DRAFT

F.A.M.E., Inc.

Minutes

Development Committee Meeting

Date and Time
Monday August 26, 2019 at 12:00 PM

Location
1921 Sophie Wright Place, New Orleans, LA 70130

Committee Members Present
D. Held, E. Alito, E. Murray, Z. Monroe

Committee Members Absent
None

Committee Members who arrived after the meeting opened
Z. Monroe

Guests Present
J. Jalice, L. Brown, L. Spearman

I. Opening Items

A. Call the Meeting to Order

E. Murray called a meeting of the Development Committee of F.A.M.E., Inc. to order on Monday Aug 26, 2019 at 12:02 PM.

B. Record Attendance and Guests

II. Annual Board Fundraiser

A. Annual Board Fundraiser

The Committee has decided on the following logistics for the Toast to Education:

Venue: Bayou Oaks
Date & Time: October 23rd or November 6th 6:00-8:30 pm, dependent on availability; Toast at 7 pm
Entertainment: live band (need A/V setup)
Cost: $35 per ticket, each board member and committee member is responsible for 10 tickets each
Sponsorships: need vendors (if possible) to provide food and beverage offerings
looking for 6-7 food choices, 3 dessert options, beer, wine alcohol
Lynn will create sponsorship packet to distribute to board members
Sponsorship Levels: $250 (Associate), $500 (Bachelors), $ 750 (Masters), $ 1000 (Ph.D)
Tickets: All tickets need to be sold and money received at least 2 weeks prior to event (Oct. 9 or 23); will create physical tickets as well as online registration for distribution to board members
Silent Auction: Solicit items from board members to conduct a silent auction during the event

Z. Monroe arrived.
J. Jalice arrived.

III. Closing Items

A. Adjourn Meeting

L. Spearman made a motion to adjourn the meeting.
J. Jalice seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:59 PM.

Respectfully Submitted,
L. Brown