



# East Bay Innovation Academy

## Board Meeting

**Date and Time**

Wednesday March 18, 2020 at 8:00 PM PDT

**Location**

3400 Malcolm Avenue, Oakland, CA 94605 AND VIA ZOOM for those who wish to attend remotely due to the coronavirus:

DUE TO SHELTER IN PLACE ORDER - this meeting will be held online using Zoom ONLY. Please join us!!!

Zoom:

Join Zoom Meeting

<https://zoom.us/j/577200506>

Meeting ID: 577 200 506 One tap mobile +16699006833,,577200506# US (San Jose)  
 +16468769923,,577200506# US (New York) Dial by your location +1 669 900 6833 US (San Jose) +1 646 876 9923 US (New York)

Meeting ID: 577 200 506

Find your local number: <https://zoom.us/u/acVxeLx1wS>

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Rochelle Benning	1 m
<b>B.</b> Call the Meeting to Order		Rochelle Benning	1 m
<b>C.</b> Approve Minutes from the Last Board Meeting	Approve Minutes	Rochelle Benning	1 m
Approve minutes for Board Meeting on February 19, 2020			
<b>D.</b> Public Comment		Rochelle Benning	15 m
Up to a maximum of 3 minutes comment time per speaker			
 <b>II. Governance</b>			 <b>8:18 PM</b>
Governance			
<b>A.</b> Consent Agenda	Vote	Rochelle Benning	5 m

- Consent Agenda Items
- EBIA February 2020 Check and Credit Card Register
- Independent Auditor Selection Form

**III. Academic Excellence 8:23 PM**

Academic Excellence

- |  |         |              |      |
|--|---------|--------------|------|
| A. Coronavirus Impacts and Response Update         | Vote    | Michelle Cho | 10 m |
| B. Academic Update                                 | Discuss | Michelle Cho | 10 m |
| - MAP  |         |              |      |
| - Trimester 2                                      |         |              |      |
| C. WASC update                                     | Discuss | Michelle Cho | 10 m |
| D. 2020 - 2021 Staffing/Student Recruitment Status | Discuss | Michelle Cho | 5 m  |

**IV. Finance and Development 8:58 PM**

Finance

- |   |         |              |      |
|---|---------|--------------|------|
| A. Finance Update - YTD February 2020                           | Discuss | Michelle Cho | 15 m |
| B. J-13A Waiver   | Vote    | Michelle Cho | 5 m  |
| Request for Allowance of Attendance Due to Emergency Conditions |         |              |      |
| C. 2019 -2020 EBIA Development Updates                          | Discuss | Michelle Cho | 5 m  |
| status update   |         |              |      |

**V. Facility 9:23 PM**

Facility

- |   |     |              |     |
|---|-----|--------------|-----|
| A. Facility Update  | FYI | Michelle Cho | 5 m |
| Update on facilities  |     |              |     |
| - Prop 39 Update - Board review and OUSD Prop 39 offer response |     |              |     |
| - Prop 51 Update  |     |              |     |
| - GGA Update  |     |              |     |
| - HNU Update  |     |              |     |

**VI. Other Business 9:28 PM**

- |  |         |                  |      |
|--|---------|------------------|------|
| A. Key Activities and Events                             | FYI     | Rochelle Benning | 2 m  |
| Events coming:   |         |                  |      |
| Virtual Learning: March 13 - TBD                         |         |                  |      |
| March 30 - April 3: EBIA Spring Break                    |         |                  |      |
| April 25 - April 29: WASC visit - postponed to Fall 2020 |         |                  |      |
| May 1: Senior Signing Day                                |         |                  |      |
| Early May: SBAC Testing - cancelled                      |         |                  |      |
| May 25: Memorial Day Holiday                             |         |                  |      |
| May 29: EBIA High School Graduation                      |         |                  |      |
| June 1 - 5: End of Year Intersession                     |         |                  |      |
| June 5: 8th Grade Graduation                             |         |                  |      |
| B. Confirm Board Meeting Dates through 2019 - 2020       | Discuss | Rochelle Benning | 10 m |

Current board meetings through the end of the school year are scheduled follows - do we need to make any adjustments that we can incorporate into our schedule now?

Wed Apr 15th - 8PM  
Wed May 20th - 8PM  
Wed Jun 10th - 8PM

C. Public Comment	FYI	Rochelle Benning	10 m
-------------------	-----	------------------	------

**VII. Closing Items** **9:50 PM**

A. Adjourn Meeting	Vote	Rochelle Benning	1 m
--------------------	------	------------------	-----

# Cover Sheet

## Approve Minutes from the Last Board Meeting

**Section:** I. Opening Items  
**Item:** C. Approve Minutes from the Last Board Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Board Meeting on February 19, 2020



## East Bay Innovation Academy

### Minutes

#### Board Meeting

---

**Date and Time**

Wednesday February 19, 2020 at 8:00 PM

**Location**

3400 Malcolm Avenue, Oakland, CA 94605

---

**Directors Present**

Brad Edgar, Kelly Garcia, Ken Berrick, Laurie Jacobson Jones, Rochelle Benning

**Directors Absent**

*None*

**Guests Present**

Alix Coupet, Michelle Cho

---

**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Rochelle Benning called a meeting of the board of directors of East Bay Innovation Academy to order on Wednesday Feb 19, 2020 @ 8:09 PM at 3400 Malcolm Avenue, Oakland, CA 94605.

**C. Approve Minutes from the Last Board Meeting**

Laurie Jacobson Jones made a motion to approve the minutes from. Board Meeting on 01-15-20

Brad Edgar seconded the motion.

The board **VOTED** to approve the motion.

**D. Public Comment**

Public comment from a guest who is visiting to understand the school in person.

Public comment from a guest to speak on staffing issues.

## II. Governance

### A. Consent Agenda

Shelley highlighted items on the consent agenda.

Laurie Jacobson Jones made a motion to approve the consent agenda.

Kelly Garcia seconded the motion.

The board **VOTED** to approve the motion.

## III. Academic Excellence

### A. 2020 - 2021 Staffing/Recruitment Status

Michelle presented the staffing and recruitment status, specifically partnership with the Summit Learning Teacher Residency. For specific details please see board packet.

Brad Edgar made a motion to approve the partnership agreement with the Summit Learning Teacher Residency.

Laurie Jacobson Jones seconded the motion.

Kelly Garcia recused herself from the vote. The board **VOTED** to approve the motion.

### B. WASC update

Michelle presented a WASC update. For specific details please see the board packet.

### C. College Readiness Update

Alix presented a college readiness update and the board discussed multiple aspects of the college process.

## IV. Finance and Development

### A. Finance Update - YTD January 2020

Michelle presented the finance update. For specific details please see board packets.

Laurie Jacobson Jones made a motion to approve the financial report to submit to OUSD.

Brad Edgar seconded the motion.

The board **VOTED** to approve the motion.

### B. Cash Update and factoring

Michelle presented the cash update and factoring. For specific details please see board packet.

Laurie Jacobson Jones made a motion to to approve the Factoring Proposal for the East Bay Innovation Academy for Feb 2020.

Brad Edgar seconded the motion.

The board **VOTED** to approve the motion.

### C. 2019 -2020 EBIA Development Updates

Michelle presented a development update, specifically an update with regards to foundations and grant writing.

### D. 2019 - 2020 Student Recruitment Update

Michelle presented a student recruitment update

## V. Facility

### A. Facility Update

Michelle presented a facility update, specifically focused on the Prop 39 offer from OUSD.  
For details see board packet.

## **VI. Other Business**

### **A. Key Activities and Events**

Shelley presented on upcoming calendar events.

### **B. Confirm Board Meeting Dates through 2019 - 2020**

The board confirmed board meeting dates for the rest of SY20.

### **C. Public Comment**

Two public comments from a guest with reflections and ideas from agenda items.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:49 PM.

Respectfully Submitted,

Rochelle Benning

Laurie Jacobson Jones made a motion to adjourn the meeting.

Ken Berrick seconded the motion.

The board **VOTED** to approve the motion.

