b>Beginning Cash</b>	<b>1,110,305</b>	<b>1,267,607</b>	<b>1,144,344</b>	<b>1,336,079</b>	<b>1,290,714</b>	<b>1,274,567</b>	<b>1,144,907</b>	<b>1,358,663</b>	<b>1,416,318</b>	<b>1,236,206</b>	<b>886,397</b>	<b>550,374</b>		
<b>Revenue</b>														
LCFF Entitlement	-	279,910	369,502	491,706	462,027	462,027	491,704	462,027	370,057	166,187	166,187	166,187	5,418,258	1,530,737
Federal Income	-	-	274,727	-	1,404	24,258	105,304	26,113	43,263	10,110	4,513	23,888	581,752	68,173
Other State Income	16,164	19,827	78,354	32,178	49,448	32,206	121,363	96,939	15,189	51,568	38,978	17,536	767,040	197,290
Local Revenues	0	2,290	120	42	8,047	35,162	18,487	42,539	3,135	4,006	34,980	3,135	162,336	10,395
Fundraising and Grants	4,237	21,525	2,399	20,970	2,195	3,809	5,850	14,614	9,614	9,614	9,614	9,614	144,056	30,000
<b>Total Revenue</b>	<b>20,401</b>	<b>323,552</b>	<b>725,102</b>	<b>544,895</b>	<b>523,121</b>	<b>557,461</b>	<b>742,709</b>	<b>642,232</b>	<b>441,258</b>	<b>241,486</b>	<b>254,272</b>	<b>220,361</b>	<b>7,073,443</b>	<b>1,836,594</b>
<b>Expenses</b>														
Compensation & Benefits	172,527	418,192	420,510	472,805	406,011	463,060	496,864	464,308	454,525	449,740	449,740	336,423	4,977,164	(27,541)
Books & Supplies	536	28,813	31,992	53,444	26,991	147,744	16,232	15,186	15,186	15,186	15,186	15,186	381,683	-
Services & Other Operating Expenses	55,420	107,735	162,635	102,648	154,827	144,244	149,035	132,238	178,814	118,210	118,180	162,227	1,661,350	75,138
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>228,483</b>	<b>554,740.23</b>	<b>615,136</b>	<b>628,898</b>	<b>587,829</b>	<b>755,049</b>	<b>662,131</b>	<b>611,732</b>	<b>648,525</b>	<b>583,136</b>	<b>583,106</b>	<b>513,836</b>	<b>7,020,197</b>	<b>47,597</b>
<b>Operating Cash Inflow (Outflow)</b>	<b>(208,082)</b>	<b>(231,188)</b>	<b>109,966</b>	<b>(84,002)</b>	<b>(64,708)</b>	<b>(197,588)</b>	<b>80,578</b>	<b>30,500</b>	<b>(207,267)</b>	<b>(341,650)</b>	<b>(328,834)</b>	<b>(293,475)</b>	<b>53,246</b>	<b>1,788,997</b>
Revenues - Prior Year Accruals	463,920	233,880	226	24,155	68,846	-	106,023	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	(8,192)	(31,679)	(4,732)	(669)	(2,340)	-	-	-	-	-	-	-	-	-
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	(63,753)	(112,392)	68,852	(3,769)	(36,208)	49,008	-	-	-	-	-	-	-	-
Summerholdback for Teachers	(115,784)	18,117	17,423	18,921	18,262	18,920	27,155	27,155	27,155	27,155	27,155	27,155	-	-
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	(35,314)	(34,345)	(33,389)	-	-
Loans Payable (Long Term)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Leases Payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Long Term Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure & Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Balance Sheet Changes	89,192	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Ending Cash</b>	<b>1,267,607</b>	<b>1,144,344</b>	<b>1,336,079</b>	<b>1,290,714</b>	<b>1,274,567</b>	<b>1,144,907</b>	<b>1,358,663</b>	<b>1,416,318</b>	<b>1,236,206</b>	<b>886,397</b>	<b>550,374</b>	<b>250,665</b>		

