

## East Bay Innovation Academy

## **Board Meeting**

## **Date and Time**

Thursday October 11, 2018 at 8:00 PM PDT

## Location

3400 Malcolm Avenue, Oakland, CA 94605 or https://zoom.us/j/9086460388 or US: +1 646 558 8656 or +1 669 900 6833 Meeting ID: 908 646 0388

## Agenda

Agenua	Purpose	Presenter	Time
I. Opening Items		8:	00 PM
A. Record Attendance and Guests		Rochelle Benning	1 m
<b>B.</b> Call the Meeting to Order		Rochelle Benning	1 m
C. Approve Minutes - August 23 Board Meeting	Approve Minutes	Rochelle Benning	2 m
Approve minutes for Board Meeting on Augus	t 23, 2018		
D. Approve Board Minutes - Special Board Meeting, September 8th, 2018	Approve Minutes	Rochelle Benning	2 m
Approve minutes for Special Board Meeting - Funding Agreement on September 8, 2018	Prop 51 CSF	P MOU and	
E. Public Comment		Rochelle Benning	15 m
Up to a maximum of 3 minutes comment time p	er speaker		
II. Governance		8:	21 PM
A. Consent Agenda	Vote	Rochelle Benning	5 m
August Consent Agenda Items - EBIA August 2018 Check and Credit Card Regis - EBIA September 2018 Check Register - Speech services contract	ster		
III. Academic Excellence		8:	26 PM
A. Review 2017 -2018 School Scorecard	Discuss	Devin Krugman	15 m

<b>B.</b> Spring 2018 SBAC Results	Discuss	Devin Krugman	15 m
C. 2018-2019 EBIA Student Population Profile	Discuss	Devin Krugman	10 m
Update on demographic profile of EBIA after School Year	r the kick-of	f of the 2018-	2019
D. Fall Baseline Data	Discuss	Devin Krugman	10 m
E. 2019 - 2020 Student Recruitment Kick Off	Discuss	Michelle Cho	10 m
F. Renewal Petition Update	Discuss	Devin Krugman	5 m
Update on charter renewal process.			
<b>G.</b> Intersession Update	FYI	Devin Krugman	5 m

#### **IV. Finance and Development**

#### 9:36 PM A. 2018 - 2019 - YTD Financial Review Discuss Michelle 15 (Through September 2018) Cho m B. 2018 - 2019 EBIA Development Update Discuss Michelle 15 Cho m

- Overview on fundraising targets and strategy for 2018 - 2019 school year

V. Facility			10:06 PM
<b>A.</b> Facility Update	FYI	Michelle Cho	5 m
Update on facilities			
VI. Other Business			10:11 PM
<b>A.</b> Key Activities and Events	FYI	Rochelle Benning	2 m

Events coming:

1. GIVING DRIVE 18-19 is underway! Your participation in the Annual Giving Drive is essential in closing the funding gap between our expenses and perpupil funding. Over the next three weeks, we will be sharing our accomplishments-to-date, the current need, and what we hope to realize in the future. We'd love to count on you for support -- please act now and <u>donate</u>!

2. Oct. 10th (9:00 - 10:00am, Lower School) 6th Grade Projects and Pastries - You're invited to join the sixth grade team for Projects & Pastries. Students will be presenting their work in an open exhibition (think science fair). We'd love for you to drop in to see what your students have been working on and have an opportunity to meet other 6th grade parents.

3. Oct. 10th (8:30am - 12:00pm, Upper School) PSAT - Upper School Students will be sitting for the PSAT test on Oct. 10th.

4. Oct. 20th (8:30am - 1:00pm, UC Berkeley) College Fair - On Saturday, October 20th 8:30am to 1pm, UC Berkeley is hosting its annual College Information Day. Over 60 colleges will be present, and workshops on admission requirements and financial aid will be available in English and Spanish.

5. Oct. 25 (7:00 - 9:00pm) 8th Grade Info Night - This event provides an exclusive program overview of EBIA's Upper School for current 8th grade students. We encourage all 8th grade families to attend.

6. Oct. 26th (8:30-9:30am, Upper School) Cafelito - This is an opportunity for families to meet with school leadership to discuss school events and activities.

- 7. Oct. 26th Last Day of the First Trimester.
- 8. Oct. 29th Intersession will run Oct. 29th through Nov. 2nd.
- 9. Nov. 5th and 6th Are PLP Days.

<b>B.</b> Public Comment	FYI	Rochelle Benning	10 m
VII. Closing Items			10:23 PM
A. Adjourn Meeting	Vote	Rochelle Benning	1 m

## **Cover Sheet**

## Approve Minutes - August 23 Board Meeting

Section:	I. Opening Items
Item:	C. Approve Minutes - August 23 Board Meeting
Purpose:	Approve Minutes
Submitted by:	
<b>Related Material:</b>	Minutes for Board Meeting on August 23, 2018



## East Bay Innovation Academy

## **Minutes**

**Board Meeting** 

## Date and Time

ORAFI

Thursday August 23, 2018 at 8:00 PM

Location 3400 Malcolm Avenue, Oakland, CA 94605

## **Directors Present**

Anne Campbell Washington, Kelly Garcia, Ken Berrick, Laurie Jacobson Jones, Rochelle Benning, Saamra Mekuria-Grillo (remote)

Directors Absent

Gary Borden

## Guests Present

Alix Coupet, Devin Krugman, Michelle Cho

## I. Opening Items

## A. Record Attendance and Guests

## B. Call the Meeting to Order

Rochelle Benning called a meeting of the board of directors of East Bay Innovation Academy to order on Thursday Aug 23, 2018 @ 8:04 PM at 3400 Malcolm Avenue, Oakland, CA 94605.

## C. Adjourn Public Session

Anne Campbell Washington made a motion to To call the meeting to order and then adjourn it to closed session. Laurie Jacobson Jones seconded the motion. The board **VOTED** unanimously to approve the motion.

## II. II. Closed Session Pursuant to 54957

#### A. Open Closed Session and Record Attendance

## **B. CONFERENCE WITH LEGAL COUNSEL-- ANTICIPATED LITIGATION**

### C. Adjourn Closed Session

Laurie Jacobson Jones made a motion to To adjourn the closed session. Anne Campbell Washington seconded the motion. The board **VOTED** unanimously to approve the motion.

#### **III. Resume Open Session**

#### A. Record Attendance

All attendees are still here. Ken and Annie are now in person.

### **B.** Report on Closed Session

#### C. Approve Minutes - June 13 Board Meeting

Laurie Jacobson Jones made a motion to approve minutes from the Board Meeting on 06-13-18.

Rochelle Benning seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### D. Approve Minutes - June 27, Special Board Meeting

Kelly Garcia made a motion to approve minutes from the Special Board Meeting on 06-27-18. Laurie Jacobson Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### E. Approve Minutes - July 16, 2018 Special Board Meeting

Anne Campbell Washington made a motion to approve minutes from the Special Board Meeting - July 16, 2018 on 07-16-18. Laurie Jacobson Jones seconded the motion. The board **VOTED** unanimously to approve the motion.

#### **F. Public Comment**

Student spoke regarding concerns with technology. Parent spoke regarding similar concerns with technology.

## **IV. Governance**

#### A. Consent Agenda

MCho clarified that the speech contract in the consent agenda did not come through in time.

Anne Campbell Washington made a motion to Approve the consent agenda. Laurie Jacobson Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **B. EBIA Charter Petition Renewal**

Devin shared a status update with regards to the charter petition renewal. Ken Berrick made a motion to Authorize the submission of the charter petition to the OUSD board. Rochelle Benning seconded the motion. The board **VOTED** unanimously to approve the motion.

## **V. Academic Excellence**

#### A. Spring 2018 SBAC and AP Results

Devin shared updates. See board packet for specifics.

#### B. Review 2017 - 2018 School Scorecard

This agenda item was pushed to the next meeting.

#### C. 2018 Summer Activity Report Out

Devin shared updates. See board packet for specifics. Action requested: Examine the student data at a future meeting for student credit recovery needs.

#### D. EBIA Academic Programs 2018 -2019

Devin shared updates. See board packet for specifics.

**E. Director of College Readiness - College Readiness Program Overview** Alex shared his vision for college readiness at EBIA and a calendar of events that incorporates the EBIA vision. For specifics please see board packet.

## F. Update on 2018 -2019 Staffing

Devin shared staffing updates for the 2018-19 school year.

## **VI. Finance and Development**

#### A. 2017 - 2018 EBIA Unaudited Financials for OUSD

Michelle shared the current unaudited actuals. See board packet for specific details.