# Cover Sheet

## Consent Agenda

**Section:** II. Governance  
**Item:** A. Consent Agenda  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** EBIA - Feb 20 Check Register.pdf  
EBIA\_Independent Auditor form 19-20.pdf



**Check Register**



**EBIA**  
**February**      **2020**

Grand Total    195,653.06

Vendor	Check Number	Void	Date	Description	Check Amount
CPM Educational Program	6421	Voided	2/4/2020	Bill #1903639IN--CPM Educational ProgramJournal #EBIA2344--	(8,991.00)
EBMUD	6422	Voided	2/4/2020	Bill #011520--Malcolm water 11/5/19-1/8/20Journal #EBIA2345--	(2,132.21)
Kaiser Foundation Health Plan	6423	Voided	2/4/2020	Bill #March2020--March 2020 healthcare plan benefitsJournal #EBIA2346--	(29,518.17)
Lina's Janitorial Services	6424	Voided	2/4/2020	Journal #EBIA2347-- Bill #13--Janitorial service for Upper and Lower school 1/1-1/31	(6,000.00)
OUSD Buildings & Grounds	6425		2/4/2020	Bill #EBIA20B--Facility use fee	31,679.34
Sandy Park	6426	Voided	2/4/2020	Journal #EBIA2348-- Bill #2--WASC support	(5,000.00)
Swing Education	6427	Voided	2/4/2020	Bill #INV00150517--Sub coverage US 12/14-12/20/19 Bill #INV00150518--LS sub coverage 12/14-12/20/19	(2,400.00)
Vision Service Plan - (CA)	6428	Voided	2/4/2020	Bill #February2020--Vision plan for February 2020	(512.64)
Waste Management Of Alameda County	6429	Voided	2/4/2020	Journal #EBIA2351-- Bill #272859122165--Recycle dumpster January service	(163.04)
CPM Educational Program	6430		2/4/2020	Bill #1903639IN--CPM Educational Program	8,991.00
EBMUD	6431		2/4/2020	Bill #011520--Malcolm water 11/5/19-1/8/20	2,132.21
Kaiser Foundation Health Plan	6432		2/4/2020	Bill #March2020--March 2020 healthcare plan benefits	29,518.17
Lina's Janitorial Services	6433		2/4/2020	Bill #13--Janitorial service for Upper and Lower school 1/1-1/31	6,000.00
Sandy Park	6434		2/4/2020	Bill #2--WASC support	5,000.00
Swing Education	6435		2/4/2020	12/20/19 Bill #INV00150518--LS sub coverage 12/14-12/20/19	2,400.00
Vision Service Plan - (CA)	6436		2/4/2020	2020	512.64

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.

Vendor	Check Number	Void	Date	Description	Check Amount
Waste Management Of Alameda County	6437		2/4/2020	Bill #272859122165--Recycle dumpster January service	163.04
Michelle Fitts	6438		2/6/2020	Bill #ExpReimb200122a--8th grade science class materials Bill #ExpReimb200122b--Science Olympiad-registration fee materials t-shirts pizza	919.84
LA CHEIM SCHOOL, INC	6439		2/6/2020	Bill #ESSeptember2019--ES Counseling Psychology Services Bill #14600--Tuition June 2019 ES Bill #ESOCTOBER2019--ES Counseling Psychology Services 10/1-10/31/19	6,526.47
Megan Reed	6440		2/6/2020	Bill #3--Fund and grant development work 1/1/20-1/31/20 (36 hrs)	1,980.00
Office Depot	6441		2/6/2020	Bill #425218223001--Paper envelopes Bill #425655676001--Postage stamps 3x Bill #425112696001--Postage stamps 4x	691.45
Waste Management	6442		2/6/2020	Bill #2836028-2216-7--Organic cart trash dumpster at LS	1,394.69
Alameda County Office of Education	6443		2/18/2020	Bill #INV2000287--2Q (Oct-Dec) STRS processing fee for FY 19-20	354.00
Andujar Consulting Associates	6444		2/18/2020	Bill #19-12A--Consulting with Admin leadership December 2019	375.00
AT & T	6445		2/18/2020	Bill #14199903--BAN#6883 3800 Mountain Internet 12/16/19-1/15/20	673.50
AT&T	6446		2/18/2020	Bill #14173078--Ban #2435 Internet 12/13/19-1/12/20 Malcolm	673.50
CCCOE	6447		2/18/2020	Bill #8501.1--Teacher induction first installment (Terrizzi Moore Rizzo)	3,237.50
Law Offices of Young, Minney & Corr, LLP	6448		2/18/2020	Bill #63421--Legal service through 1/31/20	511.07
Office Depot	6449		2/18/2020	Bill #431838612001--Tape stamps Bill #428286019001--postage stamps	315.62
Ready Refresh	6450		2/18/2020	Bill #00B0035832435--Water for Mountain Blvd 5 bottles 1/7/20 8 bottles 1/22/20 6 bottles 2/6/20 1/10/20	219.26
Swing Education	6451		2/18/2020	Bill #INV00156003--Sub coverage LS 1/4-1/10/20	1,700.00

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.

Vendor	Check Number	Void	Date	Description	Check Amount
				Bill #121128--Intersession 7th grade 2/27/20	
				Bill #121129--Intersession 7th grade 2/28/20	
				Bill #121110--Intersession 7th grade 2/25/20	
The Oakland Zoo	6452		2/18/2020	Bill #121122--Intersession 7th grade 2/26/20	1,154.00
BambooHR	6453		2/24/2020	Bill #INV00556625--HR system 2/16/20-3/15/20	325.00
CoPower	6454		2/24/2020	Bill #892236--Dental plan cost for Mar 2020	3,127.44
Anne Dahl	6455		2/24/2020	Bill #ExpReimb200218--Reimbursement for Bay Hill school tuition per settlement	23,000.00
East Bay Speech Pathology, Inc.	6456		2/24/2020	Bill #1186--December speech pathology	7,966.00
LA CHEIM SCHOOL, INC	6457		2/24/2020	Bill #ESNovember2019--ES Therapy Nov 2019	1,547.62
Michelle LeGate	6458		2/24/2020	Bill #ExpReimb200215--Legal fees reimbursement per settlement MD	15,000.00
Mountain Valley Child & Family Services	6459		2/24/2020	Bill #IN000030923--Tuition and residential JW Nov 2019	16,467.50
PowerSchool	6460		2/24/2020	Bill #INV207855--PowerSchool Deployment 10 "Keys to Ownership" accounts; training	9,975.00
Revolution Foods, Inc.	6461		2/24/2020	Bill #441643--Lunches in December 2019	4,549.50
Swing Education	6462		2/24/2020	1/17/20 Bill #INV00159691--Sub coverage LS 1/11-1/17	2,100.00
Gabriela Alvarado	6463		2/28/2020	Bill #ExpReimb200214--Mileage and Lyft for home visits and PD	81.13
Amani Johnson	6464		2/28/2020	Bill #ExpReimb200224--LiveScan for intersession provider	69.00
EdTec	6465		2/28/2020	support Dec 2019 Bill #18034--Jan 2020 monthly back office support; credit of PTO missed on DMT final payout	3,531.35
Golden Gate Academy	6466		2/28/2020	Bill 2/23/2020--Monthly rent of Golden Gate Academy campus	26,745.00
LA CHEIM SCHOOL, INC	6467		2/28/2020	January	3,926.00
Lina's Janitorial Services	6468		2/28/2020	Bill #14--Janitorial for US and LS 2/1-2/29/20	6,000.00
Mountain Valley Child & Family Services	6469		2/28/2020	Bill #IN000031035--School Days and Residential JW Dec 2019	15,684.70
Ready Refresh	6470		2/28/2020	Bill #00B0035832427--Lower school water 5 bottles delivered 1/22/20	62.90
RingCentral, Inc (C Corp)	6471		2/28/2020	Bill #CD000090924--01/29/20-2/28/20 phones	726.64

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.

Vendor	Check Number	Void	Date	Description	Check Amount
Swing Education	6472		2/28/2020	Bill #INV00161540--US subs 1/18-1/24	2,200.00
				Bill #INV00161541--LS subs 1/18-1/24	
Waste Management Of Alameda County	6473		2/28/2020	Bill #2730222-2216-3--Recycle dumpster	163.04
				February service	

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.  
 Payroll checks are not included on this register.



ALAMEDA COUNTY  
OFFICE OF EDUCATION  
L. Karen Monroe, Superintendent

**Oakland Unified** School District

**Independent Auditor Selection Form**

**Fiscal Year 2019/20**

**East Bay Innovation Academy**

Charter School

CDS Code #:

**01-61259-0129932**

Each year the State Controller's Office confirms that the county offices of education, school districts, charter schools and certain joint powers entities have arranged for their annual audits.

Please complete the following for the above charter school:

Audit Firm: Clifton Larson Allen

Address: 2210 East Route 66

Glendora, CA 91740

Telephone Number: 626-857-7300

2019/20 Fiscal Year Audit Fee \$ 9394 plus \$536 expenses

If a multiple year contract, please state the fiscal years covered and fee for each year:

Fiscal Year 17-18 Fee \$ 8846

Fiscal Year 18-19 Fee \$ 9111

Fiscal Year 19-20 Fee \$ 9394

Date of Charter School Governing Board Approval: Feb 21, 2018

The District has verified that this firm is authorized to conduct school audits by confirming this firm's name appears on the Certified Public Accountants Directory Service (i.e. CPADS) for Local Education Audits list. <http://cpads.sco.ca.gov/>

Michelle Cho

Authorized Charter Representative (Print Name)

Michelle Cho

Charter Representative's Signature

3/18/20

Date

Sponsoring District Representative's Signature

Date

**Charter Schools:** Please complete and return to your sponsoring district representative listed below.

Please return to: **Minh Co**

By (date): **March 18, 2020**

**Districts:** Please complete highlighted areas before sending to the charter. After reviewing and signing, return to ACOE.

PLEASE RETURN BY APRIL 1, 2020 TO SHANNON DOE, DISTRICT BUSINESS & ADVISORY SERVICES, ROOM 348.

