



# East Bay Innovation Academy

## Board Meeting

**Date and Time**

Thursday November 14, 2019 at 8:00 PM PST

**Location**

3400 Malcolm Avenue, Oakland, CA 94605 - Primary Meeting Location

Hello! Our **regular meetings are held at EBIA, 3400 Malcolm Ave.** Regular meetings are generally held in the months of Jan, Feb, Mar, April, May, June, August, Sept, Oct and Nov and typically start at 8PM.

We welcome everyone to our board meetings! If you **require special accommodations** (disability related or other) to attend an EBIA board meeting please let us know by emailing us at [board@eastbayia.org](mailto:board@eastbayia.org) or by calling (510) 577-9557 and ask to speak to our Office Manager.

**PLEASE NOTE:** (1) all public comments are limited to 3 minutes per speaker; and (2) if the EBIA Board does not reach quorum for any scheduled meeting due to any unforeseen reasons the meeting will be cancelled and rescheduled. Thank you for your patience if this occurs!

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:00 PM</b>
<b>A.</b> Record Attendance and Guests		Rochelle Benning	1 m
<b>B.</b> Call the Meeting to Order		Rochelle Benning	1 m
<b>C.</b> Approve Minutes - October Board Meeting	Approve Minutes	Rochelle Benning	1 m
Approve minutes for Board Meeting on October 14, 2019			
<b>D.</b> Public Comment		Rochelle Benning	10 m
Up to a maximum of 3 minutes comment time per speaker			
<b>II. Governance</b>			<b>8:13 PM</b>
<b>A.</b> Consent Agenda	Vote	Rochelle Benning	3 m
November Consent Agenda Items			
- EBIA October 2019 Check and Credit Card Register			
- Administrative coaching agreement with Sheilagh Andujar			
- Measure N consulting agreement with Patricia Clark			
- WASC support agreement with Sandy Park			
- NPS master contracts			
<b>B.</b> Employment Contract - EBIA Executive Director	Vote	Rochelle Benning	5 m

Formally present and obtain board approval for Michelle's Cho's employment contract to serve as the interim Executive Director for East Bay Innovation Academy

<b>III. Academic Excellence</b>			<b>8:21 PM</b>
<b>A. First Trimester Academic Report</b>	Discuss	Michelle Cho	10 m
Update on student results			
<b>B. Intersession Report Out</b>	Discuss	Michelle Cho	15 m
- update on 1st Trimester Intersession			
<b>C. 2020 - 2021 Student Recruitment Update</b>	Discuss	Michelle Cho	10 m
<b>D. Update on WASC, SARC, Measure N and Measure G1</b>	Discuss	Michelle Cho	5 m
<b>IV. Finance and Development</b>			<b>9:01 PM</b>
<b>A. YTD Financial Review (Through October 2019)</b>	Vote	Michelle Cho	15 m
- YTD financials			
- Cash update			
- 2019-2020 First Interim Report			
<b>B. 2019 - 2020 EBIA Development Update</b>	Discuss	Michelle Cho	5 m
- Update on fundraising 2019 - 2020 school year			
<b>V. Facility</b>			<b>9:21 PM</b>
<b>A. General facilities update</b>	FYI	Michelle Cho	10 m
Update on Prop 39 and any other facilities related information.			
<b>VI. Other Business</b>			<b>9:31 PM</b>
<b>A. Key Activities and Events</b>	FYI	Rochelle Benning	2 m
Coming events -			
• Nov 15 - Lower School Dance, 6-8 pm			
• Nov 22 - Upper School Cafecito, 9 am			
• Nov 25-29 - Thanksgiving break			
<b>B. Public Comment</b>	FYI	Rochelle Benning	5 m
<b>VII. Closing Items</b>			<b>9:38 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Rochelle Benning	1 m