



East Bay Innovation Academy

East Bay Innovation Academy Board Meeting

Date and Time

Thursday March 29, 2018 at 8:30 PM PDT

Location

<https://zoom.us/j/9086460388> phone 1-646-558-8656 or 1-669-900-6833

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Rochelle Benning	1 m
B. Call the Meeting to Order		Rochelle Benning	1 m
C. Public Comment		Rochelle Benning	10 m
II. Governance			
A. Approve Minutes - February 21, 2018	Approve Minutes	Rochelle Benning	2 m
Approve minutes for Board Meeting on February 21, 2018			
B. Approve Minutes - March 21, 2018 Meeting	Approve Minutes	Rochelle Benning	1 m
Approve minutes for Board Meeting on March 21, 2018			
C. Consent Agenda	Vote	Rochelle Benning	5 m
III. Public Hearing: Annual Sunshine Proposals EBIA and ETA			
A. EBIA's 2017-2018 School Year Sunshine Proposal to ETA	Vote	Devin Krugman	5 m
IV. Academic Excellence			
A. Staffing Update 2018 - 2019	Vote	Devin Krugman	5 m
Waivers needed for core subject positions at lower school: M Fitts, T Patterson.			

V. Finance and Development

A. Year to Date Finance Update	Discuss	Michelle Cho	15 m
B. 2017-2018 EBIA Development Update	Discuss	Michelle Cho	15 m
- Update on the progress of the Development committee			
C. Innovator Awards Planning	FYI	Laurie Jacobson Jones	10 m

VI. Closing Items

A. Adjourn Meeting	Vote	Rochelle Benning	1 m
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Cover Sheet

Approve Minutes - February 21, 2018

Section: II. Governance
Item: A. Approve Minutes - February 21, 2018
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on February 21, 2018



East Bay Innovation Academy

Minutes

Board Meeting

Date and Time

Wednesday February 21, 2018 at 7:30 PM

Location

3400 Malcolm Avenue, Oakland, CA 94605

Directors Present

Anne Campbell Washington (remote), Kelly Garcia, Ken Berrick, Laurie Jacobson Jones, Rochelle Benning, Saamra Mekuria-Grillo, Tom Pryor (remote)

Directors Absent

Gary Borden, Kate Doyle

Directors Arrived Late

Ken Berrick

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Rochelle Benning called a meeting of the board of directors of East Bay Innovation Academy to order on Wednesday Feb 21, 2018 @ 7:36 PM at 3400 Malcolm Avenue, Oakland, CA 94605.

C. Adjourn Public Session

Laurie Jacobson Jones made a motion to adjourn to closed session.
Saamra Mekuria-Grillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Closed Session Pursuant to 54957

A. Open Closed Session and Record Attendance

Closed session was opened.

B. Conference with Labor Negotiators

Discussion held with labor negotiator.

C. Consideration of Services for Student

Discussed services for students.

D. Adjourn Closed Session

Saamra Mekuria-Grillo made a motion to adjourn the closed session.

Kelly Garcia seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Resume Open Session

A. Record Attendance

No change to attendance from the opening of the meeting.

B. Report on Closed Session

The board chairman reported out on the closed session. No reportable action was taken.

C. Public Comment

no public comments were shared.

IV. Governance

A. Approve Minutes - January 2018 Board Meeting

Laurie Jacobson Jones made a motion to approve minutes from the Board Meeting on 01-17-18. Annie abstained.

Saamra Mekuria-Grillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve Minutes from February 11, 2018 Annual Board Retreat

Kelly Garcia made a motion to approve minutes from the EBIA 2018 Annual Board Retreat on 02-11-18. Annie will abstain as she did not attend.

Saamra Mekuria-Grillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Consent Agenda

Laurie Jacobson Jones made a motion to Approve the consent agenda.

Ken Berrick seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Academic Excellence

A. Winter MAP Testing Results

Ken Berrick arrived late.

Update provided by EBIA Executive Director. See packet.

B. HS Course Approval - WASC, A-G and AP

Update provided by EBIA Executive Director - see slides in packet.

C. College Readiness Program

Update provided by EBIA Executive Director.

- College program leader candidates are being interviewed.
- PSAT scheduled 8-9 and the PSAT 10 are being delivered next week
- PSAT night to show families how to read the report

D. 2018 - 2019 Staffing Update

Update provided by EBIA Executive Director on staffing progress for the next school year

E. 2018-2019 Student Recruitment Update

EBIA CFO/COO provided an update on enrollment.

VI. Finance and Development

A. Year to Date Finance Update

EBIA CFO/COO provided an update on the YTD finances.

B. 2017-2018 EBIA Development Update

Update provided on the progress to organize a networking event for the First Annual EBIA Innovator Awards.

C. Auditor Selection

Saamra Mekuria-Grillo made a motion to remain with current auditors for the coming fiscal year.

Kelly Garcia seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Other Business

A. Key Activities and Events

Key activities shared with board and public attendees as listed in the agenda.

B. Public Comment

No public comment was made.

VIII. Closing Items

A. Adjourn Meeting

Laurie Jacobson Jones made a motion to adjourn the meeting.

Saamra Mekuria-Grillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:08 PM.

Respectfully Submitted,
Rochelle Benning

Cover Sheet

Approve MInutes - March 21, 2018 Meeting

Section: II. Governance
Item: B. Approve MInutes - March 21, 2018 Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on March 21, 2018



East Bay Innovation Academy

Minutes

Board Meeting

Date and Time

Wednesday March 21, 2018 at 8:00 PM

Location

3400 Malcolm Avenue, Oakland, CA 94605 or <https://zoom.us/j/9086460388> US: +1 646 558 8656 or +1 669 900 6833 Meeting ID: 908 646 0388

Directors Present

Anne Campbell Washington (remote), Ken Berrick, Laurie Jacobson Jones (remote), Rochelle Benning, Saamra Mekuria-Grillo (remote)

Directors Absent

Gary Borden, Kate Doyle, Kelly Garcia, Tom Pryor

Guests Present

Devin Krugman, Michelle Cho

I. Opening Items**A. Record Attendance and Guests**

EBIA did not have a quorum for this meeting - we did not have enough attendees that were located in Oakland. All agenda items requiring a vote or significant discussion will be moved to March 29th.

B. Call the Meeting to Order

Rochelle Benning called a meeting of the board of directors of East Bay Innovation Academy to order on Wednesday Mar 21, 2018 @ 8:11 PM at 3400 Malcolm Avenue, Oakland, CA 94605 or <https://zoom.us/j/9086460388> US: +1 646 558 8656 or +1 669 900 6833 Meeting ID: 908 646 0388.

C. Approve Minutes

ITEM MOVED TO MARCH 29. EBIA did not have a quorum for this meeting - we did not have enough attendees that were located in Oakland. All agenda items requiring a vote or significant discussion will be moved to March 29th.

D. Public Comment

The members of the public did not wish to make any comments.

II. Governance

A. Consent Agenda

ITEM MOVED TO MARCH 29. EBIA did not have a quorum for this meeting - we did not have enough attendees that were located in Oakland. All agenda items requiring a vote or significant discussion will be moved to March 29th.

III. Public Hearing: Annual Sunshine Proposals EBIA and ETA

A. EBIA's 2017-2018 School Year Sunshine Proposal to ETA

ITEM MOVED TO MARCH 29. EBIA did not have a quorum for this meeting - we did not have enough attendees that were located in Oakland. All agenda items requiring a vote or significant discussion will be moved to March 29th.