# Cover Sheet

## Coronavirus Impacts and Response Update

**Section:** III. Academic Excellence  
**Item:** A. Coronavirus Impacts and Response Update  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** EBIA Charter School Closure Resolution 031820.pdf

**East Bay Innovation Academy Charter School  
Board of Directors Resolution  
CONCERNING MEASURES TO ADDRESS THE  
ORGANIZATIONAL AND EDUCATIONAL IMPACTS OF THE  
COVID-19 VIRUS**

WHEREAS, East Bay Innovation Academy (“Charter School”) operates in Alameda County;

WHEREAS, the safety and well-being of all students, staff, parents and stakeholders of the schools operated by Charter School is paramount; and

WHEREAS, in December 2019, an outbreak of respiratory illness due to a coronavirus now known as COVID-19 was first identified in Wuhan City, China and has since spread to more than 75 countries, including the United States; and

WHEREAS, on January 23, 2020 the national Centers for Disease Control (“CDC”) activated its Emergency Response System to provide ongoing support for the response to COVID-19 across the country; and

WHEREAS, on January 24, 2020, the California Department of Public Health activated its Medical and Health Coordination Center and on March 2, 2020, the California Office of Emergency Services activated the State Operations Center to support and guide state and local actions to preserve public health; and

WHEREAS, on March 4, 2020 the Governor of the State of California declared an emergency statewide relating to COVID-19 and has directed state agencies to provide updated and specific guidance to schools; and

WHEREAS, the Governor has issued Executive Orders pertaining to school closures and other COVID-mitigation issues; and

WHEREAS, the Alameda County Department of Public Health has issued an order directing county residents to “shelter in place” and only leave their homes for essential purposes until at least April 7, 2020; and

WHEREAS, Charter School has been monitoring advice provided by the California Department of Education (“CDE”), the CDC, and the State and County health departments; and

WHEREAS, the number of confirmed cases of COVID-19 is growing at an alarming rate both around the world and in California; and

WHEREAS, more than 9,400 Californians in 49 counties are in “home monitoring” based on travel-related exposure to the virus; and

WHEREAS, experts anticipate that, while a high percentage of individuals affected by COVID-19 will experience mild flu-like symptoms, some will have more serious symptoms and require hospitalization, particularly individuals who are elderly or already have underlying chronic health conditions; and



WHEREAS, Charter School has some students, staff and family members who are likely at risk of more serious symptoms as a result of other health conditions; and

WHEREAS, public schools serving at least 85 percent of California school children have already closed in response to the pandemic; and

WHEREAS, the Charter School is having difficulty staffing its program given disruption caused to the lives of employees and their respective families during the pandemic; and

WHEREAS, other public schools in our county have announced closure through April 7, 2020 or later in order to slow the spread of COVID-19 and the Governor has indicated in media statements that due to the virus mitigation measures most public schools in California may not re-open this academic year; and

WHEREAS, the Board of Directors has determined that school closure is necessary in light of these circumstances; and

WHEREAS, there are numerous legal and organizational impacts to decisions made in response to the COVID-19 virus and strict adherence to provisions in existing school policies and/or procedures of the Charter School might prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of COVID-19; and

NOW THEREFORE BE IT RESOLVED THAT THE Board of Directors of Charter School directs the following:

1. Charter School shall be closed should the chartering authority, or local, state or federal government officials, including, but not limited to, the County Public Health Department (“Relevant Authorities”) direct or recommend the closure;
2. The Executive Director shall have the additional authority to direct the closure of the Charter School for additional periods not covered in paragraph 1 based on the Executive Director’s determination that it is necessary to protect student and/or staff health and safety until the pandemic is resolved;
3. The Executive Director shall have the authority to re-open the Charter School when she determines that the benefits of re-opening the Charter School outweigh the health risks to the students and staff so long as the school is not under an order from a Relevant Authority to close; and
4. In order to immediately protect the health and safety of pupils and employees, the Executive Director may waive any school or organization-wide policy or procedure to implement directives from Relevant Authorities;
5. The Executive Director shall have the authority to exclude anyone from school campus other than students and employees, including parents and volunteers, in order to minimize risk of COVID-19 exposure from the surrounding community;
6. In order to immediately protect the health and safety of pupils and employees, the Executive Director or designee may exclude pupil(s) or employee(s) from school or school activities as necessary to implement guidance or directives from Relevant Authorities or applicable law;



7. The Executive Director or designee may hire additional staff or independent contractors as necessary or convenient for purposes of performing tasks recommended by Relevant Authorities or that the Executive Director deems necessary in his/her discretion to mitigate the actual or potential impacts of COVID-19. The Executive Director or designee shall consult the Charter School's legal counsel regarding collective bargaining agreement provisions impacting this authority if applicable;
8. The Executive Director or designee may direct that all parent meetings, conferences, discussions, or other required parent interactions be held telephonically in order to minimize potential exposure of our students and staff by parents or other community members;
9. As necessary, the Executive Director, in consultation with Charter School legal counsel, is directed to negotiate agreements or side letters with collective bargaining units, if any, relating to actual or potential impacts of COVID-19 on the terms and conditions of employment for represented employees and bring such revised agreements to the Board for approval;
10. As necessary, the Executive Director, in consultation with Charter School legal counsel, is directed to negotiate revisions to employment agreements for unrepresented employees relating to impacts on the terms and conditions of employment caused by the actual or potential impacts of COVID-19;
11. As necessary, the Executive Director, in consultation with Charter School legal counsel, is directed to negotiate any necessary changes to or cancelations of other non-employment contracts in order to mitigate losses that the Charter School would otherwise incur, or to provide different levels and types of services needed, as a result of actual or potential impacts of COVID-19;
12. The Executive Director, in consultation with Charter School legal counsel and our granting agency, shall propose revisions to the academic calendar for the 2019-20 academic year, if necessary;
13. The Executive Director, in consultation with Charter School legal counsel and our granting agency, shall prepare and file all necessary requests and supporting documentation to preserve full apportionment funding;
14. The Executive Director, in consultation with Charter School legal counsel, may approve use of virtual, independent study or other programs designed to serve students who otherwise might be unserved;
15. The Executive Director is directed to continuously inform families about updates to information and directives being received from Relevant Authorities;
16. The Executive Director shall keep the Charter School Board and the charter school's parents and staff informed of his/her implementation of the provisions of this Resolution;
17. The Executive Director shall consult with the Charter School's insurer for any advisement as to how to deal with virus related issues;
18. In order to immediately protect the health and safety of pupils and employees, the Executive Director or designee may restrict or cancel the use of school facilities by off-campus groups

and may restrict or cancel extra-curricular activities, field trips, sports, or other school activities sponsored by student or parent groups; and

19. The Executive Director, after consulting the Board Chair, shall have the authority to exceed the level of expenditures that would ordinarily trigger the requirement to also obtain approval of the Board Chair or Board of Directors under Board fiscal policies in order to pay for expenses related to the items contained in this Resolution. However, the cumulative total of such expenses shall not reduce the Charter School's unrestricted reserves lower than three (3) percent without prior approval of the Board of Directors.

PASSED AND ADOPTED by the Board of Directors of East Bay Innovation Academy on this 18th day of March 2020.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

Secretary  
East Bay Innovation Academy

# Cover Sheet

## Academic Update

**Section:** III. Academic Excellence  
**Item:** B. Academic Update  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** EBIA academic update winter 2020.pdf

# EBIA

## Student Growth Data

### Winter 2020 Board Update



# Historical Performance and Growth (SY18-19)

<u>Source Data</u>	Math % prof (SBAC)	Math % proficient or + 1yr growth	MAP Growth	ELA % prof (SBAC)	ELA % proficient or + 1yr growth	MAP Growth
<b>Lower</b>	48	81	4.9	55	86	1.8
<b>Upper</b>	50	80	2.1	74	78	2.0
<b>African Amer.</b>	24	77	2.4	40	80	1.4
<b>Latino</b>	29	78	2.1	39	80	0.6
<b>EL</b>	0	74	6.5	17	65	5.1
<b>IEP</b>	13	69	0.4	23	87	0.6

# Winter 2020 - Initial MAP growth data

<a href="#">Source Data</a>	MAP Growth Math 18-19	Map Growth Math 19-20 (estimated)	Projected Growth 19-20	MAP Growth ELA 1819	MAP Growth ELA 19-20 (estimated)	Projected Growth 19-20
<b>Lower</b>	4.9	4.4	4	1.8	3.8	3
<b>Upper (9-11)</b>	2.1	2.8	2	2.0	2.7	1
<b>African Amer.</b>	2.4	4.2	3	1.4	4.5	2
<b>Latino</b>	2.1	4.0	3	0.6	1.7	2

# Other Indicators

---

---

## US Pass Rates

- 2018-2019
  - yearlong: 35 of 214 = 16%
- 2019-2020:
  - Tri 1: 41 of 259 = 16%
  - Tri 2: 67 of 259 = 26%
  - Total students failing at least 1 core course by grade in tri 2:
    - 9th = 32%, 10th = 30%, 11th = 18%, 12th = 15%