**East Bay Innovation Academy**

Budget vs. Actuals  
As of Dec close

	Actual			Budget vs. Actual			Budget					
	Oct	Nov	Dec	Actual YTD	Budget YTD	Variance (YTD less Budget)	Re-approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
<b>SUMMARY</b>												
<b>Revenue</b>												
LCFF Entitlement	491,706	462,027	462,027	2,065,172	2,065,170	2	5,418,258	5,418,258	5,418,258	-	3,353,086	38%
Federal Revenue	-	1,404	24,258	300,389	167,369	133,020	721,089	721,089	581,752	(139,337)	281,363	52%
Other State Revenues	32,178	49,448	32,206	228,177	251,070	(22,894)	774,619	774,619	767,040	(7,578)	538,864	30%
Local Revenues	42	8,047	35,162	45,660	15,831	29,829	162,336	162,336	162,336	-	116,677	28%
Fundraising and Grants	20,970	2,195	3,809	55,134	52,622	2,512	144,056	144,056	144,056	-	88,922	38%
<b>Total Revenue</b>	<b>544,895</b>	<b>523,121</b>	<b>557,461</b>	<b>2,694,532</b>	<b>2,552,062</b>	<b>142,469</b>	<b>7,220,358</b>	<b>7,220,358</b>	<b>7,073,443</b>	<b>(146,915)</b>	<b>4,378,912</b>	<b>38%</b>
<b>Expenses</b>												
Compensation and Benefits	472,805	406,011	463,060	2,353,106	2,463,278	110,172	4,953,494	4,953,494	4,977,164	(23,670)	2,624,059	47%
Books and Supplies	53,444	26,991	147,744	289,520	282,760	(6,760)	383,774	383,774	381,683	2,091	92,163	76%
Services and Other Operating Expenditures	102,648	154,827	144,244	727,508	891,387	163,879	1,859,095	1,859,095	1,661,479	197,616	933,971	44%
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>628,898</b>	<b>587,829</b>	<b>755,049</b>	<b>3,370,134</b>	<b>3,637,425</b>	<b>267,291</b>	<b>7,196,362</b>	<b>7,196,362</b>	<b>7,020,326</b>	<b>176,036</b>	<b>3,650,192</b>	<b>48%</b>
<b>Operating Income</b>	<b>(84,002)</b>	<b>(64,708)</b>	<b>(197,588)</b>	<b>(675,603)</b>	<b>(1,085,363)</b>	<b>409,760</b>	<b>23,996</b>	<b>23,996</b>	<b>53,117</b>	<b>29,121</b>	<b>728,720</b>	
<b>Fund Balance</b>												
Beginning Balance (Unaudited)	358,922	274,919	210,211	688,226	688,226	-	688,226	688,226	688,226	-	-	-
Audit Adjustment	-	-	-	-	-	-	-	-	-	-	-	-
Beginning Balance (Audited)	-	-	-	688,226	688,226	-	688,226	688,226	688,226	-	-	-
Operating Income	(84,002)	(64,708)	(197,588)	(675,603)	(1,085,363)	409,760	23,996	23,996	53,117	29,121	728,720	
<b>Ending Fund Balance</b>	<b>274,919</b>	<b>210,211</b>	<b>12,623</b>	<b>12,623</b>	<b>(397,137)</b>		<b>712,222</b>	<b>712,222</b>	<b>741,343</b>			
<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>			



**East Bay Innovation Academy**

Budget vs. Actuals  
As of Dec close

Detail	Actual			Budget vs. Actual			Budget					
	Oct	Nov	Dec	Actual YTD	Budget YTD	Variance (YTD less Budget)	Re-approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
<b>Enrollment Breakdown</b>	M3	M4	M5									
6		110	110	110			112	112	112	-		
7		128	127	127			128	128	128	-		
8		123	123	123			123	123	123	-		
9		62	61	61			60	60	60	-		
10		77	76	76			76	76	76	-		
11		64	64	64			64	64	64	-		
12		64	64	64			64	64	64	-		
<b>Enrollment Summary</b>												
4-6		110	110	110			112	112	112	-		
7-8		251	250	250			251	251	251	-		
9-12		267	265	265			264	264	264	-		
<b>Total Enrolled</b>		<b>628</b>	<b>625</b>	<b>625</b>			<b>627</b>	<b>627</b>	<b>627</b>	-		
<b>ADA %</b>												
4-6		97.3%	98.2%	96.5%			95%	95%	95%			
7-8		97.3%	98.0%	97.2%			95%	95%	95%			
9-12		94.3%	94.3%	94.1%			92%	92%	92%			
<b>Average</b>		<b>96.0%</b>	<b>96.5%</b>	<b>95.8%</b>			<b>94%</b>	<b>94%</b>	<b>94%</b>			
<b>ADA</b>												
4-6		107.5	108.0	106.2			106.4	106.4	106.4			
7-8		244.3	245.3	243.0			238.5	238.5	238.5			
9-12		250.6	250.4	249.3			242.9	242.9	242.9			
<b>Total ADA</b>		<b>602.4</b>	<b>603.7</b>	<b>598.5</b>			<b>587.7</b>	<b>587.7</b>	<b>587.7</b>			
<b>Demographic Information</b>												
<b>Prior Year</b>												
<b>ADA (P-2)</b>							594	594	587.80			
CALPADS Enrollment (for unduplicated % calc)							620	620	620			
# Unduplicated Count (CALPADS)							207	207	231			
# Free & Reduced Lunch (FRL) (CALPADS)							177	177	177			
# ELL (CALPADS)							39	39	39			
<b>Current Year</b>							-	-	-			
CALPADS Enrollment (for unduplicated % calc)							627	627	627			
# Unduplicated Count (CALPADS)							209	209	231			
# Free & Reduced Lunch (FRL) (CALPADS)							179	179	207			
# ELL (CALPADS)							39	39	51			
New Students							7	7	7			