IV. Academic Excellence

A. Academic Excellence - MAP Test Data Analysis by Subgroup

Devin provided an update - please see board packet materials.

B. 2018 - 2019 Staffing Update

Hiring continues - the vote is moved to a later date.

ITEM MOVED TO MARCH 29. EBIA did not have a quorum for this meeting - we did not have enough attendees that were located in Oakland. All agenda items requiring a vote or significant discussion will be moved to March 29th.

C. 2018-2019 Student Enrollment Update

Discussed how the spring enrollment was going. Process is going well.

V. Finance and Development

A. Year to Date Finance Update

ITEM MOVED TO MARCH 29. EBIA did not have a quorum for this meeting - we did not have enough attendees that were located in Oakland. All agenda items requiring a vote or significant discussion will be moved to March 29th.

B. 2017-2018 EBIA Development Update

ITEM MOVED TO MARCH 29. EBIA did not have a quorum for this meeting - we did not have enough attendees that were located in Oakland. All agenda items requiring a vote or significant discussion will be moved to March 29th.

C. Innovator Awards Planning

ITEM MOVED TO MARCH 29. EBIA did not have a quorum for this meeting - we did not have enough attendees that were located in Oakland. All agenda items requiring a vote or significant discussion will be moved to March 29th.

VI. Facility

A. Facility Update

Update provided, no significant change from prior months.

VII. Other Business

A. Key Activities and Events

Update provided per items listed on the agenda.

B. Public Comment

One member of the public provided comments.

VIII. Closing Items

A. Adjourn Meeting

No vote was taken to adjourn the meeting due to lack of quorum. We did not have enough attendees that were located in Oakland. All agenda items requiring a vote or significant discussion will be moved to March 29th.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,
Rochelle Benning

Cover Sheet

Consent Agenda

Section: II. Governance
Item: C. Consent Agenda
Purpose: Vote
Submitted by:
Related Material: March 29, 2019 - EBIA_-_February_2018_Check_Register.pdf

Check Register



East Bay Innovation Academy
February 2018

Grand Total 231,635.57

Vendor	Check Number	Void	Date	Description	Check Amount
Charter Safe	DB020218		2/2/2018	DB020218; CA Charter School JPA	5,351.00
Acer	5119		2/5/2018	PO# PO# 667; NX.G14AA.001 - Repair	139.99
Alameda County Office of Education	5120		2/5/2018	Cust# 000210; Access Plus Svc: 07/01/17 - 06/30/18 Svc: week 01/08 - 01/11, 01/16 - 01/18, 01/22- 01/25,	12,500.00
American Council of Teachers Inc.	5121		2/5/2018	01/29 - 02/01/18	761.75
Shelley Benning	5122		2/5/2018	Reimb: Curtains Hardware	76.10
California Charter Schools Association	5123		2/5/2018	Member ID: MEM-29843; CCSA Membership Fees: 01/01- 12/31/18	3,360.00
CliftonLarsonAllen LLP	5124		2/5/2018	Acct# 213-115060; Audit Srvs & Out of Pocket Expenses	1,945.00
Esther B. Clark School at CHC	5125		2/5/2018	Tuition, Transportation & MH Family/Grup/Invidual Therapy	9,701.18
Office Depot	5126		2/5/2018	Acct# 16610744; Office Supplies	426.14
Sergio's Janitorial & Yard Services	5127		2/5/2018	School Cleaning: 12/04 - 12/22/17	4,725.00
STARLINE SUPPLY COMPANY	5128		2/5/2018	Cust# 0001249; Janitorial Supplies	23.66
Teachers on Reserve	5129		2/5/2018	Cust: EASTB0001; Substitute Svc: 01/12/18	1,372.35
Team One Solutions	5130		2/5/2018	Cabling Svc: Cable Labor, Cat6 Jacks & SMB's	583.79
Vision Service Plan - (CA)	5131		2/5/2018	Acct# 30 050552 0001; Insurance Premium: February 2018	402.38
Waste Management of Alameda County	5132		2/5/2018	Cust# 00513-38904; Waste Svc: Jan 2018 + Past due	251.45
Kimberly Woo-Chase	5133		2/5/2018	Reimb: Livescan	57.00
OUSD Buildings & Grounds	5134		2/7/2018	Extra key for the Chromebook room at Lower campus	25.00
Comcast	5135		2/9/2018	Account: 930911022; Early Termination Fee	2,580.00
Teach Speech	5136		2/12/2018	Teach Speech Hours: January 2018	5,882.88
AT&T	5137		2/12/2018	BAN# 9391062435; Monthly Svc : 12/13/17 - 01/12/18	246.81
EDUCATE78	5138		2/12/2018	Participation in TeachOakland by Obtaining Access to Talent Listed on Recuritee	250.00

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.
Payroll checks are not included on this register.

Vendor	Check Number	Void	Date	Description	Check Amount
Kaiser Foundation Health Plan	5139		2/12/2018	CustID: 000709549-0000; Billing# 681343504; Insurance Premium: March 2018+ Retroactive Dues	21,311.33
Olivia Lott	5140		2/12/2018	Reimb: Live Scan	118.00
Marlin Business Bank	5141		2/12/2018	Acct# 1480401; Contract# 401-1480401-001/002; Contract Payment: Cres Cor Cook n Hold Oven & Insurance Fee	477.67
Newark Unified School District	5142		2/12/2018	Cust# 033342; Deposit for Enrolled and to Gain Access to the Online E-portfolio	1,075.00
OUSD Buildings & Grounds	5143		2/12/2018	2017/18 Facility Use & Custodial Fee	31,393.02
Office Depot	5144		2/12/2018	Acct# 16610744; Office Supplies	306.24
Revolution Foods, Inc.	5145		2/12/2018	Cust# C001339; Food Service: Dec 2017	5,566.55
RingCentral Inc.	5146		2/12/2018	Cust# 1184099019; Phone Svcs': 02/01 - 02/28/18	1,103.62
Swati Samanth	5147		2/12/2018	Reimb: Live Scan	52.00
Seneca Family of Agencies	5148		2/12/2018	Upper School SPED Support - October 2017 Cust# NH5980; Health & Nursing, Individual	35,344.34
Solacium New Haven, LLC	5149		2/12/2018	Counseling, Room & Education	17,923.00
STARLINE SUPPLY COMPANY	5150		2/12/2018	Cust# 0001249; Janitorial Supplies	162.01
Swing Education	5151		2/12/2018	Substitute Svcs: 01/08 - 01/12/18	1,600.00
Teachers on Reserve	5152		2/12/2018	Cust: EASTB0003; Substitute Svc: 01/19/18	1,447.16
Wells Fargo	DB021218		2/12/2018	DB021218; Online pymt - acct 2030	1,610.92
Wells Fargo	DB021218A		2/12/2018	DB021218A; online pymt - acct 2022	297.00
Acer	5153		2/20/2018	PO# PO# 667; NX.G14AA.001 - Repair	154.99
American Council of Teachers Inc.	5154		2/20/2018	02/05 - 02/09/18 Week 4 EBIA-Quest Support Program Oversight, Classroom time & Admin	343.00
ARC Oakland	5155		2/20/2018	Support: 10/15 - 11/14/17	1,328.50
Copower	5156		2/20/2018	ID# 902360; Premium: March 2018	2,548.03
EdTec	5157		2/20/2018	Monthly Services: January 2018 Tuition, Transportation & MH Family/Grup/Invidual	7,000.00
Esther B. Clark School at CHC	5158		2/20/2018	Therapy	10,134.79
Darius Foster	5159		2/20/2018	Reimb: Soccer Jerseys	307.32
Justin Franklin	5160		2/20/2018	Reimb: Live Scan	68.00
Law Offices of Lynn Hansen, Esq	5161		2/20/2018	Attorneys' Fee	1,200.00
Law Offices of Young, Minney & Corr, LLP	5162		2/20/2018	Professional Svcs through 01/31/18 Acct#4052865603-2; Gas & Elec Svcs: 12/24/17 -	4,954.82
PG&E	5163		2/20/2018	02/07/18	3,510.99
Ready Refresh	5164		2/20/2018	Acct# 0035832427; Office Supplies	123.75
Sergio's Janitorial & Yard Services	5165		2/20/2018	School Cleaning: 01/02 - 02/02/18	7,725.00
STARLINE SUPPLY COMPANY	5166		2/20/2018	Cust# 0001249; Janitorial Supplies	1,252.59

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.
Payroll checks are not included on this register.