# Other Indicators

---

---

- Lower School Pass Rate Data 2019-20 School Year
  - Tri 1 → Tri 2: Number of Students Failing Courses Decreased by 12%
  - Number of Students Failing One or More Courses in Tri 2
    - 6th - 31 (23%)
    - 7th - 24 (20%)
    - 8th - 19 (16%)
  - Number of Students Failing One or More Courses in Tri 1 AND Tri 2
    - 6th - 20 (15%)
    - 7th - 17 (14%)
    - 8th - 14 (12%)



# Other Indicators

- ALEKS Math Blended Learning - Time and content gains

Grade	Avg. Hours spent in ALEKS	Beginning Knowledge	Ending Knowledge	Percentage Gained
6	8	24%	35%	11%
7	5.3	32%	39%	7%
8	8	29%	40%	11%
HS Alg 1	3.5	19%	22%	3%

# Other Indicators

- Achieve 3000 - Lexile gains

Grade	Avg. Hours spent in Achieve 3000	Avg Lexile Scores	Avg Lexile Growth Since August	Lexile Range for "On Grade Level"
6	12	706	+24	855-1165L
7	17	833	+16	925-1235L
8	18	964	+77	985-1295L

# Cover Sheet

## Finance Update - YTD February 2020

**Section:** IV. Finance and Development  
**Item:** A. Finance Update - YTD February 2020  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** EBIA 19-20 FEB Financials CF 2020.03.17.pdf  
EBIA 19-20 FEB Financials YTD 2020.03.17.pdf  
EBIA Financial Presentation to the board Mar 2020.pdf

**East Bay Innovation Academy**  
 Monthly Cash Forecast  
 As of Feb close

	2019/20												Forecast	AP/AR
	Actual & Projected													
	Jul Actual	Aug Actual	Sep Actual	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Mar Projected	Apr Projected	May Projected	Jun Projected		
<b>Beginning Cash</b>	<b>181,425</b>	<b>291,986</b>	<b>151,539</b>	<b>60,599</b>	<b>58,195</b>	<b>151,238</b>	<b>74,524</b>	<b>155,883</b>	<b>(11,913)</b>	<b>83,474</b>	<b>184,721</b>	<b>15,564</b>		
<b>Revenue</b>														
LCFF Entitlement	196	248,041	329,776	545,523	408,331	408,331	452,395	407,940	609,506	467,063	467,063	467,063	5,342,110	530,881
Federal Income	-	11,615	-	(4,271)	-	1,669	76,497	15,494	63,539	14,037	9,020	26,582	313,783	99,600
Other State Income	13,947	14,872	28,363	24,320	25,105	39,906	56,607	46,986	62,027	150,899	64,575	32,274	836,022	276,142
Local Revenues	1,822	21,264	3,982	12,792	2,351	1,657	3,356	4,538	5,662	3,875	16,475	13,875	155,850	64,200
Fundraising and Grants	3,291	3,349	36,899	35,391	13,799	8,642	7,740	3,713	15,493	5,894	5,894	5,894	151,000	5,000
<b>Total Revenue</b>	<b>19,257</b>	<b>299,141</b>	<b>399,020</b>	<b>613,755</b>	<b>449,586</b>	<b>460,206</b>	<b>596,595</b>	<b>478,671</b>	<b>756,227</b>	<b>641,769</b>	<b>563,028</b>	<b>545,689</b>	<b>6,798,765</b>	<b>975,823</b>
<b>Expenses</b>														
Compensation & Benefits	183,366	426,179	475,434	454,992	423,367	421,897	465,190	398,092	467,710	421,334	421,334	337,913	4,896,809	-
Books & Supplies	16,559	28,485	14,417	30,792	9,619	6,109	23,360	6,426	19,977	18,304	18,304	18,304	210,656	-
Services & Other Operating Expenses	100,546	144,661	154,324	125,869	135,732	150,341	172,545	104,893	161,039	117,000	116,997	160,344	1,720,098	75,809
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>300,471</b>	<b>599,325</b>	<b>644,175</b>	<b>611,653</b>	<b>568,718</b>	<b>578,347</b>	<b>661,094</b>	<b>509,411</b>	<b>648,726</b>	<b>556,639</b>	<b>556,636</b>	<b>516,560</b>	<b>6,827,563</b>	<b>75,809</b>
<b>Operating Cash Inflow (Outflow)</b>	<b>(281,214)</b>	<b>(300,184)</b>	<b>(245,155)</b>	<b>2,101</b>	<b>(119,131)</b>	<b>(118,142)</b>	<b>(64,499)</b>	<b>(30,740)</b>	<b>107,501</b>	<b>85,130</b>	<b>6,393</b>	<b>29,129</b>	<b>(28,798)</b>	<b>900,014</b>
Revenues - Prior Year Accruals	585,873	210,423	40,172	142,316	-	-	14,020	(32,554)	33,636	201	201	201	-	-
Expenses - Prior Year Accruals	(7,519)	-	-	38,000	-	-	(48,937)	43,882	-	-	-	-	-	-
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	(170,147)	(68,077)	26,692	(86,899)	2,451	31,389	106,450	(158,061)	-	-	-	-	-	-
Summerholdback for Teachers	(89,466)	17,391	17,351	18,410	18,058	18,370	16,409	18,013	24,250	24,250	24,250	24,250	-	-
Loans Payable (Current)	-	-	70,000	(70,000)	200,000	-	69,999	-	(70,000)	-	(200,000)	-	-	-
Loans Payable (Long Term)	-	-	-	(8,333)	(8,333)	(8,333)	(8,333)	(8,336)	-	(8,335)	-	-	-	-
Capital Leases Payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Long Term Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure & Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Balance Sheet Changes	73,034	-	-	(38,000)	-	-	(3,750)	-	-	-	-	-	-	-
<b>Ending Cash</b>	<b>291,986</b>	<b>151,539</b>	<b>60,599</b>	<b>58,195</b>	<b>151,238</b>	<b>74,524</b>	<b>155,883</b>	<b>(11,913)</b>	<b>83,474</b>	<b>184,721</b>	<b>15,564</b>	<b>69,144</b>		

**East Bay Innovation Academy**

Budget vs. Actuals

As of Feb close

	Actual			Budget vs. Actual			Budget						
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Budget Remaining	Forecast Remaining	% of Forecast Spent
<b>SUMMARY</b>													
<b>Revenue</b>													
LCFF Entitlement	408,331	452,395	407,940	2,800,533	2,874,514	(73,981)	5,407,042	5,373,098	5,342,110	(30,987)	2,606,509	2,541,577	52%
Federal Revenue	1,669	76,497	15,494	101,004	42,546	58,459	299,578	317,625	313,783	(3,842)	198,574	212,779	32%
Other State Revenues	39,906	56,607	46,986	250,106	383,845	(133,739)	896,083	842,191	836,022	(6,169)	645,977	585,916	30%
Local Revenues	1,657	3,356	4,538	51,763	70,983	(19,220)	169,001	165,250	155,850	(9,401)	117,239	104,087	33%
Fundraising and Grants	8,642	7,740	3,713	112,824	140,120	(27,296)	225,200	223,800	151,000	(72,800)	112,376	38,176	75%
<b>Total Revenue</b>	<b>460,206</b>	<b>596,595</b>	<b>478,671</b>	<b>3,316,230</b>	<b>3,512,008</b>	<b>(195,778)</b>	<b>6,996,905</b>	<b>6,921,964</b>	<b>6,798,765</b>	<b>(123,199)</b>	<b>3,680,675</b>	<b>3,482,536</b>	<b>49%</b>
<b>Expenses</b>													
Compensation and Benefits	421,897	465,190	398,092	3,248,518	3,308,253	59,735	4,932,448	4,936,809	4,896,809	40,000	1,683,930	1,648,291	66%
Books and Supplies	6,109	23,360	6,426	135,766	286,044	150,278	348,963	222,460	210,656	11,804	213,197	74,890	64%
Services and Other Operating Expenditures	150,341	172,545	104,893	1,088,910	1,059,083	(29,827)	1,706,437	1,762,644	1,720,098	42,546	617,527	631,188	63%
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>578,347</b>	<b>661,094</b>	<b>509,411</b>	<b>4,473,194</b>	<b>4,653,380</b>	<b>180,186</b>	<b>6,987,848</b>	<b>6,921,913</b>	<b>6,827,563</b>	<b>94,350</b>	<b>2,514,654</b>	<b>2,354,370</b>	<b>66%</b>
<b>Operating Income</b>	<b>(118,142)</b>	<b>(64,499)</b>	<b>(30,740)</b>	<b>(1,156,964)</b>	<b>(1,141,372)</b>	<b>(15,592)</b>	<b>9,057</b>	<b>51</b>	<b>(28,798)</b>	<b>(28,849)</b>	<b>1,166,021</b>	<b>1,128,166</b>	
<b>Fund Balance</b>													
Beginning Balance (Unaudited)	(312,083)	(430,225)	(494,724)	631,500	631,500		564,499	631,500	631,500				
Audit Adjustment				-	-		-	-	-				
Beginning Balance (Audited)				631,500	631,500		564,499	631,500	631,500				
Operating Income	(118,142)	(64,499)	(30,740)	(1,156,964)	(1,141,372)		9,057	51	(28,798)				
<b>Ending Fund Balance</b>	<b>(430,225)</b>	<b>(494,724)</b>	<b>(525,464)</b>	<b>(525,464)</b>	<b>(509,872)</b>		<b>573,556</b>	<b>631,551</b>	<b>602,702</b>				
<b>Capital Outlay</b>	-	-	-	-	-		-	-	-				