Anne Campbell Washington made a motion to Approve the unaudited financials. Laurie Jacobson Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B.** 2018 - 2019 EBIA Development Update

This agenda item pushed to next meeting.

## VII. Facility

## A. Facility Update

Michelle shared an update regarding our facility contract.

#### **B. PCSD project management of prop 51 construction**

Shelley shared an update with regards to long term facility progress. Kelly Garcia made a motion to Approve EBIA's contract with PCSD. Laurie Jacobson Jones seconded the motion. The board **VOTED** unanimously to approve the motion.

## **VIII. Other Business**

## **A. Key Activities and Events**

Shelley shared important calendar events.

## **B. Public Comment**

none

## IX. Closing Items

## A. Adjourn Meeting

Anne Campbell Washington made a motion to adjourn the meeting. Kelly Garcia seconded the motion. The board **VOTED** unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:54 PM.

Respectfully Submitted, Kelly Garcia

## **Cover Sheet**

## Approve Board Minutes - Special Board Meeting, September 8th, 2018

Section:	I. Opening Items
Item:	D. Approve Board Minutes - Special Board Meeting, September
8th, 2018 <b>Purpose:</b>	Approve Minutes
Submitted by:	
<b>Related Material:</b>	
Minutes for Special Bo	pard Meeting - Prop 51 CSFP MOU and Funding Agreement on

September 8, 2018



## East Bay Innovation Academy

## **Minutes**

Special Board Meeting - Prop 51 CSFP MOU and Funding Agreement

Date and Time

Saturday September 8, 2018 at 7:30 AM

## Location

DRE

Join from PC, Mac, Linux, iOS or Android: https://zoom.us/j/9086460388 or US: +1 646 558 8656 or +1 669 900 6833 Meeting ID: 908 646 0388

## **Directors Present**

Ken Berrick (remote), Laurie Jacobson Jones (remote), Rochelle Benning (remote), Saamra Mekuria-Grillo (remote)

## **Directors Absent**

Anne Campbell Washington, Gary Borden, Kelly Garcia

## I. Opening Items

## A. Record Attendance and Guests

## B. Call the Meeting to Order

Rochelle Benning called a meeting of the board of directors of East Bay Innovation Academy to order on Saturday Sep 8, 2018 @ 7:45 AM at Join from PC, Mac, Linux, iOS or Android: https://zoom.us/j/9086460388 or US: +1 646 558 8656 or +1 669 900 6833 Meeting ID: 908 646 0388.

## II. Governance

**A.** Approve CSFP Memorandum of Understanding and Funding Agreement Laurie Jacobson Jones made a motion to To appove. Ken Berrick seconded the motion. The board **VOTED** unanimously to approve the motion.

### III. Closing Items

### A. Adjourn Meeting

Laurie Jacobson Jones made a motion to adjourn the meeting. Saamra Mekuria-Grillo seconded the motion. The board **VOTED** unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:48 AM.

Respectfully Submitted, Rochelle Benning

## **Cover Sheet**

## Consent Agenda

Section:	II. Governance
Item:	A. Consent Agenda
Purpose:	Vote
Submitted by:	
Related Material:	EBIA_East Bay Speech Pathology_18-19 agreement.pdf October 2018 - EBIA - September 2018 Check Register.pdf September 2018 - EBIA - August 2018 Check & CC Register.pdf

#### **CONTRACTOR AGREEMENT**

THIS CONTRACTOR AGREEMENT (this "<u>Agreement</u>") is made on August 31, 2018, (the "<u>Effective Date</u>"), by and between East Bay Innovation Academy (the "<u>District</u>"), located at 3400 Malcolm Ave., Oakland, CA and East Bay Speech Pathology, Inc., a California professional corporation (the "<u>Contractor</u>") located at 23 Altarinda Road, Suite #201, Orinda, CA 94536.

WHEREAS, the District is interested in receiving from Contractor, and Contractor is interested in furnishing to the District, speech therapy services, all upon the terms and condition set forth herein.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the District and Contractor agree as follows:

1. Services. Contractor shall provide speech & language pathology and therapy services to students (i.e. consultation (including preparation time for each session), assessments, and reports) as requested by the District in writing from time to time (the "<u>Services</u>"). Contractor agrees that the Services will be furnished by professionals that are licensed with the California Speech-Language Pathology and Audiology Board. In addition, Contractor agrees to have any of its staff furnishing the Services to comply with any clearance requirements requested by the District, including any background checks, TB tests, health statements, verification of licensure, mandatory child abuse reporting statements, and IRS W-9 submissions.

### 2. Fees; Invoicing.

- (a) Fees. Agency shall pay to Contractor the following hourly rates for the Services: (a) \$136.50 per hour for Services furnished by a Licensed Speech & Language Pathologist; and (b) \$55.00 per hour for Services furnished by a Licensed Speech & Language Pathologist Assistant (with supervision to be provided by the Agency as its own expense).
  - a. As of August 1, 2018 Agency shall pay to Contractor the following hourly rates for the Services: (a) \$140.00 per hour for Services furnished by a Licensed Speech & Language Pathologist; and (b) \$56.00 per hour for Services furnished by a Licensed Speech & Language Pathologist Assistant; and (c) \$25.00 per hour for Services furnished by a licensed Speech Aide (with supervision to be provided by the Agency as its own expense).

The District acknowledges and agrees that the full hourly fees will still be charged and paid if a patient fails to attend a session scheduled with the Contractor. In such an event, the Contractor will use that allotted time to plan and prepare for future therapy sessions with that patient.

(b) *Invoicing.* Contractor shall submit invoices to the District on a monthly basis, which shall be paid by the District within thirty (30) days. If the District fails to pay any amount when due, then the unpaid balance shall be charged interest at one and one-half percent (1.5%) per month (or the greatest amount permitted by applicable law). In addition, the District agrees to pay all costs and expenses, including without limitation reasonable attorney's fees, incurred by the Contractor in collecting such unpaid invoices.

## 3. *Term and Termination.*

(a) This Agreement shall commence on the Effective Date and shall remain in effect until terminated by either party upon thirty (30) days written notice to the other party by certified mail.

(b) This Agreement may also be terminated immediately by either party if the other party is in breach of this Agreement and fails to correct such breach within five (5) days of written notice (by certified mail) of such breach. A breach giving rise to termination of this Agreement may include failure by the District to pay any amount due to Contractor hereunder, and may include Contractor not performing the Services in compliance with this Agreement or failure to perform such Services in conformity with the District's reasonable standards.

(c) Upon termination of this Agreement for any reason, each party shall be released from all obligations and liabilities to the other occurring or arising after the date of such termination, except as provided in Sections 5 and 6 hereof and except that any termination of this Agreement shall not relieve Contractor or the District from any liability arising from any breach of this Agreement.

## 4. *Relationship of Parties.*

(a) It is agreed that Contractor's services are made available to the District on the basis that Contractor is an independent contractor to the District and not an employee of the District. Contractor shall use its own discretion in performing the tasks assigned, subject to the general direction of the District and subject to the express condition that Contractor shall at all times comply with applicable law. Contractor shall supply all of the tools and materials required for performance of the Services.

(b) Contractor shall not be considered under the provisions of this Agreement or otherwise as having the status as an employee of the District, nor shall Contractor be entitled hereafter to participate in any plans, arrangements, or distributions by the District relating to any pension, deferred compensation, bonds, stock bonus, stock option, insurance, or other benefits extended to its employees since Contractor is performing services as an independent contractor. The District will not make deductions from its fees to Contractor for payroll taxes, insurance, bonds or any other similar deductions made for employees of the District.

## 5. *Maintenance of Records; HIPPA Compliance.*

(a) *Maintenance of Records.* Contractor shall prepare and maintain written records concerning the treatment of all patients referred to Contractor under this Agreement, including all sessions and progress notes, as necessary to comply with legal standards as established by good medical record management and practice. Contractor agrees to keep such records confidential, and will not disclose such records to any third parties without the written consent of the patient. However, the District retains the right to access and receive copies of such records, unless the applicable patient objects to such disclosure. Upon termination of this Agreement, Contractor agrees to return or destroy all such records and any protected health information (as defined under the HIPPA Rules) provided by the District, and shall comply with federal and state laws as they may be amended from time to time governing the maintenance or retention of protected health information.

