



East Bay Innovation Academy

EBIA 2018 Annual Board Retreat

Date and Time

Sunday February 11, 2018 at 9:00 AM PST

Location

3400 Malcolm Avenue, Oakland CA 94605

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Rochelle Benning	1 m
B. Call the Meeting to Order		Rochelle Benning	1 m
C. Public Comment		Rochelle Benning	10 m
II. Key Activities for 2017 - 2018			
A. Charter Renewal for Fall 2018	Discuss	Rochelle Benning	60 m
<ul style="list-style-type: none"> - review EBIA Charter Petition - review Five Year Financials - Discuss any potential suggested changes 			
B. EBIA Facilities	Discuss	Rochelle Benning	30 m
<ul style="list-style-type: none"> - Discuss current status of facilities projects, obtain board feedback and request board support 			
C. Development Activities	Discuss	Michelle Cho	60 m
<ul style="list-style-type: none"> - discuss current activities, develop strategy and plan for current and outlying years, obtain board commitment and support 			
D. Top 3 to 4 EBIA Board Priorities	Discuss	Rochelle Benning	30 m
<ul style="list-style-type: none"> Based on prior conversations - establish priorities for EBIA. 			
III. Break - Lunch			
A. Break for Lunch	FYI	Rochelle Benning	30 m

IV. Governance

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|-----------------------------------------------------------------------------------------------------------------------|---------|------------------|------|
| A. Executive Performance Review | Discuss | Devin Krugman | 45 m |
| - Review Executive Director performance feedback, establish goals | | | |
| B. EBIA Board Evolution and Board Composition | Discuss | Rochelle Benning | 30 m |
| - Discuss background, skills and attributes needed to build out the EBIA board | | | |
| - Where are we in terms of process maturity as a board | | | |
| C. Role of EBIA Board Member | Discuss | Rochelle Benning | 60 m |
| - Discuss roles and responsibilities, areas where board help and attention is needed, draft board commitment document | | | |
| D. Board Committees | Vote | Rochelle Benning | 60 m |
- Based on agreed upon work and board priorities - determine if committees are required to support and lead these efforts.

V. Closing Items

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|---------------------------|------|------------------|------|
| A. Public Comment | FYI | Rochelle Benning | 30 m |
| B. Adjourn Meeting | Vote | Rochelle Benning | 1 m |