**East Bay Innovation Academy**

Budget vs. Actuals  
As of Feb close

Detail	Actual			Budget vs. Actual			Budget						
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Budget Remaining	Forecast Remaining	% of Forecast Spent
<b>Enrollment Breakdown</b>	M5	M6	M7										
6		136	134	131			120	135	131	(4)			
7		120	119	119			118	120	120	-			
8		115	115	115			120	112	112	-			
9		78	78	78			80	79	79	-			
10		78	78	77			85	79	79	-			
11		61	60	60			67	61	61	-			
12		34	34	34			36	33	33	-			
<b>Enrollment Summary</b>													
4-6		136	134	131			120	135	131	(4)			
7-8		235	234	234			238	232	232	-			
9-12		251	250	249			268	252	252	-			
<b>Total Enrolled</b>		<b>622</b>	<b>618</b>	<b>614</b>			<b>626</b>	<b>619</b>	<b>615</b>	<b>(4)</b>			
<b>ADA %</b>													
4-6		96.9%	96.3%	94.0%			96%	96%	96%				
7-8		95.9%	94.7%	93.0%			96%	96%	96%				
9-12		94.7%	93.3%	89.0%			93%	94%	94%				
<b>Average</b>		<b>95.6%</b>	<b>94.5%</b>	<b>91.6%</b>			<b>95%</b>	<b>95%</b>	<b>95%</b>				
<b>ADA</b>													
4-6		130.5	129.7	125.1			115.2	129.6	125.8				
7-8		222.7	222.6	219.2			228.5	222.7	222.7				
9-12		241.3	233.2	222.8			249.2	236.9	236.9				
Total ADA		<b>594.5</b>	<b>585.5</b>	<b>567.2</b>			<b>592.9</b>	<b>589.2</b>	<b>585.4</b>				
<b>Demographic Information</b>	P-1	594.42	P-2										
<b>Prior Year</b>													
<b>ADA (P-2)</b>							534	534	533.60				
CALPADS Enrollment (for unduplicated % calc)							562	562	562				
# Unduplicated Count (CALPADS)							157	157	157				
# Free & Reduced Lunch (FRL) (CALPADS)							133	133	133				
# ELL (CALPADS)							33	33	33				
<b>Current Year</b>													
CALPADS Enrollment (for unduplicated % calc)							626	617	613				
# Unduplicated Count (CALPADS)							175	207	207				
# Free & Reduced Lunch (FRL) (CALPADS)							148	177	177				
# ELL (CALPADS)							37	39	39				
New Students							68	57	53				

**East Bay Innovation Academy**

Budget vs. Actuals

As of Feb close

	Actual			Budget vs. Actual			Budget						
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Budget Remaining	Forecast Remaining	% of Forecast Spent
<b>REVENUE</b>													
<b>LCFF Entitlement</b>													
8011 Charter Schools LCFF - State Aid	299,351	299,351	299,351	1,917,276	1,944,169	(26,893)	3,796,162	3,750,863	3,730,448	(20,416)	1,878,886	1,813,172	51%
8012 Education Protection Account Entitlement	-	26,680	-	53,360	53,360	-	118,584	117,840	117,072	(768)	65,224	63,712	46%
8019 State Aid - Prior Years	-	-	(391)	(195)	-	(195)	-	196	196	-	195	391	-99%
8096 Charter Schools in Lieu of Property Taxes	108,980	126,364	108,980	830,092	876,986	(46,894)	1,492,297	1,504,198	1,494,395	(9,803)	662,205	664,303	56%
<b>SUBTOTAL - LCFF Entitlement</b>	<b>408,331</b>	<b>452,395</b>	<b>407,940</b>	<b>2,800,533</b>	<b>2,874,514</b>	<b>(73,981)</b>	<b>5,407,042</b>	<b>5,373,098</b>	<b>5,342,110</b>	<b>(30,987)</b>	<b>2,606,509</b>	<b>2,541,577</b>	<b>52%</b>
<b>8100 Federal Revenue</b>													
8181 Special Education - Entitlement	-	-	-	-	-	-	70,250	70,250	70,250	-	70,250	70,250	0%
8182 Special Education Reimbursement	-	67,660	-	67,660	-	67,660	150,547	154,040	154,040	-	82,887	86,380	44%
8220 Child Nutrition Programs	1,669	8,837	-	17,850	18,930	(1,080)	31,550	36,837	32,995	(3,842)	13,700	15,145	54%
8291 Title I	-	-	15,494	15,494	15,054	441	30,107	36,429	36,429	-	14,613	20,935	43%
8292 Title II	-	-	-	-	3,562	(3,562)	7,124	10,069	10,069	-	7,124	10,069	0%
8294 Title IV	-	-	-	-	5,000	(5,000)	10,000	10,000	10,000	-	10,000	10,000	0%
<b>SUBTOTAL - Federal Income</b>	<b>1,669</b>	<b>76,497</b>	<b>15,494</b>	<b>101,004</b>	<b>42,546</b>	<b>58,459</b>	<b>299,578</b>	<b>317,625</b>	<b>313,783</b>	<b>(3,842)</b>	<b>198,574</b>	<b>212,779</b>	<b>32%</b>
<b>8300 Other State Revenues</b>													
8319 Other State Apportionments - Prior Years	-	-	-	3,258	-	3,258	-	3,258	3,258	-	(3,258)	-	100%
8381 Special Education - Entitlement (State)	25,105	25,105	-	153,419	180,315	(26,896)	323,141	319,936	314,924	(5,012)	169,722	161,505	49%
8382 Special Education Reimbursement (State)	-	-	46,124	46,124	-	46,124	179,940	143,460	143,460	-	133,816	97,336	32%
8520 Child Nutrition - State	104	661	862	1,627	1,578	49	3,155	3,070	2,750	(320)	1,528	1,123	59%
8545 School Facilities Apportionments	-	-	-	-	127,098	(127,098)	254,196	237,250	237,250	-	254,196	237,250	0%
8550 Mandated Cost Reimbursements	14,697	-	-	14,697	14,695	2	14,695	14,881	14,828	(54)	(2)	131	99%
8560 State Lottery Revenue	-	30,841	-	30,841	32,301	(1,460)	120,956	120,197	119,413	(783)	90,115	88,572	26%
8590 All Other State Revenue	-	-	-	140	27,859	(27,719)	-	140	140	-	(140)	-	100%
<b>SUBTOTAL - Other State Income</b>	<b>39,906</b>	<b>56,607</b>	<b>46,986</b>	<b>250,106</b>	<b>383,845</b>	<b>(133,739)</b>	<b>896,083</b>	<b>842,191</b>	<b>836,022</b>	<b>(6,169)</b>	<b>645,977</b>	<b>585,916</b>	<b>30%</b>
<b>8600 Other Local Revenue</b>													
8634 Food Service Sales	253	603	1,537	6,610	7,572	(962)	12,620	12,279	7,998	(4,281)	6,010	1,388	83%
8660 Interest	0	0	0	1	1	0	1	1	1	-	0	0.16	88%
8676 After School Program Revenue	110	38	-	29,869	33,750	(3,881)	45,000	45,000	40,000	(5,000)	15,131	10,131	75%
8690 Other Local Revenue	1,295	2,715	3,000	15,283	6,260	9,023	18,780	18,570	18,450	(120)	3,497	3,167.25	83%
8701 Oakland Measure N	-	-	-	-	-	-	53,600	50,400	50,400	-	53,600	50,400	0%
8703 Oakland Measure G1	-	-	-	-	23,400	(23,400)	39,000	39,000	39,000	-	39,000	39,000	0%
8999 Uncategorized Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>SUBTOTAL - Local Revenues</b>	<b>1,657</b>	<b>3,356</b>	<b>4,538</b>	<b>51,763</b>	<b>70,983</b>	<b>(19,220)</b>	<b>169,001</b>	<b>165,250</b>	<b>155,850</b>	<b>(9,401)</b>	<b>117,239</b>	<b>104,087</b>	<b>33%</b>
<b>8800 Donations/Fundraising</b>													
8801 Donations - Parents	8,247	3,239	3,245	99,813	75,120	24,693	125,200	123,800	123,000	(800)	25,387	23,187	81%
8802 Donations - Private	396	4,501	469	10,402	35,000	(24,598)	50,000	50,000	25,000	(25,000)	39,598	14,598	42%
8803 Fundraising	-	-	-	2,609	30,000	(27,391)	50,000	50,000	3,000	(47,000)	47,391	391	87%
<b>SUBTOTAL - Fundraising and Grants</b>	<b>8,642</b>	<b>7,740</b>	<b>3,713</b>	<b>112,824</b>	<b>140,120</b>	<b>(27,296)</b>	<b>225,200</b>	<b>223,800</b>	<b>151,000</b>	<b>(72,800)</b>	<b>112,376</b>	<b>38,176</b>	<b>75%</b>
<b>TOTAL REVENUE</b>	<b>460,206</b>	<b>596,595</b>	<b>478,671</b>	<b>3,316,230</b>	<b>3,512,008</b>	<b>(195,778)</b>	<b>6,996,905</b>	<b>6,921,964</b>	<b>6,798,765</b>	<b>(123,199)</b>	<b>3,680,675</b>	<b>3,482,536</b>	<b>49%</b>

