



East Bay Innovation Academy

Board Meeting

Amended on November 15, 2017 at 6:48 AM PST

Date and Time

Wednesday November 15, 2017 at 8:00 PM PST

Location

3400 Malcolm Avenue, Oakland, CA 94605

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Record Attendance and Guests		Rochelle Benning	1 m
B. Call the Meeting to Order		Rochelle Benning	1 m
C. Approve Minutes	Approve Minutes	Rochelle Benning	1 m
D. Public Comment		Rochelle Benning	15 m
II. Academic Excellence			
A. First Trimester Academic Report	Discuss	Devin Krugman	10 m
B. First Trimester All Staff Survey	Discuss	Devin Krugman	10 m
C. 2017 Fall Intersession Report Out	Discuss	Devin Krugman	5 m
<ul style="list-style-type: none"> - recap of 2017 Fall Intersession - intersession update provided to OUSD board at November 8, 2017 OUSD board meeting 			
III. Finance and Development			
A. 2016 - 2017 External Audit Report	Vote	Michelle Cho	5 m
- Review and approve draft audit report			

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|---|------|-----------------------|------|
| B. Revision to EBIA Fiscal Policy and Rules | Vote | Laurie Jacobson Jones | 5 m |
| - Add funds disbursement authority for Michelle Cho EBIA's COO/CFO. | | | |
| C. October Finance Update | Vote | Michelle Cho | 15 m |
| - Review and approve first interim (Jul-Oct financials) report | | | |
| - 2017 - 2018 Budget re-approval | | | |
| D. 2017-2018 EBIA Development Discussion | Vote | Michelle Cho | 15 m |
| - Propose the formation of a Development committee | | | |

IV. Facility

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|--|---------|------------------|------|
| A. Facility Update | Discuss | Rochelle Benning | 10 m |
| - red-line contract submitted to OUSD | | | |
| - Prop 39 application submitted to OUSD on October 30th. | | | |
| - Water and Fire safety update | | | |
| - Safety plan approval | | | |

V. Governance

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| A. Consent Agenda | Vote | Rochelle Benning | 5 m |
| - October check and credit card registers | | | |

VI. Board Business Matters

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|--|---------|------------------|------|
| A. Board Retreat | FYI | Rochelle Benning | 5 m |
| - in advance of our charter renewal in Fall 2018 we need to meet to discuss strategic direction and program goals for the next five year renewal period. | | | |
| B. Board Reflection | Discuss | Julia Gitis | 10 m |

VII. Other Business

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|---|-----|------------------|------|
| A. Key Activities and Events in November | FYI | Rochelle Benning | 2 m |
| <ul style="list-style-type: none"> • Nov. 17th is EBIA Cafelito - Friday, Nov. 17th from 9:00-10:00am at our Lower School. • Nov. 20th - 24th - School is closed for the Thanksgiving week holiday. • Nov. 30th Upper School Info Night for Current 8th Grade Families - On Nov. 30th from 6-7pm we will be hosting an Upper School info night for current EBIA 8th grade families. • Getting Down to the Wire for Giving Drive! We only have two weeks to go with the EBIA Giving Drive. Please support our students by making an online donation today! | | | |
| B. Public Comment | FYI | Rochelle Benning | 15 m |

VIII. Closing Items

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|---------------------------|------|------------------|-----|
| A. Adjourn Meeting | Vote | Rochelle Benning | 1 m |
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