**East Bay Innovation Academy**

Budget vs. Actuals  
As of Dec close

	Actual			Budget vs. Actual			Budget					
	Oct	Nov	Dec	Actual YTD	Budget YTD	Variance (YTD less Budget)	Re-approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
<b>REVENUE</b>												
<b>LCFF Entitlement</b>												
8011 Charter Schools LCFF - State Aid	342,570	342,570	342,570	1,408,344	1,408,343	1	3,806,332	3,806,332	3,806,332	-	2,397,988	37%
8012 Education Protection Account Entitlement	29,679	-	-	29,679	29,679	-	118,716	118,716	118,716	-	89,037	25%
8019 State Aid - Prior Years	-	-	-	-	-	-	-	-	-	-	-	-
8096 Charter Schools in Lieu of Property Taxes	119,457	119,457	119,457	627,149	627,148	1	1,493,210	1,493,210	1,493,210	-	866,061	42%
<b>SUBTOTAL - LCFF Entitlement</b>	<b>491,706</b>	<b>462,027</b>	<b>462,027</b>	<b>2,065,172</b>	<b>2,065,170</b>	<b>2</b>	<b>5,418,258</b>	<b>5,418,258</b>	<b>5,418,258</b>	<b>-</b>	<b>3,353,086</b>	<b>38%</b>
<b>8100 Federal Revenue</b>												
8181 Special Education - Entitlement	-	-	-	-	-	-	77,500	77,500	77,500	-	77,500	0%
8182 Special Education Reimbursement	-	-	-	-	-	-	202,500	202,500	86,400	(116,100)	86,400	0%
8220 Child Nutrition Programs	-	-	455	455	15,168	(14,713)	37,921	37,921	13,272	(24,649)	12,817	3%
8291 Title I	-	-	23,795	23,795	9,514	14,281	38,055	38,055	38,055	-	14,260	63%
8292 Title II	-	-	-	-	3,098	(3,098)	12,390	12,390	12,390	-	12,390	0%
8294 Title IV	-	-	-	-	2,500	(2,500)	10,000	10,000	10,000	-	10,000	0%
8297 PY Federal - Not Accrued	-	1,404	8	1,412	-	1,412	-	-	1,412	1,412	-	100%
8299 All Other Federal Revenue	-	-	-	274,727	137,089	137,638	342,723	342,723	342,723	-	67,996	80%
<b>SUBTOTAL - Federal Income</b>	<b>-</b>	<b>1,404</b>	<b>24,258</b>	<b>300,389</b>	<b>167,369</b>	<b>133,020</b>	<b>721,089</b>	<b>721,089</b>	<b>581,752</b>	<b>(139,337)</b>	<b>281,363</b>	<b>52%</b>
<b>8300 Other State Revenues</b>												
8319 Other State Apportionments - Prior Years	-	-	-	237	95	142	237	237	237	-	-	100%
8381 Special Education - Entitlement (State)	32,178	32,178	32,178	164,466	143,508	20,958	357,273	357,273	356,069	(1,204)	191,603	46%
8382 Special Education Reimbursement (State)	-	-	-	-	-	-	82,080	82,080	77,760	(4,320)	77,760	0%
8520 Child Nutrition - State	-	-	28	27.87	948	(920)	3,160	3,160	1,106	(2,054)	1,078	3%
8545 School Facilities Apportionments	-	-	-	-	89,250	(89,250)	178,500	178,500	178,500	-	178,500	0%
8550 Mandated Cost Reimbursements	-	17,270	-	17,270	17,270	-	17,270	17,270	17,270	-	-	100%
8560 State Lottery Revenue	-	-	-	-	-	-	89,923	89,923	89,923	-	89,923	0%
8590 All Other State Revenue	-	-	-	46,176	-	46,176	46,176	46,176	46,176	-	-	100%
<b>SUBTOTAL - Other State Income</b>	<b>32,178</b>	<b>49,448</b>	<b>32,206</b>	<b>228,177</b>	<b>251,070</b>	<b>(22,894)</b>	<b>774,619</b>	<b>774,619</b>	<b>767,040</b>	<b>(7,578)</b>	<b>538,864</b>	<b>30%</b>
<b>8600 Other Local Revenue</b>												
8660 Interest	0	0	0	0	1	(0)	1	1	1	-	1.01	22%
8690 Other Local Revenue	42	8,047	5,221	15,719	-	15,719	18,810	18,810	18,810	-	3,091.10	84%
8699 All Other Local Revenue	-	-	-	-	-	-	-	-	-	-	-	-
8701 Oakland Measure N	-	-	19,801	19,801	-	19,801	103,950	103,950	103,950	-	84,149	19%
8703 Oakland Measure G1	-	-	-	-	15,830	(15,830)	39,575	39,575	39,575	-	39,575	0%
8999 Uncategorized Revenue	(0)	-	10,140	10,140	-	10,140	-	-	-	-	(10,140)	-
<b>SUBTOTAL - Local Revenues</b>	<b>42</b>	<b>8,047</b>	<b>35,162</b>	<b>45,660</b>	<b>15,831</b>	<b>29,829</b>	<b>162,336</b>	<b>162,336</b>	<b>162,336</b>	<b>-</b>	<b>116,677</b>	<b>28%</b>
<b>8800 Donations/Fundraising</b>												
8801 Donations - Parents	20,656	1,487	3,758	36,364	37,620	(1,256)	94,050	94,050	94,050	-	57,686	39%
8802 Donations - Private	313	708	51	18,764	15,000	3,764	50,000	50,000	50,000	-	31,236	38%
8803 Fundraising	-	-	-	6	2	4	6	6	6	-	-	100%
<b>SUBTOTAL - Fundraising and Grants</b>	<b>20,970</b>	<b>2,195</b>	<b>3,809</b>	<b>55,134</b>	<b>52,622</b>	<b>2,512</b>	<b>144,056</b>	<b>144,056</b>	<b>144,056</b>	<b>-</b>	<b>88,922</b>	<b>38%</b>
<b>TOTAL REVENUE</b>	<b>544,895</b>	<b>523,121</b>	<b>557,461</b>	<b>2,694,532</b>	<b>2,552,062</b>	<b>142,469</b>	<b>7,220,358</b>	<b>7,220,358</b>	<b>7,073,443</b>	<b>(146,915)</b>	<b>4,378,912</b>	<b>38%</b>