**East Bay Innovation Academy**

Budget vs. Actuals  
As of Feb close

	Actual			Budget vs. Actual			Budget							
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Budget Remaining	Forecast Remaining	% of Forecast Spent	
<b>EXPENSES</b>														
<b>Compensation &amp; Benefits</b>														
1000	<b>Certificated Salaries</b>													
1100	Teachers Salaries	190,611	189,112	186,191	1,334,495	1,357,697	23,202	2,036,439	2,065,534	2,065,534	-	701,945	731,040	65%
1103	Teacher - Substitute Pay	1,149	1,031	1,409	7,424	34,333	26,910	51,500	10,000	10,000	-	44,076	2,576	74%
1148	Teacher - Special Ed	17,406	17,423	17,406	118,765	160,657	41,892	264,761	179,237	179,237	-	145,997	60,472	66%
1150	Teacher - Summer School	-	-	-	-	10,000	10,000	10,000	10,000	10,000	-	10,000	10,000	0%
1160	Teacher - Custom 2	13,862	13,862	13,862	95,055	99,400	4,345	142,000	137,821	137,821	-	46,945	42,767	69%
1300	Certificated Supervisor & Administrator Salaries	19,302	19,302	19,302	210,164	158,000	(52,164)	237,000	267,493	267,493	-	26,836	57,329	79%
1311	Cert Admin - DESEL, Curr. Instr.	50,397	51,114	51,856	382,102	332,727	(49,375)	499,090	601,526	601,526	-	116,988	219,424	64%
	<b>SUBTOTAL - Certificated Employees</b>	<b>292,726</b>	<b>291,844</b>	<b>290,026</b>	<b>2,148,004</b>	<b>2,152,813</b>	<b>4,810</b>	<b>3,240,790</b>	<b>3,271,611</b>	<b>3,271,611</b>	<b>-</b>	<b>1,092,787</b>	<b>1,123,608</b>	<b>66%</b>
2000	<b>Classified Salaries</b>													
2104	Classified - SPED	11,605	13,881	16,593	93,877	112,982	19,104	177,542	132,720	132,720	-	83,665	38,843	71%
2300	Classified Supervisor & Administrator Salaries	8,333	8,333	8,333	99,796	112,811	13,015	169,216	135,516	135,516	-	69,420	35,721	74%
2400	Classified Clerical & Office Salaries	15,070	15,259	14,650	118,295	100,667	(17,629)	151,000	151,000	151,000	-	32,705	32,705	78%
2402	Classified Clerical & Office Salaries - Community Engage	6,833	6,833	6,833	54,667	51,157	(3,510)	76,735	82,000	82,000	-	22,068	27,333	67%
2905	Other Classified - After School	4,636	5,386	4,636	35,344	18,900	(16,444)	31,500	76,200	76,200	-	(3,844)	40,855	46%
2928	Other Classified - Food	1,449	1,336	1,732	9,554	9,734	179	16,223	16,223	16,223	-	6,668	6,668	59%
	<b>SUBTOTAL - Classified Employees</b>	<b>47,926</b>	<b>51,029</b>	<b>52,778</b>	<b>411,533</b>	<b>406,249</b>	<b>(5,284)</b>	<b>622,216</b>	<b>593,659</b>	<b>593,659</b>	<b>-</b>	<b>210,683</b>	<b>182,125</b>	<b>69%</b>
3000	<b>Employee Benefits</b>													
3100	STRS	46,556	46,585	46,031	343,640	353,056	9,416	542,205	559,446	559,446	-	198,566	215,806	61%
3300	OASDI-Medicare-Alternative	8,721	9,383	9,221	68,109	64,815	(3,294)	99,337	93,266	93,266	-	31,228	25,157	73%
3400	Health & Welfare Benefits	22,088	52,272	(5,651)	222,657	257,971	35,314	343,962	343,962	303,962	40,000	121,305	81,305	73%
3500	Unemployment Insurance	27	10,224	1,834	18,086	21,303	3,217	25,284	24,833	24,833	-	7,198	6,747	73%
3600	Workers Comp Insurance	3,044	3,044	3,044	30,441	42,010	11,569	46,356	38,653	38,653	-	15,915	8,212	79%
3900	Other Employee Benefits	809	809	809	6,049	10,035	3,987	12,298	11,381	11,381	-	6,249	5,332	53%
	<b>SUBTOTAL - Employee Benefits</b>	<b>81,244</b>	<b>122,317</b>	<b>55,288</b>	<b>688,981</b>	<b>749,191</b>	<b>60,210</b>	<b>1,069,442</b>	<b>1,071,539</b>	<b>1,031,539</b>	<b>40,000</b>	<b>380,460</b>	<b>342,558</b>	<b>67%</b>



**East Bay Innovation Academy**

Budget vs. Actuals

As of Feb close

	Actual			Budget vs. Actual			Budget						
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Budget Remaining	Forecast Remaining	% of Forecast Spent
<b>4000 Books &amp; Supplies</b>	-	-	-										
4100 Approved Textbooks & Core Curricula Materials	-	198	-	5,218	14,259	9,041	15,650	12,475	12,375	100	10,432	7,157	42%
4200 Books & Other Reference Materials	-	-	-	185	3,040	2,855	3,040	3,040	3,040	-	2,855	2,855	6%
4300 Materials & Supplies	1,543	1,358	63	8,263	19,156	10,892	19,156	16,941	16,819	122	10,892	8,556	49%
4315 Custodial Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-
4320 Educational Software	-	8,991	-	51,864	45,556	(6,308)	50,000	51,864	51,870	(6)	(1,864)	6	100%
4330 Office Supplies	579	2,547	462	19,744	19,197	(546)	28,796	36,474	31,290	5,184	9,052	11,546	63%
4335 PE Supplies	46	-	-	46	-	(46)	-	50	50	-	(46)	4	93%
4352 Quest (After School)	-	1,136	-	2,878	6,800	3,922	10,200	5,200	5,200	-	7,322	2,322	55%
4400 Noncapitalized Equipment	-	-	-	1,140	6,800	5,660	10,200	5,200	5,200	-	9,060	4,060	22%
4410 Classroom Furniture, Equipment & Supplies	-	1,095	-	2,943	18,404	15,461	20,200	10,200	10,200	-	17,257	7,257	29%
4420 Computers (individual items less than \$5k)	-	262	-	288	98,624	98,336	107,200	7,200	7,200	-	106,912	6,912	4%
4423 Staff Computers	-	-	-	1,404	7,507	6,103	8,160	3,160	3,160	-	6,756	1,756	44%
4430 Non Classroom Related Furniture, Equipment & Supplies	-	2,308	-	3,042	7,480	4,438	11,220	6,220	6,220	-	8,178	3,178	49%
4710 Student Food Services	3,899	4,754	5,901	35,825	37,860	2,035	63,101	61,395	54,992	6,403	27,275	19,167	65%
4720 Other Food	41	710	-	2,926	1,360	(1,566)	2,040	3,040	3,040	-	(886)	114	96%
<b>SUBTOTAL - Books and Supplies</b>	<b>6,109</b>	<b>23,360</b>	<b>6,426</b>	<b>135,766</b>	<b>286,044</b>	<b>150,278</b>	<b>348,963</b>	<b>222,460</b>	<b>210,656</b>	<b>11,804</b>	<b>213,197</b>	<b>74,890</b>	<b>64%</b>

