APPROVED

F.A.M.E., Inc.

Minutes

November FAME Board Meeting

Date and Time
Saturday November 13, 2021 at 10:00 AM

Location
Audubon Gentilly Campus
4720 Painters St. Gentilly, LA 70122

Directors Present
B. Connick, C. Lawson, D. Mipro, H. Leblanc, J. Jalice, J. Perez, R. Kirschman

Directors Absent
C. Lebas, D. Omojola, L. Moran, R. Fernandez

Ex Officio Members Present
S. Corbett

Guests Present
A. Collopy, A. Dupre, J. Anderson (remote), K. Bourgeois, L. Spearman, M. Forcier, T. Coleman

I. Opening Items

A. Call the Meeting to Order

J. Jalice called a meeting of the board of directors of F.A.M.E., Inc. to order on Saturday Nov 13, 2021 at 10:12 AM.

B. Record Attendance and Guests

C. Approve Minutes

R. Kirschman made a motion to approve the minutes from October FAME Board Meeting on 10-16-21.
J. Perez seconded the motion.
The board **VOTED** to approve the motion.

II. Action Items

A. Contract Approval

J. Jalice made a motion to approve EdOps Contract.
D. Mipro seconded the motion.
Recommendation for board to approve EdOps; several schools across the city use them. We received quotes from them and they will provide a strong financial program for them. Significant cost savings using by using them.

Finance committee discussed using EdOps with a yearly savings of 117K from salaries and benefits. Help with vendor relationship with ontime payments and online payments as well. The Finance Committee recommends the board to approve the contract.

The board **VOTED** to approve the motion.

B. Ammend Agenda

J. Jalice made a motion to add bank resolution to agenda and financial report.
J. Perez seconded the motion.
The board **VOTED** to approve the motion.

C. Financial Report

Justin gave update on finances. Finances are on par with projections. We received technology grant and was used for the purchase of 600 computers for teachers and students.

D. Approve Bank Resolution

R. Kirschman made a motion to approve the bank resolution.
J. Perez seconded the motion.
Authorization for Dr. Corbett and Dr. Coleman for Gulf Bank and Chase that wasn't in the language from the previous resolution.
The board **VOTED** to approve the motion.

III. Discussion Items

A. Banneker Building

Dr. Corbett and Alisa want to provide information to the board about the Banneker Building. It's allocated to Audubon for the Upper School that is currently at Milan. Milan is not optimal for our students and while Banneker needs work it is more optimal. We have met with architects and designers to get a quote and came back at around 600K for the interior. Including painting, new doors, ceiling tiles, etc. They are still working on exterior plans. We want the building to something the students and families are proud of. Materials costs have increased almost 30% due to supply chain issues around the world.

We aren't under lease currently and Foundation Prep has moved in on the second and third floor because of a fire at their campus. They should be out by February but this will delay our process of being renovations. Space works great for our students size wise, but updates on the facilities need to be made. Architects are also making designs for the exterior. Hoping to have quote next week or the week of Thanksgiving. Milan is very costly around maintenance, AC don't work- Banneker is going to be an upgrade.

Going to reach out to volunteer groups in the city to help with some of the line items to reduce some of the cost. Architects recommend to buy products now and have them staged so that whenever we can start renovations we have everything ready to move. Reservation Funds can only be used for big item repairs like boilers and outdoor chillers etc. March we should be able to start 2nd and 3rd floors and May we can begin 1st floor renovations. High potential, great space, large outdoor space, great location, etc.

IV. CEO's Report

A. Academic Report

Dr. Coleman presenting the academic report. Report cards go out on the 19th. We had in person Open Houses on November 3rd and 10th with high turnouts. Ethan Ashley and other school leaders met at Gentilly campuses discussing Superintendent search. Upper had visits from high school.

B. Operations Report

Admissions is in full effect. We have had in person and virtual Open Houses to make it accessible as possible to all families. Only one deadline this year: January 21st. Dealing with getting equipment for Hurricane Ida repairs and due to supply chain backups we still have some repairs to make. We are planning events to have families come in to see the buildings.

C. Development Report

Near gear online with winter gear; including rain coats, hoodies, and long sleeves shirts. We have about 120 orders already placed across the board. New website is constantly being updated. Many posts on social media about Open Houses. Fundraising including Giving Tuesdays happening and grants are starting to come in.

With vaccines being approved we are hoping we can move forward with in-person fundraiser. Signed up for Nights in City Park in May.

D. Parent Reports

We elected a new PTO board and new parent representative: Cici's husband. Having a fundraiser selling wreaths and plants and PTO gear. November 27th is the sell. We need Gentilly parent representation; use same process as Uptown. Get communications out for January for Gentilly's campus.

E. CEO Remarks

Really nice that we're getting into a rhythm with COVID and Ida in the rearview mirror. COVID policy changes due to really low numbers: we can open cafeterias and have events at school like Open House. It's helping us build community again. Open House was great and packed; made signs, brochures, and visited daycares to talk to our potential families. Held listening sessions with our families from each campus. They were a lot of positive commentary about our teachers and schools. Families are ready to engage and be back in the schools to create our school community so we're working to make sure that happens. We need to continue to think of ways to continue to help with our student's mental health. There is a national sub and teacher shortage.

V. Closing Items

A. Announcements

Next meeting December 11 at 10AM

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:43 AM.

Respectfully Submitted,
J. Jalice

All non-FAME board or staff attendees are asked to ensure that their microphones remain on mute for the duration of this call. If any attendee would like to make a public comment, please do so using the chat function provided in the Zoom Meeting tool.