DRAFT

F.A.M.E., Inc.

Minutes

CEO Search Committee Meeting

Date and Time
Wednesday May 20, 2020 at 5:00 PM

Location
428 Broadway Street
New Orleans, LA 70118
2nd Floor Library

Committee Members Present
B. Connick, C. Tregre (remote), E. Alito, J. Jalice, L. Brown, R. Fernandez (remote), R. Kirschman

Committee Members Absent
T. Lasher

Guests Present
C. Lebas (remote), D. Omojola (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Jalice called a meeting of the CEO Search Committee Committee of F.A.M.E., Inc. to order on Wednesday May 20, 2020 at 5:00 PM.

II. CEO Qualifications and Background

A. Qualifications, Experiences and Competencies

Committee conducted a discussion of the type of leader the school would need moving into the next phase of operation (Business Leader v. Academic Leader v. Hybrid of both) and what minimum qualifications should candidates possess to move forward in the interview process.

At a minimum, candidates should have:
- an advanced degree in a relevant field
-proven financial background
-proven track record in institutional advancement including fundraising and development
-the ability to support the CFO and financial staff
--experience managing organizational resources and budgets including preparation of the same

B. Job Description

Committee discussed a range of edits and modifications to be reflected in the job description for the CEO. The revised job description was later posted along with the job notice on various online platforms including the New Orleans Advocate.

C. Compensation Considerations

Committee discussed a range of potential salary and compensation models based on candidate qualifications, experience, background and the larger New Orleans educational market.

III. Search Process

A. Search Process

The committee reviewed and discussed the recommended search process as presented by the CEO. Modifications to the process were suggested as well as a request to review process with legal counsel.

B. Next Steps

The committee discussed next steps which included the following:
-CEO will revise job description and search process based on suggested modifications, which will then be sent to committee members for proofreading before posting
-Ensure postings list deadline for submitting resumes as June 26, 2020
-Speak with legal counsel regarding clarification of search process components and meeting legalities

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
L. Brown
R. Kirschman made a motion to adjourn the meeting.
B. Connick seconded the motion.
The committee **VOTED** unanimously to approve the motion.