**East Bay Innovation Academy**

Budget vs. Actuals

As of Feb close

	Actual			Budget vs. Actual			Budget							
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	(Previous vs. Current Forecast)			Forecast Remaining	% of Forecast Spent	
									Current Forecast	Current Forecast	Budget Remaining			
<b>5000 Services &amp; Other Operating Expenses</b>														
5220 Travel and Lodging	704	1,852	81	5,870	1,530	(4,340)	2,550	8,550	8,550	-	(3,320)	2,680	69%	
5300 Dues & Memberships	282	321	325	12,740	7,359	(5,380)	12,266	12,766	12,766	-	(474)	26	100%	
5450 Insurance - Other	3,807	3,807	3,808	38,071	41,414	3,343	45,698	46,425	46,125	300	7,627	8,054	83%	
5515 Janitorial, Gardening Services & Supplies	6,632	12,000	7,537	68,514	48,470	(20,043)	80,784	90,000	90,000	-	12,270	21,486	76%	
5535 Utilities - All Utilities	1,558	9,641	6,221	41,432	50,393	8,961	75,590	75,590	66,000	9,590	34,158	24,568	63%	
5610 Rent	26,745	26,745	26,745	249,425	225,952	(23,473)	338,928	338,928	338,928	-	89,503	89,503	74%	
5611 Prop 39 Related Costs	-	31,679	-	63,359	63,359	(0)	126,717	126,717	126,717	-	63,358	63,358	50%	
5615 Repairs and Maintenance - Building	797	230	-	4,854	6,120	1,266	10,200	6,200	6,200	-	5,346	1,346	78%	
5616 Repairs and Maintenance - Computers	-	-	-	-	3,400	3,400	10,200	10,200	10,200	-	10,200	10,200	0%	
5803 Accounting Fees	2,500	3,036	-	12,036	6,452	(5,584)	12,904	12,904	12,904	-	868	868	93%	
5806 Assemblies	-	-	-	3,508	1,224	(2,284)	2,040	7,040	7,040	-	(1,468)	3,532	50%	
5809 Banking Fees	43	169	48	726	1,020	294	1,530	5,000	5,000	-	804	4,274	15%	
5810 Intersession	7,299	-	1,970	26,630	34,430	7,800	68,860	48,090	47,650	440	42,230	21,020	56%	
5812 Business Services	5,550	3,419	6,338	42,659	44,880	2,221	67,320	67,320	67,320	-	24,661	24,661	63%	
5815 Consultants - Instructional	-	-	-	-	15,300	15,300	15,300	15,300	15,300	-	15,300	15,300	0%	
5820 Consultants - Non Instructional - Custom 1	1,760	6,188	-	8,198	17,258	9,061	28,764	28,764	18,764	10,000	20,567	10,567	44%	
5822 Consultants - Non Instructional - Custom 3	-	-	-	-	10,098	10,098	16,830	16,830	16,830	-	16,830	16,830	0%	
5824 District Oversight Fees	-	-	-	-	27,035	27,035	54,070	53,731	53,421	310	54,070	53,421	0%	
5836 Fingerprinting	67	144	-	1,770	3,235	1,465	3,551	3,561	3,561	-	1,781	1,791	50%	
5839 Fundraising Expenses	10	2,539	2,000	5,998	9,180	3,182	15,300	28,300	18,300	10,000	9,302	12,302	33%	
5843 Interest - Loans Less than 1 Year	6	46	-	119	-	(119)	-	283	283	-	(119)	164	42%	
5845 Legal Fees	973	5,968	946	34,500	50,400	15,900	84,000	74,000	56,000	18,000	49,500	21,500	62%	
5851 Marketing and Student Recruiting	-	-	-	543	1,082	540	1,804	1,512	1,406	106	1,261	863	39%	
5852 Receivable Sale Fees	-	-	4,478	4,478	-	(4,478)	-	-	5,000	(5,000)	(4,478)	522	90%	
5857 Payroll Fees	378	762	381	3,522	3,329	(193)	4,994	4,994	4,994	-	1,472	1,472	71%	
5860 Printing and Reproduction	-	-	-	403	274	(129)	457	457	457	-	54	54	88%	
5863 Professional Development	-	7,422	2,500	19,136	13,600	(5,536)	20,400	20,400	20,400	-	1,264	1,264	94%	
5866 SPED MH Day/NPS Services	71,005	19,702	16,725	233,393	200,000	(33,393)	300,000	329,000	329,000	-	66,607	95,607	71%	
5869 Special Education Contract Instructors	7,127	7,966	12,474	63,153	75,000	11,847	125,000	125,000	125,000	-	61,847	61,847	51%	
5872 Special Education Encroachment	-	-	-	-	-	-	15,736	15,736	15,736	-	15,736	15,736	0%	
5875 Staff Recruiting	143	428	-	1,625	4,584	2,959	7,640	7,640	7,640	-	6,014	6,014	21%	
5878 Student Assessment	-	315	-	9,497	9,000	(497)	15,000	15,000	15,000	-	5,503	5,503	63%	
5880 Student Health Services	-	-	-	440	247	(193)	412	440	440	-	(28)	-	100%	
5881 Student Information System	-	15,663	-	28,873	17,500	(11,373)	35,000	28,875	28,875	-	6,128	3	100%	
5884 Substitutes	7,000	8,400	8,413	48,904	18,000	(30,904)	30,000	60,000	60,000	-	(18,904)	11,096	82%	
5887 Technology Services	4,405	-	720	33,607	27,000	(6,607)	45,000	45,000	45,000	-	11,393	11,393	75%	
5899 Miscellaneous Operating Expenses	20	(60)	879	1,374	-	(1,374)	-	500	1,500	(1,000)	(1,374)	126	92%	
5900 Communications	1,411	3,442	2,065	17,797	20,000	2,203	30,000	30,000	30,000	-	12,203	12,203	59%	
5915 Postage and Delivery	120	720	240	1,757	955	(801)	1,592	1,592	1,792	(200)	(164)	36	98%	
<b>SUBTOTAL - Services &amp; Other Operating Exp.</b>	<b>150,341</b>	<b>172,545</b>	<b>104,893</b>	<b>1,088,910</b>	<b>1,059,083</b>	<b>(29,827)</b>	<b>1,706,437</b>	<b>1,762,644</b>	<b>1,720,098</b>	<b>42,546</b>	<b>617,527</b>	<b>631,188</b>	<b>63%</b>	

**East Bay Innovation Academy**

Budget vs. Actuals

As of Feb close

	Actual			Budget vs. Actual			Budget						
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Approved Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Budget Remaining	Forecast Remaining	% of Forecast Spent
<b>6000 Capital Outlay</b>													
6100 Sites & Improvement of Sites	-	-	-	-	-	-	-	-	-	-	-	-	-
6200 Buildings & Improvement of Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-
6300 School Libraries	-	-	-	-	-	-	-	-	-	-	-	-	-
6400 Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-
6410 Computers (capitalizable items)	-	-	-	-	-	-	-	-	-	-	-	-	-
6420 Furniture (capitalizable items)	-	-	-	-	-	-	-	-	-	-	-	-	-
6430 Other Equipment (capitalizable items)	-	-	-	-	-	-	-	-	-	-	-	-	-
6500 Equipment Replacement	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>SUBTOTAL - Capital Outlay</b>	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>578,347</b>	<b>661,094</b>	<b>509,411</b>	<b>4,473,194</b>	<b>4,653,380</b>	<b>180,186</b>	<b>6,987,848</b>	<b>6,921,913</b>	<b>6,827,563</b>	<b>94,350</b>	<b>2,514,654</b>	<b>2,354,370</b>	<b>66%</b>
<b>6900 Total Depreciation (includes Prior Years)</b>	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES including Depreciation</b>	<b>578,347</b>	<b>661,094</b>	<b>509,411</b>	<b>4,473,194</b>	<b>4,653,380</b>	<b>180,186</b>	<b>6,987,848</b>	<b>6,921,913</b>	<b>6,827,563</b>	<b>94,350</b>	<b>2,514,654</b>	<b>2,354,370</b>	<b>66%</b>

# Financial Update

## March 2020



# Through February (month 8), 49% of revenues received, 66% of expenses spent

---

---

- Revenue notes:
  - SB740, SPED funding delayed
  - Title funding arrived
  - Local measures are reimbursement-based
- Expense notes:
  - On track

# Current Forecast: deficit may be possible

- ADA forecast revised down to 585.4, from 589.2 (-\$37K)
  - Attrition
  - Attendance
- SPED funding reduced from \$543/ADA to \$538/ADA (-\$3K)
- Shelter In Place implications
- Revisiting expenses

	Approved Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
<b>SUMMARY</b>						
<b>Revenue</b>						
LCFF Entitlement	5,407,042	5,373,098	5,342,110	(30,987)	2,541,577	52%
Federal Revenue	299,578	317,625	313,783	(3,842)	212,779	32%
Other State Revenues	896,083	842,191	836,022	(6,169)	585,916	30%
Local Revenues	169,001	165,250	155,850	(9,401)	104,087	33%
Fundraising and Grants	225,200	223,800	151,000	(72,800)	38,176	75%
<b>Total Revenue</b>	<b>6,996,905</b>	<b>6,921,964</b>	<b>6,798,765</b>	<b>(123,199)</b>	<b>3,482,536</b>	<b>49%</b>
<b>Expenses</b>						
Compensation and Benefits	4,932,448	4,936,809	4,896,809	40,000	1,648,291	66%
Books and Supplies	348,963	222,460	210,656	11,804	74,890	64%
Services and Other Operating Expenditures	1,706,437	1,762,644	1,720,098	42,546	631,188	63%
Depreciation	-	-	-	-	-	-
<b>Total Expenses</b>	<b>6,987,848</b>	<b>6,921,913</b>	<b>6,827,563</b>	<b>94,350</b>	<b>2,354,370</b>	<b>66%</b>
<b>Operating Income</b>	<b>9,057</b>	<b>51</b>	<b>(28,798)</b>	<b>(28,849)</b>	<b>1,128,166</b>	



# Cash to be tight for remainder of the year

---

- Feb ending cash in balance sheet: -\$11K
- Feb ending cash in bank: \$164K
- LOC (\$70K) engaged
- Receivable sale (\$200K) initiated, payable in May

# Cover Sheet

## J-13A Waiver

**Section:** IV. Finance and Development  
**Item:** B. J-13A Waiver  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** EBIA\_J13A waiver Mar 2020.pdf  
SY.19-20 Calendar FINAL 2020.01.09.pdf



CALIFORNIA DEPARTMENT OF EDUCATION  
**REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS**  
 FORM J-13A, REVISED DECEMBER 2017

**SECTION A: REQUEST INFORMATION**

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K-12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> for information regarding the completion of this form.

