



East Bay Innovation Academy

Board Meeting

Date and Time

Monday October 14, 2019 at 8:00 PM PDT

Location

3400 Malcolm Avenue, Oakland, CA 94605 - Primary Meeting Location, Secondary Meeting location for Teleconference Attendee - 697 Santa Ray Avenue, Oakland CA 94610

Hello! Our **regular meetings are held at EBIA, 3400 Malcolm Ave.** Regular meetings are generally held in the months of Jan, Feb, Mar, April, May, June, August, Sept, Oct and Nov and typically start at 8PM.

We welcome everyone to our board meetings! If you **require special accommodations** (disability related or other) to attend an EBIA board meeting please let us know by emailing us at board@eastbayia.org or by calling (510) 577-9557 and ask to speak to our Office Manager.

PLEASE NOTE: (1) all public comments are limited to 3 minutes per speaker; and (2) if the EBIA Board does not reach quorum for any scheduled meeting due to any unforeseen reasons the meeting will be cancelled and rescheduled. Thank you for your patience if this occurs!

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:00 PM
A. Record Attendance and Guests		Rochelle Benning	1 m
B. Call the Meeting to Order		Rochelle Benning	1 m
C. Approve Minutes - August 26 Board Meeting	Approve Minutes	Rochelle Benning	1 m
Approve minutes for Board Meeting on August 26, 2019			
D. Approve Board Minutes - Special Board Meeting, September 26	Approve Minutes	Rochelle Benning	1 m
Approve minutes for Special Board Meeting - Closed Session on September 26, 2019			
E. Public Comment		Rochelle Benning	10 m
Up to a maximum of 3 minutes comment time per speaker			
II. Governance			8:14 PM
A. Consent Agenda	Vote	Rochelle Benning	3 m
October Consent Agenda Items			
- EBIA August 2019 Check and Credit Card Register			
- EBIA September 2019 Check and Credit Card Register			
- Local Assignment Option			

- Side letters with ETA members			
- Bonsai IT support service contract			
B. Board Member Changes	Vote	Rochelle Benning	10 m
- announce board member departure due to move to Texas			
- add new board member			
III. Academic Excellence			8:27 PM
A. Fall Baseline Data	Discuss	Dean Marolla-Turner	10 m
Update on student results - including MAP			
B. Review October Intersession Plan	Discuss	Dean Marolla-Turner	15 m
- plan of events			
- parent communications plan			
- logistic review			
C. Staff Intersession Plan - Lower and Upper Schools	Discuss	Kim Frankel and Zach Powers	10 m
Joint presentation by Directors of Innovative Instruction - review staff PD plan for Lower School.			
D. Review Status and Action Plan for Measure N and G1	Discuss	Dean Marolla-Turner	15 m
Review workplan to complete deliverables due to OUSD			
E. Local Performance Indicators for CA Dashboard	FYI	Dean Marolla-Turner	5 m
F. Update on WASC - SARC Workplan and Progress	Discuss	Dean Marolla-Turner	5 m
Status of ongoing WASC - SARC preparations.			
G. SPED Program - update on Process, Tools and Compliance	Discuss	Dean Marolla-Turner	15 m
- update on status of SPED program			
- review of procedures to ensure compliance			
- SPED - CALPADs data merge approach and controls			
H. 2019-2020 EBIA Student Population Profile	Discuss	Michelle Cho	10 m
Update on demographic profile of EBIA after the kick-off of the 2019-2020 School Year			
I. 2020 - 2021 Student Recruitment Kick Off	Discuss	Bonita Herrera	10 m
- Summary of student recruitment plan for the coming school year			
IV. Finance and Development			10:02 PM
A. Draft 18-19 Audited Financials	Discuss	Michelle Cho	5 m
Preliminary audited financials for SY 18-19			
B. YTD Financial Review (Through September 2019)	Discuss	Michelle Cho	15 m
- YTD financials			
- Cash update			
C. Receivable Sales	Vote	Michelle Cho	5 m
Seek board approval for Michelle Cho (CFO) and Laurie Jacobson Jones (board treasurer) to execute sale of receivables if needed, during SY 19-20. Maximum \$250K.			
D. 2019 - 2020 EBIA Development Update	Discuss	Michelle Cho	5 m
- Overview on fundraising targets and strategy for 2019 - 2020 school year			
- SOW for grants writer			
V. Facility			10:32 PM
A. Prop 39 Kickoff and general facilities update	FYI	Michelle Cho	10 m
Update on Prop 39 and any other facilities related information.			
VI. Other Business			10:42 PM

A. Key Activities and Events Coming events -	FYI	Dean Marolla-Turner	2 m
B. Public Comment	FYI	Rochelle Benning	5 m
VII. Closing Items			10:49 PM
A. Adjourn Meeting	Vote	Rochelle Benning	1 m