Vendor	Check Number	Void	Date	Description	Check Amount
Swing Education	5167		2/20/2018	Substitute Svcs: 01/16 - 01/19/18	1,600.00
Swing Education	5168		2/20/2018	Substitute Svcs: 01/22 - 01/26/18	1,500.00
Teachers on Reserve	5169		2/20/2018	Cust: EASTB0001; Substitute Svc: 01/26/18	2,034.32
Mick Terrizzi	5170		2/20/2018	Reimb: EBIA Spirit Pennants for Advisory Competitions	424.13
The Phillips Academy	5171		2/20/2018	Tuition Expenses & Counselling and Guidance Therapy: Jan '18 for E. Sanderson	585.00
Golden Gate Academy	5172		2/26/2018	Monthly Rent: March 2018	14,391.00

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check. Payroll checks are not included on this register.



Credit Card Register

East Bay Innovation
Academy
February 2018

Grand Total 4,396.58

Credit Card	Vendor	Statement Date	Description	Transaction Amount
9515-2022	360*Web Security Sitelock	2/23/2018	02/01 - 360*Web Security Sitelock	30.00
9515-2022	360*Web Security Sitelock	2/23/2018	02/01 - 360*Web Security Sitelock	300.00
9515-2022	CampaignMonitor.com	2/23/2018	02/06 - CampaignMonitor.com	27.62
9515-2022	Catsone.com	2/23/2018	02/08 - Catsone.com	254.15
9515-2022	Envato Market.com	2/23/2018	02/13 - Envato Market.com	18.63
9515-2022	CampaignMonitor.com	2/23/2018	02/16 - CampaignMonitor.com	27.26
9515-2030	Grand Lake ACE HDWE	2/23/2018	01/27 - Grand Lake ACE HDWE	16.62
9515-2030	Amazon Mktplace Pmts	2/23/2018	01/30 - Amazon Mktplace Pmts	133.93
9515-2030	Amazon Mktplace Pmts	2/23/2018	01/31 - Amazon Mktplace Pmts	58.05
9515-2030	Jumbula	2/23/2018	02/01 - Jumbula	20.00
9515-2030	Amazon Mktplace Pmts	2/23/2018	02/01 - AMAZON MKTPLACE PMTS	15.80
9515-2030	Amazon.com	2/23/2018	02/02 - Amazon.com	158.06
9515-2030	Amazon Mktplace Pmts	2/23/2018	02/02 - AMAZON MKTPLACE PMTS	49.15
9515-2030	Amazon Mktplace Pmts	2/23/2018	02/02 - AMAZON MKTPLACE PMTS	34.94
9515-2030	Amazon Mktplace Pmts	2/23/2018	02/02 - AMAZON MKTPLACE PMTS	135.34
9515-2030	Amazon.com	2/23/2018	02/03 - Amazon.com	48.16
9515-2030	TalentSmart	2/23/2018	02/05 - TalentSmart	1,199.80
9515-2030	Nike.com	2/23/2018	02/07 - Nike.com	654.18
9515-2030	Amazon.com	2/23/2018	02/08 - Amazon.com	32.76
9515-2030	Safeway Store	2/23/2018	02/08 - Safeway Store	28.06
9515-2030	Dropbox	2/23/2018	02/08 - Dropbox	9.99
9515-2030	Amazon.com	2/23/2018	02/08 - Amazon.com	10.25
9515-2030	Amazon.com	2/23/2018	02/08 - Amazon.com	38.31
9515-2030	Amazon Mktplace Pmts	2/23/2018	02/08 - Amazon Mktplace Pmts	8.43
9515-2030	West Coast Sporting Goods	2/23/2018	02/09 - West Coast Sporting Goods	158.04
9515-2030	Amazon Mktplace Pmts	2/23/2018	02/12 - Amazon Mktplace Pmts	75.82
9515-2030	TaskRabbit, Inc	2/23/2018	02/13 - TaskRabbit, Inc	99.43
9515-2030	Amazon.com	2/23/2018	02/13 - Amazon.com	52.27
9515-2030	Amazon.com	2/23/2018	02/13 - Amazon.com	92.13
9515-2030	Amazon Mktplace Pmts	2/23/2018	02/15 - Amazon Mktplace Pmts	29.90
9515-2030	TaskRabbit, Inc	2/23/2018	02/15 - TaskRabbit, Inc	159.10
9515-2030	West Coast Sporting Goods	2/23/2018	02/16 - West Coast Sporting Goods	342.42

Credit Card	Vendor	Statement Date	Description	Transaction Amount
9515-2030	Amazon Mktplace Pmts	2/23/2018	02/22 - Amazon Mktplace Pmts	42.03
9515-2030	Amazon Mktplace Pmts	2/23/2018	02/22 - Amazon Mktplace Pmts	35.95

Cover Sheet

EBIA's 2017-2018 School Year Sunshine Proposal to ETA

Section: III. Public Hearing: Annual Sunshine Proposals EBIA and ETA
Item: A. EBIA's 2017-2018 School Year Sunshine Proposal to ETA
Purpose: Vote
Submitted by:
Related Material: March 29, 2018 - Sunshine_Proposal_5.21.18.pdf

AGENDA ITEM III.A

To: Board of Directors
East Bay Innovation Academy

From: Devin Krugman, Head of School
East Bay Innovation Academy

Date: March 21st, 2018

Re: **Public Disclosure of EBIA’s Initial Proposals for Reopening of Certificated Negotiations for 2017 – 2018 Pursuant to Government Code Section 3547**

Consistent with its charter, East Bay Innovation Academy (“EBIA” or “School”) is the independent public school employer of the employees of the School as specified in the Educational Employment Relations Act (Government Code Section 3540, et seq.).

EBIA currently maintains a collective bargaining agreement (“CBA”) with the EBIA Teachers Association (“ETA”) which is in effect through June 30, 2020. Consistent with the terms of the current CBA, for each year under the agreement, in addition to Compensation and Benefits, each party may re-open two (2) articles of their choosing.

As such, this memorandum is to disclose to the public EBIA’s initial proposals for reopener negotiations for the 2017-2018 school year as follows:

- **Article 10 – Benefits**: EBIA may propose changes to the duration of benefits coverage.

Cover Sheet

Staffing Update 2018 - 2019

Section: IV. Academic Excellence
Item: A. Staffing Update 2018 - 2019
Purpose: Vote
Submitted by:
Related Material: March 29, 2018 - Patterson_wv1.pdf
March 29, 2018 - cl500_Fitts.pdf



Commission on Teacher Credentialing
 Certification Division
 ATTN: Waiver Unit
 1900 Capitol Avenue
 Sacramento, CA 95811-4213

Email: waivers@ctc.ca.gov
 Website: www.ctc.ca.gov

CTC Use Only

CTC Use Only	
W	Z

VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be typewritten or computer generated and sufficiently clear to photocopy. This form must be used for **first time and subsequent** waivers only.