(b) *HIPPA Compliance*. The parties acknowledge that federal regulations relating to the confidentiality of individually identifiable health information require certain covered entities to comply with the privacy standards adopted by the U.S. Department of Health and Human Services as they may be amended from time to time, 45 C.F.R. parts 160 and 164, subparts A and E (the "<u>HIPPA Rules</u>"). Contractor shall not use or disclose the protected health information as defined in the HIPAA Rules (the "<u>PHI</u>") of any patient treated by Contractor under this Agreement except as necessary to fulfill the purposes of this Agreement. Contractor is permitted to use and disclose PHI as necessary for the proper management and administration of Contractor or to carry out its responsibilities under this Agreement. However, Contractor shall in such case:

- (i) provide training to its staff regarding the confidentiality requirements in the HIPAA Rules and this Agreement;
- (ii) obtain reasonable assurances from the person to whom the information is disclosed that it will be held confidential and further used and disclosed only as required by law or for the purpose for which it was disclosed to the person or entity;
- (iii) agree to notify the District of any occurrences of which it is aware that the PHI is used or disclosed for a purpose that is not otherwise provided for in this Agreement or for a purpose not expressly permitted by the HIPAA Rules; and
- (iv) ensure that all disclosures of PHI are subject to the principle of "minimum necessary use and disclosure," i.e., only PHI that is the minimum necessary to accomplish the intended purpose of the use, disclosure, or request may be disclosed.
- 6. <u>Non-Interference with Business</u>.

(a) During the term and for a period of one (1) year immediately following the termination of this Agreement, the District shall not interfere with the Contractor's business by either: (a) soliciting or inducing any employee or independent contractor of the Contractor placed with the District under this Agreement (the "<u>Personnel</u>") to terminate his/her employment or consulting agreement with the Contractor, or (b) hiring or engaging the services of any Personnel.

(b) In the event that the District employs or engages the services of any Personnel in violation of this Section 6, then the District shall pay to the Contractor a placement fee (the "<u>Placement Fee</u>") equal to the greater of: (i) \$75,000.00 or (ii) one year total salary and all other compensation to be earned by the Personnel during the first twelve (12) months of employment or engagement with the District. The Placement Fee shall be due and payable in full immediately upon the District's employment or engagement of any Personnel as an employee or independent contractor. Because the determination of damages resulting from the hiring or engagement of the other party's Personnel is impracticable and extremely difficult to fix in an actual amount, the Placement Fee described above is agreed on as compensation for the injury suffered by the Contractor arising from the District's breach of this section 6, and shall not be construed to be a penalty.

## 7. <u>General Provisions</u>.

(a) *Waiver*. No failure on the part of either party to exercise, and no delay in exercising, any right or remedy hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right or remedy hereunder preclude any other or a future exercise thereof or the exercise of any other right or remedy granted hereby or by any related document or by law.

(b) *Miscellaneous*. This Agreement sets forth the entire agreement and understanding between the parties as to the Services and merges all prior discussions, agreements, and negotiations between them as to the Services. No change or supplement to this Agreement shall be valid or effective unless made in writing and signed by a duly authorized officer of each party. This Agreement shall be binding upon and accrue to the benefit of the successors and permitted assigns of the parties. The descriptive headings of this Agreement are for convenience only, and shall be of no force or effect in construing or interpreting any of the provisions of this Agreement. This Agreement shall not be strictly construed against either party. This Agreement may be executed simultaneously in any number of counterparts, any one of which need not contain the signature of more than one party, but all such counterparts taken together shall constitute one and the same agreement. If any provision of this Agreement shall be held to be invalid or unenforceable by a court of competent jurisdiction, no other provision of this Agreement shall be affected thereby.

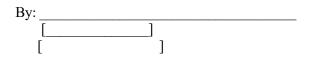
(c) *Notices.* Any notice required or permitted hereunder shall be given to the appropriate party at the address specified n this Agreement. Such notice shall be deemed given upon personal delivery to the appropriate address, two (2) business days after the date of mailing if sent by certified U.S. mail, or one (1) business day after the date of deposit with Federal Express or similar overnight courier. Any notice of termination pursuant to section 3 shall be delivered by certified mail.

(d) *Electronic Signatures.* Each party agrees that (i) any signed document transmitted by facsimile transmission or electronically (e.g. in .pdf format) (a "<u>E-Document</u>") shall be treated in all manner and respects as an original document, (ii) the signature of any party on such E-Document shall be considered an original for all purposes under this Agreement, (iii) any E-Document shall be considered to have the same binding and legal effect as an original document and (iv) at the request of any party hereto, any E-Document shall be re-executed by all of the parties hereto in its original form. Each party further agrees that they shall never raise the use of an E-Document as a defense and hereby forever waives such defense.

IN WITNESS WHEREOF, the parties have caused their duly authorized representatives to execute this Agreement as of the date(s) set forth below.

**DISTRICT:** 

## **CONTRACTOR:** East Bay Speech Pathology, Inc.



By:

Laurie Amador Chief Executive Officer Page 1 of 2

## **Check Register**

## edteć

Grand Total 194,565.80

**East Bay Innovation Academy** 

September 2018

Vendor	Check Number	Void	Date	Description	Check Amount
BambooHR	5534		9/4/2018	Cust #25902, 8/16-9/15/18	264.00
Copower	5535		9/4/2018	CoPower ID 902360, Sep 2018 billing period	2,029.21
				EBIABF: Room and Board, Mental Health,	
Elevations RTC	5536		9/4/2018	Education	16,197.00
Elana Feinberg	5537		9/4/2018	EBIA-consulting for Charter renewal	1,722.00
Meridith Forristal	5538		9/4/2018	Yearbook reimbursement 16-17	375.00
				EBIA7/30/18-7/29/19 access and support for	
KICKBOARD	5539		9/4/2018	Kickboard student management system	6,800.00
Peter Leahey	5540		9/4/2018	Garden Class supplies, Quest	64.60
Office Depot	5541		9/4/2018	Billing ID 22221750	50.71
Tory Pettit	5542		9/4/2018	Dollar Tree classroom supplies	14.14
RingCentral, Inc (C Corp)	5543		9/4/2018	Customer ID 1184099019	714.01
				EBIACable install at Mountainlabor, materials, and	
Team One Solutions	5544		9/4/2018	trip charge	227.40
Waste Management of Alameda County	5545		9/4/2018	Cust ID 9-51104-65006	534.39
				Books (Glass Castle and Fist, Stick, Knife, Gun),	
Kelly Atkinson	5546		9/11/2018	Ebay purchase	506.59
Katie Binder	5547		9/11/2018	AV carts, projection screen, picnic tables	1,590.86
CDW Government	5548		9/11/2018	Cust # 12218286	5,832.48
				In N Out (PD), Composition books, hardware for	
Michelle Cho	5549		9/11/2018	curtains	1,166.84
Elana Feinberg	5550		9/11/2018	EBIA charter renewal consulting, inv #23	1,690.00
Kim Frankel	5551		9/11/2018	PD supplies, office supplies, composition books	207.75
Premier Agendas Inc	5552		9/11/2018	Cust # 2378717	668.77
Seneca Family of Agencies	5553		9/11/2018	Svc: Behavior Intervention - Implementation May '18	20,330.31
STARLINE SUPPLY COMPANY	5554		9/11/2018	Cust # 0001249	125.62
Teachers on Reserve	5555		9/11/2018	EASTB0001, inv 68599	756.44
Waste Management of Alameda County	5556		9/11/2018	Cust ID 00513-38904	157.56
WASC	5557		9/11/2018	Acct No. 0161259932	1,570.00
CDW Government	5558		9/17/2018	Cust # 12218286	24,407.50
CFI	5559		9/17/2018	EBIA invoice date 8/31/18	753.83
CPM Educational Program	5560		9/17/2018	Customer Number 01-SEAS02, 18-19 school year	700.00
East Bay Speech Pathology, Inc.	5561		9/17/2018	Speech therapy August 2018	2,436.00

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.