**East Bay Innovation Academy**

Budget vs. Actuals  
As of Dec close

	Actual			Budget vs. Actual			Budget					
	Oct	Nov	Dec	Actual YTD	Budget YTD	Variance (YTD less Budget)	Re-approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
<b>EXPENSES</b>												
<b>Compensation &amp; Benefits</b>												
1000	<b>Certificated Salaries</b>			-	-	-						
1100	Teachers Salaries	199,026	186,146	199,611	954,023	959,538	5,515	1,995,119	1,995,119	2,047,919	(52,800)	1,093,896 47%
1103	Teacher - Substitute Pay	6,711	3,792	-	19,278	25,564	6,287	53,355	53,355	20,000	33,355	722 96%
1148	Teacher - Special Ed	25,910	24,873	24,893	126,085	124,137	(1,948)	259,367	259,367	259,367	-	133,282 49%
1160	Teacher - Custom 2	15,396	15,019	15,209	75,885	76,391	506	158,298	158,298	158,298	-	82,413 48%
1170	Teacher - Custom 3	8,789	9,495	3,961	27,541	38,640	11,099	57,960	57,960	57,960	-	30,419 48%
1300	Certificated Supervisor & Administrator Salaries	27,635	27,010	27,152	152,744	160,463	7,719	320,025	320,025	320,025	-	167,281 48%
1311	Cert Admin - DESEL, Curr. Instr.	46,258	43,545	44,207	267,717	258,186	(9,531)	522,599	522,599	522,599	-	254,882 51%
<b>SUBTOTAL - Certificated Employees</b>		<b>329,725</b>	<b>309,880</b>	<b>315,033</b>	<b>1,623,271</b>	<b>1,642,918</b>	<b>19,647</b>	<b>3,366,723</b>	<b>3,366,723</b>	<b>3,386,168</b>	<b>(19,445)</b>	<b>1,762,896 48%</b>
2000	<b>Classified Salaries</b>											
2104	Classified - SPED	15,151	13,820	13,748	69,716	91,671	21,954	191,305	191,305	191,305	-	121,589 36%
2300	Classified Supervisor & Administrator Salaries	9,333	8,583	8,583	51,800	51,800	(0)	103,300	103,300	103,300	-	51,500 50%
2400	Classified Clerical & Office Salaries	9,554	9,357	9,517	56,287	73,070	16,783	145,540	145,540	145,540	-	89,253 39%
2402	Classified Clerical & Office Salaries - Community Engage	8,200	7,175	7,175	43,350	44,642	1,291	88,983	88,983	88,983	-	45,633 49%
2905	Other Classified - After School	-	-	-	-	-	-	-	-	-	-	-
2928	Other Classified - Food	-	-	-	-	-	-	-	-	-	-	-
<b>SUBTOTAL - Classified Employees</b>		<b>42,239</b>	<b>38,936</b>	<b>39,023</b>	<b>221,153</b>	<b>261,182</b>	<b>40,029</b>	<b>529,128</b>	<b>529,128</b>	<b>529,128</b>	<b>-</b>	<b>307,975 42%</b>
3000	<b>Employee Benefits</b>											
3100	STRS	50,916	47,930	49,138	248,142	265,331	17,189	543,726	543,726	546,866	(3,140)	298,724 45%
3300	OASDI-Medicare-Alternative	8,716	7,953	7,794	44,193	43,797	(396)	89,688	89,688	89,977	(289)	45,783 49%
3400	Health & Welfare Benefits	36,352	(3,458)	48,558	178,552	206,625	28,073	354,215	354,215	354,215	-	175,662 50%
3500	Unemployment Insurance	294	208	17	2,772	10,842	8,070	21,685	21,685	22,287	(602)	19,515 12%
3600	Workers Comp Insurance	4,108	4,108	3,043	31,937	28,001	(3,936)	38,959	38,959	39,153	(194)	7,216 82%
3900	Other Employee Benefits	455	455	455	3,084	4,580	1,496	9,371	9,371	9,371	-	6,287 33%
<b>SUBTOTAL - Employee Benefits</b>		<b>100,842</b>	<b>57,195</b>	<b>109,004</b>	<b>508,681</b>	<b>559,178</b>	<b>50,497</b>	<b>1,057,643</b>	<b>1,057,643</b>	<b>1,061,868</b>	<b>(4,226)</b>	<b>553,187 48%</b>