1. EMPLOYING AGENCY (include mailing address) East Bay Innovation Academy 3400 Malcolm Avenue Oakland, CA 94605 NPS/NPA (list county code _____)	County/District CDS Code 01 61259 0129932	Contact Person: Amanda Okamoto Telephone #: 510-577-9557 EMail: amanda.okamoto@eastba
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2. APPLICANT INFORMATION:

Social Security or Individual Tax Identification Number:

613-54-6841

All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed Live Scan receipt (41-LS) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name Tiara Cherelle Patterson
First Middle Last

Former Name(s) _____ Birth Date 10/22/1989

Applicant's Mailing Address 2215 E. Leland Rd #32
Pittsburg, CA 94565

Phone# 510-375-6392 Email tiara.patterson@eastbayia.org

Waiver Title Single Subject Mathematics

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Math teacher, 7th Grade

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: _____
- Is this a full time position? Yes No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) _____
- Is this a subsequent waiver? (see #9 for additional information) Yes No

3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

Specific section(s) covering the assignment: T5 80021.1

4. EFFECTIVE DATES

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

Effective Dates (mm/dd/yyyy): 01 / 08 / 2018 to 06 / 11 / 2018

Ending date of school term, track, or year: 06 / 11 / 2018

5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE SHORTAGE AREA FOR THE ASSIGNMENT

- | | |
|--|--|
| <input type="checkbox"/> Special Education | <input type="checkbox"/> Driver Education and Training |
| <input type="checkbox"/> Clinical or Rehabilitative Services | <input type="checkbox"/> 30-Day Substitute |
| <input type="checkbox"/> Speech-Language Pathology Services | |

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

No copies are necessary if this is a recognized high incidence area.

- | | |
|--|--|
| <input type="checkbox"/> Advertised in local/national newspapers | <input type="checkbox"/> Contacted IHE placement centers |
| <input type="checkbox"/> Advertised in professional journals | <input type="checkbox"/> Distributed job announcements |
| <input type="checkbox"/> Attended job fairs in California | <input type="checkbox"/> Internet |
| <input type="checkbox"/> Attended recruitment out-of-state | |

Other _____

c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

6. NON STATEWIDE NON SHORTAGE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

- | | |
|---|--|
| <input type="checkbox"/> Administrative Services | <input type="checkbox"/> Multiple Subject Teaching |
| <input checked="" type="checkbox"/> Single Subject Teaching (all subject areas) | <input type="checkbox"/> Pupil Personnel Services: Counseling, Psychology, Social Work |
| <input type="checkbox"/> Designated Subjects – except driver education and training | <input type="checkbox"/> Reading Specialist/Certificate |
| <input type="checkbox"/> Teacher Librarian Services | <input type="checkbox"/> Teacher of English Learner Students |

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- Distributed job announcements
- Contacted IHE placement centers
- Internet (i.e. www.edjoin.org)

Optional recruitment methods:

- Advertised in local/national newspaper
- Attended job fairs in California
- Attended recruitment out-of-state
- Advertised in professional journals

Other _____

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position? 4 _____

How many individuals credentialed in the authorization of the waiver request were interviewed? 4 _____

What were the results of those interviews? (Please indicate answers in numbers)

- 3 Applicant(s) withdrew
- 1 Candidate(s) declined job offer
- _____ Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

- Project based learning
- Curriculum development
- Social-emotional curriculum
- Heterogenous classroom management

e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

- BA in Education, including Math education coursework.
- Experience as a Math teacher in Arizona.
- CBEST and NES scores.
- Enrollment in National University credential program.

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the credential along with the credential goal and target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
CSET Math subtest 1	May 2018
Intern credential, through Nat'l University	June 2018
Preliminary SS Credential in Math	June 2019

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name Zach Powers Position Dir. of Innovative Instruction

9. SUBSEQUENT WAIVER REQUESTS

- Attach a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.
- Attach supporting documentation

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

Yes No Not applicable (program completion is not a requirement)

11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)

Answers to the following questions are required. **If you answer yes to any question, you must complete the corresponding [Professional Fitness Explanation Form](#).**

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
- California Department of Justice criminal history (rap sheet)
- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended



WARNING: You will be required to sign your application under penalty of perjury; by doing so you are also stating that you understand:

- That the information you provide is true and correct;
- That you understand any and all instructions related to your application;
- Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your credential;
- The Commission may reject your application if it is incomplete and it will be delayed.

a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

Yes

No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?

You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are not infractions)

Yes

No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

Yes

No

d. Are any criminal charges currently pending against you?

Yes

No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reprimanded, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

12. CHILD ABUSE AND NEGLECT MANDATED REPORTING (to be answered by the applicant)

As a document holder authorized to work with children, it is part of my professional and ethical duty to report every instance of child abuse or neglect known or suspected to have occurred to a child with whom I have professional contact.

I understand that I must report immediately, or as soon as practicably possible, by telephone to a law enforcement agency or a child protective agency, and will send a written report and any evidence relating to the incident within 36 hours of becoming aware of the abuse or neglect of the child.

I understand that reporting the information regarding a case of possible child abuse or neglect to an employer, supervisor, school principal, school counselor, coworker, or other person is not a substitute for making a mandated report to a law enforcement agency or a child protective agency.

I understand that the reporting duties are individual and no supervisor or administrator may impede or inhibit my reporting duties.

I understand that once I submit a report, I am not required to disclose my identity to my employer.

I understand that my failure to report an instance of suspected child abuse or neglect as required by the Child Abuse and Neglect Reporting Act under Section 11166 of the Penal Code is a misdemeanor punishable by up to six months in jail or by a fine of one thousand dollars (\$1,000), or by both that imprisonment and fine.

I acknowledge and certify that as a document holder, I will fulfill all the duties required of a mandated reporter.

I agree

13. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES

- Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

- County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #15 below, the person signing verifies that there were no objections to this waiver request.

14. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

Signature of Applicant

(Sign full legal name as listed in #2)

Date

15. EMPLOYING AGENCY CERTIFICATION *(To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.)*

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

Signature: _____
Title: Back Office Administrator
Date: March 16, 2018

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization: _____	
Resource Specialist	_____
Teacher Librarian Services	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	1
Special Education	
TOTAL	1

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. EBIA is a single site Charter school, so do not have the volume.

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.
EBIA is new and growing, and is not large, so we have not established an
internship program yet.