#### East Bay Innovation Academy - Board Meeting - Agenda - Thursday October 11, 2018 at 8:00 PM

Page 2 of 2

Vendor	Check Number	Void	Date	Description	Check Amount
Nathaniel Goodman	5562		9/17/2018	Copies of keys for staff key rings	74.76
Vernon Keeve	5563		9/17/2018	Composition books for 8th grade	70.00
Ernesto Marin	5564		9/17/2018	EBIA Live Scan Reimbursement	74.00
Marlin Business Bank	5565		9/17/2018	Cust # 1480401	543.17
OUSD Buildings & Grounds	5566		9/17/2018	EBIA Marshall campus, 8 keys	200.00
Office Depot	5567		9/17/2018	Acct # 16610744	363.34
PG&E	5568		9/17/2018	Account No: 4052865603-2	879.30
Awais Spall	5569		9/17/2018	EBIA Live Scan Reimbursement	57.00
Teachers on Reserve	5570		9/17/2018	EBIA inv no 68675	756.44
Vision Service Plan - (CA)	5571		9/17/2018	Acct # 30 050552 0001	8.47
Lissette Wright	5572		9/17/2018	Live Scan reimbursement	70.00
AT&T	5573		9/25/2018	BAN # 9391062435	675.27
BambooHR	5574		9/25/2018	Customer 25902	277.50
Copower	5575		9/25/2018	CoPower ID 902360, Oct 2018 billing period	3,685.09
				EBIA back office services and state reporting support,	
Edtec	5576		9/25/2018	inv# 15009	5,430.09
Elevations RTC	5577		9/25/2018	EBIA BF August 2018	16,535.00
Golden Gate Academy	5578		9/25/2018	Golden Gate Academy rent	25,965.00
Nathaniel Goodman	5579		9/25/2018	Curtain rods and key copies	84.99
Kaiser Foundation Health Plan	5580		9/25/2018	Customer ID 709549	22,396.93
Law Offices of Young, Minney & Corr, LLP	5581		9/25/2018	Legal service, August 2018	3,668.90
Office Depot	5582		9/25/2018	Acct # 16610744	95.83
PG&E	5583		9/25/2018	Account No: 4052865603-2	3,869.44
RingCentral Inc.	5584		9/25/2018	Customer ID 1184099019	714.01
Sergio's Janitorial & Yard Services	5585		9/25/2018	EBIA invoice 46, dated 9/6/18	13,900.00
STARLINE SUPPLY COMPANY	5586		9/25/2018	Customer # 0001249	1,607.25
Waste Management of Alameda County	5587		9/25/2018	Cust ID 9-51104-65006	671.01

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register. Page 1 of 3

## **Check Register**

## **East Bay Innovation Academy**

August **2018** 

Vendor	Check Number	Void	Date	Description	Check Amount
Golden Gate Academy	M1285		8/1/2018	Aug 2018 rent	25,965.00
Lansine Toure	3000	Voided	8/3/2018	Reimb: Pizza & Mileage	0.00
STARLINE SUPPLY COMPANY	3001	Voided	8/3/2018	Cust# 0001249; Janitorial Supplies	0.00
Richard Rizzo	3002	Voided	8/3/2018	Live Scan reimbursement	0.00
S.T.A.R Academy - Haynes Family of				Specialized Academic Instruction & Transition Srvcs:	
Programs	3003	Voided	8/3/2018	May 2018	0.00
				BAN# 9391062435; Monthly Svc : 06/13 - 07/12/18	
AT&T	3004	Voided	8/3/2018	Due: 08/20/18	0.00
				BAN# 9391062435; Monthly Svc : 06/13 - 07/12/18	
AT&T	5500		8/3/2018	Due: 08/20/18	675.27
S.T.A.R Academy - Haynes Family of				Specialized Academic Instruction & Transition Srvcs:	
Programs	5501		8/3/2018	May 2018	180.00
Richard Rizzo	5502		8/3/2018	Live Scan reimbursement	57.00
STARLINE SUPPLY COMPANY	5503		8/3/2018	Cust# 0001249; Janitorial Supplies	34.95
Lansine Toure	5504		8/3/2018	Reimb: Pizza & Mileage	196.02
Cafaro, Giancarlo (ee)	5505		8/14/2018	EBIA Live Scan Reimbursement	70.00
EdTec	5506		8/14/2018	Monthly Srvcs: July 2018	5,092.59
Erskine, Chloe (ee)	5507		8/14/2018	EBIA Live Scan Reimbursement	51.00
Halat, Anna (ee)	5508		8/14/2018	EBIALive Scan reimbursement	67.00
Hynson, Veronica (ee)	5509		8/14/2018	EBIA Live Scan Reimbursement	69.00
Keeve, Vernon	5510		8/14/2018	EBIA Live Scan Reimbursement	52.75
Law Offices of Young, Minney & Corr, LLP	5511		8/14/2018	EBIALegal fees 7/3-7/31/18	6,068.12
Lester, Christine (ee)	5512		8/14/2018	EBIA Live Scan Reimbursement	55.00
McAlduff, Casey (ee)	5513		8/14/2018	EBIA Live Scan Reimbursement	57.00
				EBIAParticipation in Oakland Enrolls, student	
Oakland Enrolls	5514		8/14/2018	enrollment project	250.00
Office Depot	5515		8/14/2018	Billing ID 22221750	165.00
PG&E	5516		8/14/2018	Acct # 4052865603-2	2,371.30
Prado, Jaime (ee)	5517		8/14/2018	EBIA Live Scan Reimbursement	52.00
Vision Service Plan - (CA)	5518		8/14/2018	Acct # 30 050552 0001	796.28
Waste Management	5519		8/14/2018	Cust ID 15-00043-73002	1,327.22
Henry C. Levy, Tax Collector, Alameda				Assessee account number 02-364054-00-001-18-00-	
County	5520		8/23/2018	00	141.29
James Damiani	5521		8/23/2018	EBIA Live Scan Reimbursement	84.00

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.



91,952.24

Grand Total

Page 2 of 3

Vendor	Check Number	Void	Date	Description	Check Amount
Golden Gate Academy	5522		8/23/2018	Golden Gate Academy rent	25,965.00
Kaiser Foundation Health Plan	5523		8/23/2018	Sept 18 health care premiums	17,596.08
Marlin Business Bank	5524		8/23/2018	Cust # 1480401	477.67
Jacqueline Muniz	5525		8/23/2018	EBIA Live Scan Reimbursement	60.00
				Employee reimbursmentStarbucks gift card (thank	
Amanda Okamoto	5526		8/23/2018	you gift), clipboards for Quest	51.19
Overgrad	5527		8/23/2018	EBIA240 student licenses for Overgrad Pro	960.00
PG&E	5528		8/23/2018	Account No: 4052865603-2	1,417.79
Ready Refresh	5529		8/23/2018	Account Number 0035832427	27.91
Ready Refresh	5530		8/23/2018	Account Number 0035832435	61.81
Nicole Smith	5531		8/23/2018	EBIA Live Scan Reimbursement	57.00
Emily Taylor	5532		8/23/2018	EBIA4 hrs of team building facilitation, for 45 staff	1,250.00
Waste Management of Alameda County	5533		8/23/2018	Cust ID 00513-38904	150.00

Page 3 of 3

## **Credit Card Register**

East Bay Innovation Academy

August 2018

edteć

Grand Total 5,733.90

Credit Card	Vendor	Statement Date	Description	Transaction Amount
			4 nights stay at Long Beach Courtyard by Marriot, AP	
9515-EBIA	CourtYard	8/1/2018	Capstone training for Fran Fay	871.00
9515-EBIA	ZOOM.US	8/1/2018	Conference call service	99.90
9515-EBIA	Jumbula	8/1/2018	After school online program managment	40.00
9515-EBIA	Amazon Mktplace Pmts	8/1/2018	Tape, goo gone, Lysol wipes, labels	26.04
9515-EBIA	Amazon Mktplace Pmts	8/1/2018	https://www.dropbox.com/s/5aelyiwbk5xplga/Amazon. com%20-%20%2485.55%20180703.pdf?dl=0	85.55
9515-EBIA	Amazon Mktplace Pmts	8/1/2018	Green paper for personnel files	8.99
9515-EBIA	Mae Joo	8/1/2018	Team lunch	147.68
9515-EBIA	Dropbox	8/1/2018	Devin's monthly subscription charge	9.99
9515-EBIA	RDR Technologies	8/1/2018	Fire retardant	245.00
9515-EBIA	CourtYard	8/1/2018	Reverse double entry of CC charge for \$871	871.00
9515-EBIA	Amazon Mktplace Pmts	8/1/2018	Attempt to reverse mistaken CC charge entry	26.04
9515-EBIA	Thunder Data Systems	8/26/2018	Online ticket sales	39.00
9515-EBIA	Homedepot.com	8/26/2018	16 outlet power strips for classroom CB carts	314.47
9515-EBIA	CBI*WINZIP CLEVERBRIDG	8/26/2018	Zip software	39.95
9515-EBIA	The Home Depot	8/26/2018	Maintenance supplies	437.69
9515-EBIA	Catsone.com	8/26/2018	Recruiting software	9.72
9515-EBIA	Target	8/26/2018	Cleaning supplies	117.67
9515-EBIA	Amazon Mktplace Pmts	8/26/2018	Clocks for classrooms	199.40
9515-EBIA	Catsone.com	8/26/2018	Recruiting software	291.55
9515-EBIA	Chuck Corica Golf Complex	8/26/2018	Team outing	78.00
9515-EBIA	In N Out Burger	8/26/2018	Team lunch	32.94
9515-EBIA	Amazon.com	8/26/2018	Projector	1,310.96
9515-EBIA	Signupgenius.com	8/26/2018	Online volunteer sign ups	107.89
9515-EBIA	Amazon Mktplace Pmts	8/26/2018	ID card printer ink	123.34
9515-EBIA	Panera Bread	8/26/2018	Breakfast for new teachers	170.32
9515-EBIA	Amazon Mktplace Pmts	8/26/2018	ID card blanks	29.81