**East Bay Innovation Academy**

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As of Dec close

	Actual			Budget vs. Actual			Budget					
	Oct	Nov	Dec	Actual YTD	Budget YTD	Variance (YTD less Budget)	Re-approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
<b>4000 Books &amp; Supplies</b>												
4100 Approved Textbooks & Core Curricula Materials	-	-	-	-	11,955	11,955	13,794	13,794	13,794	-	13,794.00	0%
4200 Books & Other Reference Materials	1,463	-	-	1,812	3,204	1,392	3,204	3,204	3,204	-	1,392.14	57%
4300 Materials & Supplies	75	247	1,391	2,041	34,485	32,444	34,485	34,485	19,485	15,000	17,443.72	10%
4320 Educational Software	13,500	12,349	4,200	59,007	57,573	(1,435)	66,430	66,430	66,430	-	7,423	89%
4330 Office Supplies	1,817	2,304	1,257	14,549	14,108	(442)	28,215	28,215	28,215	-	13,666	52%
4352 Quest (After School)	80	40	40	200	1,500	1,300	3,000	3,000	3,000	-	2,800	7%
4400 Noncapitalized Equipment	1,311	-	11,123	12,434	5,202	(7,232)	10,404	10,404	12,434	(2,030)	0	100%
4410 Classroom Furniture, Equipment & Supplies	-	996	-	3,377	30,333	26,957	35,000	35,000	15,000	20,000	11,623	23%
4420 Computers (individual items less than \$5k)	18,373	4,860	63,185	100,353	52,800	(47,553)	60,000	60,000	105,000	(45,000)	4,647	96%
4423 Staff Computers	13,294	-	-	14,176	30,800	16,624	35,000	35,000	20,000	15,000	5,823.84	71%
4430 Non Classroom Related Furniture, Equipment & Supplies	684	2,944	65,050	68,678	15,000	(53,678)	30,000	30,000	70,000	(40,000)	1,322.23	98%
4710 Student Food Services	1,620	3,059	1,499	11,473	25,281	13,807	63,202	63,202	22,121	41,081	10,647.41	52%
4720 Other Food	1,228	192	-	1,420	520	(900)	1,040	1,040	3,000	(1,960)	1,580	47%
<b>SUBTOTAL - Books and Supplies</b>	<b>53,444</b>	<b>26,991</b>	<b>147,744</b>	<b>289,520</b>	<b>282,760</b>	<b>(6,760)</b>	<b>383,774</b>	<b>383,774</b>	<b>381,683</b>	<b>2,091</b>	<b>92,163</b>	<b>76%</b>