Cover Sheet

Year to Date Finance Update

Section: V. Finance and Development
Item: A. Year to Date Finance Update
Purpose: Discuss

Submitted by:

Related Material:

March 29, 2018 - EBIA-17-18_FEB_Financials-2018.03.18_YTD.pdf

March 29, 2018 - EBIA-FEB_financial_summary_for_the_board-2018.03.18.pdf

March 29, 2019 - EBIA-17-18_FEB_Financials-2018.03.18_CF.pdf

East Bay Innovation Academy

Budget vs. Actuals
As of February close

	Actual			Budget vs. Actual				Budget				% of Forecast Spent	
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Revised Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)		Forecast Remaining
SUMMARY													
Revenue													
LCFF Entitlement	273,869	332,119	272,891	2,018,550	1,984,500	34,050	3,840,102	3,848,721	3,838,893	(9,828)	(1,208)	1,820,343	53%
Federal Revenue	5,796	21,429	-	39,610	26,172	13,438	299,520	141,082	142,862	1,781	(156,658)	103,252	28%
Other State Revenues	82,347	122,086	57,843	336,187	293,206	42,981	602,853	748,755	765,166	16,411	162,313	428,979	44%
Local Revenues	807	37	20,134	147,306	29,647	117,660	166,498	168,952	177,865	8,913	11,367	30,558	83%
Fundraising and Grants	26,672	7,467	207,391	327,350	168,740	158,610	612,900	567,250	527,000	(40,250)	(85,900)	199,650	62%
Total Revenue	389,491	483,139	558,259	2,869,004	2,502,264	366,739	5,521,872	5,474,760	5,451,787	(22,973)	(70,086)	2,582,783	53%
Expenses													
Compensation and Benefits	287,420	314,224	292,655	2,230,508	2,298,060	67,551	3,477,487	3,409,101	3,409,101	-	68,386	1,178,593	65%
Books and Supplies	6,442	15,461	10,442	185,820	201,070	15,250	243,086	241,697	240,925	772	2,161	55,105	77%
Services and Other Operating Expenditures	103,914	169,073	135,748	1,025,020	1,110,606	85,586	1,800,448	1,819,620	1,798,167	21,453	2,281	773,147	57%
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	397,777	498,758	438,845	3,441,348	3,609,735	168,387	5,521,021	5,470,418	5,448,193	22,225	72,828	2,006,844	63%
Operating Income	(8,285)	(15,619)	119,414	(572,345)	(1,107,471)	535,126	851	4,342	3,594	(748)	2,743	575,938	
Fund Balance													
Beginning Balance (Unaudited)	(169,898)	(178,183)	(193,802)	497,956	497,956		459,820	497,956	497,956				
Audit Adjustment				(33,445)	(33,445)		-	(33,445)	(33,445)				
Beginning Balance (Audited)				464,512	464,512		459,820	464,512	464,512				
Operating Income	(8,285)	(15,619)	119,414	(572,345)	(1,107,471)		851	4,342	3,594				
Ending Fund Balance	(178,183)	(193,802)	(74,388)	(107,833)	(642,959)		460,671	468,854	468,105				
Capital Outlay	-	(267)	-	-	-		-	-	-				

East Bay Innovation Academy

Budget vs. Actuals
As of February close

Detail	Actual			Budget vs. Actual			Budget					% of Forecast Spent	
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Revised Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)		Forecast Remaining
Enrollment Breakdown	M5	M6	M7										
6		122	121	121			124	123	123	-	(1)		
7		117	119	118			121	121	121	-	-		
8		119	119	119			119	119	120	1	1		
9		78	77	77			78	78	77	(1)	(1)		
10		47	47	45			52	52	51	(1)	(1)		
Enrollment Summary													
4-6		122	121	121			124	123	123	-	(1)		
7-8		236	238	237			240	240	241	1	1		
9-12		125	124	122			130	130	128	(2)	(2)		
Total Enrolled		483	483	480			494	493	492	(1)	(2)		
ADA %													
4-6		96.1%	97.1%	94.0%			97%	97%	97%				
7-8		97.0%	97.3%	95.4%			96%	96%	96%				
9-12		91.5%	92.6%	88.7%			93%	93%	93%				
Average		95.3%	96.0%	93.3%			95%	95%	95%				
ADA													
4-6		117.3	118.3	113.7			120.3	119.3	119.3				
7-8		229.8	231.3	226.8			230.4	230.4	231.4				
9-12		114.4	115.1	108.8			120.9	120.9	119.0				
Total ADA		461.5	464.7	449.2			471.6	470.6	469.7				
Demographic Information			P-2										
Prior Year													
ADA (P-2)							404	404	404				
CALPADS Enrollment (for unduplicated % calc)							419	419	419				
# Unduplicated Count (CALPADS)							94	94	94				
# Free & Reduced Lunch (FRL) (CALPADS)							58	58	58				
# ELL (CALPADS)							21	21	21				
Current Year													
CALPADS Enrollment (for unduplicated % calc)							494	497	497				
# Unduplicated Count (CALPADS)							103	131	131				
# Free & Reduced Lunch (FRL) (CALPADS)							68	69	69				
# ELL (CALPADS)							25	25	25				
New Students							75	74	73				

East Bay Innovation Academy

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	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Revised Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)		Forecast Remaining
REVENUE													
LCFF Entitlement													
8011 Charter Schools LCFF - State Aid	199,624	237,549	199,624	1,404,369	1,362,507	41,862	2,669,169	2,544,181	2,536,848	(7,333)	(132,321)	1,132,479	55%
8012 Education Protection Account Entitlement	-	20,325	-	40,651	40,651	-	94,316	94,122	93,942	(180)	(374)	53,291	43%
8019 State Aid - Prior Years	-	-	(978)	(978)	-	(978)	-	-	-	-	-	978	
8096 Charter Schools in Lieu of Property Taxes	74,245	74,245	74,245	574,508	581,342	(6,834)	1,076,617	1,210,418	1,208,104	(2,315)	131,486	633,596	48%
SUBTOTAL - LCFF Entitlement	273,869	332,119	272,891	2,018,550	1,984,500	34,050	3,840,102	3,848,721	3,838,893	(9,828)	(1,208)	1,820,343	53%
8100 Federal Revenue													
8181 Special Education - Entitlement	-	-	-	-	-	-	52,375	52,375	54,156	1,781	1,781	54,156	0%
8182 Special Education Reimbursement	5,796	5,733	-	11,529	-	11,529	198,048	39,610	39,610	-	(158,438)	28,081	29%
8220 Child Nutrition Programs	-	3,717	-	7,885	9,739	(1,854)	16,232	16,232	16,232	-	-	8,347	49%
8291 Title I	-	10,382	-	17,001	13,237	3,764	26,474	26,474	26,474	-	-	9,473	64%
8292 Title II	-	1,597	-	3,195	3,196	(1)	6,391	6,391	6,391	-	-	3,196	50%
SUBTOTAL - Federal Income	5,796	21,429	-	39,610	26,172	13,438	299,520	141,082	142,862	1,781	(156,658)	103,252	28%
8300 Other State Revenues													
8319 Other State Apportionments - Prior Years	-	6,713	(25)	6,879	115	6,764	191	6,904	6,904	-	6,713	25.00	100%
8381 Special Education - Entitlement (State)	17,864	17,864	24,868	134,038	111,538	22,500	242,392	241,894	241,431	(463)	(961)	107,393	56%
8382 Special Education Reimbursement (State)	36,463	35,523	33,000	104,986	-	104,986	71,280	224,438	241,490	17,052	170,210	136,504	43%
8520 Child Nutrition - State	-	245	-	523.45	1,000	(477)	2,001	2,947	2,943	(4)	942	2,419	18%
8545 School Facilities Apportionments	-	38,326	-	38,326	64,249	(25,923)	128,498	113,329	113,329	-	(15,169)	75,003	34%
8550 Mandated Cost Reimbursements	28,020	-	-	28,020	69,362	(41,342)	69,362	67,945	67,945	-	(1,417)	39,925	41%
8560 State Lottery Revenue	-	23,415	-	23,415	19,084	4,331	89,129	91,298	91,124	(175)	1,995	67,709	26%
8590 All Other State Revenue	-	-	-	-	27,859	(27,859)	-	-	-	-	-	-	
SUBTOTAL - Other State Income	82,347	122,086	57,843	336,187	293,206	42,981	602,853	748,755	765,166	16,411	162,313	428,979	44%
8600 Other Local Revenue													
8634 Food Service Sales	807	-	2,252	7,694	4,802	2,892	8,003	13,787	13,770	(16)	5,768	6,076	56%
8660 Interest	0	0	0	1	1	0	1	1	1	-	-	0.18	86%
8690 Other Local Revenue	-	37	17,291	18,128	4,940	13,188	14,820	9,790	18,128	8,338	3,308	-	100%
8699 All Other Local Revenue	-	-	591	9,283	5,215	4,068	8,692	8,692	9,283	591	591	-	100%
8701 Oakland Measure N	-	-	-	112,200	-	112,200	110,500	112,200	112,200	-	1,700	-	100%
8703 Oakland Measure G1	-	-	-	-	14,689	(14,689)	24,482	24,482	24,482	-	-	24,482	0%
8999 Uncategorized Revenue	-	-	-	-	-	-	-	-	-	-	-	-	
SUBTOTAL - Local Revenues	807	37	20,134	147,306	29,647	117,660	166,498	168,952	177,865	8,913	11,367	30,558	83%
8800 Donations/Fundraising													
8801 Donations - Parents	4,457	6,864	2,749	73,747	103,740	(29,993)	172,900	123,250	113,000	(10,250)	(59,900)	39,253	65%
8802 Donations - Private	22,215	578	204,642	253,473	35,000	218,473	390,000	394,000	394,000	-	4,000	140,527	64%
8803 Fundraising	-	25	-	131	30,000	(29,869)	50,000	50,000	20,000	(30,000)	(30,000)	19,869	1%
SUBTOTAL - Fundraising and Grants	26,672	7,467	207,391	327,350	168,740	158,610	612,900	567,250	527,000	(40,250)	(85,900)	199,650	62%
TOTAL REVENUE	389,491	483,139	558,259	2,869,004	2,502,264	366,739	5,521,872	5,474,760	5,451,787	(22,973)	(70,086)	2,582,783	53%