## **Cover Sheet**

## Review 2017 -2018 School Scorecard

Section:	III. Academic Excellence
Item:	A. Review 2017 -2018 School Scorecard
Purpose:	Discuss
Submitted by:	
<b>Related Material:</b>	Oct2018.BoardSlides.pdf

# Academic Excellence October, 2018



# Spring 2018 SBAC Results



## Overview

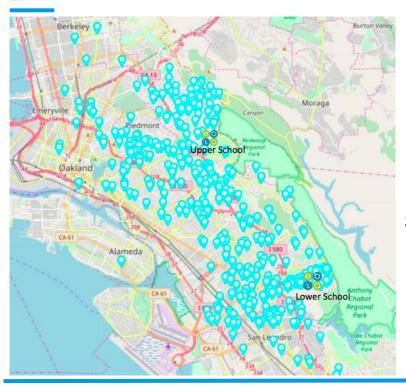
Population	Proficient and Above - 2017	Net Change	Proficient and Above - 2018
All School - ELA	58%	-5%	53%
All School - Math	48%	0%	48%
Class of 2022 - ELA	60%	1%	61%
Class of 2022 - Math	51%	1%	52%
Class of 2023 - ELA	47%	6%	53%
Class of 2023 - Math	34%	14%	48%
Class of 2024 - ELA	N/A	N/A	44%
Class of 2024 - Math	N/A	N/A	42%

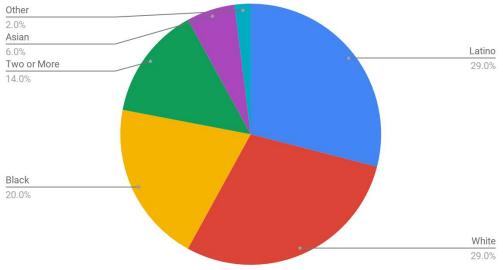


# SY 18.19 EBIA Student Population Profile



## **Student Profile**





Students with Disabilities - 17%, EL - 5%, FRL - 25%



East Bay Innovation Academy - Board Meeting - Agenda - Thursday October 11, 2018 at 8:00 PM

## Fall Baseline Data



## Fall Baseline Data

Population	Projected Math Proficiency Rate	Projected ELA Proficiency Rate
Grade 6 - Class of 2025	45%	61%
Grade 7 - Class of 2024	43%	56%
Grade 8 - Class of 2023	31%	56%
Grade 9 - Class of 2022	27%	46%
Grade 10 - Class of 2021	45%	62%
Grade 11 - Class of 2020	36%	51%



# SY 19.20 Student Recruitment Kick-Off



# **Renewal Petition Update**



## **Renewal Petition Update**

- Submitted on September 26th, 2018
- Presentation before the OUSD board scheduled for October 17th, 2018
  - 2:00 5:00pm
  - KDOL TV Studio, B-237 (Committee Room),
  - Met West High School Entrance, 314 East 10th Street, Oakland.
- Board and community engagement ongoing



## Intersession Update



## Intersession Update

## • Lower School

- Advisory PLP prep during mornings
- Rotational Program Model
- Partners: Low ropes, Music, Dance, Acting, Biking, Engineering

## • Upper School

- Advisory PLP prep during mornings
- Week long program selection
- Partners: Video, Music, Sound Engineering, Entrepreneurship, College/Career Readiness
- Independent study and internships available



## **Cover Sheet**

## Spring 2018 SBAC Results

Section:	III. Academic Excellence
Item:	B. Spring 2018 SBAC Results
Purpose:	Discuss
Submitted by:	
<b>Related Material:</b>	Oct2018.BoardSlides.pptx

# Academic Excellence October, 2018



## Spring 2018 SBAC Results



#### Overview

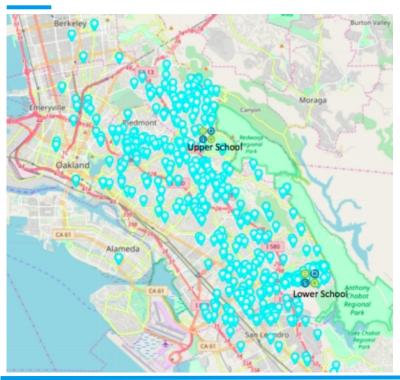
Population	Proficient and Above - 2017	Net Change	Proficient and Above - 2018
All School - ELA	58%	-5%	53%
All School - Math	48%	0%	48%
Class of 2022 - ELA	60%	1%	61%
Class of 2022 - Math	51%	1%	52%
Class of 2023 - ELA	47%	6%	53%
Class of 2023 - Math	34%	14%	48%
Class of 2024 - ELA	N/A	N/A	44%
Class of 2024 - Math	N/A	N/A	42%

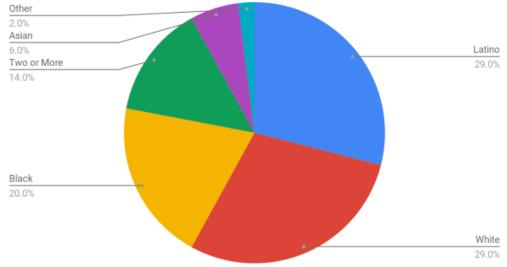


# SY 18.19 EBIA Student Population Profile



### **Student Profile**





Students with Disabilities - 17%, EL - 5%, FRL - 25%



East Bay Innovation Academy - Board Meeting - Agenda - Thursday October 11, 2018 at 8:00 PM

## Fall Baseline Data



#### Fall Baseline Data

Population	Projected Math Proficiency Rate	Projected ELA Proficiency Rate
Grade 6 - Class of 2025	45%	61%
Grade 7 - Class of 2024	43%	56%
Grade 8 - Class of 2023	31%	56%
Grade 9 - Class of 2022	27%	46%
Grade 10 - Class of 2021	45%	62%
Grade 11 - Class of 2020	36%	51%



# SY 19.20 Student Recruitment Kick-Off



# **Renewal Petition Update**



## **Renewal Petition Update**

- Submitted on September 26th, 2018
- Presentation before the OUSD board scheduled for October 17th, 2018
  2:00 5:00pm



## Intersession Update



#### Intersession Update

#### Lower School

- Advisory PLP prep during mornings
- Rotational Program Model
- O Partners: Low ropes, Music, Dance, Acting, Biking, Engineering

#### • Upper School

- Advisory PLP prep during mornings
- Week long program selection
- O Partners: Video, Music, Sound Engineering, Entrepreneurship, College/Career Readiness
- Independent study and internships available



#### **Cover Sheet**

## 2018 - 2019 - YTD Financial Review (Through September 2018)

Section:	IV. Finance and Development
Item:	A. 2018 - 2019 - YTD Financial Review (Through September
2018) Purpose: Submitted by:	Discuss
Related Material:	EBIA 18-19 SEP financials CF.pdf EBIA 18-19 SEP financials YTD.pdf EBIA financial summary for board 2018.10.09.pdf