**East Bay Innovation Academy**

Budget vs. Actuals  
As of Dec close

	Actual			Budget vs. Actual			Budget					
	Oct	Nov	Dec	Actual YTD	Budget YTD	Variance (YTD less Budget)	Re-approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
<b>5000 Services &amp; Other Operating Expenses</b>												
5210 Conference Fees	-	-	-	-	-	-	-	-	-	-	-	-
5220 Travel and Lodging	-	-	-	-	2,000	2,000	5,000	5,000	5,000	-	5,000	0%
5300 Dues & Memberships	733	6,521	321	12,683	6,204	(6,479)	15,511	15,511	15,511	-	2,828	82%
5450 Insurance - Other	5,123	5,123	6,189	41,913	56,332	14,419	78,375	78,375	78,375	-	36,462	53%
5515 Janitorial, Gardening Services & Supplies	10,016	10,000	10,031	57,204	62,400	5,196	156,000	156,000	156,000	-	98,796	37%
5535 Utilities - All Utilities	3,471	1,431	7,701	26,005	48,000	21,995	96,000	96,000	96,000	-	69,995	27%
5610 Rent	18,500	18,500	18,500	137,745	119,000	(18,745)	238,000	238,000	238,000	-	100,255	58%
5611 Prop 39 Related Costs	-	33,874	-	67,747	65,653	(2,094)	131,306	131,306	131,306	-	63,559	52%
5615 Repairs and Maintenance - Building	-	-	2,161	2,161	4,162	2,000	10,404	10,404	10,404	-	8,243	21%
5616 Repairs and Maintenance - Computers	-	-	-	-	-	-	10,000	10,000	-	10,000	-	-
5803 Accounting Fees	6,930	-	-	6,930	-	(6,930)	15,000	15,000	15,000	-	8,070	46%
5806 Assemblies	-	-	-	-	3,000	3,000	7,500	7,500	7,500	-	7,500	0%
5809 Banking Fees	117	33	79	8,291	17,500	9,209	35,000	35,000	35,000	-	26,709	24%
5810 Intersession	5,276	11,857	-	17,133	17,500	367	35,000	35,000	50,000	(15,000)	32,867	34%
5812 Business Services	9,707	5,250	17,460	49,545	34,333	(15,212)	68,666	68,666	68,666	-	19,122	72%
5815 Consultants - Instructional	-	-	-	21,000	35,000	14,000	35,000	35,000	35,000	-	14,000	60%
5820 Consultants - Non Instructional - Custom 1	-	4,894	-	10,253	10,000	(253)	25,000	25,000	25,000	-	14,747	41%
5824 District Oversight Fees	-	-	-	-	27,091	27,091	54,183	54,183	54,183	-	54,183	0%
5836 Fingerprinting	145	-	-	357	3,019	2,662	3,483	3,483	3,483	-	3,126	10%
5839 Fundraising Expenses	332	20	20	744	6,000	5,256	15,000	15,000	15,000	-	14,256	5%
5843 Interest - Loans Less than 1 Year	-	-	-	-	-	-	5,752	5,752	2,370	3,382	2,370	0%
5845 Legal Fees	5,777	10,837	7,994	30,706	24,000	(6,706)	60,000	60,000	48,000	12,000	17,294	64%
5851 Marketing and Student Recruiting	-	269	-	4,119	4,000	(119)	10,000	10,000	10,000	-	5,881	41%
5857 Payroll Fees	393	393	395	2,375	2,547	172	5,094	5,094	5,094	-	2,719	47%
5860 Printing and Reproduction	-	-	76	76	200	124	500	500	500	-	424	15%
5861 Prior Yr Exp (not accrued)	-	-	4,771	4,900	-	(4,900)	-	-	4,900	(4,900)	-	100%
5863 Professional Development	530	30	8,990	10,852	12,000	1,148	24,000	24,000	24,000	-	13,148	45%
5866 SPED MH Day/NPS Services	6,273	23,694	45,291	102,187	212,500	110,313	425,000	425,000	231,667	193,333	129,480	44%
5869 Special Education Contract Instructors	8,027	11,759	8,926	34,653	50,000	15,347	125,000	125,000	125,000	-	90,347	28%
5872 Special Education Encroachment	-	-	-	-	-	-	13,455	13,455	13,455	-	13,455	0%
5875 Staff Recruiting	190	940	95	1,321	3,117	1,796	7,793	7,793	7,793	-	6,472	17%
5878 Student Assessment	269	-	-	8,069	12,000	3,931	30,000	30,000	30,000	-	21,931	27%
5880 Student Health Services	-	-	-	-	180	180	449	449	449	-	449	0%
5881 Student Information System	16,850	-	-	22,975	15,000	(7,975)	30,000	30,000	30,000	-	7,025	77%
5887 Technology Services	450	7,995	1,450	30,650	20,000	(10,650)	50,000	50,000	50,000	-	19,350	61%
5900 Communications	2,173	1,408	3,194	12,911	18,000	5,089	36,000	36,000	36,000	-	23,089	36%
5915 Postage and Delivery	1,367	-	600	2,004	650	(1,355)	1,624	1,624	2,824	(1,200)	820	71%
<b>SUBTOTAL - Services &amp; Other Operating Exp.</b>	<b>102,648</b>	<b>154,827</b>	<b>144,244</b>	<b>727,508</b>	<b>891,387</b>	<b>163,879</b>	<b>1,859,095</b>	<b>1,859,095</b>	<b>1,661,479</b>	<b>197,616</b>	<b>933,971</b>	<b>44%</b>