East Bay Innovation Academy

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As of February close

	Actual			Budget vs. Actual			Budget					% of Forecast Spent		
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Revised Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)		Forecast Remaining	
EXPENSES														
Compensation & Benefits														
1000	Certificated Salaries													
1100	Teachers Salaries	144,848	135,210	136,569	990,223	1,019,402	29,179	1,538,352	1,463,700	1,463,700	-	74,652	473,477	68%
1103	Teacher - Substitute Pay	621	353	400	1,841	5,322	3,482	10,645	5,988	5,988	-	4,657	4,147	31%
1111	Teacher - Bonus	-	-	-	-	-	-	28,998	28,998	28,998	-	-	28,998	0%
1148	Teacher - Special Ed	12,607	16,809	18,127	118,786	109,375	(9,411)	153,450	183,811	183,811	-	(30,361)	65,025	65%
1150	Teacher - Summer School	-	-	-	-	13,200	13,200	13,200	13,200	13,200	-	-	13,200	0%
1300	Certificated Supervisor & Administrator Salaries	12,058	11,158	11,158	100,833	105,303	4,470	159,100	145,355	145,355	-	13,745	44,521	69%
1311	Cert Admin - DESEL, Curr. Instr.	21,501	21,501	19,398	174,407	172,007	(2,400)	258,010	254,677	254,677	-	3,333	80,270	68%
1322	Cert Admin - Bonus	-	-	-	-	-	-	12,297	12,297	12,297	-	-	12,297	0%
SUBTOTAL - Certificated Employees		191,636	185,032	185,653	1,386,090	1,424,609	38,519	2,174,051	2,108,025	2,108,025	-	66,027	721,935	66%
2000	Classified Salaries													
2104	Classified - SPED	14,470	9,132	9,996	91,749	84,088	(7,662)	132,352	156,569	156,569	-	(24,217)	64,819	59%
2105	Classified - Intersession	6,182	5,833	5,833	36,200	35,853	(347)	59,186	59,186	59,186	-	-	22,987	61%
2300	Classified Supervisor & Administrator Salaries	17,083	16,160	17,083	111,511	117,717	6,205	181,783	181,783	181,783	-	-	70,272	61%
2311	Classified Admin - Bonus	-	-	-	-	-	-	3,750	3,750	3,750	-	-	3,750	0%
2400	Classified Clerical & Office Salaries	8,527	9,439	8,805	70,685	69,752	(933)	106,060	105,409	105,409	-	651	34,724	67%
2401	Classified Clerical & Office Salaries - Bonus	-	-	-	-	-	-	6,120	6,120	6,120	-	-	6,120	0%
2402	Classified Clerical & Office Salaries - Community Engage	5,896	5,079	2,177	42,631	47,167	4,535	70,750	60,138	60,138	-	10,613	17,506	71%
2905	Other Classified - After School	6,826	3,591	5,163	36,048	34,776	(1,272)	57,960	57,960	57,960	-	-	21,912	62%
2928	Other Classified - Food	1,616	970	1,535	8,726	9,696	970	16,160	16,160	16,160	-	-	7,434	54%
SUBTOTAL - Classified Employees		60,601	50,205	50,594	397,551	399,048	1,497	634,122	647,075	647,075	-	(12,953)	249,524	61%
3000	Employee Benefits													
3100	STRS	27,248	26,157	26,202	190,905	198,413	7,509	302,792	302,535	302,535	-	257	111,630	63%
3300	OASDI-Medicare-Alternative	7,495	6,733	6,631	55,324	55,473	149	85,091	81,156	81,156	-	3,936	25,832	68%
3400	Health & Welfare Benefits	(3,819)	37,102	17,587	160,446	170,130	9,684	226,840	215,498	215,498	-	11,342	55,052	74%
3500	Unemployment Insurance	387	6,334	1,848	16,677	19,848	3,171	20,892	21,752	21,752	-	(859)	5,075	77%
3600	Workers Comp Insurance	2,662	2,662	5,351	23,516	30,539	7,023	33,698	33,061	33,061	-	637	9,545	71%
3700	Retiree Benefits	1,211	-	(1,211)	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Employee Benefits		35,184	78,988	56,408	446,867	474,403	27,536	669,314	654,002	654,002	-	15,312	207,134	68%

East Bay Innovation Academy

Budget vs. Actuals
As of February close

	Actual			Budget vs. Actual				Budget					% of Forecast Spent
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Revised Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining	
4000 Books & Supplies	-	-	-										
4100 Approved Textbooks & Core Curricula Materials	-	-	-	3,499	10,573	7,074	11,605	11,577	11,550	28	55	8,051	30%
4200 Books & Other Reference Materials	-	296	105	1,281	2,337	1,056	2,337	2,240	2,240	-	97	959	57%
4300 Materials & Supplies	-	1,121	446	13,147	15,570	2,422	15,570	15,538	15,507	32	63	2,359	85%
4320 Educational Software	35	4,196	-	39,707	45,556	5,848	50,000	45,000	45,000	-	5,000	5,293	88%
4330 Office Supplies	1,102	2,676	1,115	11,219	11,856	637	17,784	17,748	17,712	36	72	6,493	63%
4352 Quest (After School)	270	837	1,692	4,070	1,700	(2,370)	2,550	2,550	4,070	(1,520)	(1,520)	0	100%
4400 Noncapitalized Equipment	-	-	-	658	7,903	7,245	11,854	3,854	3,854	-	8,000	3,196	17%
4410 Classroom Furniture, Equipment & Supplies	-	-	-	11,739	14,909	3,171	16,364	14,364	14,364	-	2,000	2,625	82%
4420 Computers (individual items less than \$5k)	-	140	-	56,097	52,614	(3,482)	57,190	57,074	56,958	116	232	861	98%
4423 Staff Computers	-	-	-	519	7,859	7,341	8,543	3,543	1,543	2,000	7,000	1,024	34%
4430 Non Classroom Related Furniture, Equipment & Supplies	-	-	1,631	6,344	5,517	(827)	8,275	8,275	8,275	-	-	1,932	77%
4710 Student Food Services	5,035	6,135	5,453	36,921	24,008	(12,913)	40,014	58,933	58,852	81	(18,838)	21,931	63%
4720 Other Food	-	61	-	619	667	48	1,000	1,000	1,000	-	-	381	62%
SUBTOTAL - Books and Supplies	6,442	15,461	10,442	185,820	201,070	15,250	243,086	241,697	240,925	772	2,161	55,105	77%