#### East Bay Innovation Academy Monthly Cash Forecast As of September close

=						2018/1 Actual & Pr								
=	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Forecast	AP/AR
=	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected		
Beginning Cash	383,725	295,094	120,696	173,874	302,143	320,775	191,039	125,051	145,225	170,230	152,640	109,946		
Revenue														
LCFF Entitlement	-	205,287	385,846	485,555	339,139	339,139	391,146	339,139	459,323	374,879	374,879	374,879	4,500,992	431,783
Federal Income	-	-	-	17,868	32,532	3,459	14,409	32,532	34,521	14,409	3,459	18,990	256,804	84,627
Other State Income	11,644	-	32,603	99,317	115,028	28,774	28,774	138,499	34,722	77,849	59,186	34,722	863,220	202,103
Local Revenues	0	27,854	62,617	(322)	1,384	13,884	3,214	3,214	15,714	3,214	3,214	15,714	200,098	50,400
Fundraising and Grants	53,292	4,269	20,290	20,945	18,863	18,863	18,863	18,863	18,863	18,863	18,863	18,863	249,700	-
Total Revenue	64,936	237,409	501,356	623,363	506,945	404,118	456,405	532,246	563,142	489,213	459,600	463,167	6,070,814	768,913
Expenses														
Compensation & Benefits	147,294	353,621	376,166	392,859	373,896	371,480	379,627	372,498	372,498	367,794	371,660	270,472	4,167,981	18,116
Books & Supplies	66,060	14,641	102,228	19,970	18,198	18,198	18,198	18,198	18,198	18,198	18,198	18,198	348,482	-
Services & Other Operating Expenses	51,097	110,485	115,257	194,857	135,581	162,605	137,247	142,388	168,455	133,490	133,450	141,515	1,696,036	69,608
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	264,451	478,747	593,651	607,686	527,675	552,283	535,072	533,085	559,151	519,482	523,308	430,185	6,212,499	87,724
Operating Cash Inflow (Outflow)	(199,515)	(241,337)	(92,295)	15,677	(20,730)	(148,165)	(78,667)	(839)	3,991	(30,269)	(63,708)	32,982	(141,685)	681,188
Revenues - Prior Year Accruals	314,786	16,845	92,656	99,940	26,711	5,777	28	28	28	28	28	28		
Expenses - Prior Year Accruals	-	(375)	(9,105)	-	-	-	-	-	-	-	-	-		
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-		
Accounts Payable - Current Year	(180,725)	36,693	47,800					-		-	-	-		
Summerholdback for Teachers	(67,980)	13,777	14,121	20,985	20,985	20,985	20,985	20,985	20,985	20,985	20,985	20,985		
Loans Payable (Current)	-	-	-		-	-	-	-	-	-	-	-		
Loans Payable (Long Term)	-	-	-	(8,334)	(8,334)	(8,334)	(8,334)	-	-	(8,334)	-	-		
Capital Leases Payable	-	-	-	-	-	-	-	-	-	-	-	-		
Other Long Term Debt	-	-	-	-	-	-	-	-	-	-	-	-		
Capital Expenditure & Depreciation	-	-	-	-	-	-	-	-	-	-	-	-		
Other Balance Sheet Changes	44,804	-	-	-	-	-	-	-	-	-	-	-		
Ending Cash	295,094	120,696	173,874	302,143	320,775	191,039	125,051	145,225	170,230	152,640	109,946	163,941		

		Actual		В	udget vs. Actua	l		Bu	dget		
						Variance (YTD less	Annual Dudget	Current	Variance (Budget vs.	Forecast	- % of Forecas
	Jul	Aug	Sep	Actual YTD	Budget YTD	Budget)	Approved Budget	Forecast	Current Forecast)	Remaining	Spent
SUMMARY											
Revenue											
LCFF Entitlement	-	205,287	385,846	591,133	475,669	115,464	4,632,813	4,500,992	( , , ,	3,909,859	13%
Federal Revenue		-	-	-	2,411	(2,411)	115,010	256,804	141,795	256,804	0%
Other State Revenues	11,644	-	32,603	44,247	24,137	20,110	860,119	863,220	3,100	818,973	5%
Local Revenues	0	27,854	62,617	90,471	8,326	82,145	163,901	200,098	36,197	109,627	45%
Fundraising and Grants	53,292	4,269	20,290	77,851	34,406	43,445	244,060	249,700	5,640	171,849	31%
Total Revenue	64,936	237,409	501,356	803,702	544,949	258,753	6,015,904	6,070,814	54,910	5,267,112	13%
Expenses											
Compensation and Benefits	147,294	353,621	376,166	877,081	901,094	24,014	4,137,341	4,167,981	(30,640)	3,290,900	21%
Books and Supplies	66,060	14,641	102,228	182,929	197,833	14,904	347,546	348,482	(937)	165,553	52%
Services and Other Operating Expenditures	51,097	110,485	115,257	276,840	359,939	83,099	1,515,410	1,696,036	(180,627)	1,419,197	16%
Depreciation	-	-	-	-	-	-	-	-	-	-	
Total Expenses	264,451	478,747	593,651	1,336,849	1,458,866	122,017	6,000,296	6,212,499	(212,203)	4,875,650	22%
Operating Income	(199,515)	(241,337)	(92,295)	(533,147)	(913,917)	380,770	15,608	(141,685	) (157,293)	391,462	
Fund Balance											
Beginning Balance (Unaudited)	502,253	302,738	61,401	502,253	502,253		466,279	502,253			
Audit Adjustment	-	,	.,	-	-		-				
Beginning Balance (Audited)	502,253			502,253	502,253		466,279	502,253			
Operating Income	(199,515)	(241,337)	(92,295)	(533,147)	(913,917)		15,608	(141,685	)		
Ending Fund Balance	302,738	61,401	(30,895)	(30,895)	(411,664)		481,887	360,567			
Capital Outlay	-		_	_			_				

	Actual		B	udget vs. Actua			Bu	dget		
					Variance (YTD less		Current	Variance (Budget vs.	Forecast	% of Forecas
	Jul Aug	Sep	Actual YTD	Budget YTD	Budget)	Approved Budget	Forecast	Current Forecast)	Remaining	Spent
akdown	M1 M									
	105	113				118	113	. ,		
	118	124				118	122	-		
	115	124				118	122	-		
	90	88				93	83	( - )		
	70	69				75	69	(-)		
	42	42				45	40	) (5)		
Imary						-	-	-		
	105	113				118	113	( )		
	233	248				236	244			
	202	199				213	192			
Enrolled	540	560				567	549	) (18)		
	97.7%	98.5%				96%	96%	L		
	97.9%	97.7%				96%	96%			
	96.7%	96.7%				92%	929			
je l		001170				94%	95%			
	101.2	109.8				113.3	108.	5		
	225.4	240.3				226.6	234.	2		
	195	194.2				196.0	176.			
DA	521.6	544.3				535.8	519.	4		
formation										
/ear										
A (P-2)						470	469.68			
PADS Enrollment (for unduplicated % calc)						497	497			
nduplicated Count (CALPADS)						131	131			
ee & Reduced Lunch (FRL) (CALPADS) LL (CALPADS)						69 25	69 25			
LL (CALPADS)						- 25		)		
PADS Enrollment (for unduplicated % calc)						567	- 549	)		
nduplicated Count (CALPADS)						149	145			
ee & Reduced Lunch (FRL) (CALPADS)						79	76			
LL (CALPADS)						29	28			
/ Students						75	57			
							0.			

,			Actual		В	udget vs. Actua	1					
							Variance			Variance		-
		Jul	Aug	Sep	Actual YTD	Budget YTD	(YTD less Budget)	Approved Budget	Current Forecast	(Budget vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
REVEN	IUE					5						
	Entitlement									-	-	
8011	Charter Schools LCFF - State Aid	· ·	140,192	255,657	395,849	280,385	115,464	3,291,658	3,197,455	(94,202)	2,801,606	12%
8012	Education Protection Account Entitlement	· ·	-	-	-	-	-	107,160	103,872	(3,288)	103,872	0%
8096	Charter Schools in Lieu of Property Taxes	· ·	65,095	130,189	195,284	195,284	0	1,233,996	1,199,664	(34,331)	1,004,380	16%
	SUBTOTAL - LCFF Entitlement	-	205,287	385,846	591,133	475,669	115,464	4,632,813	4,500,992	(131,821)	3,909,859	13%
8100	Federal Revenue	-	-	-								
8181	Special Education - Entitlement	-	-	-	-	-	-	62,125	62,125	-	62,125	0%
8182	Special Education Reimbursement	-	-	-	-	-	-	-	116,291	116,291	116,291	0%
8220	Child Nutrition Programs	-	-	-	-	2,411	(2,411)	24,112	34,587	10,475	34,587	0%
8291	Title I	-	-	-	-	-	-	23,598	35,420	11,822	35,420	0%
8292	Title II	-	-	-	-	-	-	5,175	8,381	3,206	8,381	0%
	SUBTOTAL - Federal Income	-	-	-	-	2,411	(2,411)	115,010	256,804	141,795	256,804	0%
8300	Other State Revenues	-	-									
8381	Special Education - Entitlement (State)	11,644	-	32,603	44,247	24,137	20,110	279,688	271,106	(8,582)	226,859	16%
8382	Special Education Reimbursement (State)	-	-	-	-	-	-	193,200	159,545	(33,655)	159,545	0%
8520	Child Nutrition - State	-	-	-	-	-	-	3,445	3,459	14	3,459	0%
8545	School Facilities Apportionments	-	-	-	-	-	-	194,756	172,507	(22,249)	172,507	0%
8550	Mandated Cost Reimbursements	-	-	-	-	-	-	85,086	90,654	5,568	90,654	0%
8560	State Lottery Revenue	-	-	-	-	-	-	103,945	105,949	2,004	105,949	0%
8590	All Other State Revenue		-	-	-	-	-	-	60,000	60,000	60,000.00	0%
	SUBTOTAL - Other State Income	11,644	-	32,603	44,247	24,137	20,110	860,119	863,220	3,100	818,973	5%
8600	Other Local Revenue											
8634	Food Service Sales	-	-	2,224	2,224	1,378	847	13,778	13,835	57	11,610	16%
8660	Interest	0	0	0	0	0	0	1	1	-	0.87	33%
8676	After School Program Revenue	-	21,683	630	22,313	4,500	17,813	45,000	50,000	5,000	27,687	45%
8690	Other Local Revenue	-	6,170	136	6,306	-	6,306	11,340	10,980	(360)	4,674.00	57%
8701	Oakland Measure N	-	-	59,351	59,351	-	59,351	69,300	100,800	31,500	41,449	59%
8703	Oakland Measure G1	-	-	-	-	2,448	(2,448)	24,482	24,482	· ·	24,482	0%
8999	Uncategorized Revenue	· ·	-	275	275	-	275	-	-	-	(275)	
	SUBTOTAL - Local Revenues	0	27,854	62,617	90,471	8,326	82,145	163,901	200,098	36,197	109,627	45%
8800	Donations/Fundraising											
8801	Donations - Parents	2,717	3,205	18,352	24,274	10,206	14,068	102,060	164,700	62,640	140,426	15%
8802	Donations - Private	50,575	405	1,938	52,918	15,000	37,918	50,000	55,000	5,000	2,082	96%
8803	Fundraising		659	-	659	9,200	(8,541)	92,000	30,000	(62,000)	29,341	2%
	SUBTOTAL - Fundraising and Grants	53,292	4,269	20,290	77,851	34,406	43,445	244,060	249,700	5,640	171,849	31%
TOTAL	REVENUE	64,936	237,409	501,356	803,702	544,949	258,753	6,015,904	6,070,814	54,910	5,267,112	13%