**PART I: LOCAL EDUCATIONAL AGENCY (LEA)**

LEA NAME: <u>East Bay Innovation Academy</u>		COUNTY CODE: <u>01</u>	DISTRICT CODE: <u>61259</u>	CHARTER NUMBER (IF APPLICABLE): <u>0129932</u>
LEA SUPERINTENDENT OR ADMINISTRATOR NAME: <u>Michelle Cho</u>			FISCAL YEAR: <u>2019-2020</u>	
ADDRESS: <u>3400 Malcolm Ave</u>		COUNTY NAME: <u>Alameda</u>		
CITY: <u>Oakland</u>		STATE: <u>CA</u>	ZIP CODE: <u>94605</u>	
CONTACT NAME: <u>Michelle Cho</u>	TITLE: <u>Executive Director</u>	PHONE: <u>510-577-9557</u>	E-MAIL: <u>michelle.cho@eastbayia.org</u>	

**PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):**

<input type="checkbox"/> SCHOOL DISTRICT Choose one of the following: <input type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites	<input type="checkbox"/> COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input checked="" type="checkbox"/> CHARTER SCHOOL <u>East Bay Innovation Academy</u>
---	--	--

**PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:**

**SCHOOL CLOSURE:** When one or more schools were closed because of conditions described in *EC* Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per *EC* Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *EC* Section 46200, et seq.

There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.

---

**MATERIAL DECREASE:** When one or more schools were kept open but experienced a material decrease in attendance pursuant to *EC* Section 46392 and *CCR*, Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to *EC* Section 46392 and *CCR*, Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of *EC* Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency.

There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.

---

**LOST OR DESTROYED ATTENDANCE RECORDS:** When attendance records have been lost or destroyed as described in *EC* Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to *EC* Section 46391:

*"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."*

CALIFORNIA DEPARTMENT OF EDUCATION  
**REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS**  
 FORM J-13A, REVISED DECEMBER 2017

**SECTION B: SCHOOL CLOSURE**

- Not Applicable (Proceed to Section C)  
 Supplemental Page(s) Attached

**PART I: NATURE OF EMERGENCY** (Describe in detail.)

Novel Coronavirus (COVID-19) Pandemic

**PART II: SCHOOL INFORMATION** (Use the supplemental Excel form at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested
East Bay Innovation Academy	0129932	Charter	186	11	6	3/13/20 - 3/27/20	3/13/20 - 3/27/20	11

**PART III: CLOSURE HISTORY** (List closure history for all schools in Part II. Refer to the instructions for an example.)

A	B	C	D	E	F
School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No

CALIFORNIA DEPARTMENT OF EDUCATION  
**REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS**  
 FORM J-13A, REVISED DECEMBER 2017

**SECTION C: MATERIAL DECREASE**

- Not Applicable (Proceed to Section D)  
 Supplemental Page(s) Attached

**PART I: NATURE OF EMERGENCY** (Describe in detail.)

**PART II: MATERIAL DECREASE CALCULATION** (Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/i13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
			-			0.00%	0.00
Total:		0.00			0		0.00

**PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS** (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/i13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
						0.00%	0.00
Total:		0.00			0.00		0.00

\*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.



CALIFORNIA DEPARTMENT OF EDUCATION  
**REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS**  
FORM J-13A, REVISED DECEMBER 2017

**SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS**

Not Applicable (Proceed to Section E)

**PART I: PERIOD OF REQUEST** The entire period covered by the lost or destroyed records commences with \_\_\_\_\_ up to and including \_\_\_\_\_.

**PART II: CIRCUMSTANCES** (Describe below circumstances and extent of records lost or destroyed.)

**PART III: PROPOSAL** (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

CALIFORNIA DEPARTMENT OF EDUCATION  
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS  
FORM J-13A, REVISED DECEMBER 2017

**SECTION E: AFFIDAVIT**

**PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS** – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of East Bay Innovation Academy, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

<u>Board Members Names</u>	<u>Board Members Signatures</u>
<u>Rochelle Benning</u>	_____
<u>Laurie Jacobson Jones</u>	_____
<u>Ken Berrick</u>	_____
<u>Kelly Garcia</u>	_____
<u>Brad Edgar</u>	_____
_____	_____
_____	_____
_____	_____
_____	_____

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_.

Witness: \_\_\_\_\_ Title: \_\_\_\_\_ of \_\_\_\_\_ County, California  
(Name) (Signature)

**PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER** (Only applicable to charter school requests)

Superintendent (or designee): \_\_\_\_\_ Authorizing LEA Name: \_\_\_\_\_  
(Name) (Signature)

**PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): \_\_\_\_\_  
(Name) (Signature)

Subscribed and sworn (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_.

Witness: \_\_\_\_\_ Title: \_\_\_\_\_ of \_\_\_\_\_ County, California  
(Name) (Signature)

COE contact/individual responsible for completing this section:

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

## East Bay Innovation Academy

### 2019-2020 School Calendar

**July 2019**

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**August 2019**

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**September 2019**

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	14	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**October 2019**

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**November 2019**

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**December 2019**

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**January 2020**

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**February 2020**

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**March 2020**

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**April 2020**

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**May 2020**

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**June 2020**

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- School Closed: Holiday
- Early release
- First and Last Day of School, Early release
- Intersession, PLP Prep, Capstone Presentations (last week)
- PLP Days. No classes for students. 1 hour personalized learning plans appointments will be scheduled for each EBIA student and their guardians
- School Closed: Faculty PD
- State (SBAC) and Advanced Placement (AP) testing
- Summer Session
- Non-Planned Closure Days- One/both sites may have been impacted



## 2019-2020 CALENDAR OF EVENTS

DATE	EVENT
Jul-1	First Day of Summer School
Jul-4	School Closed-Holiday: Independence Day
Jul-26	Last Day of Summer School
Jul-29	First Day of Teacher PD
Aug-3	Family Work Day at Lower School
Aug-4	Family Work Day at Upper School
Aug-8	Orientation for Lower School (New & Returning Day)
Aug-9	Orientation for Upper School (New & Returning Day)
Aug-12	First Day of School, early release
Aug-12-16	Early Release
Aug-14	Family Evening Potluck
Aug-19	First full day of classes
Aug-19	First day of Quest (After-school program at Lower School)
Aug-28	Lower School Back to School Night
Aug-29	Upper School Back to School Night
Sep-2	School Closed-Holiday: Labor Day
Sep-TBD	PAC (Parent Advisory Council) meeting
Oct-25	End of Trimester 1 & Quest
Oct-28- Nov-1	Intercession; No Quest
Oct-30	Teacher Appreciation
Nov-4-5	PLP Days, no classes
Nov-6	Start of Trimester 2 & Quest
Nov-11	School Closed-Holiday: Veterans Day
Nov-25-29	School Closed-Holiday: Thanksgiving
Dec-TBD	PAC (Parent Advisory Council) meeting
Dec-23-Jan-4	School Closed: Winter Recess
Jan-6	Classes Resume
Jan-17	Cafecito @ EBIA Upper School
Jan-20	School Closed-Holiday: Martin L. King Jr. Day
Feb-17	School Closed-Holiday: Presidents Day
Feb-21	Cafecito @ EBIA Lower School
Feb-21	End of Trimester 2 & Quest
Feb-25-28	Intercession; No Quest
Feb-26	Teacher Appreciation
Mar-2-3	PLP Days, no classes
Mar-4	Start of Trimester 3 & Quest
Mar-12	PAC (Parent Advisory Council) meeting
Mar-20	Cafecito @ EBIA Upper School
Mar-30-Apr-3	School Closed: Spring Recess
Mar-31	School Closed-Holiday: Cesar Chavez Day
Apr-6	Classes Resume
Apr-16	Upper School Course Registration
Apr-17	Cafecito @ EBIA Lower School
Apr-18	Springfest (Community Fundraiser on Saturday)
May-4-15	State & AP Testing
May-15	Cafecito @ EBIA Upper School
May-25	School Closed-Holiday: Memorial Day
May-29	Upper School Graduation
Jun-1	Last Day of School for 12th Grade
Jun-1-4	Capstone Projects, Intercession
Jun-5	Last Day of School for Students- Early Release
Jun-5	8th Grade Promotion
Jun-8	Staff Closing Day- Last Day for Teachers

**KEY**

	School Closed: Holiday		School Closed: Faculty PD
	Early release		State (SBAC) and Advanced Placement (AP) testing
	First and Last Day of School, Early release		PLP Days. Non Instructional Days
	Intercession, PLP Prep, Capstone Presentations (last week)		Summer Session
	Parent Advisory Council Meeting		Start/End of Trimester
	Upper School Event		Lower School Event