East Bay Innovation Academy

Budget vs. Actuals
As of February close

	Actual			Budget vs. Actual				Budget					% of Forecast Spent
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Revised Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining	
5000 Services & Other Operating Expenses													
5220 Travel and Lodging	-	569	-	1,001	1,461	460	2,435	2,333	2,333	-	101	1,332	43%
5300 Dues & Memberships	230	260	250	6,635	3,703	(2,931)	6,172	7,672	7,672	-	(1,500)	1,037	86%
5450 Insurance - Other	2,690	2,690	-	24,209	29,570	5,361	32,629	32,563	32,497	66	132	8,288	74%
5515 Janitorial, Gardening Services & Supplies	118	13,239	8,375	52,034	69,000	16,966	115,000	95,000	95,000	-	20,000	42,966	55%
5535 Utilities - All Utilities	2,079	11,101	3,916	43,443	69,195	25,752	103,793	81,793	68,793	13,000	35,000	25,350	63%
5610 Rent	14,391	14,391	14,391	107,933	100,737	(7,196)	151,106	151,106	151,106	-	-	43,173	71%
5611 Prop 39 Related Costs	-	-	31,393	62,786	63,232	446	126,464	126,208	125,952	256	512	63,166	50%
5615 Repairs and Maintenance - Building	2,978	1,394	118	23,239	12,135	(11,104)	20,225	23,225	23,525	(300)	(3,300)	286	99%
5616 Repairs and Maintenance - Computers	-	155	-	22,014	7,333	(14,681)	22,000	22,315	22,315	-	(315)	301	99%
5803 Accounting Fees	-	1,945	-	7,207	4,202	(3,005)	8,405	10,000	10,000	-	(1,595)	2,793	72%
5809 Banking Fees	40	46	16	615	556	(59)	834	834	834	-	-	219	74%
5810 Intersession	3,952	2,893	779	41,238	52,925	11,687	105,850	105,575	105,300	275	550	64,062	39%
5812 Business Services	7,000	7,000	-	49,000	56,000	7,000	84,000	84,000	84,000	-	-	35,000	58%
5815 Consultants - Instructional	-	-	-	10,779	35,000	24,221	35,000	35,000	30,000	5,000	5,000	19,221	36%
5820 Consultants - Non Instructional - Custom 1	250	250	-	10,176	6,000	(4,176)	10,000	10,200	10,200	-	(200)	24	100%
5824 District Oversight Fees	-	-	-	-	19,201	19,201	38,401	38,487	38,389	98	12	38,389	0%
5836 Fingerprinting	-	64	-	1,493	1,202	(291)	1,319	1,501	1,501	-	(182)	8.95	99%
5839 Fundraising Expenses	-	297	-	1,275	9,046	7,770	15,076	15,076	15,076	-	-	13,800.92	8%
5843 Interest - Loans Less than 1 Year	27	23	22	277	-	(277)	360	360	360	-	-	83	77%
5845 Legal Fees	18,751	2,970	4,955	66,309	40,680	(25,629)	67,800	87,800	87,800	-	(20,000)	21,491	76%
5851 Marketing and Student Recruiting	-	126	55	1,978	1,148	(831)	1,913	1,927	1,902	26	11	(77)	104%
5857 Payroll Fees	376	249	354	3,135	2,774	(360)	4,162	5,200	5,200	-	(1,038)	2,065	60%
5860 Printing and Reproduction	-	-	-	-	113	113	189	189	189	-	-	189	0%
5863 Professional Development	117	2,240	1,228	19,700	19,275	(425)	28,913	28,913	28,913	-	-	9,213	68%
5866 SPED MH Day/NPS Services	28,401	25,572	32,962	182,403	223,917	41,514	335,876	355,876	355,876	-	(20,000)	173,473	51%
5869 Special Education Contract Instructors	13,014	76,956	21,065	165,859	194,077	28,219	323,462	323,462	323,462	-	-	157,603	51%
5872 Special Education Encroachment	-	-	-	-	-	-	11,791	11,771	11,823	(53)	(33)	11,823	0%
5875 Staff Recruiting	-	627	54	3,098	2,641	(457)	4,402	4,402	4,402	-	-	1,304.19	70%
5878 Student Assessment	-	-	22	5,797	6,000	203	10,000	10,000	10,000	-	-	4,203	58%
5880 Student Health Services	-	-	-	396	238	(159)	396	396	396	-	-	-	100%
5881 Student Information System	-	-	-	16,926	10,000	(6,926)	20,000	20,000	17,000	3,000	3,000	74	100%
5884 Substitutes	3,287	6,855	14,411	39,854	22,230	(17,624)	37,050	49,905	49,820	85	(12,770)	9,966	80%
5887 Technology Services	-	-	349	26,872	28,522	1,650	47,536	32,536	32,536	-	15,000	5,664	83%
5899 Miscellaneous Operating Expenses	3,301	(3,801)	-	1,103	-	(1,103)	-	1,103	1,103	-	(1,103)	-	100%
5900 Communications	2,804	962	1,034	24,928	17,573	(7,354)	26,360	41,360	41,360	-	(15,000)	16,432	60%
5915 Postage and Delivery	110	-	-	1,308	918	(390)	1,530	1,530	1,530	-	-	222	85%
SUBTOTAL - Services & Other Operating Exp.	103,914	169,073	135,748	1,025,020	1,110,606	85,586	1,800,448	1,819,620	1,798,167	21,453	2,281	773,147	57%

East Bay Innovation Academy

Budget vs. Actuals
As of February close

	Actual			Budget vs. Actual			Budget						% of Forecast Spent
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)	Revised Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Variance (Budget vs. Current Forecast)	Forecast Remaining	
6000 Capital Outlay													
6100 Sites & Improvement of Sites	-	(267)	-	-	-	-	-	-	-	-	-	-	-
6200 Buildings & Improvement of Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-
6300 School Libraries	-	-	-	-	-	-	-	-	-	-	-	-	-
6400 Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-
6410 Computers (capitalizable items)	-	-	-	-	-	-	-	-	-	-	-	-	-
6420 Furniture (capitalizable items)	-	-	-	-	-	-	-	-	-	-	-	-	-
6430 Other Equipment (capitalizable items)	-	-	-	-	-	-	-	-	-	-	-	-	-
6500 Equipment Replacement	-	-	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL - Capital Outlay	-	(267)	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	397,777	498,491	438,845	3,441,348	3,609,735	168,387	5,521,021	5,470,418	5,448,193	22,225	72,828	2,006,844	63%
6900 Total Depreciation (includes Prior Years)	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES including Depreciation	397,777	498,758	438,845	3,441,348	3,609,735	168,387	5,521,021	5,470,418	5,448,193	22,225	72,828	2,006,844	63%