			Actual		B	udget vs. Actua						
							Variance			Variance		
				_			(YTD less	America di Developat	Current	(Budget vs.	Forecast	% of Forecast
	=	Jul	Aug	Sep	Actual YTD	Budget YTD	Budget)	Approved Budget	Forecast	Current Forecast)	Remaining	Spent
EXPE	ISES											
Comp	ensation & Benefits											
1000	Certificated Salaries											
1100	Teachers Salaries	126	163,513	170,505	334,143	335,054	910	1,749,281	1,753,218	(3,937)	1,419,075	19%
1103	Teacher - Substitute Pay	-	-	316	316	3,810	3,494	20,000	18,095	1,905	17,780	2%
1111	Teacher - Bonus	1,187	-	-	1,187	-	(1,187)	34,986	1,187	33,799	-	100%
1148	Teacher - Special Ed	580	23,622	22,154	46,355	57,197	10,841	300,282	244,538	55,744	198,183	19%
1150	Teacher - Summer School	-	-	-	-	7,500	7,500	7,500	-	7,500	-	
1160	Teacher - Psychologist	-	2,448	6,190	8,639	-	(8,639)	-	65,000	(65,000)	56,361	13%
1300	Certificated Supervisor & Administrator Salaries	18,249	18,645	18,645	55,538	33,475	(22,063)	133,900	223,736	(89,836)	168,198	25%
1311	Site Admin - DESEL, Curr. Instr., College Readiness	26,127	31,371	31,371	88,869	93,438	4,569	373,750	376,702	(2,952)	287,833	24%
1980	Director of College Readiness	-	-	-	-	23,750	23,750	95,000	-	95,000	-	
	SUBTOTAL - Certificated Employees	46,268	239,599	249,180	535,047	554,222	19,175	2,714,699	2,682,476	32,223	2,147,429	20%
2000	Classified Salaries											
2104	Classified - SPED	3,145	10,847	13,905	27,897	28,938	1,041	144,160	178,260	(34,100)	150,363	16%
2300	Classified Supervisor & Administrator Salaries	15,748	17,729	17,729	51,207	52,788	1,581	211,150	212,750	(1,600)	161,543	24%
2400	Classified Clerical & Office Salaries	8,929	8,619	8,628	26,176	19,320	(6,856)	77,280	77,280	-	51,104	34%
2402	Classified Clerical & Office Salaries - Community Enga	6,208	6,208	6,208	18,625	18,218	(407)	72,873	74,500	(1,628)	55,875	25%
2905	Other Classified - After School	2,220	4,832	4,659	11,712	4,320	(7,392)	17,280	32,256	(14,976)	20,544	36%
2928	Other Classified - Food	-	404	1,587	1,991	3,436	1,445	18,900	18,900	-	16,909	11%
	SUBTOTAL - Classified Employees	36,250	48,640	52,717	137,607	127,020	(10,587)	541,643	593,946	(52,304)	456,339	23%
3000	Employee Benefits											
3100	STRS	6,788	37,671	42,364	86,823	85,804	(1,019)	441,953	441,953	-	355,130	20%
3300	OASDI-Medicare-Alternative	3,675	7,541	6,898	18,115	15,984	(2,131)	81,171	84,712	(3,541)	66,597	21%
3400	Health & Welfare Benefits	44,360	14,824	20,814	79,998	89,829	9,831	269,486	275,611	(6,125)	195,613	29%
3500	Unemployment Insurance	94	2,058	905	3,057	8,872	5,815	23,177	23,830	(653)	20,772	13%
3600	Workers Comp Insurance	9,859	3,287	3,287	16,433	17,096	663	39,076	39,317	(241)	22,884	42%
	SUBTOTAL - Employee Benefits	64,776	65,381	74,269	204,426	219,852	15,426	880,999	891,559	(10,560)	687,133	23%

	=		Actual		В	udget vs. Actua						
	-						Variance			Variance		-
							(YTD less		Current	(Budget vs.	Forecast	% of Forecast
	_	Jul	Aug	Sep	Actual YTD	Budget YTD	Budget)	Approved Budget	Forecast	Current Forecast)	Remaining	Spent
4000	Books & Supplies											
4100	Approved Textbooks & Core Curricula Materials	111	540	485	1,136	9,072	7,936	11,340	10,980	360	9,844	10%
4200	Books & Other Reference Materials	-	-	-	-	1,287	1,287	2,573	2,593	(20)	2,593	0%
4300	Materials & Supplies	-	1,891	260	2,151	8,505	6,354	17,010	16,470	540	14,319	13%
4320	Educational Software	28,784	700	-	29,484	38,960	9,476	48,700	48,700	-	19,216	61%
4330	Office Supplies	1,004	1,717	1,533	4,254	5,103	849	20,412	21,764	(1,352)	17,510	20%
4340	Professional Development Supplies	-	-	-	-	-	-	-	-	-	-	
4352	Quest (After School)	14	535	-	550	2,500	1,950	10,000	10,000	-	9,450	5%
4400	Noncapitalized Equipment	-	-	-	-	2,500	2,500	10,000	9,000	1,000	9,000	0%
4410	Classroom Furniture, Equipment & Supplies	8,303	1,878	528	10,709	8,000	(2,709)	10,000	11,181	(1,181)	471.74	96%
4420	Computers (individual items less than \$5k)	27,218	5,872	97,663	130,754	105,452	(25,302)	128,600	131,100	(2,500)	346	100%
4423	Staff Computers	-	-	-	-	6,560	6,560	8,000	5,500	2,500	5,500	0%
4430	Non Classroom Related Furniture, Equipment & Supp	-	620	1,216	1,836	2,750	914	11,000	11,000	-	9,164	17%
4710	Student Food Services	478	478	543	1,499	6,889	5,391	68,891	69,174	(284)	67,675	2%
4720	Other Food	148	409	-	557	255	(302)	1,020	1,020	-	463	55%
	SUBTOTAL - Books and Supplies	66,060	14,641	102,228	182,929	197,833	14,904	347,546	348,482	(937)	165,553	52%