**East Bay Innovation Academy**

Budget vs. Actuals  
As of Dec close

	Actual			Budget vs. Actual			Budget					
	Oct	Nov	Dec	Actual YTD	Budget YTD	Variance (YTD less Budget)	Re-approved Budget	Previous Month's Forecast	Current Forecast	Variance (Previous vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
<b>6000 Capital Outlay</b>												
6100 Sites & Improvement of Sites	-	-	-	-	-	-	-	-	-	-	-	-
6200 Buildings & Improvement of Buildings	-	-	-	-	-	-	-	-	-	-	-	-
6300 School Libraries	-	-	-	-	-	-	-	-	-	-	-	-
6400 Equipment	-	-	-	-	-	-	-	-	-	-	-	-
6410 Computers (capitalizable items)	-	-	-	-	-	-	-	-	-	-	-	-
6420 Furniture (capitalizable items)	-	-	-	-	-	-	-	-	-	-	-	-
6430 Other Equipment (capitalizable items)	-	-	-	-	-	-	-	-	-	-	-	-
6500 Equipment Replacement	-	-	-	-	-	-	-	-	-	-	-	-
<b>SUBTOTAL - Capital Outlay</b>	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>628,898</b>	<b>587,829</b>	<b>755,049</b>	<b>3,370,134</b>	<b>3,637,425</b>	<b>267,291</b>	<b>7,196,362</b>	<b>7,196,362</b>	<b>7,020,326</b>	<b>176,036</b>	<b>3,650,192</b>	<b>48%</b>
<b>6900 Total Depreciation (includes Prior Years)</b>	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES including Depreciation</b>	<b>628,898</b>	<b>587,829</b>	<b>755,049</b>	<b>3,370,134</b>	<b>3,637,425</b>	<b>267,291</b>	<b>7,196,362</b>	<b>7,196,362</b>	<b>7,020,326</b>	<b>176,036</b>	<b>3,650,192</b>	<b>48%</b>



# Financial Update

# FY 2020-21

EBIA, January 2021

# CARES Act expenses through December

	Oct	Nov	Dec	Actual YTD	Budget YTD	Variance (YTD less Budget)
<b>SUMMARY</b>						
<b>Revenue</b>						
LCFF Entitlement	491,706	462,027	462,027	2,065,172	2,065,170	2
Federal Revenue	-	1,404	24,258	300,389	167,369	133,020
Other State Revenues	32,178	49,448	32,206	228,177	251,070	(22,894)
Local Revenues	42	8,047	35,162	45,660	15,831	29,829
Fundraising and Grants	20,970	2,195	3,809	55,134	52,622	2,512
<b>Total Revenue</b>	<b>544,895</b>	<b>523,121</b>	<b>557,461</b>	<b>2,694,532</b>	<b>2,552,062</b>	<b>142,469</b>
<b>Expenses</b>						
Compensation and Benefits	472,805	406,011	463,060	2,353,106	2,463,278	110,172
Books and Supplies	53,444	26,991	147,744	289,520	282,760	(6,760)
Services and Other Operating Expenditures	102,648	154,827	144,244	727,508	891,387	163,879
Depreciation	-	-	-	-	-	-
<b>Total Expenses</b>	<b>628,898</b>	<b>587,829</b>	<b>755,049</b>	<b>3,370,134</b>	<b>3,637,425</b>	<b>267,291</b>
<b>Operating Income</b>	<b>(84,002)</b>	<b>(64,708)</b>	<b>(197,588)</b>	<b>(675,603)</b>	<b>(1,085,363)</b>	<b>409,760</b>