Financial Update SY 2017-18

EBIA, March 2018

Agenda

- YTD actuals
- Current forecast for FY 2017-18
- Cash update

Net positive in February

- Revenues: \$2.8M received through February (53% of forecast)
 - \$200K from SVS
- Expenses: \$3.4M spent through February (63% of forecast)

	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance (YTD less Budget)
SUMMARY						
Revenue						
LCFF Entitlement	273,869	332,119	272,891	2,018,550	1,984,500	34,050
Federal Revenue	5,796	21,429	-	39,610	26,172	13,438
Other State Revenues	82,347	122,086	57,843	336,187	293,206	42,981
Local Revenues	807	37	20,134	147,306	29,647	117,660
Fundraising and Grants	26,672	7,467	207,391	327,350	168,740	158,610
Total Revenue	389,491	483,139	558,259	2,869,004	2,502,264	366,739
Expenses						
Compensation and Benefits	287,420	314,224	292,655	2,230,508	2,298,060	67,551
Books and Supplies	6,442	15,461	10,442	185,820	201,070	15,250
Services and Other Operating Expenditures	103,914	169,073	135,748	1,025,020	1,110,606	85,586
Depreciation	-	-	-	-	-	-
Total Expenses	397,777	498,758	438,845	3,441,348	3,609,735	168,387
Operating Income	(8,285)	(15,619)	119,414	(572,345)	(1,107,471)	535,126

FY 17-18 Forecast: attrition pressure

- Since M1, enrollment has decreased by 19 (4%)

	M1	M5	M7
6th	125	122	121
7-8th	240	236	237
9-10th	134	125	122
Total	499	483	480

- Attendance impacted by Intersession in Upper School
- P2 ADA forecasted at 469.7, including NPS

Current forecast (with development)

- Further adjustments to expenses (utilities, consultants)
 - Net savings: \$22K
- Revenues adjusted for ADA (-\$10K), Selpa funding (+\$17K), local rev (+\$9K)
- Development goal: \$200K

	Revised Budget	Previous Month's Forecast	Current Forecast	(Previous vs. Current Forecast)	Forecast Remaining
SUMMARY					
Revenue					
LCFF Entitlement	3,840,102	3,848,721	3,838,893	(9,828)	1,820,343
Federal Revenue	299,520	141,082	142,862	1,781	103,252
Other State Revenues	602,853	748,755	765,166	16,411	428,979
Local Revenues	166,498	168,952	177,865	8,913	30,558
Fundraising and Grants	612,900	567,250	527,000	(40,250)	199,650
Total Revenue	5,521,872	5,474,760	5,451,787	(22,973)	2,582,783
Expenses					
Compensation and Benefits	3,477,487	3,409,101	3,409,101	-	1,178,593
Books and Supplies	243,086	241,697	240,925	772	55,105
Services and Other Operating Expenditures	1,800,448	1,819,620	1,798,167	21,453	773,147
Depreciation	-	-	-	-	-
Total Expenses	5,521,021	5,470,418	5,448,193	22,225	2,006,844
Operating Income	851	4,342	3,594	(748)	575,938



Cash Position Improved

- Ending Dec: \$252K
- March state funding after P-1 certification increasing by 50%, outer months increasing by 20%

East Bay Innovation Academy
 Monthly Cash Forecast
 As of February close

	2017/18												Option	Forecast	AP/AR
	Actual & Projected														
	Jul Actual	Aug Actual	Sep Actual	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Mar Projected	Apr Projected	May Projected	Jun Projected			
Beginning Cash	399,540	387,492	215,785	275,562	174,378	131,435	134,763	178,358	252,361	296,055	346,537	465,083			
Revenue															
LCFF Entitlement	-	166,586	368,789	330,427	273,869	273,869	332,119	272,891	418,888	337,041	337,041	337,041	-	3,838,893	390,332
Federal Income	-	-	2,227	8,217	1,941	5,796	21,429	-	33,444	9,839	11,526	15,162	-	142,862	33,281
Other State Income	10,026	9,925	18,091	17,879	17,990	82,347	122,086	57,843	27,202	74,685	114,333	26,590	-	765,166	186,170
Local Revenues	0	10,892	43,086	(504)	72,854	807	37	20,134	1,519	1,519	26,001	1,519	-	177,865	-
Fundraising and Grants	1,101	16,496	7,152	26,327	34,743	26,672	7,467	207,391	49,913	49,913	49,913	49,913	-	527,000	-
Total Revenue	11,128	203,899	439,345	382,346	401,397	389,491	483,139	558,259	530,965	472,997	538,813	430,225		5,451,787	609,783
Expenses															
Compensation & Benefits	108,763	298,002	326,531	300,654	302,260	287,420	314,224	292,655	326,507	291,130	297,277	263,679	-	3,409,101	-
Books & Supplies	60,408	56,713	10,994	3,988	21,372	6,442	15,461	10,442	14,382	13,574	13,574	13,574	-	240,925	-
Services & Other Operating Expenses	66,157	95,251	90,721	189,023	175,132	103,914	169,073	135,748	195,983	125,996	125,936	184,333	-	1,798,167	140,898
Capital Outlay	-	12,175	1,236	(13,411)	267	-	(267)	-	-	-	-	-	-	-	-
Total Expenses	235,328	462,142	429,482	480,254	499,031	397,777	498,491	438,845	536,872	430,701	436,787	461,586		5,448,193	140,898
Operating Cash Inflow (Outflow)	(224,200)	(258,242)	9,863	(97,908)	(97,633)	(8,285)	(15,352)	119,414	(5,906)	42,296	102,026	(31,362)		3,594	468,885
Revenues - Prior Year Accruals	329,290	99,493	686	17,501	-	-	40,112	(32,766)	33,080	-	-	-	-	-	Next Month
Expenses - Prior Year Accruals	(838)	(0)	-	(1,882)	(31,563)	-	(31,778)	33,744	-	-	-	-	-	-	Next Month
Accounts Receivable - Current Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	(88,497)	(25,579)	37,397	(19,010)	82,920	8,451	47,317	(50,142)	-	-	-	-	-	-	-
Summerholdback for Teachers	(73,542)	12,622	11,832	8,448	11,666	11,494	11,630	12,086	16,520	16,520	16,520	16,520	-	-	-
Loans Payable (Current)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Loans Payable (Long Term)	-	-	-	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	-	(8,334)	-	-	-	-	-
Capital Leases Payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Long Term Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure & Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Balance Sheet Changes	45,740	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Cash	387,492	215,785	275,562	174,378	131,435	134,763	178,358	252,361	296,055	346,537	465,083	450,241			

Cover Sheet

Innovator Awards Planning

Section: V. Finance and Development
Item: C. Innovator Awards Planning
Purpose: FYI
Submitted by:
Related Material: March 2018 - Innovator Awards Status 21 March.pdf



Innovator Awards

2018

MAY 17TH | 6 - 7:30 PM

THE OAKLAND ROTUNDA

300 FRANK OGAWA PLAZA, OAKLAND, CA 94612

PRESENTED BY
The Tagami Family



Event Status as of March 21, 2017

Sponsorships

Target: \$200,000
Received: \$8,500
Pledged: \$20,000
Remaining: **\$171,500**

New Sponsors:

- Brad and Andrea Edgar
- Saamra Mekuria-Grillo and Brandon Gayle
- Victor Maravilla

Ticket Sales

Target: 300
Sold: 10
Remaining: **290**

Next Steps:

- Awardee Spotlight Campaign
- EBIA Community Outreach
- Other Ideas?