#### East Bay Innovation Academy Budget vs. Actuals

5	
As of September close	

			Actual		В	udget vs. Actua		Budget				_
							Variance			Variance		
		Jul	Aug	Sep	Actual YTD	Budget YTD	(YTD less Budget)	Approved Budget	Current Forecast	(Budget vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
5000	Services & Other Operating Expenses		5			5				· · ·		· · · · · · · · · · · · · · · · · · ·
5220	Travel and Lodging	-	-	-	-	268	268	2,680	2,500	180	2,500	0%
5300	Dues & Memberships	3,373	1,954	278	5,604	1,203	(4,402)	12,025	12,025	-	6,421	47%
5450	Insurance - Other	9,526	3,175	3,175	15,876	17,204	1,328	39,324	40,077	(753)	24,201.00	40%
5515	Janitorial, Gardening Services & Supplies	-	1,851	3,226	5,077	10,560	5,483	105,600	105,600	-	100,523	5%
5535	Utilities - All Utilities	1,327	6,629	9,627	17,583	18,527	944	74,108	74,108	-	56,525	24%
5610	Rent	14,391	51,930	25,965	92,286	101,833	9,547	305,500	287,512	17,988	195,226	32%
5611	Prop 39 Related Costs	-	-	-	-	26,400	26,400	105,598	105,598	-	105,598	0%
5615	Repairs and Maintenance - Building	245	871	285	1,401	1,151	(251)	11,508	10,000	1,508	8,599	14%
5616	Repairs and Maintenance - Computers	-	25	-	25	-	(25)	10,000	10,000	-	9,975	0%
5803	Accounting Fees	-	-	-	-	-	-	10,200	10,200	-	10,200	0%
5809	Banking Fees	20	-	-	20	250	230	1,001	1,001	-	981	2%
5810	Intersession	-	-	74	74	5,000	4,926	20,000	20,000	-	19,926	0%
5812	Business Services	5,093	5,430	5,355	15,878	16,500	622	66,000	66,000	-	50,122.23	24%
5815	Consultants - Instructional	-	1,722	1,365	3,087	7,500	4,413	15,000	15,000	-	11,913	21%
5820	Consultants - Non Instructional - Custom 1	-	1,690	2,000	3,690	2,820	(870)	28,200	28,200	-	24,510.00	13%
5821	Consultants - Non Instructional - Custom 2	-	-	-	-	-	-	-	45,000	(45,000)	45,000	0%
5822	Consultants - Non Instructional - Custom 3	-	-	-	-	1,500	1,500	15,000	16,500	(1,500)	16,500	0%
5824	District Oversight Fees	-	-	-	-	11,582	11,582	46,328	45,010	1,318	45,010	0%
5836	Fingerprinting	51	732	127	910	2,332	1,422	2,915	3,181	(266)	2,271	29%
5839	Fundraising Expenses	-	39	-	39	1,500	1,461	15,000	15,000	-	14,961.00	0%
5845	Legal Fees	-	6,068	3,669	9,737	21,000	11,263	84,000	84,000	-	74,263	12%
5851	Marketing and Student Recruiting	-	250	-	250	195	(55)	1,951	2,083	(132)	1,832.57	12%
5857	Payroll Fees	289	366	403	1,058	1,224	166	4,896	4,896	-	3,838	22%
5860	Printing and Reproduction	-	-	-	-	45	45	448	448	-	448	0%
5861	Prior Yr Exp (not accrued)	-	-	1,795	1,795	-	(1,795)	-	1,795	(1,795)	-	100%
5863	Professional Development	-	1,353	4,137	5,490	5,000	(490)	20,000	20,000	-	14,509.94	27%
5866	SPED MH Day/NPS Services	-	16,197	31,389	47,586	40,000	(7,586)	160,000	374,175	(214,175)	326,589	13%
5869	Special Education Contract Instructors	-	-	2,436	2,436	22,500	20,064	225,000	150,000	75,000	147,564	2%
5872	Special Education Encroachment	-	-	-	-	-	-	13,673	13,673	-	13,673	0%
5875	Staff Recruiting	250	301	-	551	449	(102)	4,490	4,490	-	3,938.94	12%
5878	Student Assessment	(250)	-	-	(250)	300	550	3,000	3,000	-	3,250	-8%
5880	Student Health Services	-	-	-	-	40	40	404	404	-	404	0%
5881	Student Information System	12,988	6,800	12,435	32,223	29,600	(2,623)	37,000	33,000	4,000	777	98%
5884	Substitutes	-	-	1,713	1,713	-	(1,713)	-	20,000		18,287	9%
5887	Technology Services	2,515	(957)	3,215	4,773	3,300	(1,473)	33,000	30,000	3,000	25,227	16%
5899	Miscellaneous Operating Expenses	512	452	523	1,488	-	(1,488)	-	-	-	(1,488	
5900	Communications	578	3,442	2,065	6,084	10,000	3,916	40,000	40,000	-	33,916	15%
5915	Postage and Delivery	190	165	-	355	156	(199)	1,561	1,561	-	1,206	23%
	SUBTOTAL - Services & Other Operating Exp.	51,097	110,485	115,257	276,840	359,939	83,099	1,515,410	1,696,036	(180,627)	1,419,197	16%

	-		Actual		Budget vs. Actual Budget							
							Variance			Variance		
		Jul	Aug	Sep	Actual YTD	Budget YTD	(YTD less Budget)	Approved Budget	Current Forecast	(Budget vs. Current Forecast)	Forecast Remaining	% of Forecast Spent
6000	Capital Outlay		-			-						
6100	Sites & Improvement of Sites	-	-	-	-	-	-	· ·	-	-	-	
6200	Buildings & Improvement of Buildings	-	-	-	-	-	-	-	-	-	-	
6300	School Libraries	-	-	-	-	-	-	-	-	-	-	
6400	Equipment	-	-	-	-	-	-	-	-	-	-	
6410	Computers (capitalizable items)	-	-	-	-	-	-	-	-	-	-	
6420	Furniture (capitalizable items)	-	-	-	-	-	-	-	-	-	-	
6430	Other Equipment (capitalizable items)	-	-	-	-	-	-	-	-	-	-	
6500	Equipment Replacement	-	-	-	-	-	-	-	-	-	-	
	SUBTOTAL - Capital Outlay	-	-	-	-	-	-	-	-	-	-	
TOTAL	EXPENSES	264,451	478,747	593,651	1,336,849	1,458,866	122,017	6,000,296	6,212,499	(212,203)	4,875,650	22%
6900	Total Depreciation (includes Prior Years)	-	-			-	-	· ·	-	-	-	
TOTAL	EXPENSES including Depreciation	264,451	478,747	593,651	1,336,849	1,458,866	122,017	6,000,296	6,212,499	(212,203)	4,875,650	22%

# Financial Update October 2018



## Agenda

- Q1 Actuals
- Current Forecast
- Cash Update



#### Q1: 22% of forecast spent, revenue lagging (13%)

- Revenues: PENSEC first apportionment arrived earlier than expected (\$115K); Measure N first disbursement arrived (\$53K)
- Still waiting on all federal revenue, most of Other State revenue
- After School Program, Fundraising revenue on track
- Payroll and benefits stabilizing around \$375K
- Service invoices lagging, utilities running slightly high YTD
- \$130K Chromebooks



### Current forecast projects a gap, with upsides

- Change highlights since approved budget:
  - Enrollment (-\$140K)
  - SPED NPS (+\$132K)
  - Culture & Climate (+\$45K)
  - Substitutes (+\$20K)
  - Disadvantaged Block Grant (est. +\$60K)
  - Measure N per enrollment (+\$31K)
  - Title and Child Nutrition (+\$25K)
  - Rent (-\$18K)

- Potential upsides (not in forecast):
  - Disadvantaged Block Grant (+\$60K)
  - SB740 (+\$40K)
  - 93% attendance at upper grades (+\$20K)
  - Retention (+\$30K)
  - Fundraising (exceeding current goal of \$250K)



### Expected and unexpected enrollment trends

Grade	Approved Budget	M1	M2	Current Forecast
6	118	105	114	113
7	118	118	124	122
8	118	115	124	122
9	93	90	88	83
10	75	70	69	69
11	45	42	42	40
Total	567	540	560	549



#### Current forecast as of October

				(Budget vs.
		Approved	Current	Current
		Budget	Forecast	Forecast)
SUM	MARY			
Reve	nue			
	LCFF Entitlement	4,632,813	4,500,992	(131,821)
	Federal Revenue	115,010	256,804	141,795
	Other State Revenues	860,119	863,220	3,100
	Local Revenues	163,901	200,098	36,197
	Fundraising and Grants	244,060	249,700	5,640
	Total Revenue	6,015,904	6,070,814	54,910
Ехре	nse s			
	Compensation and Benefits	4,137,341	4,167,981	(30,640)
	Books and Supplies	347,546	348,482	(937)
	Services and Other Operating Expenditures	1,515,410	1,696,036	(180,627)
	Depreciation	-	-	-
	Total Expenses	6,000,296	6,212,499	(212,203)
Operating Income		15,608	(141,685)	(157,293)



## Cash tight through the year

- Reserve fully engaged in covering fall expenses before revenue catches up
- Monthly rent, delayed reimbursements, higher payroll contributing to cash challenges
- Full AP management, may pull on LOC (\$70K)
- Receivable sale may be needed in late fall/early winter if funding is delayed
- Ending cash in Sept: \$174K