## Technology, outdoor classrooms, ventilation expenses



# Current Forecast : \$53K net income

## Budget estimated at \$7M

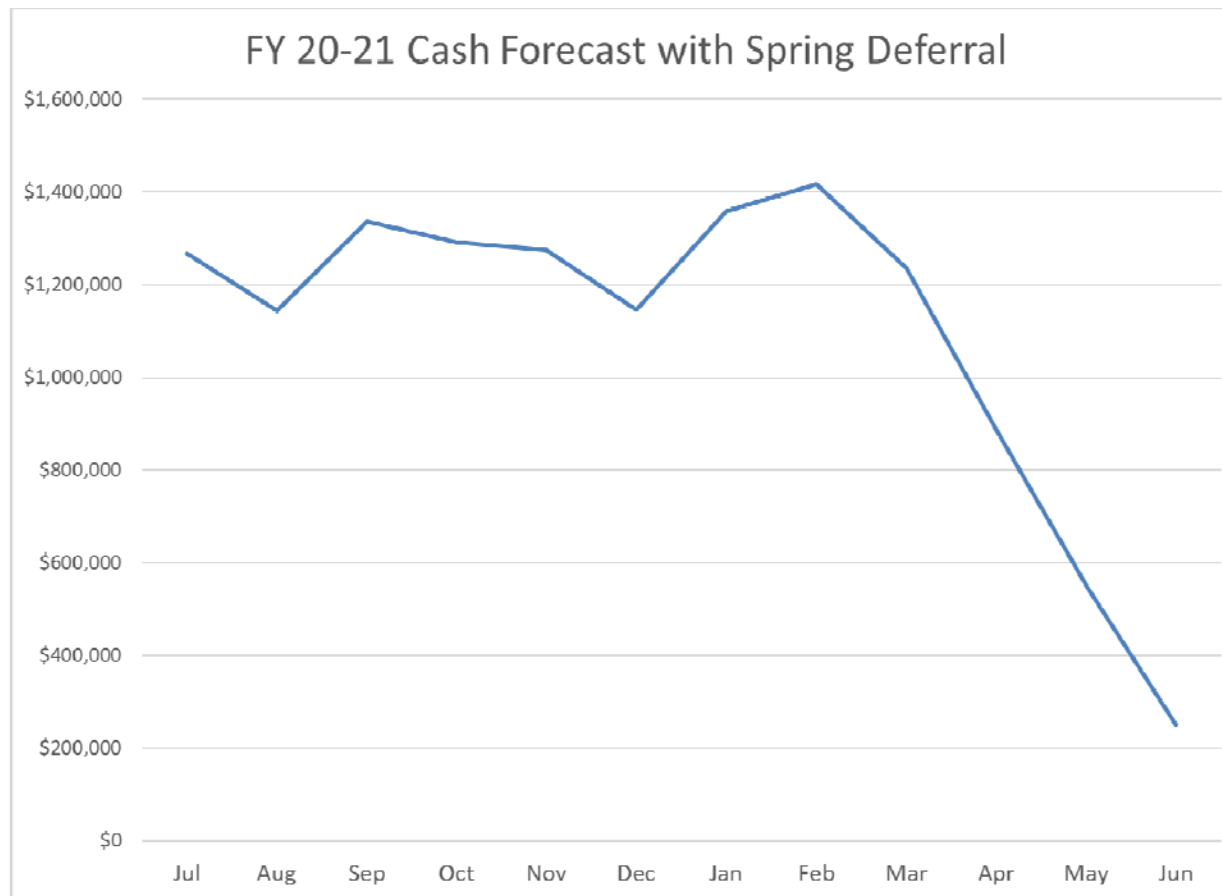
- Updated IEP services
- Nutrition
- Staffing

	Re-approved Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
<b>SUMMARY</b>						
<b>Revenue</b>						
LCFF Entitlement	5,418,258	5,418,258	5,418,258	-	3,353,086	38%
Federal Revenue	721,089	721,089	581,752	(139,337)	281,363	52%
Other State Revenues	774,619	774,619	767,040	(7,578)	538,864	30%
Local Revenues	162,336	162,336	162,336	-	116,677	28%
Fundraising and Grants	144,056	144,056	144,056	-	88,922	38%
<b>Total Revenue</b>	<b>7,220,358</b>	<b>7,220,358</b>	<b>7,073,443</b>	<b>(146,915)</b>	<b>4,378,912</b>	<b>38%</b>
<b>Expenses</b>						
Compensation and Benefits	4,953,494	4,953,494	4,977,164	(23,670)	2,624,059	47%
Books and Supplies	383,774	383,774	381,683	2,091	92,163	76%
Services and Other Operating Expenditures	1,859,095	1,859,095	1,661,479	197,616	933,971	44%
Depreciation	-	-	-	-	-	-
<b>Total Expenses</b>	<b>7,196,362</b>	<b>7,196,362</b>	<b>7,020,326</b>	<b>176,036</b>	<b>3,650,192</b>	<b>48%</b>
<b>Operating Income</b>	<b>23,996</b>	<b>23,996</b>	<b>53,117</b>	<b>29,121</b>	<b>728,720</b>	



# Cash Update

- Ending cash in Dec: (\$1.14M)
- Spring deferrals still in effect, starting Mar



# FY 2021-22 Governor's Budget

- After March 2020 crash, economy rebounded over summer
- COVID uncertainties suggest 2021-22 revenues will be stronger than 2020-21, but shortfalls are projected for 2022-23 and beyond

## Highlights of K-12 budget proposal

- Reduce deferrals slated for FY 21-22
- LCFF COLAs restored (3.8%)
- Funding on ADA: budget assumes “in-person” is the default
- In-person incentive grant for remainder of 20-21 (\$2B)
- Expanded Learning and Academic Intervention Funding (\$4.6B, one-time)
- SB740 : 1.5% COLA, \$1,229/ADA but zero funding for other costs
- SPED: \$300M early intervention, \$5M to train draw-down of medi-Cal funds, \$500K to study certification and oversight of NPS
- Professional Development: one-time funds for SEL, engagement, learning loss, ethnic studies, credentialing programs
- FAFSA mandate